PROVINCIAL ADMINISTRATION OF KWAZULU-NATAL
DEPARTMENT OF PUBLIC WORKS

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

BILLS OF QUANTITIES

with GCC for Construction Works - Second Edition 2010

CONTRACTUAL SECTION

ONE VOLUME APPROACH

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Project Leader
KZN Department of Public Works
Private Bag X 54336
455a King Cetshwayo Highway
Mayville, DURBAN
4091
031-203 2105 - Tel Number
031 261 5044 - Fax Number
amon.maphumulo@kznworks.gov.za

Quantity Surveyors
Lund & Reed
P O Box 1300
Umkomaas
4170

031 3044923 - Tel Number
N/A - Fax Number
Lrqs@mweb.co.za

Employer:
Head: Public Works
KZN Department of Public Works
Private Bag X 54336
MAYVILLE
4091
Tel Number: 031-203 2105
Fax Number: 031-261 5044

Region:
Regional Manager
KZN Department of Public Works
X54336
Mayville
4091
Tel Number: 031-203 2210
Fax Number: 031-261 5044

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Project Code: **065288**

CIDB Grading: **4GB**

Document Date: **As Per Tender Advert**

ECDP Number: **N/A**

Contracting Party: _____

CIDB Registration number: _____

Central Suppliers Database Registration Number: _____

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

THE TENDER

1. PART T1: TENDER PROCEDURES

2. PART T2: RETURNABLE DOCUMENTS

THE CONTRACT

3. PART C1: AGREEMENT AND CONTRACT DATA

4. PART C2: PRICING DATA

5. PART C3: SCOPE OF WORKS

6. PART C4: SITE INFORMATION

7. DRAWINGS

8. ANNEXURES

IMPORTANT NOTICE TO TENDERERS

Any reference to words Tender or Tenderder herein and/or in any other documentation shall be construed to have the same meaning as the words Tender or Tenderer. These forms are for internal and external use for the KZN Department of Public Works, Provincial Administration of KwaZulu-Natal.

"Quality" shall mean totality of features and characteristics of a product or service that bears on the ability of the product or service to satisfy stated or implied needs.

No alternativeTenders will be accepted.

The Total (Including Value Added Tax) on the Final Summary of the Bill of Quantities must be carried to the "Offer" part only of the Form of Offer and Acceptance - T2.21

"Enterprise" shall mean the legal Tendering Entity or Tenderer who, on acceptance of the Offer, would become the contractor"

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ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
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THE CONTRACT

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
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ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

C1 - AGREEMENT AND CONTRACT DATA

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

FORM OF OFFER AND ACCEPTANCE

FORM OF OFFER AND ACCEPTANCE

Tender No - ZNTD05506W

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

C.1.1 - FORM OF OFFER AND ACCEPTANCE

THE OFFER AND ACCEPTANCE FORM IS BOUND INTO **SECTION 1** (See end of Returnable Documents) OF THIS DOCUMENT AS PART OF THE RETURNABLE DOCUMENTS. ONCE A CONTRACT IS CONCLUDED WITH A SUCCESSFUL TENDERER, THIS PAGE WILL BE REPLACED WITH THE FILLED AND SIGNED OFFER AND SIGN ACCEPTANCE BY THE EMPLOYER AND IT WILL BECOME PART OF THE CONTRACT.

PLEASE SUBMIT THE OFFER AND ACCEPTANCE FORM WITH THE OTHER RETURNABLE DOCUMENTS.

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
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ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

C1.2 - CONTRACT DATA

C 1.2 CONTRACT DATA:
with GCC for Construction Works - Second Edition 2010

CONTRACT DATA FOR:

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Tender no: **ZNTD05506W**

The General Conditions of Contract are the clauses contained in the General Conditions of Contract (2010) (Second Edition) published by the South African Institution of Civil Engineering. Copies of these conditions of contract may be obtained through most regional offices of the South African Institution of Civil Engineering, telephone number 011 805 5947 or by visiting their website at www.saice.org.za.

CONTRACT SPECIFIC DATA
The following contract specific data are applicable to this contract:

CONTRACT VARIABLES

This schedule contains all variables specific to this document and is divided into pre-tender and post-tender categories. The pre-tender category must be completed in full and included in the tender documents. Both the pre-tender and post-tender categories form part of this **agreement.**

Spaces requiring information must be filled in, shown as 'not applicable' or deleted but not left blank. Where choices are offered, the non-applicable items are to be deleted. Where insufficient space is provided the information should be annexed hereto and cross referenced to the applicable clause of the schedule. Key cross reference clauses are italicised in *[ ]* brackets.
The Engineer/Principal Agent, in accordance with Clause 1.1.1.16, shall obtain the specific approval from the Employer before executing any of his functions according to the "Conditions under which Consultants are appointed", or in the event where an employee of the Employer represents the Employer, the relevant General Delegations applicable at the time of executing his/her duties as described in Clause 3.1.2.

Part 1: CONTRACT DATA PROVIDED BY THE EMPLOYER:

PRE-TENDER INFORMATION

CONTRACTING AND OTHER PARTIES

[1.1.1.15] **Employer:**

Head: Public Works (KZN Department of Public Works: Province of KwaZulu-Natal)

Postal address:
Private Bag X 54336
MAYVILLE
4091

Tel: ***031-261 5044*** Fax: ***031-203 2105***

[1.2.1.2] Physical address:
455a King Cetshwayo Highway
Mayville, DURBAN
4001

[1.1.1.16] **Employers Agent 1**
Lund & Reed

Agent's service:
Quantity Surveyors

Postal address:
P O Box 1300
Umkomaas
4170

Tel: ***031 3044923*** Fax: ***N/A***

Employers Agent 2
Isenzeko Engineers

Agent's service:
Electrical Engineer

Postal address:
P O Box 70
La Lucia
4153

Tel: ***031 5620291*** Fax: ***031 5620291***

	PART 1: DATA PROVIDED BY THE EMPLOYER	
[1.1.1.13]	**Defects Liability Period**	
	The defects liability period is: **A time measured from the date of the Certificate of Completion.**	
	Defects Liability Period is 12 Months for the whole of the Works	
	Latent Defect Period	
[5.16.3]	The latent defect period is:	5 years after the Final Approval Certificate
	Documentation required before Commencement of the Works:	
[5.3.1]	The documentation required before commencement with the Works execution are;	
[4.3]	Health and Safety Plan	The Contractor shall deliver his Health and Safety Plan of the Works within 14 calendar days after notice from the Employer, prior to the Commencement Date.
[5.6]	Initial Programme	The Contractor shall deliver his programme of work within 10 calendar days after notice from the Employer, prior to the Commencement Date.
[6.2]	Guarantee	The Contractor shall deliver his chosen Guarantee (security) for this Works within 14 calendar days after notice from the Employer, prior to the Commencement Date.
[8.6]	Insurance	The Contractor shall deliver his insurance for the Works within 14 calendar days after notice from the Employer, prior to the Commencement Date.
	Cash flow by contractor	The Contractor shall deliver his Cash flow for the Works within 14 calendar days after notice from the Employer, prior to the Commencement Date.
	Priced Bill of Quantity	The Contractor shall deliver his Priced Bill of Quantity within 14 calendar days after notice from the Employer, prior to the Commencement Date.
	Programme	The Contractor is required to submit his Programme of Works in terms of Clause 5.6.1 and 5.3.1 and the Principal Agent is required to approve this within 7 days in terms of Clause 5.6.3
	Other requirements	
[5.3.2]	The time to submit the documentation required before commencement with Works execution is:	14 calendar days
	Non-Working days	
[5.8.1]	Non-Working days	**Sundays**
	Special non- working days	**1**
[5.8.1]	First Year end break - commences	***18-Dec-23***
	ends	***15-Jan-24***
	Second Year end break - commences	***N/A***
	ends	***N/A***
	Third Year end break - commences	***N/A***
	ends	***N/A***
	Fourth Year end break - commences	***N/A***
	ends	***N/A***
	Engineer/Principal Agent to consult with Employer	
[3.1.3]	The Engineer shall obtain the specific approval from the Employer before executing any of his functions according to the "Conditions under which Consultants are appointed", or in the event where an employee of the Employer represents the Employer, the relevant General Delegations applicable at the time of executing his/her duties.	
	Security	
[6.2.1]	The time to deliver the deed of guarantee is Prior to site hand over in terms of clause 5.3.1 and 5.3.2.	
[6.2.1]	Please see CONTRACT DATA - below to select Guarantee Option	
	Commencement Date	
	Commencement date means the date of Site Hand over that should not occur prior to the tenderer receiving one fully signed copy of the Offer and Acceptance in terms of the Form of Offer and Acceptance.	
	*The **Agreement comes into effect** on the date when;* *The tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any)* *The agreement ("this document") consists of;* *1. Agreement and Conditions of Contract.* *2. Form of Offer and Acceptance.* *3. Contract Data.* *4. Scope of Works.* *5. Site Information.* *6. Drawings & documents referred to in the 1 to 4 above.* *(See Form of Offer and Acceptance)*	

[5.3.1]	The contractor shall commence executing the Works within 7 calendar days from the Commencement Date.
[5.4.1]	***Possession of the* site** will be given within 10 calendar days after the **contractor** has fulfilled the conditions (4.3, 5.6, 6.2, 8.6) and received the notification from the Employer of Site Hand Over where the contractor will receive one fully signed copy of the Form of Offer and Acceptance from the **employer.** #
[5.6.1]	The Contractor shall deliver his programme of work within 10 calendar days after notice from the Employer, prior to the Commencement Date.
	CONTRACT DETAILS
[1.1.1.33]	***Works*** description: Refer to document C3 – Scope of Work.
[1.1.1.30]	***Site*** description: Refer to document C4 – Site Information.
	Specific options that are applicable to a **State** organ only Where so :
[6.10.6.2]	***1)*** Interest rate legislation: ***(a)*** in respect of interest owed by the **employer**, the interest rate as determined by the Minister of Justice and Constitutional Development from time to time, in terms of section 1(2) of the Prescribed Rate of Interest Act, 1975 (Act No. 55 of 1975), will apply; and ***(b)*** in respect of interest owed to the **employer**, the interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999), will apply
	2) Lateral support insurance to be effected by the contractor: — ***Yes*** / ***No X***
	3) Payment will be made for materials and goods — ***Yes X*** / ***No***
	4) Dispute resolution by litigation — ***Yes*** / ***No X***
	5) Extended **defects** liability period applicable to the following elements: ***ALLL WORK***
[8.6.1.1.2]	The Value of material, supplied by the Employer, and not included in the Contract Price, is: ***R0.00***
[8.6.1.1.3]	The amount to cover Professional Fees, not included in the Contract Price, for repairing damage and loss to be included in the insurance: ***30% of the Contract Price***
[8.6.1.3]	The limit for indemnity for liable insurance is: ***Unlimited***
[6.5.1.2.3]	The percentage allowance to cover overhead charges for contractor and subcontractors, is: ***33.30%***
[1.1.1.14]	**Practical Completion Date** The Practical Completion date is: **A time measured from the Commencement date.**
	For the **works** as a whole: The whole of the works shall be completed within: ***8*** *Months (which shall be deemed to include all Non – Working Days, Special Non – Working Days and the year-end Builders Annual Industry Holiday Periods).*
[5.5.1]	The date for **practical completion** shall be ***To be determined***
[5.13.1]	The penalty per calendar day shall be : ***0.04% of the Contract Price, rounded to the nearest R10***
	***For the* works** in **sections:** ***The date for* practical completion** from the **commencement date** and the **penalty** per **calendar day:**
	Portion 1:
[5.5.1]	***3 Calendar Months***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
	Portion 2:
[5.5.1]	***N/A***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
	Portion 3:
[5.5.1]	***N/A***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
	Portion 4:
[5.5.1]	***N/A***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
	Portion 5:
[5.5.1]	***N/A***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
	Portion 6:
[5.5.1]	***N/A***
[5.13.1]	***0.04% of the Contract Price, rounded to the nearest R10***
[1.3.2]	***The* law** applicable to this **agreement** shall be that of the: **Republic of South Africa**
[6.10.1.5]	The percentage advance on materials not yet built into the Permanent Works is: ***80.00%***
[6.10.3]	Percentage retention on amounts due to contractor is: ***The Percentage retention is nil. The only security required by the Employer will be such as selected by the Contractor on the Form of Offer and Acceptance and Part 2: CONTRACT DATA PROVIDED BY THE CONTRACTOR, point 2 - Documents, of the Contract Data.*** Maximum retention is: ***5.00%*** *of the Contract Price*

[6.8.1]	Notwithstanding anything to the contrary contained in the General conditions of Contract and Preliminaries, this contract could only, when the construction period exceeds 6 months **and** the contract exceeds R1,000,000.00, be subject to a Contract Price Adjustment Factor.	
[6.8.2] *[6.8.3]*	Clause 6.8.2 the last part of the sentence saying *"calculated according to the formula and the conditions set out in the Contract Price Adjustment Schedule."* must be replaced by *"calculated according to the Contract Price Adjustment Provisions (CPAP) Indices Application Manual for use with P0151 indices (Revised 1 January 2013)" as published by Statistics South Africa. The Contract Price Adjustment Provision (CPAP) will be subject to the most recently released indices by Statistic South Africa. Tenderers are advised that with reference to Clause 3.4.6 of the Contract Price Adjustment Provisions (CPAP) Indices Applications Manual, the Head: Public Works will not accept the submission by Tenderers of lists of additional items."*	
[6.8.2] *[6.8.3]*	Where this contract is a Lump Sum contract, the contract will only be subject to Contract Price Adjustment Provisions (CPAP)(Revised 1 January 2013) where the contract period equals or exceeds 6 calendar months. The applicable work group shall be WG 180 for domestic buildings or WG 181 for commercial and industrial buildings only.	
[5.14.5]	***The following clause must be added to clause 5.14.5:***	
	[5.14.5.6] The employers agent shall submit the **final account** within 3 calendar months to the principal agent.	
[10.5]	The determinations of disputes shall be by ARBITRATION ONLY.	
[10.5.3]	The number of Adjudication Board Members to be appointed is:	**One**
[10.9.1]	Replace the last part of the clause with the following: *"..on the application of either party, by the Chairman, or his nominee of the Association of Arbitrators."*	
	Where **CPAP** is applicable, the **contract sum** will be adjusted in accordance with the Contract Price Adjustment Provisions (**CPAP**) as set out in the **CPAP** Indices Application Manual as published by Statistics South Africa, dated 1 January 2013 and any amendments thereto: 1) Glass etc. measured in specialist section Metalwork, will be adjusted in terms of the index for that work group unless specifically stated otherwise in the bills of quantities. 2) In case of uninterruptible power supplies, elevators, escalators and hoists, generating sets, motor-alternator sets and intercommunication systems shall be adjusted in accordance with Work Group 170. 3) Further to clause 3.4.6 of the CPAP Indices Application Manual, the listing of additional items for exclusion by Tenderer's, will not be permitted. ***Alternative Indices:*** **Not Applicable**	
	Details of changes made to the General Conditions of Contract for construction works (2010) Second Edition	
	Clause	
[1.1]	*[1.1.1.5]* **COMMENCEMENT DATE** – means the actual date of Site Hand over that should not occur prior to the Tenderer receiving one fully signed copy of the Offer and Acceptance in terms of the Form of Offer and Acceptance.	
	[5.12.2.2] **ABNORMAL CLIMATIC CONDITIONS** - means conditions over and above what could reasonably be expected for the specific locality where the Works are being executed and include inter alia exessive rain, heat, cold, wind and any other climatic condition that would not normally be experienced during the season that the Works are executed in that area. The South African Weather Service's (http://www.weathersa.co.za) 10 year average climatic conditions statistics would be what could be reasonably expected for the specific locality where the Works are executed.	
	[6.2.1] **CONSTRUCTION GUARANTEE** – means an on demand guarantee at call obtained by the **contractor** from an institution approved by the **employer** in terms of the **employer's** construction guarantee form as selected in the Offer and Acceptance Form and the **contract data.**	
	CONSTRUCTION PERIOD – means the period commencing on the **commencement date** and ending on the date of **due completion date.** This period will be deemed to commence on actual site hand over date to the contractor and end on the date of practical completion and shall include all annual industrial holiday periods, Sundays and public holidays.	
	CORRUPT PRACTICE – means the offer, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.	
	FINAL ACCOUNT - The document prepared by the principal agent, which reflects the contract value of the works at final approval or termination.	
	FRAUDULENT PRACTICE – means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any tenderer and includes collusive practise among tenderers (prior to or after the tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the tenderer of the benefits of free and open competition.	
	INTEREST – the interest rates applicable on this contract, whether specifically indicated in the relevant clauses or not, will be in terms of the legislation of the Republic of South Africa, and in particular:	
	(a) in respect of interest owed by the **employer,** the interest rate as determined by the Minister of Justice and Constitutional Development from time to time, in terms of section 1(2) of the Prescribed Rate of Interest Act, 1975 (Act No. 55 of 1975), will apply; and	
	(b) in respect of interest owed to the employer, the interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999), will apply	
	[1.1.1.16] **ENGINEER/PRINCIPAL AGENT –** means the person or entity appointed by the **Employer** and named in the **Contract Data** as the **Engineer /Principal Agent** to act as agent of the **Employer**. In the event of an Engineer/**Principal Agent** not being appointed, then all the duties and obligations of an Engineer/**Principal Agent** as detailed in the **Contract** shall be fulfilled by a representative of the **Employer** as named in the **Contract Data. (Hereafter referred to as Engineer)**	
	[1.1.1.21] **GENERAL ITEMS -** or preliminaries means items stipulated in the Pricing Data relating to general obligations, site services, facilities and/or items that cover elements of the cost of the work which are not considered as proportional to the quantities of the Permanent Works.	
	[4.4.1] Add the following to the clause 4.4.1: *"The Contract shall only use subcontractors who are duly registered with the CIDB and who has an ACTIVE status at the time of submitting the tender"*	
	[6.2.1] Refer to Offer and Acceptance form for the various options that the contractor may choose from in providing a form of **Guarantee** under "GUARATEE OPTIONS".	
	[6.10.6.2] Replace *"at the prime overdraft rate, as charged by the Contractor's Bank,"* with *"..at the interest rate as determined by the Minister of Justice and Constitutional Development from time to time, in terms of section 1(2) of the Prescribed Rate of Interest Act, 1975 (Act No. 55 of 1975)."* Omit *",on all overdue payments from the date on which the same should have been paid..."* and replace with *" only after 30 calendar days from receiving written notice from the Contractor that the amount is overdue,.."*	

SPECIAL CONDITIONS OF CONTRACT

[5.12.3] Omit clause 5.12.3 and add the following:

"5.12.3. If an extension of time is granted, the Contractor shall be paid such additional time-related General Items, including for special non-working days, if applicable as are appropriate regarding to any other compensation which may already have been granted in respect of the circumstances concerned.The reasons for extension of time that would invoke payment of time related General Items are inter alia;

5.12.3.1 Failure to give possession of the site to the contractor.
5.12.3.2 Making good physical loss and repairing damage to the works where the contractor is not at risk.
5.12.3.3 Contract instructions not occasioned by default by the contractor.
5.12.3.4 Failure to issue construction information timeously or the late issue of a contract instruction following a request from the contractor.
5.12.3.5 Late acceptance by the principal agent of a design undertaken by a selected subcontractor where the contractor's obligations have been met.
5.12.3.6 Suspension or cancellation termination invoked by a nominated or selected n/s subcontractor due to default by the employer or the principal agent.
5.12.3.7 Insolvency of a nominated subcontractor.
5.12.3.8 A direct contractor.
5.12.3.9 Opening up and testing of work and materials and goods where such work is according to in accordance with the contract documents.
5.12.3.10 The execution of additional work for which the quantity included in the bills of quantities is not sufficiently accurate.
5.12.3.11 Late or failure to supply materials and goods for which the employer is responsible.
5.12.3.12 Suspension of the works."

[5.14.5.1] Omit entire clause 5.14.5.1

[5.16.4] Add the following new clause *"5.16.4. Upon the issue of a Final Approval Certificate, unless otherwise provided in the Contract:*
5.16.4.1. The performance Guarantee (if any) shall be returned within 14 days to the guarantor in terms of Clause 7."

[6.2.2] Replace the following *"..it shall be deemed that the Contractor has selected a security of ten percent retention of the value of the Works."* with *"..it shall be deemed that the Contractor has selected a security of a bank or insurance guarantee of 5% of the value of the Works and a payment reduction of 5% of the value certified in the payment certificate excluding value added tax."*

[6.2.3] Add to clause 6.2.3 the following "*The Contractor shall provide proof of paid-up premium payments to accompany his payment certificate as proof that his performance guarantee has not expired yet. The Contractor will not receive payment without proof of the validity of their performance*

[9.3.2.2] Omit *"without prejudice to the exercise of any lien the Contractor may have acquired over the Employer's property."*

Duties and functions of the **Engineer** requiring the specific approval of the **Employer** BEFORE execution of any part of these duties are as follows:

(a) Determinations of contractors claims for extension of time (revision of the contract completion date). All claims for extension of time shall be submitted by the **Engineer,** together with the **Engineer's** recommendations, to the **Employer** for determination. Omit "Engineer" in clause 42.2 and

(b) Drawings, instructions or communications of any kind requiring variations of the works and involving EXTRA's shall NOT be given effect by the **Contractor** UNTIL BOTH the "Official Variation Order" and the "Financial Request for Variation Order and Additional Funds" form, as issued by the Department of Public Works, have been approved and signed by the **Employer**.

(c) Insurance policies to be approved by the **Employer** within 21 days of the date of the **Commencement** of the Works.

(d) Any notice of disagreement raised by the **Contractor** or written Dispute Notice given by the **Contractor** to the **Engineer** shall be submitted by the **Engineer**, together with the **Engineer's** recommendations, to the **Employer** for determination.

(e) The issue of the certificate of practical completion, certificate of completion and the final approval certificate shall be signed and submitted by the **Engineer**, to the **Employer** for final approval and signature. The certificates shall not be considered as officially issued until signed by the

MANAGING PROJECT DURATION

(a) The Contractor shall co-ordinate his programme with all other contractors whose work may precede or be executed simultaneously to his own. The Contractor will be called upon to plan and control the project using the Project Evaluation and Review Technique (PERT) or other approved Critical Path Method (CPM) network analysis of his events and activities and those of the dub-contractors in his employ and must co-ordinate his planning with any other contractor employed on the project. A fortnightly project control report will be expected from the Contractor in writing, evaluating any gains or delays against the critical path and he should allow for all costs involved in planning reviewing and updating the programme to the satisfaction of the Principal Agent against this item.

(b) Activity-and total float shall belong to the Employer.

(c) The Contractor shall deliver his programme of work within 10 calendar days after notice from the Employer, prior to the Commencement Date.
It is a condition of this contact that, the contracter submit to the Engineer/principal agent a detailed CPM Programme which shall be to the approval of the Engineer/principal agent. In this regard tenderers are advised to consult with the Engineer/Principal Agent as to the format and requirements of the programme as no claim whatsoever will entertained should the programme fail to meet the requirements of the Engineer/Principal Agent. Failure to submit the programme within the stipulated time may result in the contractor being held in breach of contract.

The approved programme will form the basis of time management of the project and extension of time will not be guaranteed unless the Contractor has strictly complied with this provision.

The programme shall make allowance for rain and the number of rain days allowed within the critical path shall be on the provisions of the clause dealing with inclement weather and claiming for delays in performance in this bill.
Allowance for the above must be made under this item as no claims for failing to comply with this precondition will later be entertained.

INCLEMENT WEATHER AND CLAIMS FOR DELAYS IN PERFORMANCE

(a) The Contract Sum includes a monthly allowance of 3 working days inclement weather during which rainfall exceeds 10mm per day for months as indicated in the Scope of Works. These days shall be reflected on the critical path of the Contractor's programme as specified in MANAGING PROJECT DURATION above.

(b) Claims for delays in performance due to inclement weather shall be calculated separately for each calendar month and for the project as a whole. Delays or gains to the critical path shall be reflected in all revisions of the programme. An extension of time will only be granted where the following conditions are met:

(i) The criteria to be used for WORK stoppages shall be for safety hazards or poor quality of work.
(ii) The Employer's site representative or the Employer's Principal Agent, if the site representative is not available shall be notified when the Contractor stops the work and intends to claim performance delays. The Employer representative shall inspect the situation together with the Contractor and give an immediate decision.

1. The stoppage claimed must cause a delay in the Completion Date of work. If the critical activities can proceed and a non-critical activity is delayed due to inclement weather no claims for delay shall be granted.
2. No claims for stoppages less than 2(two) hours per day shall be considered.
3. Claims granted for more than 2 (two) hours, but less than 10 (ten) hour (lunch included) day, shall be added together and expressed as full days.
4. All claims shall be submitted in writing to the Principal Agent within one working day of the actual stoppage.
5. The total delay in performance granted to the Contractor expressed in days shall be added to the contractual Completion Date of each section of the Works. The contractual penalty clause shall only come into effect after this newly arrived date.
6. Total delays (in hours) will be rounded up or down to the nearest integer for the calculation of Working Days. The total hours (including lunch) per Working Day shall be 10 unless otherwise indicated on the Contractor's programme.
7. Where the programmed delays for inclement weather exceed the actual delays incurred the Completion Date(s) will not be adjusted.

8. Where the project includes builder's holidays the programmed durations for inclement weather shall be adjusted pro-rate to the actual Working Days.

9. The total of all monthly delays due to inclement weather shall be calculated in accordance with the example given below:

Description		Months					Total
		Sept	Oct	Nov	Dec	Jan	
		Hours	Hours	Hours	Hours	Hours	Hours
Programmed	Rain days	0	30	30	15	15	90
Actual	Rain days	16	22	35	15	18	106
Difference		-16	8	-5	0	-3	-16
8 hrs/day*						Estimated Extension of time - in working days	2

See point 5.2 in the Scope of Works for the specific days the tenderer must allow for in this contract.

Tender no: **ZNTD05506W** **Part 2: CONTRACT DATA PROVIDED BY THE CONTRACTOR:**

POST-TENDER INFORMATION

Note: All information for this section requires consultation with the **Contractor**. The **Engineer/Principal Agent** shall not pre-select any of the alternatives available to the **Contractor.**

1 CONTRACT DETAILS

[1.1.1.9] **Contractor Name:** .....

[1.2.1.2] Postal address:

.....

.....

.....

Tel no ..... Fax no .....

Tax / VAT Registration No: ..... e-mail .....

Physical address:

.....

.....

.....

[1.1.1.10] The accepted **contract price** inclusive of **tax** is R :

.....

[Amount in words]

Payment Of Preliminaries (Clause 6.7, 6.8, 6.10 and 6.11)

The preliminaries amounts shall be paid in terms of:

***Alternative A**	**Yes**
****Alternative B**	**N/A**

** Assessed by the Engineer/Principal Agent as an amount prorated to the value of the Work duly executed in the same ratio as the Preliminaries bears to the Contract Price excluding VAT, Preliminary amount, Contingencies and any CPAP.*

*** Calculated from the priced Bill of Quantity/Lump Sum document. The Contractor and the Engineer/Principal Agent shall agree on a division of the priced Preliminaries items into: initial establishment charge, monthly charge and final disestablishment charge.*

If the Contractor and the Engineer/Principal Agent can not agree, within 10 Working Days from the Commencement Date, on such a division then the Engineer/Principal Agent shall make a division of the Preliminaries to be incorporated in the valuations for each monthly payment certificate as follows;

10% of the General Items/Preliminaries amount shall not be varied

15% of the General Items/Preliminaries shall only be varied in proportion of the Contract Price to the Contract Sum

75% of the General Items/Preliminaries shall be varied in proportion to the revised Construction Period compared with the initial Construction Period.

Adjustment of Preliminaries (Clause 6.7, 6.8, 6.10 and 6.11)

Alternative A

For the adjustment of Preliminaries both the Contract Sum and the Contract Value (including tax) shall exclude the amount of Preliminaries, all Contingency Sum(s) and any provision for Cost Price Adjustment Provisions:-

- An amount which shall not be varied.

- An amount varied in proportion to the contract value as compared to the Contract Sum.

- An amount varied in proportion to the Construction Period as compared to the initial Construction Period (excluding revisions to the Construction Period to which the Contractor is not entitled) to adjustment of the Contract Value in terms of the agreement.

The Contractor shall provide a breakdown of charges (including tax) within 15 working days of the date of acceptance of tender and, where applicable, an apportionment of Preliminaries per section

If the Contractor and the Principal Agent cannot agree, within ten (10) Working Days from the Commencement Date, on such a division then the Principal Agent shall make a division of the Preliminaries to be incorporated in the valuations for each monthly payment certificate as follows;

10% of the amount shall not be varied

15% varied in proportion of the Contract Value to the Contract Sum

75% varied in proportion to the revised Construction period compared with the initial Construction Period

Sectional Completion : Subdivision of Preliminaries Costs

For the adjustment of preliminaries for sections of the work the value of fixed, value, and time related amounts of the preliminaries for each section is required. The contractor is to provide such information within fifteen (15) working days of taking possession of the site, failing which the categorised preliminaries amounts shall be prorated to the value of each section.

The above shall apply equally for projects where sectional completion was not contemplated at tender stage but subsequently occurred on an adhoc basis during construction of the works as agreed between the client and the employer. The original priced categorised amounts for fixed, value, and time related amounts shall be prorated to the value of each section.

When an extension of time has been granted in terms of the GCC and the preliminaries require to be adjusted accordingly, the pertinent sectional (subdivided) categorised preliminaries amounts shall be utilised, where applicable and not the overall preliminary amounts.

Where sectional completion is required in terms of the agreement, the Contractor shall provide the Principal Agent with the division of the above categorized amounts into sections. Should the Contractor fail to provide such information within the period stipulated the categorized amounts shall be prorated to the value of each section.

YES *yes / no*

or

Alternative B	The Contractor shall within 15 working days of the date of possession of the site provide the Principal Agent with a detailed breakdown of Preliminaries amounts for the works as a whole, or per section where applicable, including administrative and supervisory staff charges and for the use of construction equipment in terms of the programme.	NO	*yes / no*
	The contractor is informed that only option 'A' shall apply		
2	**DOCUMENTS**		

Contract documents marked and annexed hereto:

Priced **Bills of Quantities:**	**Yes**	YES	**No**	
Lump Sum document: **:**	**Yes**		**No**	NO

Guarantee Options:

Not applicable

2.2 DESIGN BRIEF

Not applicable	NO	**YES or NO**
2.3 DRAWINGS	NO	**YES or NO**
See list of drawings/Annexure's attached to this document.	NO	**YES or NO**
2.4 DESIGN PROCEDURES	NO	**YES or NO**

Not applicable

Contract drawings:	**Yes**		**No**	NO
Other documents**:**				

Waiver of the Contractors lien or right of continuing possession is required. **YES**

GUARANTEE OPTIONS

The Tenderer agrees to provide a bank or insurance guarantee in accordance with clause 6.2.3 of the Conditions of the GCC2010 Contract within the period stated in the Contract Data. This guarantee shall be for a sum equal to an amount stated in the Contract Data.

Guarantees submitted must be issued by either an insurance company duly registered in terms of the Insurance Act (Long Term Insurance Act No 52 of 1998 or Short Term Insurance Act No 53 of 1998) or by a bank duly registered in terms of the Banks Act No 94 of 1990, on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.

(a) the tenderer accepts that in respect of contracts up to R1 million, a payment reduction of 5% of the contact value will be applicable and will be reduced by the Employer in terms of the applicable conditions of contract.

(b) in respect of contracts above R1 million, the Tenderer offers to provide security as indicated below: select one option

(i) cash deposit of 10 % of the Contract Price	
(ii) bank or insurance Performance Guarantee of 10 % of the Contract Price	
(iii) cash deposit of 5% of the Contract Price and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT)	
(iv) bank or insurance guarantee of 5% of the Contract Price and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT)	

NOTE: Where the Tenderer has not selected one of the guarantee options above, the default option will be as if the Tenderer has selected a security of a bank or insurance guarantee of 5% of the value of the Works and a payment reduction of 5% of the value certified in the payment certificate excluding value added tax. - See GCC2010 clause 6.2.2 as amended in Contract Data.

3 SIGNATURES OF THE CONTRACTING PARTIES

Thus done and signed at……on ……..of……20…..

Name of signatory — for and behalf of the **Employer** who by signature hereof

Capacity of signatory — as Witness.

Thus done and signed at……on ……..of……20…..

Name of signatory — for and behalf of the **Contractor** who by signature hereof

Capacity of signatory — as Witness.

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

C1.3 - FORM OF GUARANTEE

C1.3 PERFORMANCE GUARANTEE - GCC FOR CONSTRUCTION WORKS (2nd Edition - 2010)

Head: Public Works
KZN Department of Public Works:
Private Bag X 54336
MAYVILLE
4091

Sir,

ON DEMAND PERFORMANCE GUARANTEE

Tender Number ZNTD05506W	**Project Code 065288**

For use with the General Conditions of Contract for Construction Works, Second Edition, 2010.

GUARANTOR DETAILS AND DEFINITIONS

"Guarantor" means: _____

Physical Address: _____

"Employer" means: The Provincial Administration of KwaZulu-Natal in its Department of Public Works

"Contractor" means: _____

"Engineer" means: _____

"Works" means: **ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**

"Site" means: _____

"Contract" means: The Agreement made in terms of the Form of Offer and Acceptance and such amendments or additions to the Contract as may be agreed in writing between the parties.

"Contract Sum" means: The accepted amount inclusive of tax of: _____

Amount in Words:

"Guaranteed Sum" means: The maximum aggregate amount of: 10% _____
Of Contract Sum

Amount in Words: _____

"Expiry Date" means: _____

CONTRACT DETAILS

Engineer Issues: Interim Payment Certificates, Final Payment Certificates and the Certificate Completion of the Works as defined in the Contract.

PERFORMANCE GUARANTEE

1 The Guarantor's liability shall be limited to the amount of the Guaranteed Sum.

2 The Guarantor's period of liability shall be from and including the date of issue of this Performance Guarantee and up to and including the Expiry Date or the date of issue by the Engineer of the Certificate of Completion of the Works or the date of payment in full of the Guaranteed Sum, whichever occurs first. The Engineer and/or the Employer shall advise the Guarantor in writing of the date on which the Certificate of Completion of the Works has been issued.

3 The Guarantor hereby acknowledges that:

3.1 any reference in this Performance Guarantee to the Contract is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a suretyship;

3.2 its obligation under the Performance Guarantee is restricted to the payment of money.

4 Subject to the Guarantor's maximum liability referred to in 1, the Guarantor hereby undertakes to pay the Employer the sum certified upon receipt of the documents identified in 4.1 to 4.3:

4.1 A copy of a first written demand issued by the Employer to the Contractor stating that payment of a sum certified by the Engineer in an Interim or Final Payment Certificate has not been made in terms of the Contract and failing such payment within seven (7) calendar days, the Employer intends to call upon the Guarantor to make payment in terms of 4.2;

4.2 A first written demand issued by the Employer to the Guarantor at the Guarantor's physical address with a copy to the Contractor stating that a period of seven (7) days has elapsed since the first written demand in terms of 4.1 and the sum certified has still not been paid;

4.3 A copy of the aforesaid payment certificate which entitles the Employer to receive payment in terms of the Contract of the sum Certified in 4.

5 Subject to the Guarantor's maximum liability referred to in 1, the Guarantor undertakes to pay to the Employer the Guaranteed Sum or the full outstanding balance upon receipt of a first written demand from the employer to the Guarantor at the Guarantor's physical address calling up this Performance Guarantee, such demand stating that:

5.1 the Contract has been terminated due to the Contractor's default and that this Performance Guarantee is called up in terms of 5; or

5.2 a provisional or final sequestration or liquidation court order has been granted against the Contractor and that the Performance Guarantee is called up in terms of 5; and

5.3 the aforesaid written demand is accompanied by a copy of the notice of termination and/or the provisional/final sequestration and/or the provisional liquidation court order.

6 It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of 4 and 5 shall not exceed the Guarantor's maximum liability in terms of 1.

7 Where the Guarantor has made payments in terms of 5, the Employer shall upon the date of issue of the Final Payment Certificate submit an expense account to the Guarantor showing how all monies received in terms of this Payment Guarantee have been expended and shall refund to the Guarantor any resulting surplus. All monies refunded to the Guarantor in terms of this Performance Guarantee shall bear interest at the prime overdraft rate of the Employer's bank compounded monthly and calculated from the date payment was made by the Guarantor to the Employer until the date of refund.

8 Payment by the Guarantor in terms of 4 or 5 shall be made with seven (7) calendar days upon receipt of the first written demand to the Guarantor.

9 Payment by the Guarantor in terms of 5 will only be made against the return of the original Performance Guarantee by the Employer.

10 The Employer shall have the absolute right to arrange his affairs with the Contractor in any manner which the Employer may deem fit and the Guarantor shall not have the right to claim his release from this Performance Guarantee on account of any conduct alleged to be prejudicial to the Guarantor.

11 The Guarantor chooses the physical address as stated above for the service of all notices for all purposes in connection herewith.

12 This Performance Guarantee is neither negotiable nor transferable and shall expire in terms of 2, where after no claims will be considered by the Guarantor. The original of this Guarantee shall be returned to the Guarantor after it has expired.

13 This Performance Guarantee, with the required demand notices in terms of 4 or 5, shall be regarded as a liquid document for the purposes of obtaining a court order.

14 Where this Performance Guarantee is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Court Act No 32 of 1944, as amended, to this jurisdiction of the Magistrate's Court of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.

Signed at _____

Date _____

Guarantor's signatory (1) _____

Capacity _____

Guarantor's signatory (2) _____

Capacity _____

Witness signatory (1) _____

Witness signatory (2) _____

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

PART C2 - PRICING DATA

C2.1 PRICING INSTRUCTIONS
GCC FOR CONSTRUCTION WORKS (Second Edition 2010)

Project title:	**ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**		
Tender no:	**ZNTD05506W**	**Project Code:**	**065288**

C2.1 Pricing Instructions

Where any item is not relevant to this specific contract, such item is marked N/A (signifying “not applicable”)

The adjustment of the preliminaries each item priced is to be allocated to one or more of the three categories by insertion of “F”, “V”, “T” as the case may be against the price in the “rate” column immediately preceding the “amount” column, where “F” denotes a fixed amount (amount not varied), “V” denotes an amount variable in proportion to value and “T” denotes an amount variable in proportion to time.

1 MASSES AND MEASURING UNITS

These shall be in accordance with the Measuring Units and National Measuring Standards Act No. 76 of 1973 and amendments thereto.

The pages of each of these documents are numbered consecutively and before the Tenderer submits his tender he should check the number of pages, and if any are found missing or duplicated, or the figures or writing indistinct, or the documents contain any obvious error, he should apply to the Head : Public Works AT ONCE and have same rectified as no liability whatsoever will be admitted by the Administration in respect of errors in Tender due to the foregoing.

2 PRICES FOR VARIATIONS

Where prices or quotations for variations are submitted by the Contractor during the currency of the Contract, it is to be clearly understood that these are for the purpose of consideration by the Head : Public Works and that there is no assumption of acceptance. The Contractor will be notified of acceptance of prices or quotations either by insertion of the amount on the variation order or by written intimation.

3 SCALE

The scale to which the Drawings are made is only to be made use of when no figured dimensions are given either on the Drawings or in the tender documents and the figured dimensions are always to be followed though they may not coincide with the scale of the Drawings, but dimensions where possible are to be taken from the buildings.

4 PROVISIONAL ITEMS

All items described as "Provisional" shall be used as directed by the Employer and measured and valued or paid for.

No work for which "Provisional" items are allowed shall be commenced without written instructions from the Head : Public Works.

5 TIMELY ORDERING OF MATERIALS

The Contractor is warned to place all orders for materials or special articles as early as possible, as he will be held solely responsible for any delay in the delivery of such goods.
Nevertheless this tender is conditional upon no liability being attached to the Contractor if delivery of materials is rendered impossible by reason of any act of the Government.

6 ELECTRICAL LIGHTING, POWER AND WATER

The Contractor shall provide any artificial lighting which may be necessary or required for the proper execution of the works, and provide electric power and water required by all Sub-Contractors, Nominated Sub-Contractors and Sub-Contractors appointed directly by the Employer.

The Contractor shall give all notices and pay all fees in connection with temporary electrical and water connections and shall connect temporary Electrical and Water meters for and pay for all current and water consumed.

Tenderers are advised that the permanent light fittings and water points of any kind installed in the Works are not to be used to provide temporary lighting and supplement water requirements for construction purposes.

7 IMPORT PERMITS, DUTIES AND SURCHARGES

All tenders by means of which imported products are being called for, must use the rate of exchange 14 days prior to the closing date indicated in the tender documents. If this day falls on a weekend or public holiday, the next working day must be used.

Furthermore, Tenderers must submit documentary proof (in the form of a certified copy) from their bank or legally recognised financial institution, clearly indicating what the rate of exchange was 14 days prior to the closing date, as mentioned above.

Together with this, the Tenderer must confirm that the tender price relating to an imported product, was based on the rate of exchange 14 days prior to the closing date as mentioned above.

8 STANDARD SYSTEM OF MEASUREMENT WHERE BILLS OF QUANTITIES FORM PART OF THE TENDER DOCUMENTS

The work executed under this Contract has been measured in accordance with the;

Standard System of Measuring Builders Work (7th Edition)

including all amendments unless descriptions of items indicate a deviation and it shall be understood that the system of measurement which is herein adopted is the only system of measurement which will be recognised in connection with this contract. Any contradictions to this system of measurement contained in the “Model Preambles for Trades 2008” shall be disregarded (unless same have been accommodated in the system of measurement) but applicable rates shall be included for all requirements stated and not measured separately in compliance with this system.

9 PRICING OF ROCK EXCAVATIONS

It is a condition of this tender that should the tenderer elect to price the Rock Excavation included in this tender, the rates must be market related and should be identically priced for the same classification of excavations and not vary for similar billed items in the different sections.

10 BROAD BASED BLACK ECONOMIC EMPOWERMENT

1. It is the deliberate policy of the Provincial Administration of KwaZulu-Natal to foster and to encourage the economic empowerment of Black South Africans. This policy will be implemented without prescription and without prejudicing the principles and the integrity of the Provincial Administration of KwaZulu-Natal. Subject to these constraints and also subject to good business practise and commercial consideration, it is therefore considered appropriate that the Provincial Administration of KwaZulu-Natal should encourage business relationships with companies which actively pursue Affirmative Action and Black Economic Empowerment Programmes.

2. In responding to this tender you are therefore encouraged to devote attention to these two subjects of Affirmative Action and Economic Empowerment. In addition, in considering the appointment of sub-contractors, you are requested to extend the spirit of these policies.

3. The foregoing enunciations of this policy are not intended to be prescriptive nor to preclude any individual or operation from responding to this tender.

11 REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the Public Finance Management Act (PFMA), 1999 (Act No 1 of 1999) Section 38 (1) (a) (iii) and 51 (1) (iii) and Section 76 (4) of PFMA National Treasury developed a single platform, The Central Supplier Database (CSD) for the registration of prospective suppliers including the varification functionality of key supplier information.

2. Prospective suppliers will be able to self - register on the CSD website: www.csd.gov.za
3. Once the supplier information has been varified with external data sources by National Treasury a unique supplier number and security code will be allocated and communicated to the supplier. Suppliers will be required to keep their data updated regularly and should confirm at least once a year that their data is still current and updated.

4. Suppliers can provide their CSD supplier number and unique security code to organs of state to view their varified CSD information.

5 Tenderers are required to fill in clearly, legibly, in bold print and black ink their CSD supplier number in the space hereunder:

Name of Supplier	
Central Supplier Database (CSD) Supplier Number:	

12 TAX CLEARANCE REQUIREMENTS

It is a condition of tender that the taxes of the successful tenderer must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Tenderder's tax obligations. It is a condition of this Offer of Commission that your practice remains in good standing with SARS (South African Revenue Services) in terms of its tax clearance, during the project, which is required to process your payment certificates.

1 In order to meet this requirement tenderers are required to apply via e-filing at any SARS branch office nationally. The Tax Complance Status (TCS) requirements are also applicable to foreign Tenderders / individuals who wish to submit Tenders.

2 SARS will then furnish the Tenderder with a Tax Compliance Status (TCS) PIN that will be valid for a period of 1 (one) year from the date of approval.

3 In tenders where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Compliance Status (TCS) PIN.

4 Application for Tax Compliance Status (TCS) PIN can be done via e-filing at any SARS branch office nationally or on the website www.sars.gov.za.

5 Tax Clearance Certificates may be printed via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

6 Tax Clearance Certificates may be printed via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

Security PIN Number	
Company / Entity Tax Reference Number	

13 BILLS OF QUANTITIES/LUMP SUM DOCUMENT

The Bills of Quantities document forms part of and must be read and priced in conjunction with all the other documents forming part of the contract documents, the Standard Conditions of Tender, Conditions of Contract, Standard Preambles to all Trades, Specifications, Drawings and all other relevant documentation.

14 VALUE ADDED TAX

The tender price must include for Value Added Tax (VAT). All rates, provisional sums, etc. in the Bills of Quantities must however be net (exclusive of VAT) with VAT calculated and added to the Total Value thereof in the Final Summary.

15 FIXED PRICE CONTRACT

Should the Bills of Quantities/Lump Sum Document be a fixed price contract, the following clause must be inserted in the Pricing Instructions:

Tenderders are to take note that the contract price adjustments are not applicable to this contract. Tenderders should therefore make provision in the Contract Sum, schedule of rates, etc. for possible price increases during the contract period, as no claims in this regard shall be entertained.

KWAZULU-NATAL PROVINCE
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ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

C2.2 - Preliminaries for GCC for Construction works - 2nd Edition 2010

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

BILL NO. 1
C2 .2 PRELIMINARY AND GENERAL

	NOTES	UNIT	QUANTITY	RATE	AMOUNT
i)	The agreement is to be the General Conditions of Contract for Works of Civil Engineering Construction (2010) (Second Edition) , published by the S. A. Institution Of Civil Engineering.				
ii)	The Preliminaries are to be the Construction and management requirements for works contracts - Part 1: General engineering and construction works (SANS 1921-1: 2004 Edition 1) prepared by Standards South Africa and shall be deemed to be incorporated herein.				
iii)	Tenderers are referred to the abovementioned documents for the full intent and meaning of each clause thereof (hereinafter referred to by heading and clause number only) for which such allowance must be made as may be considered necessary.				
iv)	Where standard clauses or alternatives are not entirely applicable to this contract such modifications, corrections or supplements as will apply are given under each relevant clause heading.				
v)	Where any item is not relevant to this specific contract such item is marked N/A (signifying "not applicable").				
vi)	Adjustment of the preliminaries: each item priced, is to be allocated to one or more of the three categories, where "F" denotes a fixed amount (amount not to be varied), "V" denotes an amount variable in proportion to value and "T" denotes an amount in proportion to time.				
vii)	Time (T) related Preliminaries will only be adjusted for omissions or additions, issued by the Employer, or delays caused by the Employer, for which variation and extension of time has been granted. ***See Contract Data*** .				
	SECTION A: GENERAL CONDITIONS OF CONTRACT				
A1	General (clause 1) F:..... V:..... T:.....	Item			
A2	Basis of Contract (clause 2) F:..... V:..... T:.....	Item			
A3	Engineer (clause 3) F:..... V:..... T:.....	Item			
A4	Contractor's General Obligation (clause 4) F:..... V:..... T:.....	Item			
A5	Time and Related Matters (clause 5) - As referred to in the Contract Data under Special Condition of Contract. The Contract Period shall be deemed to include all Non – Working Days, Special Non – Working Days and the year-end Builders Annual Industry Holiday Periods. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
A6	Payment and Related Matters (clause 6)				
	F:..... V:..... T:.....	Item			
A7	Quality and Related Matters (clause 7)				
	F:..... V:..... T:.....	Item			
A8	Risk and Related Matters (clause 8)				
	F:..... V:..... T:.....	Item			
A9	Termination of Contract (clause 9)				
	F:..... V:..... T:.....	Item			
A10	Claims and Disputes (clause 10)				
	F:..... V:..... T:.....	Item			
	SECTION B: SANS 1921-1:2004 (Edition 1): CONSTRUCTION AND MANAGEMENT REQUIREMENTS FOR WORKS CONTRACTS: PART 1				
	Refer to the SCOPE OF WORK for detail requirements:				
B1	Scope				
	F:..... V:..... T:.....	Item			
B2	Normative references				
	F:..... V:..... T:.....	Item			
B3	Definitions				
	F:..... V:..... T:.....	Item			
B4	Requirements for construction and management				
	F:..... V:..... T:.....	Item			
B4.1	General				
	F:..... V:..... T:.....	Item			
B4.2	Responsibilities for design and construction				
	F:..... V:..... T:.....	Item			
B4.3	Planning, programme and method statements				
	F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
B4.4	Quality assurance F:..... V:..... T:.....	Item			
B4.5	Setting out F:..... V:..... T:.....	Item			
B4.6	Management and disposal of water F:..... V:..... T:.....	Item			
B4.7	Blasting F:..... V:..... T:.....	Item			
B4.8	Works adjacent to services and structures F:..... V:..... T:.....	Item			
B4.9	Management of the Works and site F:..... V:..... T:.....	Item			
B4.10	Earthworks F:..... V:..... T:.....	Item			
B4.11	Testing F:..... V:..... T:.....	Item			
B4.12	Materials, samples and fabrication drawings F:..... V:..... T:.....	Item			
B4.13	Equipment F:..... V:..... T:.....	Item			
B4.14	Site establishment F:..... V:..... T:.....	Item			
B4.15	Survey control F:..... V:..... T:.....	Item			
B4.16	Temporary works F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
B4.17	Existing services F:..... V:..... T:.....	Item			
B4.18	Health and safety F:..... V:..... T:.....	Item			
B4.19	Environmental requirements F:..... V:..... T:.....	Item			
B4.20	Alterations, additions, extensions and modifications to existing works F:..... V:..... T:.....	Item			
B4.21	Inspection of adjoining structures, services, buildings and property F:..... V:..... T:.....	Item			
B4.22	Attendance on nominated and selected subcontractors F:..... V:..... T:.....	Item			
	SECTION C: SCOPE OF WORK in accordance with SANS 10403 *(The reference to Clauses refer to Table B.1 of SANS 1921-1:2004)*				
C1	Certification by recognised bodies - CLAUSE 4.4 F:..... V:..... T:.....	Item			
C2	Agrément certificates - CLAUSE 4.5 F:..... V:..... T:.....	N/A			
C3	Other services and facilities - CLAUSE 4.8 F:..... V:..... T:.....	Item			
C4	Recording of weather - CLAUSE 5.2 F:..... V:..... T:.....	Item			
C5	Management meetings - CLAUSE 5.3 F:..... V:..... T:.....	Item			
C6	Daily records CLAUSE 5.6 F:..... V:..... T:.....	Item			
C7	Bond and guarantees - CLAUSE 5.7 F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
C8	Permits - CLAUSE 5.9 F:..... V:..... T:.....	Item			
C9	Proof of compliance with the law - CLAUSE 5.10 F:..... V:..... T:.....	Item			
	SECTION D: SPECIFICATION DATA ASSOCIATED WITH SANS 1921-1:2004 (Table A.1)				
D1	Requirements for drawings, information and calculations for which the contractor is responsible CLAUSE 4.1.7 F:..... V:..... T:.....	Item			
D2	The responsibility strategy assigned to the contractor for the works CLAUSE 4.2.1 F:..... V:..... T:.....	Item			
D3	The planning, programme and method statements - CLAUSE 4.3 F:..... V:..... T:.....	Item			
D4	Samples of materials, workmanship and finishes - CLAUSE 4.12.1 F:..... V:..... T:.....	Item			
D5	Fabrication drawings that the contractor is to provide and deliver to the employer - CLAUSE 4.12.2 F:..... V:..... T:.....	Item			
D6	Office for the foreman CLAUSE 4.14.3 F:..... V:..... T:.....	Item			
D7	Telephone - CLAUSE 4.14.3 F:..... V:..... T:.....	Item			
D8	Office for inspector of works - CLAUSE 4.14.3 F:..... V:..... T:.....	Item			
D9	Telephone in office for inspector of works - CLAUSE 4.14.3 F:..... V:..... T:.....	Item			
D10	Sheds - CLAUSE 4.14.3 F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
D11	Provision and erection of signboards - CLAUSE 4.14.6 F:..... V:..... T:.....	Item			
D12	Termination, diversion or maintenance of existing services - CLAUSE4.17.1 F:..... V:..... T:.....	Item			
D13	Services which are known to exist - CLAUSE 4.17.3 F:..... V:..... T:.....	Item			
D14	Detection apparatus - CLAUSE 4.17.4 F:..... V:..... T:.....	Item			
D15	Additional health and safety requirements - CLAUSE 4.18 F:..... V:..... T:.....	Item			
	SECTION E: SPECIFIC PRELIMINARIES Section E contains Specific Preliminary items which apply to this contract except where "N/A" (Not Applicable) appears against the item.				
E1	**PROPRIETARY BRANDED PRODUCTS** The contractor shall take delivery of, handle, store, use apply and/or fix all proprietary branded products in strict accordance with the manufacturers' instruction after consultation with the manufacturer's authorised representative. F:..... V:..... T:.....	Item			
E2	**OVERTIME** Should overtime be required to be worked for any reason whatsoever, the costs of such overtime are to be borne by the Contractor unless the Engineer/Principal Agent has specifically authorised in writing, prior to the execution thereof, that costs for such overtime are to be borne by the Employer. F:..... V:..... T:.....	Item			
E3	**AS BUILT DRAWINGS** The position of construction breaks and the extent of individual concrete pours are to be recorded by the Contractor on the Structural Engineer's drawings and are to be submitted to the Engineer/Principal Agent and the Structural Engineer for their records. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

	SECTION E: SPECIFIC PRELIMINARIES	UNIT	QUANTITY	RATE	AMOUNT
E4	**SITE INSTRUCTIONS** Site Instructions issued on site are to be recorded in triplicate in a Site Instruction book which is to be maintained on site by the Contractor. F:..... V:..... T:.....	Item			
E5	**LABOUR RECORD** At the end of each week the Contractor shall provide the Engineer/Principal Agent with a written record, in schedule form, reflecting the number and description of tradesmen and labourers employed by him and all sub-contractors on the works each day. F:..... V:..... T:..... *<u>Note</u> : In the event that the contractor fails to satisfy the requirements of this specification, the Employer (Head: Public Works) may apply any of the sanctions provided in the contract. Sanctions may include the application of a financial penalty of .04% of the Contract Sum per calendar day of which the required report has not been submitted.*	Item			
E6	**PLANT RECORD** At the end of each week the Contractor shall provide the Engineer/Principal Agent with a written record, in schedule form, reflecting the number, type and capacity of all plant, excluding hand tools, currently used on the works. F:..... V:..... T:.....	Item			
E7	**NON CESSION OF MONIES** The Contractor shall not cede nor assign his rights or claims to any monies due or to become due under this contract. F:..... V:..... T:.....	Item			
E8	**SECTIONAL COMPLETION** When it is required that the contract be executed in sections or portions, the tenderer shall allow for all costs in this regard as no claim for additional costs will be entertained. F:..... V:..... T:.....	Item			
E9	**LOCAL LABOUR** It is a general requirement of this contract that persons normally resident in the locality of the works (Local Labour) be given preference for employment on the contract. Provided, however, that should adequate and appropriate Labour not be available within the locality, others may be employed subject to satisfactory proof being provided that every reasonable endeavour has been made to employ Local Labour. The Contractor shall identify the local community leaders with the purpose of negotiating with them regarding the utilization of Local Labour in the construction process. In this regard, the Contractor shall furthermore give preference, wherever possible to the employment of single heads of households, women and youth. The Contractor shall, in general, maximize the involvement of the local community. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
E10	**IMPORT PERMITS AND DUTIES** The responsibility for obtaining the necessary import permits shall rest with the successful Tenderer. No foreign exchange will be arranged or provided by the Administration. Tenderers are to allow in their tenders and pay the ordinary levy imposed on imported items in terms of item 196.10 of Part 8 of Schedule No. 1 of the Customs and Excise Act, 1964 with effect from 1 October 1989. F:..... V:..... T:.....	Item			
E11	**CONTRACT PRICE ADJUSTMENT PROVISIONS (CPAP)** Notwithstanding anything to the contrary contained in the GCC for Construction Works 2010 2nd Edition, this Contract shall only when the Construction Period exceeds 6 months and the Contract sum exceeds R1,000,000,00 be subject to the Contract Price Adjustment Provisions Indices Application Manual for use with P0151 indices (CPAP) (Revised 1 January 2013) as published by Statistics South Africa. Tenderers are advised that with reference to Clause 3.4.6 of the Contract Price Adjustment Provisions (CPAP) Indices Applications Manual, the Head: Public Works ***will not accept the submission by Tenderers of lists of additional items.*** Where this contract is a Lump Sum contract, the contract will be subject to Contract Price Adjustment Provisions (CPAP) only where the contract period equals or exceeds 6 calendar months. The applicable work group shall be WG 180 for domestic buildings or WG 181 for commercial and industrial buildings. F:..... V:..... T:.....	Item			
E12	**EPWP CONDITIONS AND SPECIFICATIONS** **12.1 EMPLOYMENT TARGETS** E12.1 a Employment Targets The contractor needs to provide a realistic estimate on the number of jobs that the project has the potential to create throughout the project duration as the project will be implemented using labour intensive construction methods on elements where it is economical and feasible for this construction method. No of jobs to be created = ……. *[Contractor to fill in an estimated number]* F:..... V:..... T:.....	Item			
	E12.1 b Employment requirements Tenderers are advised that this contract will be subject to the Expanded Public Works Program (EPWP) aimed at alleviating and reducing unemployment. Tenderers must allow for any costs for the employement of unskilled labour as per the requirements of the EPWP program; 1. 55% of unskilled labour to be women 2. 55% of unskilled labour to be youth aged between 18 and 35 years 3. 2% of unskilled labour to be people living with disability 4. 100% Unskilled labour utilised must reside within the boundries of the Municipality Ward where this contract is executed, with preference to the local community closest or at the walking distance to the contract site. Wherever possible local skilled tradesmen are to be employed on this contract with the view to maximize utilization of local resources. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	E12.1 c Labour rate and payment intervals The contractor should ensure that labour rate paid to unskilled local labour is commensurate to the daily task. When determining the rate, consideration should be given to that EPWP beneficiaries are mostly bread winners in their families, as the program intends alleviating poverty. There should also be consideration that the labour rate promotes creation of expanded number of jobs created and person days of work. Contractors should make endeavours to ensure that labourers, particularly unskilled are remunerated on fortnight basis and prior notification be made should there be a shortfall on their wages. The labour rate for local unskilled shall also be determined in consideration of the location of the project, i.e. for projects implemented in urbanized municipalities will not be the same as that for rural municipalities. F:..... V:..... T:.....	Item			
	12.2 LABOUR INTENSIVE CONSTRUCTION METHOD E12.2 a Labour Intensive Construction (LIC) method On site there must a person(s) having competency in managing and implementing LIC methods. *Foreman @ NQF Level 4 the Unit Standard on Implementing LIC methods on site. *Site Agent/ Managers @ NQF level 5 the Unit Standard on Manage Labour-Intensive Skills Programme both must be CETA accredited F:..... V:..... T:.....	Item			
	E12.2 b Labour Intensive Construction Method Those parts of the contract to be constructed using Labour Intensive methods will be marked in the BoQ with letter LI (indicating Labour Intensive) against every item so designated. Such works will only be constructed using method so indicated. Reference to be made to Guidelines for the implementation of Labour Intensive Infrastructure projects under EPWP. "Scope of Work in Respect of Work Relating to the Expanded Public Works Programme (EPWP)" F:..... V:..... T:.....	Item			
	E12.3 RECORD KEEPING 12.3.1 Every employer must keep in the project site office the following minutes of site progress minutes; contractors' monthly site progress reports; accurately recorded attendance register; proof of payment as means to verify authenticity of data in the EPWP Beneficiary form submitted with payment certificates. Copies of submitted EPWP beneficiary data forms should also be kept in the site office. F:..... V:..... T:.....	Item			
	12.3.2 The employer must keep this record for a period of at least three (3) years after the completion of the project in his/her office as the project site office would have been relocated. This should be safely kept for job creation data verifications and periodical audits on projects conducted by National and Provincial Department of Public Works after one (1) or two (2) quarters of submitting captured EPWP Data to the National EPWP coordinating Department. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	E12.4 EPWP REPORTING as per EPWP DATA FORM At the end of each month as part of site progress report and to be attached to every contractors' progress payment certificate; the contractor shall provide the principal agent & Public Works with a written records, as per EPWP data form; which will be reflecting, beneficiaries full name & surname; ID No and job description of labour employed by main contractor and sub-contractors on site. At the end of each month the contractor must submit the following documents to be attached to the Progress payment certificate: 1. EPWP monthly data collection form 2. Worker monthly payment upload 3. Worker monthly proof of payment i.e 3.1 Acknowledgement of receipt of payment or 3.2 Payslips 3.3 Bank statement highlighted the workers paid 4. Worker monthly training form 5. Monthly attendance register 6. Certified copies of ID's (once off) 7. ID size photos (once off) 8. Proof of UIF 9. Proof of COIDA F:..... V:..... T:.....	Item			
	E12.5 EPWP PROMOTION <u>12.5.1 EPWP signage board</u> EPWP Program at the project level shall always be promoted through have the projects signage board that embrace EPWP logo at the bottom, correct measurement for this signage board will be provided by the project leader during the site handing over meeting. the standard "HELVETIVA MEDUIM " letters are to be used . Professional title to be 10 mm above line . Line thickness to be 8 mm thick . Space between bottom of the line and bottom of the lettering below the line has to be 100 mm. Letter sizes are as follows : Helvetica meduim 100 mm black upper case to be for project name and owner . Helvetica meduim 75mm black upper case only to be used for professional titles.Project name and owner shall be black lettering on white background.board sizes are as follows : Board to be minomum 2000mm from ground level and to be constructed from reinforced formed chromadek panels minimum 0,6mm thick chromadek. The contractor is responsible for ensuring that the project board remains neatly and safely erected for the full duration including maintenance period,after which the project board and post are to be dismantled and handed to the client in good order. F:..... V:..... T:.....	Item			
	<u>12.5.2 Branding of labour apparel</u> Contractor & Sub-contractors' labourers shall be provided with EPWP branded Personal Protective Equipment (PPE), reflector vest with EPWP wording at the back is an ideal and cost effective means of promoting program on site. The contractor is then advised to price for both item 17.5.1 and 17.5.2 F:..... V:..... T:.....	Item			
	E12.6 COMMUNITY LIAISON OFFICER (CLO) <u>UTILISATION OF A COMMUNITY LIAISON OFFICER</u> In addition to the requirements of Clause E9, contained in this document; The Contractor shall allow for and pay any and all costs necessary for the engagement of the services of a Community Liaison Officer (CLO) for the full duration of this contract In the interest of providing a sound service to both the community and the Contractor, a CLO may only manage one project at a given time.				
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	A CLO will be identified by the local structures of the ward areas and appointed following fair and transparent interviewing process, to be conducted in the presence of local structures and the contractor representative, in order to assist the Contractor in the procurement of any local labour, etc. required for this project. The Contractor is to liaise with the CLO and afford him any assistance needed in ensuring sound working relations with the local community. **Key Responsibilities of the CLO are envisaged to include and not necessary be limited to:** 1. Assisting local leadership in conducting skills and resources audit which facilitates sourcing labour from within the ward or targeted areas for employment, as required by contractor. 2. Assisting in sourcing labour-only domestic sub-contractors and the procurement of materials from local resources, as required by the contractor. 3. Assisting the contractor by identifying areas of potential conflict and or threats to the project or to stakeholders in the project and recommend appropriate action to the contractor. 4. Assisting contractor and stakeholders in the project in the resolution of any conflict which may arise. 5. Establishing and ensuring that sufficient and open communication channels between the contractor and the work force are maintained. 6. Establish and ensuring that efficient and open communication channels between the contractor and the community are maintained 7. Identifying and reporting to the Contractor regarding issues where communication between stakeholder is necessary, recommend courses of action and facilitate such communications 8. Assisting the Contractor and the work force in the establishment of grievance procedures and necessary recommenda-tion to the Contractor regarding the grievances and solution thereto. 9. Attending to site meetings and project implementation meetings as required by the Contractor and prepare periodic reports as may be required by the Contractor from time to time. 10. Attending to such other duties which are consistent with the functions of a CLO, as may be required by the Contractor from time to time. Tenderers are to price twice the rate of unskilled local labour rate against this item for any and all costs arising out of compliance with the foregoing and in the event of a Tenderer failing to price against this item or making inadequate financial provision against this item for compliance as aforesaid, then no claim for costs or additional cost incurred will be entertained by the Head: Works F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	E12.7 SKILLS DEVELOPMENT ON SITE Contractor in conforming to the object of EPWP that its beneficiaries need to be capacitated with skills that will render them employable in the future. It is then the responsibility of the Contractor that mandatory life skills are provided to 100% of workforce on site and on the job training to labourers from whom the potential for further development has been identified. The latter is not mandatory to all as it covers technical skills. Contractor should also make provision for the possibility that there might be local youth that will need to be placed on the project with an intention to be provided support towards improving their level of competency and productivity. Contractor shall also provide all necessary on-the-job training to targeted labour to enable such labour to master and advance on techniques required to undertake the work in accordance with requirements of the contract in a manner that does not compromise workers health and safety. F:..... V:..... T:.....	Item			
	E12.8 LABOUR ONLY Sub Contracting for local emerging enterprises Tenderer's are advised that this contract is subject to the Expanded Public Works Programme (EPWP) and the following criteria will apply: <u>African Equity Ownership</u> a) The Tenderer is to allow for 5% of the total value of works to be undertaken by a Priority Population Group. This percentage excludes the costs of employing local unskilled labour. The allocation of this percentage from the Project, the screening of people, the selection of skills, will be for the Contractor to adjudicate. b) The Priority Population Group consists of women, youth and disabled people. c) The Contractor is to give first option for prospective PPG's from the surrounding areas of the Project. Should there be insufficient suitable people fitting the criteria of PPG's, the Contractor may hire people from further afield. This is to be done only after consultation with the Department of Works EPWP Co-ordinator and the Community Liaison Officer (CLO). d) A Mentor is to be employed by the Contractor, in consultation with the Department of Works for the purposes of quality control and liaison between the Contractor and the selected PPG's on site. The mentor will be responsible for ensuring an acceptable level of quality workmanship and that such work carried out by the PPG's is executed within the time frames stipulated. In so far as possible, the Contractor is encouraged to expand the PPG's skills, knowledge and performance levels. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	TENDERER'S TO NOTE CONDITIONS a) The contract to be entered into between the Contractor and the PPG's will be a LABOUR ONLY sub-contract. b) The Contractor will be responsible for ensuring that all materials for use by the PPG's in the works are to be on site timeously. The Contractor shall liaise with The Mentor and PPG to determine the nature and extent of materials required and the lead time necessary. c) The Contractor shall be responsible for the overall programming of the Works and he is to allow for monitoring the PPG's programme and progress. d) In conjunction with the Mentor, he is to allow for the supervision and mentoring (where necessary) of the PPG to ensure quality and adherence to standard building practice e) The Contractor is to allow for extra storage facilities on site for the PPG's tools and equipment. f) Basic tools shall be provided by the PPG's and where these are not available; the Contractor will supply him with the necessary tools and equipment and deduct the costs thereof from the interim claims made by the PPG. g) Work requiring specialized tools will be provided free of chargeby the Contractor with the provision that these be returned upon completion of the Work. CO-ORDINATION The Contractor is to co-ordinate the work of all the PPG's, Sub-Contractors and Nominated Sub- Contractors appointed direct by the Employer in such a manner and at all times as will suit the building programme and he is to allow adequate access, for the PPG's, where required, to carry out their work in an efficient manner as no claims for extras in this connection will be entertained. F:..... V:..... T:.....	Item			
	ATTENDANCE The Contractor may allow for attendance upon the PPG's concerned to execute the work. The Contractor is to allow the PPG's the use of any scaffolding belonging to him while it remains so erected on the site. Where scaffolding is necessary for the use by any PPG and the Contractor has not erected any for his own use or has removed same after his own use, the Contractor shall supply sufficient scaffolding to the PPG to be erected and dismantled by the PPG and returned to the Contractor. This attendance upon PPG's to execute the work is to include for the scaffolding provisions as aforesaid and, in addition, is to include for co-operating to the fullest extent with all the parties, attending on off-loading materials, providing suitable storage for tools and materials used by the PPG's, use of general facilities such as latrines, etc., supply and cost of power, lighting, water and the like. F:..... V:..... T:.....	Item			
	E12.9 EPWP CONTRACT FOR LABOUR It is compulsory that shortly after the contractor and or sub contractor has appointed local labour, the employment contract should be signed by both parties, prior to commencement with works on site. The employment contract forms part of the Ministerial Determination or from the regional EPWP officials. Each contract will lapse at the end of each financial year therefore requiring the Contractor to do a renewal of each contract should the need of employment still exist for that particular labourer. F:..... V:..... T:.....				
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
	E12.10 EPWP SCOPE of WORK **Note:** Contractors are to price any item on the Bill of Quantities having below, bearing in mind that they are regarded as main sources of job creation, whether sub contracted or undertaken by the main contractor. Elements on the scope of work where application of Labour Intensive Construction methods as will indicated with letters (LI) are regarded feasible are as follows; i) Excavating trenches for foundations and any other civil works with the depth not more than 1.5 m ii) All masonry works which include concrete mixing on site; brickwork; plastering; screed works; jointing; etc. iii) Painting, Plumbing, Ironmongery; roof cladding; glazing; tilling; carpentry; flooring; waterproofing; etc. F:..... V:..... T:.....	Item			
	Note: It is a general requirement of this contract that persons normally resident in the ward of the works (local labour) be given preference for employment on the contract. Provided, however, that should adequate and appropriate labour not be available within the ward, others may be employed subject to satisfactory proof being provided that every reasonable endeavour has been made to employ local labour (Local Sub-contractor(s); Skilled; Semi-Skilled and Unskilled). The contractor shall in consultation with the local community leaders with the purpose of negotiating with them regarding the utilization of local resources in the construction process. In this regard, the contractor shall furthermore give preference, wherever possible to the employment of single heads of households, women and youth as well as families declared as most indigent by War on Poverty/ Sukuma Sakhe program profiling process. The contractor should aim, in general, to maximise the involvement of the local community, however workers from other communities should not exceed 20% of all persons working on the project, where local employees possess skills at level of competency that meet contractors requirements. <u>Payment for the labour-intensive component of the works</u> Payment for works identified in the Scope of Work as being labour-intensive shall only be made in accordance with the provisions of the Contract if the works are constructed strictly in accordance with the provisions of the Scope of Work. Any non-payment for such works shall not relieve the Contractor in any way from his obligations either in contract or in delict. <u>Linkage of payment for labour-intensive component of works to submission of project data</u> The Contractor's payment invoices shall be accompanied by labour information for the corresponding period in a format specified by the employer. If the contractor chooses to delay submitting payment invoices, labour returns shall still be submitted as per frequency and timeframe stipulated by the Employer. The contractor's invoices shall not be paid until all pending labour information has been submitted. <u>Applicable labour laws</u> The current Ministerial Determination (also downloadable at <u>www.epwp.gov.za</u>) Expanded Public Works Programmes, issued in terms of the Basic Conditions of Employment Act of 1997 by the Minister of Labour in Government Notice , shall apply to works described in the scope of work as being labour-intensive and which are undertaken by unskilled or semi-skilled workers. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
E13	**HIV/AIDS AWARENESS** Tenderers are to price against the following items for compliance with the SPECIFICATION FOR HIV/AIDS AWARENESS bound into this document (The clauses referred to are those of the Specification for HIV/AIDS)				
E13.1	Provide and maintain a condom dispenser in terms of Clause 5.1a) F:..... V:..... T:.....	Item			
E13.2	Provide and maintain HIV/AIDS awareness posters terms of Clause 5.1b) F:..... V:..... T:.....	Item			
E13.3	HIV /Aids Awareness Programme on Site for not less than 90% of workers inclusive of all direct and indirect costs; Engage a qualified service provider as described in the scope of works to conduct an HIV Awareness Programme in terms of Clause 5.2.1a) F:..... V:..... T:.....	Item			
E13.4	Arrange for workers to attend the HIV Awareness Programme in terms of Clause 5.2.1b) F:..... V:..... T:.....	Item			
E13.5	**Reporting** Prepare and attach to claims for payment a brief report in terms of Clause 5.3 (see also HIV/STI Compliance Report included with this document). F:..... V:..... T:..... ***Note: In the event that the contractor fails to satisfy the requirements of this specification, the employer (Head: Public Works) may apply any of the sanctions provided for in the contract. Sanctions may include the application of a financial penalty of .04% of the Contract Sum per calendar day of which the required reports has not been submitted.***	Item			
E14	**OCCUPATIONAL HEALTH AND SAFETY ACT NO. 85 OF 1993** Tenderers are to allow for costs in providing a project specific ' Construction Phase Safety, Health and Environmental Plan' in accordance with "Section 2 - Specification Data associated with SANS 1921-1:2004" clause C4.18 in "Part C3 - Scope of Work" F:..... V:..... T:.....	Item			
E15	**NOTICE BOARD, SITE OFFICE, ETC.** Tenderers are to allow for the provision and removal of a project notice board and a site office in accordance with the Principal Agent's requirements. F:..... V:..... T:.....	Item			
E16	**IMPORTED MATERIALS AND EQUIPMENT** Where imported items are listed in the tender documents, the tenderer shall provide all information called for, failing which the price of any such item, material or equipment shall be excluded from currency fluctuations. (***Refer to T2.14 - Schedule of Imported Materials and Equipment*** . F:..... V:..... T:.....	Item			
E17	**CONTRACT DOCUMENTS** The drawings issues with these Tender documents do not comprise the complete set but serves as a guide only for tendering purposes and for indicating the scope of works to enable the Tenderer to acquaint him with the nature and extent of the works and the manner in which they are to be executed. Should any part of the drawings not be clearly legible to the Tenderer he shall, before submitting his Tender, obtain clarification in writing from the principal agent. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
E18	**GENERAL PREAMBLES** The Document Preambles will be the "ASAQS Model Preambles for Trades – 2008" and is obtainable from the various Regional Office's of the Department of Public Works and shall be read in conjunction with the Bills of Quantities and be referred to for the full descriptions of work to be done and materials to be used. F:..... V:..... T:.....	Item			
E19	**TRADE NAMES** Wherever a Trade Name for any product has been described in the Bills of Quantities the Tenderer's attention is drawn to the fact that any other product of equal quality may be used subject to the written approval of the Principal Agent being obtained prior to the closing date for submission of Tenders. F:..... V:..... T:.....	Item			
E20	**EXISTING PREMISES OCCUPIED** Refer to Scope of Works Part C3 of this Tender Document for information on the occupation of existing buildings. F:..... V:..... T:.....	Item			
E21	**INACCURATE AND DEFECTIVE WORK EXECUTED UNDER PREVIOUS CONTRACT** The contractor shall, after taking possession of the site and before commencing the work, check all levels, liners, profiles and the like and satisfy himself as to the dimensional accuracy of all work executed under the previous contract which may affect his work. Should any inaccurate or defective work be found, the contractor shall immediately notify the principal agent in writing requesting his instructions with regard thereto and afford every facility to those rectifying such inaccurate or defective work. F:..... V:..... T:.....	Item			
E22	**VIEWING THE SITE IN SECURITY AREAS** If the site is situated in a security area and the Tenderder must arrange with the Authorities to obtain permission to enter the site for Tenderding purposes. F:..... V:..... T:.....	Item			
E23	**COMMENCEMENT OF WORKS IN SECURITY AREAS** If the works falls within a security area, the contractor must arrange with the Authorities and give the necessary notices before commencement of the works. Should the contractor fail to make such arrangements, admission to the site may be refused and any additional costs will be for the contractor's account. F:..... V:..... T:.....	Item			
E24	**ENTRANCE PERMITS TO SECURITY AREAS** If the works fall within a security area, the contractor shall obtain entrance permits for his personnel and workmen entering the area and shall comply with all regulations and instructions which may be issued from time to time regarding the protection of persons and property under control of the Authority. F:..... V:..... T:.....	Item			
	Carried forward to collection			R	

		UNIT	QUANTITY	RATE	AMOUNT
E25	**SECURITY CHECK OF PERSONNEL** The principal agent may require the contractor to have his personnel and workmen, or a certain number of them, security classified. In the event of the principal agent requesting the removal of a person or persons from the works for security reasons, the contractor shall do so forthwith and shall thereafter ensure that such person or persons are denied access to the works and the site and/or to any document or information relating to the works. F:..... V:..... T:.....	Item			
E26	**PROHIBITION ON TAKING PHOTOGRAPHS** In terms of article 119 of the Defence Act, 44 of 1957, it is prohibited to sketch or to take photographs of any military site or installation or any building or civil works thereon or to be in possession of a camera or other apparatus used for taking photographs, except when authorised thereto by or on behalf of the Minister. The same prohibition is also applicable to all Correctional Institutions in terms of article 44.1(e) of the Correctional Services Act 8 of 1959. F:..... V:..... T:.....	Item			
E27	Management of Water Water for Construction purposes must be obtained from alternative water sources (i.e. supply other than water that is produced and distributed by a regulated water service authority from a licenced water treatment works for human consumption), eg dams, rivers, boreholes, springs, rainwater harvesting, recycled sewerage water,etc. The alternative water source shall not be of an inferior quality / standard than that required for construction purposes. The client reserves the rigfht through his agents to test such supplies or request certificates confirming the grade and nature of the water supply. Relevant knowledge of the respective area will be an advantage.				
	Carried forward to collection			R	

SECTION 1

SUMMARY – PRELIMINARY & GENERAL

Collection	Page No.	Amount	
	1	R	
	2	R	
	3	R	
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	9	R	
	10	R	
	11	R	
	12	R	
	13	R	
	14	R	
	15	R	
	16	R	
	17	R	
Carried forward to Final Summary		R	

Section No. 1
Preliminary & General
Summary

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

PART C2.3 BILL OF QUANTITIES

Item No		Quantity	Rate	Amount

BILL NO. 2

ALTERATIONS

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 102 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 104)

PREAMBLES

The descriptions given in the various items below are not necessarily full and complete and reference must be made to the "Model Preambles for Trades - 2017", "Supplementary Preambles" and "Supplementary Specifications" to this Contract for the full requirements of each scheduled item

SUPPLEMENTARY PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

Continued

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	Continued			R	
	ASBESTOS CEMENT				
	Note				
	All preparatory work, alterations, demolitions, etc to existing asbestos cement roof sheeting, gutters, rainwater pipes, etc is to be carried out strictly in accordance with statutory requirements (Occupational Health and Safety Act, 1993 - Asbestos Regulations, 2001) and all necessary precautions must be taken when working with and disposing of asbestos cement products and the disposing of waste water resulting from cleaning operations, etc				
	REMOVAL OF VEGETATION FROM SURFACE AND AROUND BUILDING				
1	Clear a 1500mm area all round the buildings of all vegetation including grubbing up roots and removing off site	m2	131		
2	Uproot and remove plants growing on the face of the building with a surface area of approximately 500 x 500mm including poisoning root embedded in structure.	No	17		
3	Uproot and remove plants growing on the face of the building with a surface area of approximately 500 x 1000mm including poisoning root embedded in structure.	No	7		
4	Uproot and remove plants growing on the face of the building with a surface area of approximately 1000 x 1000mm including poisoning root embedded in structure.	No	4		
5	Uproot and remove plants growing on the face of the building with a surface area of approximately 1000 x 2000mm including poisoning root embedded in structure.	No	2		
6	Prune over hanging tree branches between 2.5 and 5m above ground with a stem thickness of between 100 and 150mm diameter and a reach of 3m all safety regulations to be adhered to and any damage to the building will be made good by the contractor at his cost	No	9		
	Continued			R	

	Continued			R	
7	Prune over hanging tree branches between 5 and 7.5m above ground with a stem thickness of between 150 and 200mm diameter and a reach of 5m all safety regulations to be adhered to and any damage to the building will be made good by the contractor at his cost	No	2		
8	Prune over hanging tree branches between 7.5 and 10m above ground with a stem thickness of between 200 and 250mm diameter and a reach of 8m all safety regulations to be adhered to and any damage to the building will be made good by the contractor at his cost	No	1		
	REMOVAL OF EXISTING WORK				
	Carefully strip off and remove existing roof coverings, structures, etc				
	NOTE : The Contractor is advised that he will be held responsible for all damages, howsoever caused, to ceilings, brandering, wall and floor finishings, fittings, etc., inside the existing buildings where the roof covering has been removed for alterations, etc., and he must make good all damages at his own expense to the approval of the Director				
9	Corrugated asbestos cement roof sheeting, ridge capping, gable and eaves trimmings, rainwater goods, fascias and timber purlins from lean to roof structure to remain	m2	163		
10	Take down and remove existing gutters	m	93		
11	Take down and remove existing downpipes	m	83		
	Carefully pull up and remove existing floor and floor coverings, structures, etc to remain				
12	Take up and remove existing vinyl sheet or tile floor covering from existing structure, screeds etc including removing adhesive	m2	703		
13	Take up and remove existing vinyl sheet or tile floor covering from existing structure, screeds etc including removing adhesive in small areas to be patched	m2	68		
	Continued			R	

BILL No. 2
ALTERATIONS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

	Continued			R	
	Take down and remove ceilings, etc				
14	Plasterboard ceilings including cornices, etc	m2	633		
	Take out and remove doors, windows, etc., including thresholds, cills, etc., and build up openings in brick walls properly bonded to existing including making good plaster finish on both sides (making good paintwork elsewhere)				
15	Timber door and frame size overall not exceeding 920 x 2030mm high from one brick wall	No	2		
	Take out and remove doors, windows, etc., including preparing openings to take new frame, frame to be properly bonded to existing wall including making good plaster finish on both sides (making good paintwork elsewhere)				
16	Timber door and frame size overall not exceeding 680 x 1820mm high from half brick wall	No	23		
17	Timber door and frame size overall not exceeding 760 x 1950mm high from half brick wall	No	1		
18	Timber door and frame size overall not exceeding 920 x 2030mm high from internal block wall	No	10		
19	Timber door and frame size overall not exceeding 920 x 2030mm high from external block wall	No	6		
	Take off from wall and remove				
20	Double gate frame fixed to face brick wall size 1360 x 2032mm high including making good all bolt holes etc	No	1		
	Hacking up/off and removing wall tiles, etc, from concrete or brickwork and prepare surfaces for new screeds, plaster, etc				
21	White glazed wall tiles	m2	50		
	Continued			R	

	Continued			R	
	Take out and remove piping, sanitary fittings, etc., including disconnecting piping from fittings, stopping off ends of remaining pipes and making good wall and floor finishes (making good paintwork elsewhere)				
22	Cistern only including discontinued HDPE supply piping	No	20		
23	Ceramic WC pan only	No	5		
24	Vitreous china WC pan with cistern	No	15		
25	Vitreous china wall hung urinal with flush pipe	No	2		
26	Precast concrete double wash trough	No	1		
	Take out and remove sundry glazing, etc				
27	Prepare existing 600 x 600mm timber window frame opening sashes to receive new glazing	No	15		
	Remove existing joinery fittings				
28	Take from building and remove water damaged timber joinery fitting approximately 2000 x 350 x 530mm high	No	1		
29	Take from building and remove water damaged timber joinery fitting approximately 3000 x 600 x 650mm high	No	1		
	PREPARATORY WORK TO EXISTING SURFACES				
	Strip off existing plaster where damaged or rotten				
30	Hacking off loose or damaged internal wall plaster and prepare to receive plaster	m2	116		
31	Hacking off loose or damaged external wall plaster and prepare to receive plaster	m2	36		
	Continued			R	

	Continued			R	
	Clean existing surfaces using a high pressure water cleaning system and steel brushes and remove all mould, loose paint and deleterious matter				
32	Face brick walls, etc	m2	554		
33	Faced stone existing wall	m2	23		
	MAKING GOOD OF FINISHES ETC				
	Making good floor screed with "Tal Superscreed" or other approved screed repairing compound to leave a smooth level surface to lay new or patch floor sheeting including feathered joints				
34	Large areas exceeding 2m²	m2	787		
35	Small areas not exceeding 2m²	m2	68		
	Making good internal cement plaster				
36	Walls in patches	m2	121		
	Making good external cement plaster				
37	Walls in patches	m2	36		
	REPAIRS				
	General repairs				
38	Repair damaged asbestos cement roof sheeting by removing sheets from ridge to eave and replace with Fibre cement sheeting with a "Big Six" profile including replacing damaged purlin, rafters, struts, tie beams underlay etc all in accordance with the manufactures specification	m2	27		
39	Repair damaged internal cement plaster size approximately 300 x 300mm and 75 x 75mm hole through wall	No	1		
	Continued			R	

				R	
	Continued				
40	Repair damaged quarry tile copping to top of two block wall by sourcing and laying three 25mm thick 150 x 150mm tiles including any necessary preparation work and leaving perfect to match existing.	No	1		
41	Repair damaged patterned precast concrete grille block wall by carefully cutting out one block and sourcing new 300 x 300 x 100mm block (Ref. IND 17 / GB117) and building into existing wall including any necessary preparation work and leaving perfect to match existing.	No	1		
42	Repair vertical crack in face of plastered wall, open crack clean out and stitch blockwork where cracked, patch plaster and prepare for painting	m	9		
43	Repair 2.2m high weld mesh fence cut off damaged length back to nearest post splice in new and all to match existing	m	24		
44	Extra over weld mesh fencing for intermediate post	No	6		
45	Extra over weld mesh fencing for corner or end post	No	3		
	Damp wall repair				
46	Allow the sum of R15 000.00 (fifteen thousand) to open up area behind damp wall establish cause, remedy, strip off rotten plaster and allow wall to dry before re-plastering and prepare to paint. (Area of dampness is approximately 20m² in two areas) work to be measured at Bill of Quantities rates.		Item		15 000.00
	SERVICE BUILDING ELEMENTS				
	Service existing doors				
47	Service all existing Ironmongery to doors to make sure it is working as designed	No	65		
	Service existing steel windows				
48	Service all existing steel windows make sure they are working as designed generally not exceeding 1m² in area	No	19		
	Continued			R	

BILL No. 2
ALTERATIONS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

	Continued			R	
49	Service all existing steel windows make sure they are working as designed generally exceeding 2 and not exceeding 3m² in area	No	108		
	Carried to Summary			R	

BILL No. 2
ALTERATIONS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 3

ROOF COVERINGS

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 124 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 122)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

ROOF COVERINGS, ETC

PROFILED METAL SHEETING AND ACCESSORIES

GUARANTEE

The Principal Contractor is to furnish a 10 year written guarantee, guaranteeing all Materials Workmanship and Water tightness. The guarantee is to have no maintenance obligations for the Client to undertake for the guarantee to be valid

Continued

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	Continued			
	'IBR' 0.53mm thick Zincalume AZ150 coated steel sheeting G550 with Color Plus finish one side (Deep Ocean finish) with a cool grey backing coat and accessories fixed to timber purlins at 1200mm centres			
1	Roof covering in single length sheets (no end laps) with pitch not exceeding 25 degrees to lean-to roofs	m2	163	
2	Top rib flashing	m	37	
3	Polycloser	m	74	
	0,8mm Thick Zincalume AZ150 flashings, etc with Color Plus finish one side (Deep Ocean finish) with a cool grey backing coats with edges of all laps sealed with silicone sealant			
4	Counter flashing 150mm girth and twice times bent along girth and turned into and including groove in brickwork and pointed with polyurethane sealer	m	7	
5	Headwall flashing 375mm girth, two times bent along girth and notched on site to suit roof profile	m	7	
6	Barge flashing 550mm girth and three times bent along girth and fixed to timber and sheeting	m	2	
	ROOF INSULATION			
	"Sisalation FR430" fire retardant reinforced aluminium foil insulation:			
7	Insulation laid taut over timber purlins (at approximately 1.20m centres) and fixed concurrent with purlins, etc including galvanised steel straining wires or tapes	m2	15	
	Carried to Summary			R

BILL No. 3
ROOF COVERINGS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 4

CARPENTRY AND JOINERY

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 126 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 132)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

Fixing

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or shot pins to brickwork or concrete

Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given elsewhere

Joinery

Descriptions of frames shall be deemed to include frames, transomes, rails, etc

Descriptions of hardwood joinery shall be deemed to include sinking and pelleting heads and nuts of bolts

Continued

R

				R	
	Continued				
	ROOF CONSTRUCTION				
	Sawn softwood				
1	38 x 38mm Trimmer nailed to rafter for bargeboard	m	2		
2	38 x 152mm Fascia trimmer nailed to ends of rafters	m	296		
3	50 x 76mm Purlin nailed to rafters	m	7		
4	50 x 76mm Fascia bearer screwed to rafter foot	m	7		
	Treated sawn structural softwood				
5	38 x 114mm Replacement rafters cut and built into the brick work in lengths exceeding 3.9m and not exceeding 6.6m in lengths	m	148		
	EAVES, VERGES, ETC				
	"Everite Nutec" high density fibre-cement				
6	12 x 225mm Fascia boards including aluminium H-profile jointing strips	m	48		
	DOORS ETC				
	Wrought meranti boarded doors hung to timber frames				
7	44mm Stable door 813 x 2032mm high in two leaves	No	4		
8	44mm Door 813 x 2032mm high	No	13		
9	44mm Door 680 x 1820mm high hung 150mm above floor	No	37		
	FRAMED FRAMES, ETC				
	Wrot meranti				
10	44 x 69mm Rebated frame for 813 x 2032mm high door plugged	No	17		
	Continued			R	

					R
	Continued				
11	44 x 69mm Rebated frame for 680 x 2032mm high door plugged	No	31		
	REPAIRS TO WOOD BORER DAMAGED DOOR AND WINDOW FRAMES ETC.				
	DOOR FRAME				
	Wrought hardwood to match existing				
12	Cut out section of existing wrought hardwood door frame where damaged by wood borer and insert new section of rebated frame size approximately 70 x 70mm and not exceeding 250mm long, leave perfect and prepare for painting	No	2		
	FITTINGS				
	CUPBOARDS, COUNTERS, SHELVING, ETC				
	General				
	The following cupboard fittings, etc have been measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, gluing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, ironmongery, metalwork, paint or varnish finishes, etc				
	Classrooms, etc (Blocks A)				
	Classroom fittings				
13	Open cupboard type fitting divided into 12 equal pigeon hole spaces in two layers mounted on the floor to be formed of waterproof material 3000 x 300 x 630mm high	No	1		
14	Formal counter cupboard unit formed of water proof material with timber veneer finish size 2000 x 300 x 530mm high, with four doors and one shelf and one internal division including all necessary ironmongery	No	1		
	Carried to Summary				R

BILL No. 4
CARPENTRY AND JOINERY
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 5

CEILINGS, PARTITIONS AND ACCESSING FLOORING

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 129 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 126)

PREAMBLES

The descriptions given in the various items below are not necessarily full and complete and reference must be made to the "Model Preambles for Trades - 2017", "Supplementary Preambles" and "Supplementary Specifications" to this Contract for the full requirements of each scheduled item

SUPPLEMENTARY PREAMBLES

Fixing

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins or shot pinned to brickwork or concrete

Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been given elsewhere

Ceilings

Unless otherwise described ceilings shall be deemed to be horizontal

Continued

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				R	
	Continued				
	Steel components				
	All steel components for ceilings, partitions, etc are to be galvanised in accordance with SANS 121				
	NAILED UP CEILINGS AND BULKHEADS				
	6.4mm "Rhino" Gypsum plasterboard with "Fibatape" taped joints with the whole surface finished with 3-6mm thick "Rhinolite" plaster trowelled to a smooth polished surface all in accordance with the Manufacturer's instructions				
1	Ceilings including 38 x 50mm sawn softwood brandering at 400mm centres in one direction	m2	633		
2	Extra over ceiling for forming 600 x 900mm trap door of 44 x 44mm wrought softwood rebated framing with two 38 x 50mm sawn softwood cross branders covered with ceiling board and fitted flush in opening including trimming around opening with 12 x 44mm bead	No	6		
	CORNICES ETC				
	"Rhino" gypsum plasterboard cornices				
3	75mm Coved cornices	m	372		
	Carried to Summary			R	

BILL No. 5
CEILINGS, PARTITION AND ACCESS FLOORING
REPAIRS AND REHABILITATION OF
WATER AND ELECTRICAL SUPPLY

Item No			Quantity	Rate	Amount
	BILL NO. 6				
	FLOOR COVERINGS, WALL LININGS, ETC				
	C.P.A.P. WORKGROUP				
	Unless otherwise indicated, all items in this Bill fall within Workgroup No 130 of the Contract Price Adjustment Provisions				
	Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 126)				
	PREAMBLES				
	NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract				
	SUPPLEMENTARY PREAMBLES				
	Screed deviations are not to exceed 3mm over 3000mm				
	FLOOR COVERINGS, ETC				
	300 x 300 x 2.5mm "Floorworx Superflex Whisper Grey" fully flexible vinyl tiles laid in "Floorworx No. 62" acrylic adhesive on screeded floors (screeded floors elsewhere) including any necessary "Floorworx Self Leveller" levelling compound, all in accordance with the manufacturer's instructions				
1	On floors	m2	703		
2	On floors in patching	m2	60		
	Continued			R	

	Continued			R
	SKIRTINGS, NOSINGS, ETC			
	"Floorworx Extruda" vinyl skirtings			
3	100mm High MCB100 skirting including sealing along top edge with silicone sealant	m	250	
	"Floorworx Extruda" vinyl stair nosings			
4	100mm Wide MSM100 stair nosing	m	25	
	POLISH, SEALERS, ETC			
	Thoroughly strip down using "Floorworx Stripper" scrub using a diluted solution of "Floorwork Rinse" and apply three coats of "Floorworx Silk Matt floor dressing strictly in accordance with the manufacturer's instructions			
5	On vinyl flooring, wall linings, etc	m2	666	
6	On existing vinyl flooring, wall linings, etc	m2	482	
	Carried to Summary			R

BILL No. 6
FLOOR COVERINGS, WALL LININGS, ETC
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 7

IRONMONGERY

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 132 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 136)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

Fixing of ironmongery

Screws, bolts, etc for fixing of ironmongery shall be of matching metal and finish, except for aluminium ironmongery or ironmongery fixed to aluminium in which cases stainless steel screws must be used.

Continued

R

				R	
	Continued				
	Finishes to ironmongery				
	Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list: BS Satin bronze lacquered CH Chromium plated SC Satin chromium plated SE Silver enamelled GE Grey enamelled AS Anodised silver AB Anodised bronze AG Anodised gold ABL Anodised black PB Polished brass PL Polished and lacquered PT Epoxy coated SD Sanded				
	HINGES, BOLTS, ETC				
	"Assa Abloy" or equally approved				
1	37651AS Facility indicator bolt with keep fixed to timber	No	69		
2	8052-200SC Flush bolt with keep fixed to timber	No	6		
3	100 x 75 mm Solid double washered brass butt hinges	No	71		
	LOCKS				
	"Assa Abloy" or equally approved				
	"EN-SUITE" LOCKS				
	The following locks are to be suitable for master and grand master key operation				
	"Assa Abloy" or equally approved				
4	L-2215-78SS/SL Double cylinder lock with SS6SG01-44-05SS door handles with striking plate fixed to metal	No	15		
	Continued			R	

				R
	Continued			
	HANDLES			
	"Assa Abloy" or equally approved			
5	AL5D Pull handle on 192 x 45mm backplate	No	152	
	LETTERS, NAMEPLATES, ETC			
	"Assa Abloy" or equally approved			
6	152 x 152mm AL5066E-06ASE10 Anodised aluminium engraved plate with male symbol	No	4	
7	152 x 152mm AL5066E-06ASE11 Anodised aluminium engraved plate with female symbol	No	3	
	BATHROOM FITTINGS			
	"Franke Kitchen Systems (Pty) Ltd" (trading as Citimetal) stainless steel			
8	"Rodan" model RODX672 lockable double toilet roll holder, plugged	No	5	
	SUNDRIES			
9	20mm Diameter chromium plated towel rail 600mm long including end brackets plugged (Provisional)	No	5	
10	Allow for repairing lockable two Toilet paper roll holder fitting	No	5	
	"Assa Abloy"			
11	CZ8731SC Door stop plugged	No	42	
	Carried to Summary			R

BILL No. 7
IRONMONGERY
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 8

METALWORK

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 136 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 140)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

Descriptions

Descriptions of bolts shall be deemed to include nuts and washers

Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete

Items described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described

Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres

Continued

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	Continued				
	GALVANISED STEEL WINDOWS REPAIRS				
	Window inspections				
	Primary School Buildings				
1	Inspect all existing metal windows of various sizes to basement of part triple story classroom block (approximately 10 off)	No	1		
2	Inspect all existing metal windows of various sizes to double story classroom block and staff accommodation with two attached buildings (approximately 33 off)	No	1		
3	Inspect all existing metal windows various sizes to double story classroom Block F (approximately 62 off)	No	1		
	Repair existing metal windows (Provisional)				
4	Cut out and replace rusted section of metal window frame not exceeding 300mm long and replace with new including welding as necessary and making good of all plaster wall finishes	No	12		
5	Cut out and replace rusted section of metal window frame exceeding 300 and not exceeding 600mm long and replace with new including welding as necessary and making good of all plaster wall finishes	No	10		
6	Cut out and replace rusted section of metal window sash frame not exceeding 300mm long and replace with new including welding as necessary	No	12		
7	Cut out and replace rusted section of metal window sash frame exceeding 300 and not exceeding 600mm long and replace with new including welding as necessary	No	10		
	Renew window ironmongery (Provisional)				
8	Replace missing or damaged brass window sash handle	No	15		
9	Replace missing or damaged brass sliding window sash restrainer and fastener	No	11		
	Carried to Summary			R	

BILL No. 8
METALWORK
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 9

PLASTERING

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 142 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 136)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

GRANOLITHIC

Method

The method to be used shall be either the monolithic method or the bonded method

Continued

R

Continued R

Preparation

For granolithic applied monolithically, the concrete floor shall be swept clean after bleeding of the concrete has ceased and the slab has begun to stiffen; any remaining bleed water shall be removed and the granolithic applied immediately thereafter. For granolithic to be bonded to the floor slab after it has hardened, the slab surface shall be hacked (preferably by mechanical means) until all laitance, dirt, oil, etc is dislodged and swept clean of all loose matter. The slab shall then be wetted and kept damp for at least six hours before applying the granolithic

Mix

Granolithic shall attain a compressive strength of at least 41MPa. The coarse aggregate shall comply with SANS 1083 and shall generally be capable of passing a 10mm mesh sieve. Where the thickness of the granolithic exceeds 25mm, the size of the coarse aggregate shall be increased to the maximum size compatible with the thickness of the granolithic

Panels

Granolithic shall be laid in panels not exceeding 14m² for monolithic finishes, not exceeding 9.5m² for bonded finishes and not exceeding 6m² for all external granolithic. Wherever possible, panels shall be square but at no time should the length of the panel exceed 1,5 times its width

Where possible joints between panels shall be positioned over joints in the floor slab and shall be at least 3mm wide through the full thickness of the finish, separated by strips of wood or fibreboard and finished with V-joints

Laying

Monolithic granolithic shall be applied to the partially set slab and thoroughly compacted and lightly wood floated to the required levels

Continued R

Continued R

Bonded granolithic shall be applied to the slab after applying a 1:1 sand-and-cement slurry brushed over the surface and allowed to partially set before applying the granolithic. The granolithic shall be thoroughly compacted and lightly wood floated to the required levels

After wood floating, the monolithic and bonded granolithic shall remain undisturbed until bleeding has ceased and the surface has stiffened. Any remaining bleed water and laitance shall then be removed and the surface steel trowelled or power floated

Curing, seasoning and protection

Granolithic shall be covered with clean hessian with waterproof building foil over and kept wet for at least seven days after laying

Colour

Coloured granolithic shall be tinted with an approved colouring pigment mixed into a true and even colour

Testing of sand/cement screeds, granolithic paving, etc

Testing to be done by an accredited independent testing specialist, or by the provision of independently certified test data to demonstrate compliance with the Specification as set out below.

Testing to include both light tap and heavy weight impact using a 4kg mass in accordance with the BRE screed tester requirements. Maximum indentation not to exceed 3mm.

Alternative substrate testing methods may be put forward for consideration and acceptance by the Principal Agent.

Continued R

	Continued			R	
	All test results to be provided in Microsoft Excel format with unique numbers and the positions of tests referenced and indicated on a floor plan (floor plan to be provided by the Principal Agent). In all instances of results failing to comply as determined by the Principal Agent, additional tests to prove final compliance will be for the account of the contractor. **Pricing** The pricing of all Screeds and Granolithic flooring is deemed to be based on supply of "Pre-mixed constituents" delivered to site for ready use. The use an alternate method "Site Mixed screeds" requires the contractor to obtain permission from the Principal Agent and the Structural Engineer. The price of the screed or granolithic will be reduced to reflect the saving in input costs **1:3 Cement and sand screeds steel trowelled on concrete**				
1	Average 30mm thick on floors to falls and cross falls	m2	307		
	Carried to Summary			R	

BILL No. 9
PLASTERING
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No			Quantity	Rate	Amount
	BILL NO. 10				
	TILING				
	C.P.A.P. WORKGROUP				
	Unless otherwise indicated, all items in this Bill fall within Workgroup No 144 of the Contract Price Adjustment Provisions				
	Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 136)				
	PREAMBLES				
	NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract				
	TILING				
	SUPPLEMENTARY PREAMBLES				
	Unless described as "fixed with adhesive to plaster (plaster elsewhere)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors etc shall be deemed to include 1:3 plaster bedding				
	WALL TILING				
	300 x 300mm "Salt and Pepper" full body glazed porcelain tiles fixed with an approved adhesive to plaster (plaster elsewhere) and flush pointed with 2mm approved waterproof grout				
1	On walls	m2	304		
	Continued			R	

	Continued			R	
2	On walls in splashbacks	m2	10		
3	On narrow widths	m2	5		
	Repairs				
	200 x 200 x 6 mm First grade white glazed ceramic wall tiles (PC R210.00/m² delivered to site) fixed with an approved adhesive to plaster (plaster elsewhere) and flush pointed with "Ivory 328" epoxy tile grout				
4	On walls	m2	10		
	FLOOR TILING				
	300 x 300mm "Salt and Pepper" full body glazed porcelain tiles fixed with an approved adhesive to raking floor screed (screed elsewhere) and flush pointed with 2mm approved waterproof grout				
5	On floors to falls	m2	238		
6	On narrow widths	m2	15		
	Carried to Summary			R	

BILL No. 10
TILING
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 11

PLUMBING AND DRAINAGE (PROVISIONAL)

C.P.A.P. WORKGROUP 148

Unless otherwise indicated, all items in this Bill fall within Workgroup No 148 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 146)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

uPVC pipes and fittings

Soil, waste and vent pipes and fittings shall be solvent weld jointed

Copper pipes

Pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-syphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in walls or in ground

Continued

R

Continued R

Fixing of pipes

Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level

Reducing fittings

Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60 mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60 mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained

Exposed concrete surfaces

Exposed surfaces of concrete stormwater channels, cover slabs, inspection eye marker slabs, gulley tops, cleaning eye tops, catchpits, inspection chambers, etc shall be finished smooth with plaster

Flush pans

Flush pans shall have straight or side outlets and "P" or "S" traps as necessary

Waste unions

Descriptions of waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings

"Densyl" or equally approved petrolatum anti-corrosion tape

Pipes to be taped shall be coated with the appropriate primer and the tape shall be applied with minimum 15mm lap per spiral unless otherwise described

Continued R

	Continued			R	
	Couplings and fittings to pipes shall be taped in strict accordance with the manufacturer's instructions including all mastic, tape, "Layflat" sheeting, securing of same, etc				
	SOIL DRAINAGE (WG 146)				
	uPVC pipes				
1	110mm Pipes laid in and including trenches not exceeding 1m deep	m	335		
	Extra over uPVC pipes for fittings				
2	110mm Bend	No	23		
3	110mm Access junction	No	9		
4	110mm 45 degree Rodding eye and setting in and including 15MPa/19mm mass concrete surround with exposed surfaces trowelled smooth	No	3		
	uPVC gulley				
5	110mm Diameter gulley trap jointed to drain, complete with hopper head and grid and the whole set on and encased in unreinforced concrete Class A (1:4:8) carried up 75mm above ground as kerb, dished down to grating and finished on all exposed faces in 1:3 cement render with angles rounded, including necessary excavation and formwork	No	9		
	Continued			R	

				R		
	Continued					
	MANHOLES, COVERS, ETC (WG 146)					
	Brick inspection chambers, etc shall be built with one brick sides in english bond on 125mm thick concrete bottom reinforced with 193 mesh projecting 125mm beyond walls all round, plastered internally and externally on walls with the bottom of the chamber well benched around half round channels, bends, junctions, etc up to sides of chamber in unreinforced concrete finished with 20mm thick 1:3 cement render and with 400 x 100mm thick concrete profiled ring beam reinforced with 3 x R10 steel reinforcing rods all round at top rebated for grating or cover and plastered on exposed surfaces (Cast iron gratings and frames elsewhere)					
6	Inspection Chamber size 600 x 600mm and not exceeding 1000mm deep internally	No	7			
	Covers etc					
	"Saint Gobain" cast iron grating covers, etc					
7	600 x 600mm x 124kg "Saint-Gobain" product No. 2180 Type 8B cast iron double seal manhole cover and frame to SANS 558	No	7			
8	Lifting key for manhole cover	No	1			
	Sundries					
9	Unreinforced concrete encasing to 110mm vertical bend	No	4			
	SEPTIC TANKS (WG 146)					
	"Kalvis CC" standard septic tanks					
10	3 Compartment precast concrete septic tank approximate overall size 2715 x 1100 x 1000mm deep	No	2			
	Continued			R		

	Continued			R	
	SOAK-AWAYS (WG 146)				
	Sewer soak-away with roughened vertical sides and level bottoms lined with and including "Kaytech Bidim Grade A2" non-woven continuous filament needle-punched polyester geotextile with 300mm laps and double layer at top, with inlet chamber size 300 x 300mm internally under inlet pipe from bottom of drain to top of pipe, formed of loosely packed, rough, hard stone walls and covered with precast concrete slab size 600 x 600 x 100mm thick, and the rest of the drain filled in with 26mm washed crushed stone and with 110mm perforated uPVC distribution pipe laid to even falls from inlet chamber to ends of drain, including excavation, backfilling with topsoil and compacting and disposal of surplus excavated material				
11	Soak-away 600mm wide x 12000mm long and average 1500mm deep below ground	No	2		
	Testing				
12	Testing waste water system		Item		
	RAINWATER DISPOSAL				
	"Watertite" 0,6mm thick aluminium seamless guttering prepainted both sides with "ColourTech G4" paint				
13	150mm x 125mm "Ogee" industrial gutter to falls to timber eaves purlins with concealed brackets at not exceeding 500mm centres	m	123		
14	Extra for stopped end	No	24		
15	Extra for outlet and nozzle for 100 x 75mm aluminium downpipe	No	19		
	"Watertite" 0,6mm thick aluminium seamless downpipe prepainted both sides with "ColourTech G4" paint				
16	100 x 75mm Rectangular pipes	m	155		
	Continued			R	

				R	
	Continued				
	Extra over aluminium rectangular downpipes for fittings				
17	100 x 75mm Crimped bend	No	82		
18	100 x 75mm Crimped shoe	No	22		
	"JoJo Tanks" or equally approved				
19	2 500 Litre Vertical polyethylene rainwater tank 1420mm diameter x 1860mm high fixed in position on concrete plinth	No	6		
20	Tie down 2500lt rainwater storage tank size 1420mm diameter x 1860mm high with four suitable hose covered chains anchored to concrete base with cast in hooks	No	6		
	Tank plinth				
21	Excavate not exceeding 2m deep for water tank plinth strip footings	m3	7		
22	Risk of collapse of excavation to sides of trench and hole excavations not exceeding 1,5m deep	m2	24		
23	Surplus material from excavations carted off site to a dumping site to be located by the contractor	m3	6		
24	Backfilling to trenches, holes, etc with filling obtained from the excavations compacted to 97% Mod AAShto density	m3	1		
25	Earth filling of G5 material supplied by the contractor and stabilised with 3% cement and compacted to 98% Mod AASHTO density	m3	14		
26	Compaction of ground surface under tank slab including scarifying for a depth of 125mm, breaking down oversize material, adding suitable material where necessary and compacting to 95% Mod AASHTO density	m2	24		
	Continued			R	

				R		
	Continued					
27	Soil poisoning under floors etc including forming and poisoning shallow furrow against walls etc, filling in furrows and ramming	m2	24			
28	25 MPa Reinforced concrete in strip footings	m3	4			
29	25 MPa Reinforced concrete in tank plinth slab	m3	4			
30	Finish top and exposed sides of tank plinth slab smooth with a wood float	m2	31			
31	Smooth formwork to soffit of slab in widths, etc not exceeding 300mm wide and not exceeding 1.5m above bearing level	m	7			
32	Boxing in smooth formwork to form 25 x 25mm horizontal chamfer along top or bottom edge	m	48			
33	High tensile steel reinforcement to structural concrete work, all diameter bars	kg	396			
34	Type 193 fabric reinforcement in tank plinth slab	m2	24			
35	One brick walls of two half brick skins bagged and sealed of NFX bricks in class 1 mortar with joints grouted solid	m2	58			
36	150mm Wide brick reinforcement built in horizontally	m	144			
37	Extra over brickwork for "Nabraska Travertine" face brickwork in NFX bricks	m2	24			
	<u>SANITARY FITTINGS</u>					
	Prices for sanitary fittings shall include for silicone sealing around outer perimeter of fittings to form watertight joint against surrounding surfaces					
	Continued			R		

				R	
	Continued				
	Stainless steel				
	"Franke Kitchen Systems (Pty) Ltd" (trading as Citimetal) stainless steel				
38	"Franke model ET 102" fabricated double wash trough size 1030 x 430 x mm deep with fixing lugs for wall mounting	No	4		
	"Vaal"				
39	510 x 405mm "Hibiscus" Code 7023 basin with two tap holes bolted to wall using Code 8448ZO basin bolts	No	9		
40	"Aquasave Slimline" Code 750152 low level suite consisting of washdown pan and matching 6 litre polypropylene top-flush cistern complete with lid, fitments, flush pipe and DPE Code FS27A Economy toilet seat and cover	No	23		
41	"Flatback" Code 705326 wall urinal with spreader (flushing valve elsewhere)	No	2		
42	Exposed "Aquasave Slimline" cistern only Code 7373LL complete with lid, fitments and flush pipe	No	20		
43	Exposed "Aquasave Slimline" cistern lids only Code 7373LL complete	No	7		
	"LG Green"				
44	Double wash trough size 1055 x 570mm	No	4		
	Toilet Seats				
45	"DPE B2" heavy duty double flap toilet seat and cover	No	25		
	Continued			R	

	Continued			R	
	Sanitary fittings sundries				
46	Service sanitary fittings as necessary	No	148		
	WASTE UNIONS ETC				
	"Cobra Watertech"				
47	32mm 301CP Slotted basin waste union	No	14		
48	32mm 308CP Unslotted basin waste union	No	10		
	TRAPS ETC				
	"Cobra Watertech"				
49	32mm 345/50CP Deep seal bottle trap with outlet for 50mm uPVC	No	6		
50	38mm 365/50CP Deep seal bottle trap with outlet for 50mm uPVC	No	6		
	TAPS, VALVES, ETC				
	Taps, valves, etc and joints to copper pipes including all necessary adaptors, etc				
	"Cobra Watertech"				
51	15mm 131RB Stopcock	No	22		
52	15mm 1090CP Fullway ballcock	No	12		
53	15mm 111-15CP "Star" pillar tap	No	12		
54	15mm 206-15CP "Star" bibtap	No	8		
55	15mm 202-15 Standard brass bib tap	No	1		
56	15mm KM2.202-15 CP Demand pushbutton bibtap	No	8		
57	FJ2.001CP "Flushmaster Junior" Exposed type Urinal flush valve with chromium plated flush pipe inclusive of all fittings	No	13		
	Continued			R	

				R		
	Continued					
	SANITARY PLUMBING					
	uPVC pipes					
58	50mm Pipes	m	39			
59	110mm Pipes	m	29			
	Extra over uPVC pipes for fittings					
60	50mm Bend	No	52			
61	110mm Pan connector	No	22			
62	50mm Access bend	No	28			
	Sundries					
	TESTING					
63	Testing waste pipe system		Item			
	WATER SUPPLIES					
	"Speedfit Speedpex Barrier" BPEX multilayer polyethylene pipes, fittings and accessories are to be installed strictly in accordance with the manufacturer's detailed instructions and specifications by approved plumbers who have been trained and accredited by Speedfit Africa (Tel. No. 031 569 3073)					
	Prices for "Speedfit" plumbing fittings are to include for all necessary pipe inserts, etc					
64	15mm Pipes	m	234			
65	22mm Pipes	m	155			
	Extra over "Speedfit Speedpex Barrier" BPEX multilayer polyethylene pipes for "Speedfit" push-fit fittings					
66	15mm Fittings	No	224			
	Continued			R		

				R	
	Continued				
67	22mm Fittings	No	71		
	Class 2 copper pipes				
68	22 mm Pipes	m	77		
	Extra over class 2 copper pipes for capillary fittings				
69	22 mm Fittings	No	26		
	Extra over class 2 copper pipes for brass compression fittings				
70	22 mm Fittings	No	17		
	Copper overflow and service pipes				
71	15mm Service pipe 500mm girth twice bent	No	46		
	Plumbing sundries				
72	Shut off existing valve on 22mm polycop pipe fixed to wall, take down and carefully remove and set aside in a safe place	m	24		
	EXTERNAL WATER SUPPLY TO BOREHOLE				
	Class 10 HDPE pipes				
73	25mm Pipes laid in and including trenches not exceeding 1m deep inclusive of any additional copper fittings	m	22		
74	40mm Pipes laid in and including trenches not exceeding 1m deep	m	100		
75	110mm Pipes laid in and including trenches not exceeding 1m deep	m	50		
	Extra over Class 10 HDPE pipes for compression type pressure fittings				
76	25mm Bend	No	6		
	Continued			R	

				R	
	Continued				
77	40mm Bend	No	8		
78	110mm Bend	No	4		
	Sundries				
	Unreinforced concrete Class C in thrust blocks at bends, tees, etc including necessary extra excavation, formwork, etc				
79	500 x 500 x 400mm Thrust block at bends and tees	No	10		
80	450 x 450mm Valve chamber not exceeding 750mm deep internally (cover and frame elsewhere)	No	4		
81	450 x 450mm Heavy duty cast iron water valve cover and frame	No	4		
82	Testing borehole water pipe system		Item		
	Taps, valves, etc and joints to copper pipes including all necessary adaptors, etc				
	"Cobra Watertech"				
83	22mm 1003/125RB Fullway gate valve	No	6		
84	42mm 1003/125RB Fullway gate valve	No	2		
85	54mm 1003/125RB Fullway gate valve	No	2		
	FIRE APPLIANCES, HYDRANTS, ETC				
	"Chubb" or equally approved				
86	"Everyway" or equally approved hose reel complete with 30m rubber hose, chromium plated stopcock, shut-off nozzle and wall bracket	No	1		
	Testing				
87	Testing the whole of the water supplies and fire services		Item		
	Carried to Summary			R	

BILL No. 11
PLUMBING AND DRAINAGE
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No			Quantity	Rate	Amount
	BILL NO. 12				
	GLAZING				
	C.P.A.P. WORKGROUP				
	Unless otherwise indicated, all items in this Bill fall within Workgroup No 150 of the Contract Price Adjustment Provisions				
	Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 136)				
	PREAMBLES				
	NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract				
	MIRRORS, ETC				
	6 mm Silvered float glass copper backed mirrors with polished edges holed for and fixed with chromium plated dome capped mirror screws with rubber buffers to plugs in brickwork or concrete and sealed all round with silicon sealant at junction with wall				
1	Mirror 450 x 600mm high with four screws	No	14		
	GLAZING TO TIMBER WITH PUTTY				
	4mm "Pacific" toughened safety obscure glass				
2	Panes not exceeding 0,1 m²	m2	5		
3	Replace broken panes not exceeding 0,1 m² including removing existing glass and clean frame as necessary	m2	13		
	Continued			R	

	Continued			R	
	GLAZING TO STEEL WITH PUTTY				
	4mm Clear toughened safety glass				
4	Replace broken panes not exceeding 0,1 m² including removing existing glass and clean frame as necessary	m2	30		
	Carried to Summary			R	

BILL No. 12
GLAZING
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 13

ELECTRICAL INSTALLATION

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 160 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 102)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

ELECTRICAL WORK

SUPPLEMENTARY PREAMBLES

NOTE. The complete electrical installation to comply with the relevant clauses of the SABS Code of Practise for the Wiring of Premises SANS10142 - 1:2003 (previously SABS 0142)

All equipment, electrical materials or methods of installation shall comply fully with SABS 0142-1 as published December 2001

Proprietary items or materials

Proprietary items or materials where specified are to be of the brand specified - or other approved - by the Head: Works

Continued

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				R	
	Continued				
	Specifications, drawings, etc				
	Tenderers are referred to the specification numbered 1 - 19 and drawings numbered 061564 / ELEC - WD001 Rev B and WD002 Rev B prepared by ISENZEKO ENGINEERING accompanying these bills of quantities for the electrical work, for the full descriptions of the following items which are to be read and priced in conjunction with the said specification and drawings				
	ELECTRICAL INSTALLATION				
	CONDUITS/SLEEVES INSTALLATION (Including fixing brackets and accessories)				
	Trench				
1	450mm x 500mm deep	m	200		
	Supply and install Conduit				
	Type : PVC				
2	25 mm - Recessed	m	200		
3	Conduit Box - 60mm Round x 25mm deep (4 Way)	No	30		
	Type : Bosal				
4	25 mm	m	200		
5	Conduit Box - 60mm Round x 25mm deep (4 Way)	m	30		
	Supply and install sleeves/OL2000 trunking				
6	OL2000 Trunking or other approved equivalent	m	80		
7	50mm Sleeve	m	100		
	CABLE INSTALLATION				
	Supply and Install				
8	2.5 mm² House wire - Live (Brown)	m	300		
	Continued			R	

	Continued			R	
9	2.5 mm² House wire - Neutral (Blue)	m	300		
10	2.5 mm² House wire - Earth (Green)	m	300		
11	3C x 4mm² + ECC PVC SWA 600/1000V	m	600		
12	4C x 16 mm² ECC PVC SWA 600/1000V	m	200		
13	4C x 25 mm² + ECC PVC SWA 600/1000V	m	50		
	Gland and terminate 600/1000 V PVC / SWA (+ ECC) cables including the supply of cable glands				
14	3c x 4mm²	No	26		
15	4c x 16mm²	No	4		
16	4c x 25mm²	No	2		
	LIGHTING, SMALL POWER AND ACCESSORIES				
	Supply and install lighting fixtures including fixing brackets and accessories				
17	MAGNET ALT-258ELB or other approved Equivalent. 2x58W fluorescent open channel Surface Mount (1200mm)	No	40		
18	MAGNET CBH-2:PL9w or other approved equivalent. 2x9W compact fluorescent interior bulkhead surface mount	No	70		
19	2xPL9 Bulkhead Fittings Lascon or other approved equivalent. 2x9W compact fluorescent exterior bulkhead surface mount	No	72		
20	CVP Surface Mount 2x58W	No	2		
21	MAGNET 80W Floodlight or other approved equivalent	No	2		
	Continued			R	

	Continued			R	
	Supply and install lighting power infrastructure including fixing brackets and accessories (PVC)				
22	10A One way light switch surface mounted in wall or other approved PRIOR to the close of tender	No	35		
	Supply and install small power outlets including fixing brackets and accessories (PVC)				
23	16A, 3 pin, Switched Single Socket Outlet (Surface Mount)	No	40		
	Supply and install power skirting including fixing brackets and accessories (PVC-GREY)				
24	3 Compartment Power Skirting complete with covers	m	65		
25	3 Compartment Power Skirting internal bends	No	10		
26	3 Compartment Power Skirting external bends	No	10		
27	3 Compartment Power Skirting end caps	No	10		
28	RJ 11 Terminal	No	1		
29	RJ 45 Terminal	No	3		
	Supply and install Ceiling Fan including brackets and accessories				
30	Eurolux F13W Industrial 56" Ceiling Fan (White) - 3 Speed Fan with Wall Control or other approved equivalent	No	38		
31	Replace damaged wall controller for ceiling fan	No	20		
	Supply and install photo electric cell including brackets and accessories				
32	Photo electric cell unit	No	16		
	Continued			R	

				R	
	Continued				
	ENGINEERED EQUIPMENT				
	LV DISTRIBUTION BOARDS - Supply and Install				
33	Allow for modification of DB (Additional breakers to existing DB's)		Item		39 000,00
34	BLK A DB - Basement (Drawing No. 061564/ELEC-WD201)	No	1		
35	BLK B DB (Drawing No. 061564/ELEC-WD203)	No	1		
36	BLK E DB - Basement (Drawing No. 061564/ELEC-WD206)	No	1		
37	BLK G DB - Hall (Drawing No. 061564/ELEC-WD210)	No	1		
38	BLK J DB (Drawing No. 061564/ELEC-WD213)	No	1		
39	BLK K DB (Drawing No. 061564/ELEC-WD214)	No	1		
40	BLK L DB (Drawing No. 061564/ELEC-WD215)	No	1		
41	BLK N DB (Drawing No. 061564/ELEC-WD216)	No	1		
	SCAFFOLDING				
42	Scaffolding		Item		
	EARTHING AND LIGHTING PROTECTION				
43	Design, supply and install underground earthing and PS		Item		260 000,00
	DECOMMISSIONING / DEMOLITION				
44	Decommissioning / demolitions to existing buildings: Electrical equipment		Item		
	Carried to Summary			R	

BILL No. 13
ELECTRICAL INSTALLATION
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount

BILL NO. 14

PAINTWORK

C.P.A.P. WORKGROUP

Unless otherwise indicated, all items in this Bill fall within Workgroup No 152 of the Contract Price Adjustment Provisions

Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 142)

PREAMBLES

NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract

SUPPLEMENTARY PREAMBLES

PAINT SPECIFICATIONS

All paintwork in this contract shall, unless otherwise described, be executed using the "Plascon" range of products

PREPARATORY WORK TO EXISTING WORK

Previously painted plastered surfaces

Surfaces shall be thoroughly washed down with sugar soap/water solution and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth

Continued

R

Continued R

Previously painted metal surfaces

Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal

Previously painted wood surfaces

Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth

Proprietary items or materials

Proprietary items or materials where specified are to be of the brand specified - or other approved - by the Head: Works

SABS Specifications

Alkali-resistant plaster primer : SANS 1416

Matt or eggshell decorative paint for interior works : SANS 515

High gloss enamel paint : SANS 630 Grade I

Oil gloss enamel paint : SANS 631

Primers for wood for external work : SANS 678 Type I

Primers for wood for internal work : SANS 678 Type III

Zink chromate primers for steel : SANS 679 Type I

Undercoats for paints (except emulsion paint) : SANS 681 Type I

Varnish for interior use : SANS 5887 Type I

Emulsion paints : SANS 1227 (Textured: Internal/External)

Continued R

BILL No. 14
PAINTWORK
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

				R		
	Continued					
	Calcium plumbate primer : SANS 912					
	PAINTWORK ETC TO NEW WORK					
	ON PLASTER BOARD					
	One coat "Plascon Merit Plaster Primer" UC56 and two coats "Plascon Professional Copolymer Acrylic" PEM 600 paint					
1	On ceilings and cornices	m2	253			
	ON WOOD					
	Two coats oil wood primer					
2	On backs of skirtings etc not exceeding 300mm wide	m2	6			
	Sand down, prepare, stop and apply three coats "Plascon WoodCare Preservative" varnish in accordance with the manufacturer's instructions					
3	On doors	m2	7			
4	On door frames etc	m2	1			
	One coat "Plascon Oil Wood Primer" UC2, one coat "Plascon Merit Universal Undercoat" UC1 and two coats "Plascon Super Universal Enamel" NY1/G paint					
5	On doors	m2	139			
6	On door frames etc	m2	28			
	ON FIBRE-CEMENT					
	Clean down, one coat "Plascon Merit Plaster Primer" UC56, one coat "Plascon Universal Undercoat" UC1 and two coats "Plascon Polvin Super Acrylic" EPL paint or equally approved					
7	On external eaves soffit lining	m2	25			
	Continued			R		

	Continued			R	
	Prepare and apply two coats "Everite Nubrite" polyacrylic emulsion roof paint				
8	On fascias and bargeboards	m2	108		
	PAINTWORK ETC TO PREVIOUSLY PAINTED WORK				
	ON BAGGED WALLS				
	Clean down, one coat "Plascon Merit Plaster Primer" UC56, one coat "Plascon Universal Undercoat" UC1 and two coats "Plascon Polvin Super Acrylic" EPL paint or equally approved				
9	On internal walls	m2	537		
	ON PLASTERED WALLS, CEILINGS, ETC				
	Clean down, one coat "Plascon Merit Plaster Primer" UC56, one coat "Plascon Universal Undercoat" UC1 and two coats "Plascon Polvin Super Acrylic" EPL paint or equally approved				
10	On internal walls	m2	2 661		
11	On external walls	m2	315		
12	On internal ceilings and beams	m2	810		
	ON PLASTER BOARD				
	One coat "Plascon Merit Plaster Primer" UC56 and two coats "Plascon Professional Copolymer Acrylic" PEM 600 paint				
13	On ceilings and cornices	m2	212		
	Continued			R	

				R	
	Continued				
	ON SCREED FLOORS				
	Clean down and degrease with Aquasolve degreaser (GR 1) thoroughly clean with water, sand to form key and dust off, apply one coat thinned "Plascon Stoep Enamel" and two coats "Plascon Stoep Enamel" unthinned paint or equally approved				
14	On existing painted screeded floors	m2	383		
	ON WOOD				
	One coat "Plascon Oil Wood Primer" UC2, one coat "Plascon Merit Universal Undercoat" UC1 and two coats "Plascon Super Universal Enamel" NY1/G paint				
15	On doors	m2	152		
16	On door frames etc	m2	43		
17	On external timber benches etc	m2	10		
18	On exposed roof timbers, etc	m2	28		
19	On skirtings, rails, etc not exceeding 300mm girth	m	968		
	ON METAL				
	Clean down with "Plascon Galvanised Iron Cleaner" GIC1, one coat "Plascon Galvogrip Metal Primer" GIP1, one coat "Plascon Merit Universal Undercoat" UC1 and two coats "Plascon Super Universal Enamel" NY1/G paint on galvanised steel				
20	On school type window sashes and frames	m2	497		
21	On security gates for classroom doors (both sides measured)	m2	60		
22	On window burglar bars (both sides measured)	m2	345		
23	On stair balustrade (both sides measured)	m2	25		
	Continued			R	

	Continued			R	
	ON PVC				
	Clean down existing PVC piping one coat "Plascon Merit Universal Undercoat" UC1 and two coats "Plascon Super Universal Enamel" paint on PVC pipes				
24	On pipe not exceeding 50mm diameter	m	180		
25	On pipe exceeding 50mm and not exceeding 100mm diameter	m	160		
	Carried to Summary			R	

BILL No. 14
PAINTWORK
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No		Quantity	Rate	Amount
	BILL NO. 15			
	PROVISIONAL SUMS			
	C.P.A.P. WORKGROUP			
	Unless otherwise indicated, all items in this Bill fall within Workgroup No 170 of the Contract Price Adjustment Provisions			
	Exceptions are indicated between brackets at the end of headings or descriptions, thus: (WG 102)			
	PREAMBLES			
	The descriptions given in the various items below are not necessarily full and complete and reference must be made to the "Standard Preambles to All Trades", "Supplementary Preambles" and "Supplementary Specifications" to this Contract for the full requirements of each scheduled item			
	The following Provisional Amounts are for equipment, etc. supplied and installed or executed complete by firms or specialists to be nominated by the Client or his representative. It should be noted that these amounts are NET, (i.e. does NOT include 5% Builders Discount) and is EXCLUSIVE of any Tax (VAT).Attendance shall in all instances be deemed to include scaffolding and other facilities to be specially provided, prescribed protective measures, etc.			
	In the event of the Contractor being awarded any one or more of the items allowed for in this Bill, then the related Profit and Attendance items shall be omitted, and the item or items shall be incorporated into these Bills of Quantities at the Tendered or Adjusted Rates or Values			
	Continued		R	

				R	
	Continued				
	PROVISIONAL SUMS				
	BOREHOLE INSTALLATION				
1	Provide the sum of R600 000,00 (Six Hundred Thousand Rand) for the supply and installation of a borehole with a 10 000lt elevated storage tank on a structural steel tower	Item			600 000,00
2	Allow for profit on last item	Item			
3	Allow for attendance on last item	Item			
	WATER PURIFICATION PLANT INSTALLATION				
4	Provide the sum of R75 000,00 (Seventy Five Thousand Rand) for the supply and installation of a water purification plant	Item			75 000,00
5	Allow for profit on last item	Item			
6	Allow for attendance on last item	Item			
	DE-SLUDGING OF SEPTIC TANK				
7	Provide the sum of R60 000,00 (Sixty Thousand Rand) for the de-sludging of existing full and blocked septic tank by an registered sludge removal company	Item			60 000,00
8	Allow for profit on last item	Item			
9	Allow for attendance on last item	Item			
	Carried to Summary			R	

BILL No. 15
PROVISIONAL SUMS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Item No			Quantity	Rate	Amount
	EXTERNAL WORKS (PROVISIONAL)				
	BILL NO. 16				
	C.P.A.P. WORKGROUP				
	The Workgroup of the Contract Price Adjustment Provisions into which the work in this Bill falls is indicated between brackets at the end of headings or descriptions, thus: (WG 104)				
	PREAMBLES				
	NOTE. For Trade Preambles and amplifications of descriptions, the Contractor is referred to the "Model Preambles for Trades" (2017 Edition). Supplementary Preambles are to be read in conjunction with the "Model Preambles for Trades" and where these are at variance with the Model Preambles, they are to take preference over the Model Preambles and are to apply to this contract				
	PAVING, ETC				
	EXCAVATION, FILLING, ETC (WG 104)				
	Excavation in earth not exceeding 2m deep				
1	To reduce levels for pavings, etc and deposit in spoil heaps for later re-use	m3	57		
	Earth filling supplied by the contractor under pavings, etc				
2	Under pavings of G7 material in accordance with SANS 1200 DM in 150mm thick layer compacted to 93% Mod AASHTO density	m3	25		
3	Under pavings of G5 material in accordance with SANS 1200 DM in 150mm thick layer compacted to 95% Mod AASHTO density accurately graded to falls and cambers as directed	m3	25		
	Continued			R	

				R
	Continued			
	Compaction of surfaces			
4	Compaction of ground surface under pavings, etc including scarifying for a depth of 300mm, breaking down oversize material, adding suitable material where necessary, stabilising using 10% cement and compacting to 93% Mod AASHTO density at OMC	m2	164	
	Soil Poisoning			
	"Weedmaster Turfmaster" or equally approved weed killer mixed in the proportion of 1 litre weed killer to 50 litres of water and applied at a rate of 0,5 litres/m²			
5	Under pavings, etc	m2	164	
	PRECAST CONCRETE (WG 112)			
	Precast concrete finished smooth on exposed surfaces, including bedding, jointing and pointing			
6	125 x 230mm High kerbs (SANS 927 fig 6 (mountable) with 150 x 150 x 300mm unreinforced concrete haunchings at back of each joint circular on plan exceeding 4m radius, formed of short lengths of straight kerbs, including excavation, backfilling, etc	m	197	
	PAVING (WG 118)			
	Paving of "Corobrik Burgundy" or equally approved clay paving bricks with butt joints on 30mm thick river sand bed with sand-and-cement mixture swept into joints and hosed down, including preparation of ground or filling			
7	Paving in stretcher bond	m2	164	
	Carried to Summary			R

BILL No. 16
EXTERNAL WORKS
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

FINAL SUMMARY

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

PART C3. SCOPE OF WORKS

C3.1 SCOPE OF WORKS
GCC FOR CONSTRUCTION WORKS (Edition 2 of 2010)

Scope of Works complied in accordance with SANS 10403 where reference is made to this part of SANS 1921-1:2004

Project title:	**ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**		
Tender no:	**ZNTD05506W**	**Project Code:**	**065288**

SECTION 1

1 EXTENT OF THE WORKS

1.1 EMPLOYERS OBJECTIVES

Upgrade existing domestic and fire water supply and Electrical reticulation by installing new pipes, water storage tanks, pumps, borehole, etc. whilst the existing system remains in operation, and switching over to the new system upon completion.

1.2 OVERVIEW OF THE WORKS

Upgrade existing domestic and fire water supply and Electrical reticulation , new borehole and storage tanks and minor renovations to all toilets found on site

1.3 EXTENT OF THE WORKS

The work generally consists of the upgrading of the electrical installation, the installation of a borehole with an elevated store tank on a steel tower, the repair of all sanitary plumbing on the two sites, the upgrade of finishes and repairs to the toilet buildings fabric such as doors, windows, floors, etc., the installation of two new septic tanks with soak-aways, the installation of six new rainwater collection tanks, the repair of storm damage to roofs, the replacing of all damaged toilet doors and the repainting of the toilet areas and surrounds

1.4 LOCATION OF THE WORKS

The site is situated within the Ethekwini Region, Osindisweni, Iqadi, 4340
The GPS co-ordinates are Latitude : 29.6053° S, 31.0166° E

1.5 TEMPORARY WORKS

All temporary work to comply with the Occupational Health and safety Act (Act 85 of 1993)

2 ENGINEERING

2.1 EMPLOYER'S DESIGN

Not applicable

2.2 DESIGN BRIEF

Not applicable

2.3 DRAWINGS

See list of drawings/Annexure's attached to this document.

2.4 DESIGN PROCEDURES

Not applicable

3 PROCUREMENT

3.1 PREFERENTIAL PROCUREMENT PROCEDURES

This tender will be subject to the implementation of the Preferential Procurement Regulations, 2022, pertaining to the Preferential Procurement Policy Framework Act, Act Number 5 of 2000 and the relevant Supply Chain Management Legislation and the KwaZulu-Natal Supply Chain Management Policy Framework published by the KwaZulu-Natal Provincial Treasury. Tenderders are referred to www.kzntreasury.gov.za for access to the relevant documents.
Tenderders are advised to familiarize themselves with the contents of the KwaZulu-Natal Supply Chain Management Policy Framework regarding Preference Point Systems, evaluation of tenders appeals and other matters.

3.2 RESOURCE STANDARD PERTAINING TO TARGETED PROCUREMENT

NOTE : This project will be adjudicated as not exceeding R 50,000 000,00

3.3 SCOPE OF MANDATORY SUBCONTRACT WORK

Not applicable

3.4 PREFERRED SUBCONTRACTORS/SUPPLIERS

Not applicable

3.5 SUBCONTRACTING PROCEDURES

Not applicable

4 CONSTRUCTION

4.1 APPLICABLE SANS 2001 STANDARDS FOR CONSTRUCTION WORKS

The Contractor is referred to the "Model Preambles to Trades - 2008", any "Supplementary Preambles", the Electrical Specifications and Mechanical Specification for full descriptions of materials and methods referred to in these Bills of Quantities/Lump Sum documents, insofar as they apply. The Contractor is advised to study the "Standard Preambles to all Trades", any "Supplementary Preambles", the Electrical Specifications and Mechanical Specification, before pricing Bills of Quantities/Lump Sum documents.

Where the description in the Bills of Quantities/Lump Sum documents differ from those in the Standard Electrical Specifications, the descriptions in the Bills of Quantities/Lump Sum documents are to apply. No claim whatsoever will be allowed in respect of errors in pricing due to brevity of description of items in the Bills of Quantities/Lump Sum documents which are fully described when read in conjunction with the relevant Preambles and/or Specifications. Suppliers of materials and the like, whose quality systems apply with one or more of the SABS/SANS ISO 9000 Series should be used whenever possible in the absence of a particular SABS/SANS Specification Standard Mark.

Wherever the words "shall be deemed to be included in the description", "shall be stated" or other words having the same effect, appear in the Standard System, it shall be deemed that all descriptions in these Bills of Quantities/Lump Sum documents incorporated such inclusions and statements whether specifically stated or not.

The Contractor is hereby informed that where SABS/SANS Specifications are referred to in these Bills of Quantities/Lump Sums documents and Specifications thereto, then ONLY the Specification of Work Clauses will apply. The method of measurement and payment clauses will NOT apply to this Contract.

The Contractor is hereby informed that risk of collapse and keeping excavations free from water (excluding subterranean water) generally are deemed to be included in the descriptions unless accommodated in the system of measurement. Please refer to the Geotechnical Investigation report when included at the end of these tender documents.
Whenever reference is made to "Sub-Contractor", "Nominated Sub-Contractor" or the like in the specifications included or referred to in these Bills of Quantities/Lump Sums documents, it shall be deemed to mean "Contractor" as defined.

4.2 APPLICABLE NATIONAL AND INTERNATIONAL STANDARDS

See above 4.1

4.3 PARTICULAR / GENERIC SPECIFICATIONS

The Contractor is referred to the following documents whether attached to this document or not:

SPECIFICATION	PAGES
Specification for HIV/AIDS Awareness (CIDB)	HIV1 TO HIV3
Specific Construction, Safety, Health and Environmental Plan	
General Preambles for Trades 2017 (ISBN : 978-0-620-74577-2)	1 to 102
General Electrical Specification	E/1 to E/20
Lightning Protection Installation	LP/1 to LP/6
General Preambles for Trades 2017 (ISBN : 978-0-620-	1 to 102

4.4 CERTIFICATION BY RECOGNIZED BODIES

Only contractors registered with the Electrical Contracting Board of South Africa in accordance with the Regulations of the Occupational Health and Safety Act will be accepted and permitted to do work under this contract.

4.5 AGRÉMENT CERTIFICATES

Not applicable

4.6 PLANT AND MATERIAL PROVIDED BY THE EMPLOYER

Not applicable

4.7 SERVICES AND FACILITIES PROVIDED BY THE EMPLOYER

Not applicable

4.8 OTHER SERVICES AND FACILITIES

The Contractor shall provide any artificial lighting which may be necessary or required for the proper execution of the works, and provide electric power and water required by all Sub-Contractors, Nominated Sub-Contractors and Sub-Contractors appointed directly by the Administration.
The Contractor shall give all notices and pay all fees in connection with temporary electrical and water connections and shall connect temporary Electrical and Water meters for and pay for all current and water consumed.
The Contractor is advised that the permanent light fittings and water points of any kind installed in the Works are not to be used to provide temporary lighting and supplement water requirements for construction purposes.

5 MANAGEMENT

5.1 APPLICABLE SANS 1921 STANDARDS

Tenderders are referred to
SECTION 2 : SPECIFICATION DATA ASSOCIATED WITH SANS 1921-1:2004 IN THIS DOCUMENT

5.2 RECORDING OF WEATHER

The Contractor shall keep record of abnormal climatic conditions to facilitate the adjudication of claims for extension of the contract period.

The Contractor shall allow in his programme for the following number of days for rain days (rain > 10mm per day) as per the table below:

CURRENT YEAR			YEAR + 1	YEAR + 2
January	*w/days*		3	3
February	*w/days*		3	3
March	*w/days*		3	3
April	*w/days*		3	3
May	*w/days*		3	3
June	*w/days*		3	3
July	*w/days*		3	
August	*w/days*		3	
September	*w/days*		3	
October	*w/days*		3	
November	*w/days*		3	
December	*w/days*	3	3	

5.3 MANAGEMENT MEETINGS

In order to facilitate the smooth functioning of the Works and to ensure the closest co-operation between all the parties concerned, the Employer will call for regular meetings to be held on the site, at which a senior member of the Contracting firm and the General Foreman of the Works will always be required to be present.
In addition to the above, other persons will be required to attend these meetings as and when their presence is necessary, e.g., Consultants in all disciplines, representatives of the various Sub-Contractors, etc.
Proper minutes of these meetings will be kept by the Employer\Principal Agent and copies will be circulated to all persons attending the meetings and to others who need to be kept informed.

5.4 FORMS FOR CONTRACT ADMINISTRATION

The Employer shall provide all necessary forms.

5.5 ELECTRONIC PAYMENTS

The Contractor shall provide all required information to the Employer to facilitate electronic payments upon request.

5.6 DAILY RECORDS

The Contractor shall keep daily records of people and equipment employed as well as a site diary in respect of work performed on the site.
At the end of each week the Contractor shall provide the Principal Agent with a written record, in schedule form, reflecting the number and description of tradesmen and labourers employed by him and all Sub-Contractors on the works each day.
At the end of each week the Contractor shall provide the Principal Agent with a written record, in schedule form, reflecting the number, type and capacity of all plant, excluding hand tools, currently used on the works.

5.7 BONDS AND GUARANTEES

The Contractor shall within 10 calendar days after receiving notice from the Engineer and prior to receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data.

5.8 PAYMENT CERTIFICATES

Requirements will be in accordance with the Employers prescriptions.

5.9 PERMITS

The Contractor is advised that, in the case of an existing building or institution, all security measures in force will remain in operation and he must acquaint himself and his Employees with them as he and his Employees will at all times be subject to these measures.
The Contractor will on no account extend his operations beyond the confines of the building site as indicated by the Employer and must ensure that all his Employees are made aware of these limits. Any Employee disregarding this instruction and found outside the limit of the building site without authority, shall be redeployed immediately and shall not again be employed on this Contract.
The Contractor will be responsible for ensuring that this instruction is strictly enforced and must provide and remove upon completion or when directed, such other necessary temporary barriers, fences, etc., as may be required and is to allow opposite this item for any charges he may wish to make in this connection.
The Employer will accept no responsibility whatsoever for damage to or the loss of plant, materials, etc., from the site.

5.10 PROOF OF COMPLIANCE WITH THE LAW

The following certificates must be provided before first delivery is taken:
- HIV/STI Report (Bound into this document)
- Electrical Compliance Certificate
- Plumbing Compliance Certificate
- Lightning Certificate
- Soil Protection Certificate
- Concrete test and cube certificates
- Waterproofing Guarantee certificates
- TR1 and TR2 prefabricated roof truss certificates
- Soil compaction certificates
- Electrical and Mechanical test certificates
- Plumbing and drainage pressure test certificates
- Fire Compliance Certificate
- Entomology Certificate
- SANS 10400-A:2010 compliance certificates
- Latest National Building Regulation

5.11 INSURANCE PROVIDED BY THE EMPLOYER

Not Applicable

SECTION 2

SPECIFICATION DATA ASSOCIATED WITH SANS 1921-2004

Clause Numbers	
4.1.7	**The requirements for drawings, information and calculations for which the Contractor is responsible are:**
	Prefabricated roof trusses design must be submitted for approval 30 days prior to erections.
4.2.1	**The responsibility strategy assigned to the Contractor for the works is:**
	Strategy A
4.2.2	**The structural engineer is:**
	N/A
4.2.3	**Drawings & other info are to be submitted in accordance with the contractors programme**
	N/A
4.3	**The planning, programme and method statement are to comply with the following:**
	N/A

4.12.1	**Samples of materials**
	The work is to be executed with materials of the best specified and in the most substantial and workmanlike manner under the inspection of the Employer and to his satisfaction. The Contractor shall furnish, without delay, such samples as called for or may be called for by the Employer, who may reject all materials or workmanship not corresponding with the approved sample. The samples of materials, workmanship and finishes that the Contractor is to provide and deliver to the employer are: - Tile sample. - Brick sample. - Light fitting sample. - Screed panel 2m x 2m impact test. - Tested trial mix to be approved by the Engineer.
4.12.2	**Fabrication drawings that the contractor is to provide to the employer are:**
	None
4.12.3	**Office accommodation, equipment, accommodation for site meetings and other facilities for use by the employer and his agents are:**
	OFFICE FOR FOREMAN
	Provide, erect, maintain and remove at completion a suitable temporary office for the Contractor or his Foreman, perfectly secured, lighted and ventilated and having a desk with drawers.
	TELEPHONE
	The Contractor shall provide a telephone on the site for the use of the Contractor and all Sub-Contractors for the duration of the Contract, and must make the necessary application for connection, give all notices and pay all fees, rentals and charges for the service and also for all calls.
	OFFICE FOR INSPECTOR OF WORKS
	Provide, erect, maintain and remove at completion a well constructed temporary office for the Inspector of Works not less than 4 x 3 m on plan and 3 m high to eaves to the approval of the Employer. The office shall be constructed of wood framing covered externally with corrugated iron or corrugated asbestos and with a lean-to roof covered with the same material as the external wall covering. The office shall be lined internally with soft board or other approved material and a ceiling shall be provided of the same material as the internal lining. A suspended wood floor shall be provided and is to finish not less than 300 mm above the ground level. A lockable door and a window, which provides adequate light and ventilation, shall be fitted. An office constructed of 115 mm thick brick-work and provided with a screeded concrete floor and roofed and ceiled as above described may be accepted as an alterative but prior permission of the Employer will be necessary before construction of such an office is commenced and his requirements shall be stated and fulfilled by the Contractor. The office shall be fitted in an approved manner with a sloping topped desk of height and length suitable for the laying out and studying of drawings, a desk or table with not less than two lock-up drawers, shelves, seating and wash-stand, and the Contractor shall provide all necessary attendance.
	TELEPHONE IN OFFICE FOR INSPECTOR OF WORKS
	The Contractor shall arrange for the installation of a lockable telephone in the Office for the Inspector of Works for the duration of the Contract. The Contractor will be required to make the necessary application for connection and give all notices on behalf of the Employer. The Employer will, however, be responsible for the direct payment of all fees, rentals and other charges by Telkom for the service for the Inspector of Works and for all calls made from this telephone.

	SHED
	Provide, erect, maintain and remove at completion, ample temporary sheds for the proper storage of materials and for the use of the workmen, and remove when no longer required.
4.14.6	**The requirement for provision and erection of signboards are:**
	Supply, erect, maintain and remove at completion a painted notice board, size overall 2800 x 2345 mm high sign written to detail as Drawing No. T9506 which drawing is available from offices of the Department of Public Works. Only the official notice board is to be displayed on the site and no Sub-Contractor's boards will be permitted. The Contractor, at his own cost, may provide a board on which all sub-contract firms' names may be sign written. The notice board is to be to the approval of the Employer and is to be maintained in first class condition and placed where directed at the entrance to the site and remain there for the duration of the Contract.
4.17.1	**Requirement for the termination, diversion or maintenance of existing services:**
	Should the Contractor come in contact with any underground cables or pipes during excavations, immediate notification must be made to the Employer and all work in the vicinity of such cables, pipes, etc., shall cease until authority to proceed has been obtained from the Employer. Should the Contractor damage underground cables or pipes resulting in a disruption of services to an existing institution such damage shall be repaired immediately.
4.17.3	**Services which are known to exist on the site:**
	Investigate and provide detail drawings.
4.17.4	**Requirement for detection apparatus**
	None
4.18	**ADDITIONAL HEALTH AND SAFETY REQUIREMENTS ARE:**
	By the submission of a tender, any Tenderder will, if awarded the contract to which this tender document relates, be deemed to be the mandatory as envisaged by Section 37 (2) of the Act. As a mandatory the successful Tenderder will be deemed to be the “principal contractor” and an employer in his/her/their own right with duties as prescribed in the Act and accordingly will be deemed to have agreed to be solely responsible for ensuring that in connection with the service to which this tender document relates, all work will be performed and machinery and plant used in accordance with the Act. Should the Contractor, for whatever reason be unable to perform as required by the Act, the Contractor undertakes to inform the Employer accordingly. Tenderders are advised that it is a Condition of this Tender that a 'Construction Phase Safety, Health and Environmental Plan' specifically relates to the project for which tenders are being submitted and must be prepared by the Tenderder and submitted with the other tender documents at the time of tender. Failure to do so Tenderders are therefore advised to study the 'Construction Safety, Health and Environmental Specification' which is issued as part of this tender document, the Model Preambles to Trades - 2008, any project Specification included in this tender document and any and all drawings which are referred to and issued as part of this tender document before preparing their own project specific 'Construction Phase Safety, Health and Environmental Plan' . Tenderders are also advised that such a plan which is submitted with a tender but is incomplete or considered inadequate by the Employer or his Representative will invalidate the tender. The Contractor will be deemed to have satisfied himself with his obligations in terms of the Act and to have allowed for all costs arising from compliance with the Act as no claim for extra costs arising from compliance with, and obligations in terms of the Act will be entertained.
4.22	**WORK BY NOMINATED AND SELECTED SUBCONTRACTORS COMPRISE:**
	[Provide list of applicable contractors]

C3.2 - SPECIFICATION FOR HIV/AIDS AWARENESS

1 Scope

This generic specification contains requirements applicable to the reduction of the risk of transfer of the HIV virus between and among construction workers and the local community through the following four strategies:

a) raising awareness about HIV/AIDS;

b) providing construction workers with access to condoms;

c) HIV counselling, testing and referral services; and

d) Sexually Transmitted Infection diagnosis and treatment.

2 Normative references:

The following standard contains provisions that, through reference in this text, constitute provisions of this standard:

SANS 4074 ISO 4074, *Condom Rubbers*

3 Definitions and Abbreviations

3.1 Definitions

Construction Worker: all persons in the employ of the contractor or in the employ of any of the subcontractors contracted by the contractor.

Local Community: the communities local to the site which are most likely to have contact with the construction worker and, in particular, sex workers in those communities.

Service provider: the natural or juristic person recognised by the South African Department of Health as specialist in conducting Aids Awareness Programmes.

3.2 Abbreviations

STI: Sexually transmitted infection

HIV: Human Immunodeficiency Virus

AIDS: Acquired Immune Deficiency Syndrome

4 Objectives

The objectives are to:

a) reduce the risk of transfer of the HIV virus between and among construction workers and the local community;

b) raise awareness amongst construction workers and the local community of the risk of infection with the HIV virus;

c) promote early diagnosis; and

d) assist affected individuals to access care and counselling.

5 Requirements

5.1 General requirement

The contractor shall, in order to satisfy the objectives stated in 4:

a) make condoms complying with the requirements of SABS ISO 4074 available to all construction workers at readily accessible points on the site, suitably protected from the elements, for the duration of the contract;

b) either place and maintain HIV/AIDS awareness posters of size of not less than A1 in areas which are highly trafficked by construction workers, or provide construction workers with a pamphlet, in languages largely understood by construction workers, which

c) encourage voluntary HIV/STI testing;

d) provide information concerning counselling, support and care of those that are infected services; and

e) comply with the requirements of 5.2.

***The* provisions *of* 5.1 c) *and d) do not apply to* this contract.**

5.2 HIV awareness programme

5.2.1 The contractor shall:

a) engage a qualified service provider as described in the scope of works to conduct an HIV Awareness Programme which is structured to achieve the outcomes stated in 5.2.3 for contract workers as soon as a construction workers camp is established and populated or, where no such camp is established, within two weeks of the commencement of a significant portion of the works and at subsequent intervals, if any, provided for in the scope of works; and

b) arrange for, provide a suitable venue, and instruct all construction workers to attend the HIV Awareness Programme and notify the Employer's Representative of the date, time and venue whenever a session with construction workers is conducted.

Note: The National Department of Public Works maintains a list of qualified service providers.

5.2.2 The contractor shall do nothing to dissuade construction workers from attending such an HIV Awareness Programme and shall take all reasonable steps to ensure that a minimum of 90% of construction workers engaged in the works attend such a programme, when it is conducted.

5.2.3 The outcomes of the HIV Awareness Programme shall as a minimum, result in contract workers exposed to such a programme being able to:

a) communicate the existence of problems of HIV and be able to outline the consequences of transmission of HIV to or from the local community;

b) recall and communicate the mode of HIV transmission and preventative measures including the proper use of the condom.

The HIV/ Aids awareness programme described in 5.2 is to be repeated at four month intervals throughout the duration of the contract. (Four times in total, including the initial one at the start of the contract)

5.3 Reporting

5.3.1 The contractor shall prepare and attach to his claims for payment a brief report which outlines how the actions taken by the contractor in the period for which payment is claimed satisfy the requirements and a schedule which lists the names, identity numbers, trade / occupation and name of employer of all construction workers exposed to the programme (see **HIV/STI Compliance Report**).

5.3.2 The employer's representative shall certify the report and schedule described in 5.3.1 whenever a claim for payment is issued to the employer.

Note: In the event that the contractor fails to satisfy the requirements of this specification, the employer (Head: Public Works) may apply any of the sanctions provided for in the contract. Sanctions may include the application of a financial penalty of .04% of the Contract Sum.

The *HIV /Aids* awareness programme *described* in 5.2 shall in addition *be conducted* for the benefit *of* the local community on two occasions in the community centre nearest to the building site. The contractor shall be *responsible* for inviting identifiable community-based *institutions and organisations, churches, and schools to participate in the* programme.

C3.3 - HIV/STI COMPLIANCE REPORT

Pro-forma reporting format in terms of the SPECIFICATION FOR HIV/AIDS AWARENESS

Project Code:	065288		
Payment Claim number:		Period covered by payment claim:	

1. Distribution of condoms (briefly describe where and how condoms are distributed).

2. Posters / pamphlets (briefly describe where posters were placed / how pamphlets were distributed).

3. Voluntary testing (briefly describe the actions taken / information provided to promote testing).

4. Counselling, support and care (summarise information provided).

5. HIV awareness programme (briefly describe action).

6. Schedule of construction workers exposed to the HIV awareness programme.

Name	Identity number	Trade / occupation	Name of employer

I hereby declare the above to be a true reflection of actions taken to ensure compliance with the specification.

For Contractor:

Name: _____

Signature: _____

Date: _____

Employer's representative:

Name: _____

Signature: _____

Date: _____

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

PART C4. SITE INFORMATION

C4.1 SITE INFORMATION
GCC FOR CONSTRUCTION WORKS (2 Edition of 2010)

Project title:	**ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**		
Tender No.	**ZNTD05506W**	**Project Code:**	**065288**

C4.1 Site Information

C4.1 GENERAL

(a) The site is an existing, operational school. Extreme care must be taken to ensure that construction areas are kept secure and not accessible to students.

(b) The Tenderer is to note that various blocks that are currently in use, are required to be worked on. Planning and co-ordination therefore will be required by the Contractor to ensure that school activities are not interrupted, and under no circumstances will the Contractor be allowed to utilize any occupied buildings for any purpose other than the renovation of that building.

(c) The consultant(s)/project manager must acquaint themselves fully with all relevant matters pertaining to this section in order to enable prospective tenderer's to price for all eventualities.

C4.2 GEOTECHNICAL INVESTIGATION REPORT

(a) Not applicable

KWAZULU-NATAL PROVINCE
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PART C5 - DRAWINGS / ANNEXURES

C5.1 - LIST OF DRAWINGS/ANNEXURES

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Tender No.:	**ZNTD05506W**	**Project Code:**	**065288**

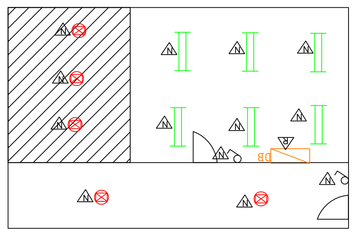
(Where drawings/annexure's are issued, document compilers must insert the following paragraph and list the applicable drawings/annexure's below.)

The following drawings/annexure's shall be issued during the Tender period to form part of the tender documentation. Where applicable, drawings/annexure's could be re-issued to the Contractor at commencement of the construction phase.

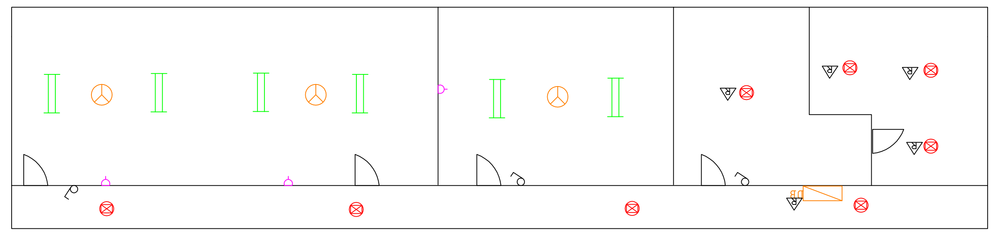
DRAWING NO	**DESCRIPTION**
061564/ELEC WD-001 Rev B	Electrical Layout - Ground Floor
061564/ELEC WD-002 Rev B	Electrical Layout - Basement / First Floor

ANNEXURES	
Annexure 1	General Preambles for Trades (2017) (not included)
Annexure 2	General Electrical Specifications
Annexure 3	Lightning Protection Specifications
Annexure 4	Map of Tender submission location
Annexure 5	Joint Venture Agreement
Annexure 6	Health and Safety Specification
Annexure 7	Builders Lien Agreement
Annexure 8	Attendance Register - Infrastructure and Other projects
Annexure 9	EPWP Additional Specification
Annexure 10	EPWP Scope of Works

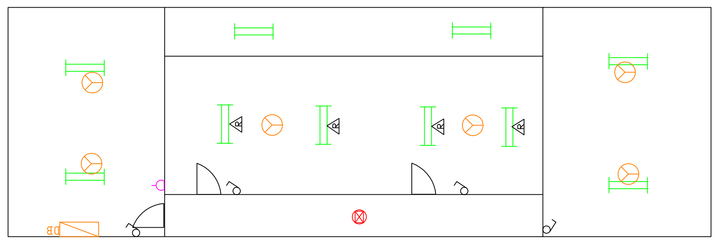
BLOCK A
BASEMENT



BLOCK A
FIRST FLOOR



BLOCK C
FIRST FLOOR



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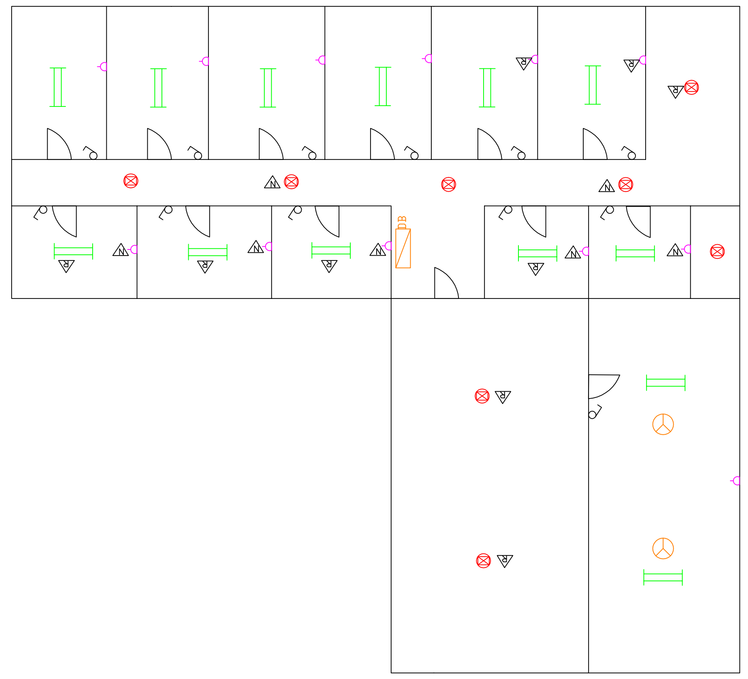

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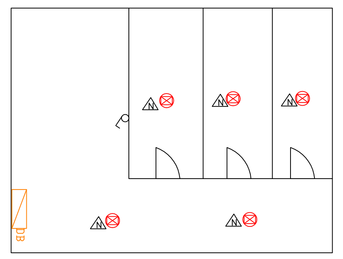

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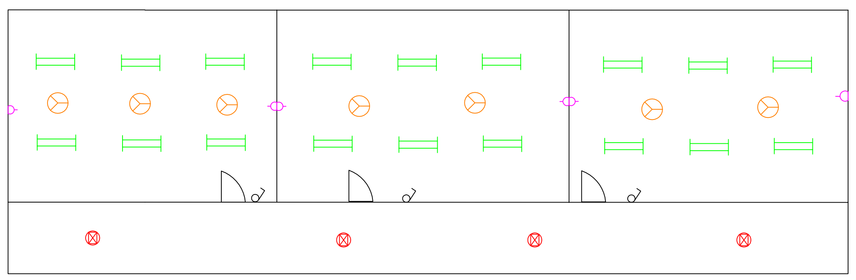
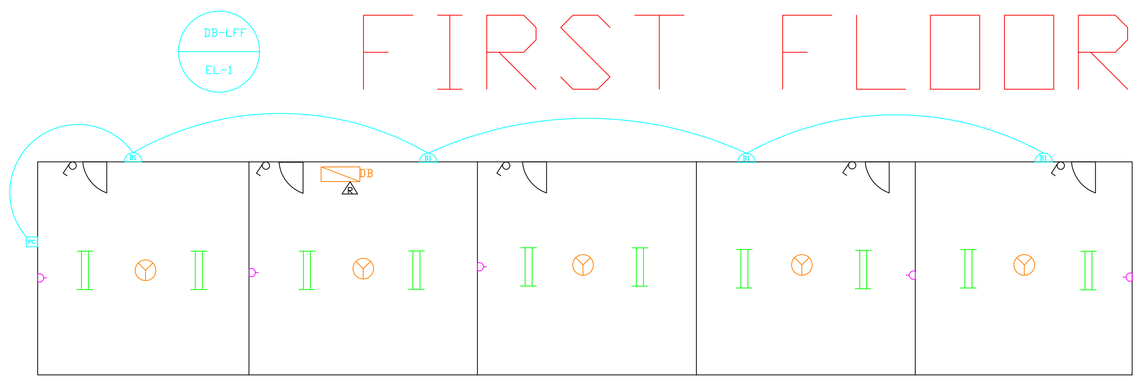


BLOCK L
FIRST FLOOR



LEGEND

Distribution Board	DB
Eurolux F13W Industrial 56'' Celing Fan (White) -3 Speed Fan with Wall Control or other approved Equivalent.	
Photocell	PC
2xPL9 Bulkhead Fittings Lascon or other approved Equivalent. Compact flouresent exterior bulkead. S/M	B1
MAGNET CBH-2:PL9w or other approved Equivalent. 2x9w compact flouresent interior bulkead. S/M	
MAGNET ALT-258ELB or other approved Equivalent. 2x58w Flouresent open channel. S/M	
10A One way light switch	
Denotes new equipment	N
Denotes equipment to be replaced	R
16A, 3 pin, Switched Single Socket Outlet (Surface Mount)	
MAGNET 80w Flood Light or other approved Equivalent	F1

CLIENT DEPARTMENT SIGNATURES

FACILITY STAMP

FACILITY MANAGER

INFRASTRUCTRE MANAGER

GENERAL MANAGER

Checked by Professional Consultant

Name Vikash Harbhajan

Signature Date

ISENZEKO ENGINEERING

DEPARTMENT of PUBLIC WORKS
PROVINCE OF KWAZULU-NATAL

Project Title: OAKFORD PRIMARY SCHOOL
ETHEKWINI REGION
WIMS No. : 061564

Drawing Description:

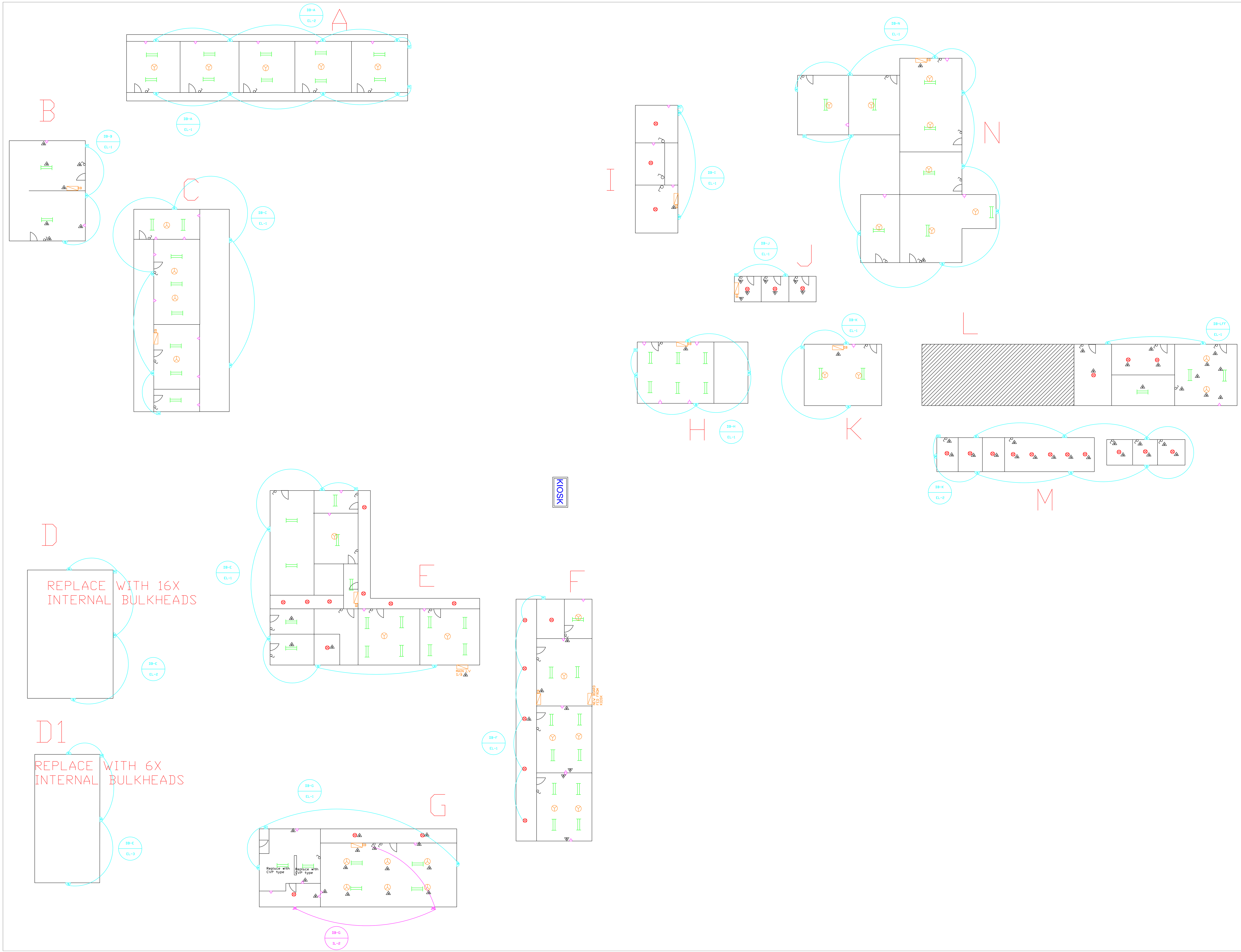
ELECTRICAL LAYOUT - BASEMENT/FIRST FLOOR

Drawn Raven Naidoo Date 13/01/2023

Drawing number

061564/ELEC-WD002 Rev B

Stamped by Plans Approval Committee



LEGEND

Distribution Board	DB
Eurolux F13W Industrial 56" Celing Fan (White) -3 Speed Fan with Wall Control or other approved Equivalent.	
Photocell	PC
2xPL9 Bulkhead Fittings Lascon or other approved Equivalent. Compact flourescent exterior bulkead. S/M	B1
MAGNET CBH-2:PL9w or other approved Equivalent. 2x9w compact flourescent interior bulkead. S/M	
MAGNET ALT-258ELB or other approved Equivalent. 2x58w Flourescent open channel. S/M	
10A One way light switch	
Denotes new equipment	N
Denotes equipment to be replaced	R
16A, 3 pin, Switched Single Socket Outlet (Surface Mount)	
MAGNET 80w Flood Light or other approved Equivalent	F1

CLIENT DEPARTMENT SIGNATURES

FACILITY STAMP

FACILITY MANAGER

INFRASTRUCTRE MANAGER

GENERAL MANAGER

Checked by Professional Consultant
Name Vikash Harbhajan
Signature Date

ISENZEKO ENGINEERING

DEPARTMENT of PUBLIC WORKS
PROVINCE OF KWAZULU-NATAL

Project Title: OAKFORD PRIMARY SCHOOL
ETHEKWINI REGION
WIMS No. : 061564

Drawing Description: ELECTRICAL LAYOUT - GROUND FLOOR

Drawn: Raven Naidoo Date: 13/01/2023
Drawing number: 061564/ELEC-WD001 Rev B

Stamped by Plans Approval Committee

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

ANNEXURES

GENERAL ELECTRICAL SPECIFICATION

(ALL IN CONTRACTS)

1. CONDUIT AND CONDUIT ACCESSORIES

1.1 Conduit

Conduit shall be of steel galvanised internally and externally, either solid drawn, or welded and not less than 20 mm diameter, with all rough edges removed. All tube ends removed. All tube ends are to be reamed. With screwed conduit one threaded end is to be fitted with a coupling and the other end is to be protected against damage.

UPVC conduit may only be used if permitted by the Head : Works and only in those areas which he may specify. In this case this conduit shall be according to SABS 950.

Conduit accessories, which are secured to the conduit by means of lugs, screws or setscrews, are not acceptable.

General requirements of conduiting to SABS IEC 60614 (1).

Metal conduits shall be fully in accordance with SABS 1065 PART I.

1.2 Conduit Accessories

All conduit accessories shall be galvanised both internally and externally and comply with SABS 1065 – PART II.

All screwed conduit fittings shall be of malleable cast iron.

Where fittings are fitted with covers, the covers shall be of galvanised pressed steel secured with brass screws.

1.3 Flexible Conduit

Flexible conduit shall be of the plastic covered metal type complete with brass connectors to the approval of the Head : Works.

2. INSTALLATION OF CONDUIT

2.1 General

Except where cables are specified for certain circuits, the installation(s) shall be tubed throughout in steel conduit. Split conduit is not permitted. All conduits shall, wherever possible, or unless otherwise specified or agreed, be concealed in the structural work.

Except where agreed or otherwise specified or indicated on the drawings, all conduit to points shall run via the ceiling and floor slabs or roof space. In damp situations and where exposed to the weather, the conduits shall be so installed as to avoid, as far as possible, the condensation of moisture within them. All running joints are to be painted with an approved metal primer.

Mechanical and Electrical continuity must be maintained throughout the installation. Each length of conduit and every conduit fitting must be inspected for defects and all sharp edges or burrs must be removed before it is installed. All joints are to be tightly fitted together.

Running joints with long threads, where used, are to be fitted with a lock nut and the running thread shall not be longer in length than a coupling and lock unit.

In conduits smaller than 32 mm elbows and normal bends are not to be used but conduits are to be set to the required angles.

Flexible connections between conduit and appliance or other equipment shall be by means of flexible tubing (see Par 1.3).

No wiring shall be drawn into conduits until the conduits have been installed.

Where more than one socket outlet is connected on a circuit, the conduit shall be looped from the one outlet box to the following outlet box.

All switch-boxes, socket outlet boxes and any other purpose made metal box including distribution board trays shall be suitable treated against corrosion before installation with "Rustodian" or other approved metal primer.

All conduits shall be securely fixed into chases, and all flush switch and socket outlet boxes must be firmly embedded in cement mortar.

The Contractor shall make himself familiar with the positions of all fittings, such as blackboards, pinning boards, cupboards, shelving, worktops, etc, before commencing the conduit installation. The position of switches and socket outlets as indicated on the drawings are approximate only. The Contractor must verify that the final position of these will not be covered by the installation of the fittings referred to above, or come midway between the junction of any dados and upper wall finishes.

No extras will be entertained for moving switches or socket outlets as a result of the Contractor's failure to verify the final positions of the fittings or type of wall finish.

2.2 **In Roof Spaces**

The conduit in roof spaces shall be installed parallel or at right angles to the roof truss members and shall be secured at centers not exceeding 1,2 m by means of galvanised saddles nailed to the timbers with galvanised clout nails. Crampets will not be allowed.

Crossing of conduits is to be avoided wherever possible. Where unavoidable, one conduit must be neatly set over the other. Where a number of conduits have to run back to the distribution board or switchboard, they shall run parallel to the distribution board or switchboard, and at saddle distance to each other wherever possible.

Conduit runs from distribution boards shall terminate in fabricated sheet steel draw boxes installed in the roof above the distribution boards. Each draw box shall be fabricated from 1,6 mm galvanised sheet steel with welded corners and suitably treated against corrosion with "Rustodian" or other approved primer and finished in aluminium paint.

Each draw box is to be fitted with slip-on lid with a 13 mm skirt. The box shall be 75 mm deep, shall be rectangular in shape and the size of conduits entering or leaving the box. Conduits shall be fixed to the box by means of couplings and brass male bushes or lock nuts and brass bush-nuts.

Conduit droppers shall be neatly cut into timber wall plates and set to face the right direction. All sets must be uniform. Conduits may be set at angles only where droppers or ceiling points are within 230 mm of roof members.

No conduits are to be run over the top of gangplanks or trapdoors.

Draw-in boxes with metal covers shall be provided where required and shall be installed near the gangplanks, if any. All inspection conduit fittings in open roof spaces shall face upwards to facilitate wiring and to permit easy inspection. Three-way conduit boxes shall be used for tee-off purposed in open roof spaces. Inspection tees are not to be used except where otherwise agreed or specified.

All conduits extended into a roof space with a roof clearance of more than 900 mm shall be set onto the beam and extended into the roof for a distance where there is sufficient clearance. Under flat roofs or where there is less than 900 mm clearance, the conduit shall be installed as specified for tubing in concrete slabs, right angle bends should be kept to a minimum and the shortest route taken.

Where false ceilings occur they shall be tubed as called for in the detailed specification. Conduits in restricted spaces and run as for concrete slabs must however, be installed in a neat and orderly manner.

Conduits to ceiling points for all types of fittings must be firmly supported and shall terminate in a back entry conduit box. The conduit box shall be taken through to the face of the ceiling and finish flush. Where the ceiling brandering interferes with the installation of the ceiling point specified, the Contractor must trim the brandering to allow the conduit box to be taken through to the face of the ceiling as specified. Luminaires must be bonded to the conduit box by means of metal threaded screws.

2.3 **In Concrete Slabs**

In order not to delay building operations, the Contractor must ensure that all conduits and conduit fittings, which are to be cast in concrete, are laid in good time. The Contractor shall have a competent Electrical Artisan standing by during casting of concrete, etc, to ensure that the conduit boxes are not damaged during casting of concrete.

Draw boxes, expansion joints boxes and round conduit boxes are to be provided where necessary.

Deep type conduit boxes shall be used for side entering conduits and normal shallow boxes may be used for back entry conduits. No elbows, bends or sharp sets will be allowed in concrete slabs except in cases of conduits of 40 mm diameter or when larger sweeping bends will be permitted.

Common drawn and/or inspection boxes shall be used where there is more than one circuit involved. They shall be installed in lavatories, storerooms, or other inconspicuous places. Covers shall be of hardboard neatly finished to match the finished ceiling or wall surface, and shall be fitted parallel to the wall or ceiling.

All boxes, etc. are to be securely fixed to the shuttering to prevent displacement when concrete is cast. All conduits must be laid off the deck, supported and secured at regular intervals and installed as close as possible to the neutral axis of concrete beams and slabs.

Expansion joints shall be shown on layout drawings and shall consist of a metal box in which one conduit is fixed and the other capable of movement with the building's expansion and contraction. Earth continuity of these joints shall be maintained by means of stranded copper conductors bonded to the conduits in the box as shown on the drawing.

Earth conductors and clamps buried in concrete are not permitted.

Conduits must be spaced sufficiently apart to allow for proper concreting. All joints shall be painted with an approved metal primer after completion of the tubing installation, prior to the concreting. All exposed parts of the conduit installation shall be suitably, protected against corrosion at the discretion of the Head : Works.

Before any concrete slab is cast, all conduit droppers to switchboards shall be neatly spaced and rigidly fixed.

2.4 **Surface Work**

All conduit must be plumbed and leveled and only straight lengths shall be used.

In cases where doorframes are out of plumb, or fittings, beams etc, are out of level, the conduit shall be run parallel with the doorframes, fittings, beams etc.

No threads shall be visible when the conduit installation is complete, except on running couplings.

Running couplings shall only be used where unavoidable and shall be fitted with a sliced coupling as a lock nut.

No inspection or normal bends are to be used on surface work, except with the approval of the Works Inspector and where conduits of 32 mm diameter or larger are used. Conduits shall be set uniformly and inspection couplings shall be used where necessary.

Fittings, tees, boxes, couplings, etc, are to be cut into the surface to allow the conduit to fit flush against the surface or alternatively spacer bar saddles may be used. Conduit is to be bedded into any irregularities to avoid gaps between the surface and the conduit.

Double sets, where used, shall be parallel with no twists and shall be as short as possible. All conduits, which terminate at metal trays, boxes, industrial switches and plugs shall do so by means of couplings and male bushes. No couplings will be permitted in droppers of lengths less than 3.6 m.

Where crossings of conduits is unavoidable, purpose made metal boxes shall be used. The length of the box is to be 8 times the diameter of the largest conduit, the width one and half times the sum of the diameter of al the conduits, and the depth one and half times the diameter of the largest conduit with a minimum depth of 50 mm. The box shall be fitted with a neatly fitting cover and the finish shall be in keeping with the general layout.

Where a number of conduits are to be installed in parallel they shall be evenly spaced and grouped under one purpose made saddle. Conduit spacing shall not exceed 10 mm. The purpose made saddle shall be made of 25 x 2 mm galvanised steel strip or other approved material, formed to suit the curvature of the various conduits and shall be drilled and fixed by means of screws between. Saddles shall be spaced at intervals not exceeding 1.8 m, except for conduit droppers, which shall be saddled centrally between ceiling and accessory box. All saddles are to be secured to the wall by means of black japan or brass rounded head screws. Distribution boards, draw boxes, industrial switches and plugs, etc, shall be neatly recessed into the surface of plastered walls to avoid double sets or alternatively spacer bar saddles may be used. On face brick walls the conduit shall be tightly set into the switch or plug.

In situations where there are not ceilings, the conduits are to be run along the wall plates and tie beams.

No wiring is to be carried out until the tubing has been inspected and approved.

Where spacer bar saddles are used, these shall be installed at centers of 1 m for horizontal and 1.5 m for vertical runs.

All conduits shall be painted with an approved enamel paint to match the background colour.

2.5 Future Extensions

In roof spaces with a minimum clearance of 900 mm, switch and plug drips for future use are to be set 300 mm in the correct direction and shall be threaded and fitted with plugged couplings. Where the roof over a slab is to be removed for future expansions, conduits for future use are to terminate 40 mm above tie beams and shall be threaded and fitted with plugged couplings.

Where future extensions are to be below slabs, all switch, socket outlet and other conduit droppers are to terminate 130 mm below slabs or beams with conduit ends threaded and fitted with plugged couplings.

Where provision is made for future extensions to a concrete slab, all conduits required for future use are to project 130 mm from the slab. Conduit projections are to be painted with an approved anti-corrosive paint and must be fitted with plugged couplings.

All switch, plug and other outlet boxes required for future use shall be fitted with approved blank cover plates.

Unused lighting outlet boxes are to be fitted with round hardboard or plastic covers with brass cover screws, which shall fit flat on the finished ceiling.

2.6 Fixing of Conduits

Conduits shall be fixed to switch and socket outlet boxes by means of couplings and brass male bushes or lock nuts and brass bush nuts. Couplings and male bushes to be used on all surface work.

2.7 **Chases and Building Work**

Except where otherwise specified conduits, switch boxes, plug boxes and distribution boards are to be built into the brick walls by the Contractor. It will, however, remain the responsibility of the Contractor to ensure that the above-mentioned boxes and distribution boards are correctly built in and are firmly bedded and cemented into the walls, plumb and square.

The Contractor shall, unless otherwise specified, do all necessary chasing and cutting of bricks. All electrical materials (e.g. conduits up to 40 mm for UG cables, conduits, conduit boxes, distribution boards etc) must be supplied by the Contractor who must arrange to have these on site, and positioned when required for the building work. A competent Electrical Artisan must be in attendance and ensure that the conduits etc are correctly installed and positioned.

The Contractor is to ensure that tubing installed in chases is securely nailed and covered by a layer of 5:1 mixture of coarse sand and cement, finished flush with brickwork and that switch and plug boxes finish flush with the finished wall surface.

The Contractor is to ensue that below distribution boards connected by means of under-ground cables, a 230 mm wide by 115 mm deep cavity in the wall from the cable pipe to the distribution board is to be provided by the Contractor, or alternatively, cable sleeves as specified.

3. **PLUGGING OF WALLS**

Only approved plastic plugs shall be used to secure conduit or equipment up to 5kg mass. The use of round-headed screws only will be permitted.

Heavier equipment shall be secured by means of approved expansion bolts.

Wood plugs and any plugs in the joints in brick walls are not permitted.

4. **FIXING TO CONCRETE CEILINGS**

Ceilings mounted equipment other than luminaires shall be secured to concrete ceilings by means of expansion bolts, shot bolts or “Robot” tools bolts or as expressly specified for the service.

5. **WIRING**

5.1 **PVC Insulated Single Core Medium Voltage Conductor**

The conductor is to be of high conductivity copper wire insulated with Polyvinyl Chloride. The cable shall be finished in the required colours and shall be in accordance with SABS 1507 and 1574.

Circuit wiring shall be of the Loop-in system and no wiring joints in the conduit or conduit fittings will be permitted. Not more than two conductors of a kind will be allowed at any outlet point. the end strands of cables, whether single or looped which have to be connected to terminals of switched, plugs, lamp-holders, fittings and distribution boards, etc, are to be tightly twisted together. Cutting away of wire strands of any cable will not be allowed. Only one circuit in any one conduit will be permitted unless otherwise specified.

Conductor sizes shall be as follows except where otherwise specified:

Lighting circuits	1,5 mm²	
Bells circuits	1,5 mm²	
Clock circuits	1,5 mm²	
Incinerator circuits	2,5 mm²	
Ironing circuits	2,5 mm²	with 2,5 mm² insulated earth wire
Plug circuits	4,0 mm²	with 2,5 mm² insulated earth wire
Geyser circuits	4,0 mm²	with 2,5 mm² insulated earth wire
Heater circuits	4,0 mm²	with 2,5 mm² insulated earth wire
Stove	10 mm²	with 6,0 mm² insulated earth wire
Motor circuits		
Up to 4kW single phase	4,0 mm²	with 2,5 mm² insulated earth wire
Up to 11kW three phase	4,0 mm²	with 2,5 mm² insulated earth wire

To avoid deformation of PVC insulated cables at temperatures in excess of 57° C, they shall not be brought directly on to the terminals of appliances such as electric heaters, or any other electrical appliances or apparatus (including luminaires) which have a temperature in excess of 57° C. They shall terminate in a suitable terminal box as near to the appliance or fittings as possible and connect up from thereon, with heat resistant conductor.

6. MOUNTING AND POSITIONING OF LUMINAIRES

Luminaires and installation to comply with SABS 1464 Parts 1 to 22 and IEC 598-1 and IEC 60598 as applicable.

The contractor shall, in the case of board and acoustic tile ceilings (i.e. as opposed to concrete slabs), ensure that the luminaires are symmetrically positioned with regard to the ceiling pattern.

The layout of the luminaires as indicated on the drawings shall be adhered to as far as possible. The exact positions must be confirmed on site with the Head : Works.

Except where otherwise specified, pendant luminaires are to be mounted with the bottom of the fittings 2,5 m above finished floor level, mounted on either metal discs or wood blocks.

Under no circumstances shall cover strips be cut to accommodate wood blocks. Wood blocks must be neatly slotted to fit over cover strips and are to be secured by a minimum of two screws, which shall penetrate at least 25 mm into solid wood. Ceiling cover strips shall be neatly cut to accommodate fluorescent luminaires.

Where ceilings are raked, all incandescent luminaires are to be mounted on shaped leveling wood blocks securely fixed to the ceiling. Batten holders shall be secured to woodblocks by suitable brass screws. Fluorescent luminaires are to be mounted direct on raked ceiling without leveling blocks.

Fluorescent luminaires to be mounted on concrete ceilings shall be screwed to the outlet boxes and additionally supported by means of 50 x 6 mm expansion bolts. The bolts are to be ¾ of the length of luminaires apart.

Where a number of luminaires are installed end to end, outlet points must be provided after every second luminaire unless otherwise indicated on the drawing.

The luminaires are to be joined together by means of 20 mm conduit nipples, lock nuts and male brass bushes, and the wiring led through the channels of the luminaires. The Contractor shall ensure that all such rows are correctly lined up and that the rows are parallel with the relevant building line.

The luminaires are to be jointed together by means of 20 mm conduit nipples, lock nuts and male brass bushes, and the wiring led through the channels of the luminaires. The Contractor shall ensure that all such rows are correctly lined up and that the rows are parallel with the relevant building line.

Incandescent luminaires are to be screwed directly to outlet boxes in concrete slabs and in board ceilings. In board ceilings the conduit box and the conduit shall be secured to the timberwork of the ceiling in such a manner that it shall support any incandescent luminaire, which is designed to be fixed to a normal conduit box.

Fluorescent luminaires shall be secured to board ceilings by means of the conduit box and 6 mm bolts passing through the boards and brandering.

7. BATTEN HOLDERS

B.C. batten holders shall be of brass or moulded plastic reinforced type complete with shade ring. The batten holders shall comply with SABS IEC 60238 and SABS IEC 61184. All lamp holders are to have brass terminals with screw type connection.

8. LAMP HOLDERS

Edison screw lamp holders	:	SABS IEC 60238
Bayonet lamp holders	:	SABS IEC 61184
Lamp holders for tubular fluorescent lamps	:	SABS IEC 60400

B.C. screwed lamp holders shall be of brass 20 mm E.T. complete with shade ring and shall comply with SABS IEC 60238 and SABS IEC 61184 with screw type connection terminals.

9. SWITCHES AND SOCKET OUTLETS

Switches SABS IEC 60669 as applicable and socket outlets SABS IEC 60884 as applicable shall be of the most modern manufacture and bear the SABS mark.

Flush switch and plug cover plates shall, unless otherwise specified, be of anodized aluminium of thickness not less than 0,9 mm, satin or other approved finish as directed and otherwise to be fully in accordance with SABS IEC 1084 for cover plates and SABS 1085 for wall boxes.

10. POSITIONS OF SWITCHES AND SOCKET OUTLETS

Except where otherwise specified, lighting switches and socket outlets are to be installed 1,4 m above finished floor level.

All mounting heights specified are to be measured from finished floor level to the bottom of the outlet box.

Where the lower portion of the wall consists of face brickwork and the upper portion of plastered finish, switches and socket outlets are to be mounted in the plastered surface, provided that the lower edge of the plasterwork does not exceed a height of 1,5 m above finished floor level in which case the switches or socket outlets are to be installed in the face brick dado.

Where socket outlet and switch boxes have been installed with fixing lugs below finished wall surface, only approved distance pieces required to compensate for the recess shall be used. The lengths of distance pieces are not to exceed 15 mm.

Unless otherwise approved, light switches adjacent to doors are to be installed at the lock side of the door. Where the lock position is not indicated on the drawings, its position shall be ascertained before the switch box is installed. Switches are to be installed 150 mm from the reveal, or centrally if there is a fitting near the door.

All switch and socket outlet boxes shall be installed plumb, and built into the wall with a 1:1 mixture of cement and sand.

Industrial type switches and socket outlets shall be neatly recessed into the surface of plastered walls to avoid sets or alternatively spacer bar saddles may be used.

Deep type boxes may be used where switches or socket outlets are back to back, but where one side only is to be utilized at the time and the other is for future use, the side for future use shall be suitably covered with a metal cover plate.

11. LOW TENSION SWITCHBOARDS

Low Voltage switch gear and control gear to comply with SABS 1473 and SABS IEC 60947 and SABS 60349.

Where switchboards are to be installed in switch rooms or switch cupboards, the Contractor must ensure that the boards are manufactured to suit the dimensions of the rooms or cupboards.

Low tension switchboards shall be specified in detail for each service, but shall generally conform to the following:

They are to be of strong and rigid construction, with suitable angle, channel or folded steel framework. They are to be flush fronted and totally enclosed with sheet steel panels suitably formed at the edges and reinforced to prevent distortion. Unless otherwise directed, all front panels must be at least 2 mm thick and all other panels at least 1.6 mm thick. Panels are to be secured to the framework with studs and chromium plated dome nuts (self-tapping and similar screws are not permitted).

Switches, etc, are to be mounted on metal frames within the boards to give flush front panels. Equipment of normally surface mounted types such as energy meters, time switches and contractors, are to be mounted on inner metal trays behind hinged front panels. In the case of supply authority meters the hinged front panels must have transparent inserts.

All metal work of the boards must be thoroughly degreased, primed with PA 10 self etching primer and finished with one coat of undercoat and two coats of electrical orange high gloss enamel, unless otherwise specified.

All accessible current carrying parts, bus-bars, connecting strips, collector bars, etc, are to be adequately insulated in phase colours and suitably braced to withstand projected fault currents.

Connecting strips and collector bars must be of sufficient cross sectional area to carry full rated current of the switches served, irrespective of the fuse of trip rating.

The complete distribution board including bus-bars must be suitably constructed to withstand fault currents specified.

Connections to bus-bars are to be made by means of lugs suitably bolted and locked with high tensile bolts and connections to lugs must be effected by means of a crimping tools.

Incoming and outgoing bus-bar studs, where required, must be suitably insulated where they pass through panels of the board, and firmly supported within the board.

Where applicable, incoming and outgoing collector bars for cables in parallel must so arrange that the multiple cable ends can be connected to the bars with reasonably short tails which do not have to cross.
Cable supports must be placed at suitable heights having regard to the bending radius of the cables concerned and convenience in making off.

Wall-mounting and floor-standing back to wall type boards must be provided with full easy access to all equipment and wiring without any necessity of disconnecting or removing of any of the equipment mounted in the board.

Clear visible indication of all switch positions must be provided and the switches must be clearly labeled as directed by the Head : Works.

The details of construction proposed, and the Head : Works must approve all equipment of switchboards: Works before manufacture is commenced.

12. DISTRIBUTION BOARDS

12.1 Approval

The Head : Works must approve the details of construction proposed and all equipment within distribution boards: Works before manufacture is commenced.

12.2 Flush Mounting Distribution Boards

These shall be generally manufactured in accordance with SABS 1765. The board shall consist of two panels fitted side by side with common bonding tray and attached to a common architrave. One panel shall accommodate all single phase MCB's and the second panel shall accommodate the main isolator, main bus-bars and the triple pole MCB's. Chassis shall be of rigid channel section rust proofed steel with clip-on trays for the single pole MCB's. The main isolator is to be mounted at the bottom of the second panel with the triple pole circuit breakers above.

12.3 **Surface Mounting Distribution Boards**

These shall be generally manufactured in accordance with SABS 1765, with two panels as for flush boards.

12.4 **Single Phase Distribution Boards**

Single Phased boards shall be generally constructed as three phase boards except they shall have a single panel. Single phase boards shall be mounted with the bottom of the architrave 1,5 m above finished floor level unless specifically directed otherwise.

12.5 **Distribution Board – In Roof Spaces**

Where distribution boards are installed below a roof space, a minimum of 2 x 20 mm and 1 x 25 mm spare conduits are to be run from the distribution board into the roof space.

13. **METER BOXES**

The meter box shall be mounted with the top 1,7 m above finished ground level. Surface mounted meter boxes shall be secured by at least 4 x 10 mm expansion bolts.

Service cables entering the meter box shall be protected by means of a suitably sized galvanised pipe extended 450 mm below the ground surface and securely saddled to the wall and bonded to the meter box.

14. **CONNECTIONS TO OUTLETS**

14.1 **General**

Where connectors are used to connect to the wiring of luminaires and other appliances, the connectors shall comply with SABS Specification 1239.

14.2 **Connection to Stoves**

14.2.1 **General**

The connection to an electric stove, unless otherwise specified shall consist of 2 x 10 mm^2 conductors and a 6 mm^2 insulated earth wire in 25 mm conduit. The stove shall be controlled by a 60 Amp micro gap switch of approved make and the connection shall be by means of a 45 Amp 3 pin stove plug of the "Cape Town" type. Cable ends, which are to be connected to the stove, shall be equipment with suitable soldered or crimped lugs. The connection between the stove plug and stove shall be by means of flexible conduit.

Except for high school domestic science unit kitchens (see Clause 14.2.2), the conduit shall be chased into the wall and fitted with a switchbox for housing the micro gap switch and a 25 mm circular conduit box over which the stove plug will be mounted. The stove plug shall be fitted with an adaptor plate and shall be screwed directly to the conduit box by means of round head metal screws. The plug outlet shall face downward.

The stove plug and switch shall be mounted 430 mm and 1,4 m respectively above finished floor level unless otherwise specified or indicated on the drawings.

14.2.2 **Stove Connections in High School Domestic Science Unit Kitchens**

Connections to stoves in High School Domestic Science Unit Kitchens, where the stoves are situated in front of a fitting, shall be generally as specified in Clause 14.2.1 except that the 25 mm diameter conduit shall be run in the floor slab, from the distribution board to a position to the right of the stove. A pedestal, which is complete with a 45 Amp 3 pin "Cape Town" type cooker plug, mounted on the back, shall be fitted over the conduit and securely bolted to the floor by means of expansion bolts. The plug circuit, which passes through the pedestal, is to be on a separate circuit.

14.3 **Connections to Hot-water Cylinders**

The connections to hot-water cylinders not exceeding 3kW loading shall consist of 2 x 4 mm^2 PVC conductors and 1 x 2,5 mm^2 earth wire in a 20 mm diameter conduit from the distribution board. The conduits shall be chased in the wall and shall terminate at the side of the cylinder in a box over which is to be mounted a double pole isolator with pilot light.

The final connection between the isolator and cylinder shall be by means of silicone heat resistant conductors in 20 mm diameter flexible conduit.

Connections to roof mounted hot-water cylinders shall generally be as specified above with an isolator with pilot light mounted adjacent.

14.4 **Connections to Power Points**

Connections to electric motors and fixed apparatus to vibration shall, unless otherwise specified or indicated on the drawings, have final connections consisting of conduit and flexible tubing or reinforced hose in accordance with Clause 1.3 of this specification and PVC cables and earth wire of the required size.

An isolator shall protect all fixed apparatus and where necessary a starter fitted with a no-volt coil and overload protection adjacent to such apparatus.

Power points for connection of fixed apparatus to be installed by others, shall terminate in an approved type wall mounted switch unless otherwise specified.

The minimum conductor size for all power points shall be 4 mm^2 unless otherwise specified.

14.5 **Underground Service Connection**

This clause refers to underground service connections not provided by the Supply Authority.

The service cable and earth wire to be connected at the supply point in accordance with Clause 15.8 of this specification, and unless otherwise specified, shall be aid 600 mm below ground level throughout and otherwise fully in accordance with Clause 15 and all applicable sub-clauses thereof. Cable entries to meter boxes shall be in accordance with Clause 13 and other entries shall be by pipe or duct as directed.

14.6 **Connections to Outbuildings**

Connections to outbuildings shall be made by means of underground cable only, laid in accordance with Clause 15 and all applicable sub-clauses.

Where the cable is run from the roof space of the main building, it shall be enclosed in suitably sized galvanised pipe built into the wall or run surface as directed. Surface run pipes shall be securely saddled at 1,8 m centers. Where the cable connects to the conduit in the roof space, a suitable joint box shall be provided or alternatively the cable may be taken through the roof space, a suitable joint box shall be provided or alternatively the cable may be taken through the roof space with fixings at regular intervals, and down to the main board. At the outbuildings, the cable shall be enclosed in a suitably sized galvanised sleeve pipe built into the wall or run surface and terminated in the distribution board tray.

14.7 **Connection and Mounting of Cable Fed Street/Site Lighting**

Street/site lights shall in all cases, except where otherwise specified, be fed by underground cable. Unless otherwise directed, a suitable terminal board shall be provided in the base of the lighting pole for the connection of the incoming and outgoing cables, the feeds from the terminal board to the fitting shall be as specified.

"Surfix" cable and compression glands shall be installed between terminal board and cross arm/bracket mounted luminaires. The terminal board shall also accommodate a miniature circuit-breaker in the phase connection to the fitting. Poles intended for mounting directly in ground are to be provided with a 300 x 300 mm base plate.

15. **UNDERGROUND CABLES**

1000 volt PVC SWA and 110 Volt PILCA cable and accessories shall be in accordance with the relevant SABS specifications to SABS 1507.

The storage, transportation, handling and laying of underground cables shall be according to the manufacturer's requirements and the Contractor shall have adequate and suitable equipment and labour to ensure that no damage is done to cables during such operation. All cable pipes and ducts entering buildings are to be sealed against the ingress of vermin, water, etc.

15.1 **Trenching**

Cables, unless otherwise specifically directed, shall be laid at a depth of 600 mm below ground level. Trenches shall not be less than 300 mm wide for one to three cables, and the width shall be increased where more than three cables are to be laid together so that the cables may be placed at least 75 mm throughout the run.

The Contractor shall take all necessary precautions to prevent trenching work being in any way a hazard to the public and to safeguard all structures, roads, sewer works, or other property from risk of subsidence and damage.

15.2 **Cable Joints**

Joints in underground cable runs will not be permitted unless unavoidable and at the discretion of the Head : Works. Where cable joints are unavoidable, the cable jointer is to work efficiently and cleanly and so that each end of the cables to be joined may have a minimum of 0,9 m of slack disposed in a loop without stress. Back-filling under joints must be firmly tamped to prevent any subsequent settling.

15.3 **Bedding**

In trenches made in intermediate, hard rock, or boulder material, the cables shall be laid on a 75 mm thick bed of earth and be covered with a 150 mm layer of earth before the trench is filled in. The Contractor to supply all earth required for trench filling.

15.4 **Laying**

Cables shall be removed from the cable drum in such a way that no twisting, tension or mechanical damage is caused, and must be adequately supported at short intervals during the whole operation. Particular care must be exercised where it is necessary to draw cables through pipes and ducts, to avoid abrasion, elongation or distortion of any kind. The ends of such pipes and ducts shall be sealed to approval after the drawing in of the cables.

15.5 **Back Filling**

Back filling after bedding (see Clause 15.3) is to be carried out with a proper grading of the material to ensure settling without voids, and the material is to be tamped down after the addition of every 150 mm. The surface is to be made good a required.

Back filling of cable trenches must not be commenced until after the cable trenches and laid cable(s) have been inspected by the Head : Works. Where a Contractor fails to observe this requirement he may, at the discretion of the Head : Works, be required to re-open such cable trenches for inspection at his own expense.

15.6 **Protection of Cables**

Where so directed by the Head : Works, concrete or other warning covers shall be placed over cables above the top bedding layer. Cable pipes when directed are to be installed at road and other crossings.

15.7 **Marking of Cables**

Cable marking tape is to be supplied by the Contractor and is to be laid 150 mm below ground over a cable run and as may be directed by the Head : Works to give early indication of underground cable runs.

15.8 **Joints and Termination of Cables**

Joints in underground cables and terminations shall be made by means of "Scotch Cast" or other approved epoxy-resin pressure type jointing kits. Low tension PVC cables are to be made off with sealing glands and materials designed for this purpose, which must be of approved make.

15.9 **Sealing of Paper Insulated Cable Ends**

Where cables are cut and not immediately made off, the ends must be sealed without delay. If cables are cut and the ends not immediately made off or sealed, the cable may be rejected and the Contractor will be required to replace it at his own expense.

15.10 **Earth Wires**

Except where specifically directed otherwise, earth continuity conductors are to be run with all underground cables constituting part of a low tension distribution system. Such earth continuity conductors shall be bare copper wire of a cross sectional area in accordance with the Code of Practice 0142 but shall not be less than 4 mm^2 nor more than 70 mm^2. The earth continuity conductor is to be bonded to the cable armouring, and to the lead sheath if any, at each termination, as well as to the local earth bard. The earth wire must be secured to the cable at 1,8 m centers.

15.11 **Opening Up of Existing Cables**

Where it is necessary to expose existing buried cables for any purpose, or to excavate in the vicinity of existing buried cables, pipes, etc, every care is to be exercised and only labourers experienced in such work, and duly warned by the Contractor, shall be employed thereon.

15.12 **Definitions for Classifying of Excavation**

(a) Soft Excavation – shall be excavation in material that can be efficiently removed by a back-acting excavator of flywheel power approximately 0,10kW per millimeter of tinned-bucket width, without the assistance of pneumatic tools such as paving breakers, or that can be efficiently loaded without prior ripping or stockpiling by a rubber tyred front-end loader approximately 15T mass and a flywheel power of approximately 100kW.

(b) Intermediate Excavation – shall be excavation in material that requires a back-acting excavator of flywheel power exceeding 0,10kW per millimeter of tinned-bucket width and the assistance of pneumatic tools prior to removal by equipment equivalent to that specified in (a) above.

(c) Hard Rock Excavation – shall be excavation in material that cannot be efficiently removed without blasting or without wedging and splitting prior to removal.

(d) Class A Boulder Excavation – shall be excavation in materials containing more than 40% by volume of boulders of sizes between 0,03 cubic meter and 20 cubic meter in a matrix of softer material or smaller boulders.

Note: (1) Excavation of solid boulders or lumps of size exceeding 20 cubic meter will be classified as hard rock excavation.

(2) Excavation of fissured or fractured rock will not be classed as boulder excavation but as hard rock intermediate excavation according to the nature of the material.

(e) Class B Boulder Excavation – shall be excavation of boulders only in a material containing 40% or less by volume of boulders of size between 0,03 cubic meter and 20 cubic meter in a matrix of softer material or smaller boulders.

Note: Those boulders that required individual drilling and blasting in order to be loaded by a back-acting excavator as specified in (a) above, or by a track type front-end loader, will each be separately classed as Class B Boulder Excavation.

16. EARTHING

16.1 Main Earthing

The type of main earthing shall be as required by the Supply Authority, if other than the Head : Works and in any case as directed by the Head : Works who may require additional earthing to meet test standards.

Where required, an earth mat is to be provided, the minimum size, unless otherwise specified, being constructed from copper straps 950 x 25 x 3 mm at 230 mm centers and braced at all intersections. Alternatively or additionally earth rods or trench earths may be required, as the Head : Works may direct, and installed according to his instructions.

All earth electrodes and connections thereto must be approved "in-situ" by the Head : Works before back-filling.

The electrical installation shall not be earthed by means of the lightning arrester earth electrode, if such is included in the installation, but may be bonded thereto.

16.2 Earthing in Installations

The installation shall be effectively earthed in accordance with the relevant sections of the Code of Practice 0142 and the requirements of the Supply Authority.

All hot and cold water and waste pipes are to be effectively bonded by means of 12 x 1,5 mm solid copper tape (perforated tape or wire will not be permitted), clamped by means of brass bolts and nuts. Bonding tapes exceeding 75 mm in length must be fixed to the wall by means of No. 6 x 20 mm brass screws and plastic plugs not exceeding 150 mm centers. Main earth copper tapes where installed less than 2,5 m from ground level, must be run in 20 mm diameter conduit securely saddled to the wall.

Gutters and down pipes are to be bonded by means of 6 mm round headed brass bolts, with nuts and washers. Self-tapping screws are not permitted.

Connections from the earth bar or terminal on the main board must be made to a visible cold water main, the incoming service conductor, if any, and the earth mat or plate (where such is required) by means of either 12 x 1,5 mm solid copper tape or bare 25 mm^2 copper wire, or such larger conductor as the Head : Works may direct. From each distribution board separate earth conductors are to be taken to the main earth bar or terminal on the main board. Each conductor shall consist to stranded copper conductors drawn into the conduit together with the distribution board feeders. The size of the earth conductors to be in accordance with the requirements of the Code of Practice 0142 or as specified.

Earthing clips shall be made of not less than 0,9 mm thick copper strips not less than 12 mm wide. They are to be complete with 25 x 7,7 mm brass bolts, washers and nuts and must be constructed so that the clips will fit firmly to the conduit without any additional packing.

Adjustable earth clips are not permitted.

17. EXISTING BUILDINGS

17.1 Occupied Buildings

Where work is to be carried out in occupied buildings the Contractor must arrange to carry out the installation with as little interruption to services and discomfort to the occupants as possible.

17.2 Temporary Connections

Temporary connections shall be provided where necessary for continuity of services, and as directed by the Head : Works. The contractor must ensure that such connections are both electrically safe and free from physical hazard.

17.3 Old Materials

Unless otherwise specified all existing materials removed by the Contractor shall remain the property of the Head : Works and are to be handed to the Head : Works.

17.4 Making Good

Any damage which may be done to the plaster work, floors, ceilings, wood and paint work, furniture and other equipment in the building, etc, during the progress of the electrical installation shall be repaired and made good by the Contractor to the satisfaction of the Head : Works.

18. COMPLETION

18.1 Balancing of Load

The Contractor is required to balance the load as equally as possible over multi-phase supplies.

18.2 Tests

The installation shall be tested by the Contractor as the service progresses or as required by the Head : Works and upon completion, for earth continuity and insulation. The final test before the taking over of the installation shall be made in the presence of the Head : Works.

The mandatory "Certificate of Compliance" shall be issued by the Contractor to the Supply Authority, with a copy to the Head : Works prior to first delivery being taken.

18.3 **Labelling**

All circuits and apparatus on switchboards shall be suitably correctly labeled by means of engraved plastic labels (white lettering on black), which are to be either bolted or screwed to the equipment panel, or fitted in channeling provided below the switch gear.

Sub-circuits are to be numbered and a legend detailing the circuits is to be framed and fitted to the door of the distribution board.

All other equipment is to be individually labeled to indicate the function.

All switchboards are to be fitted with a label on which the designation of the board is clearly indicated.

A separate engraved label depicting the origin and cable/conductor size shall be fixed below the main switch.

18.4 **Finishes**

Covers for all boxes, expansion boxes, etc, shall be finished to match the paint work of the ceiling or wall surface or as specified.

18.5 **Site Drawing**

On all completed new work or where specifically called for in the Tender Document, the Contractor shall, on completion of the works, submit to the Head : Works, a marked up site plan indicating the exact underground cable reticulation.

19. POWER DUCTING FOR SCHOOL SCIENCE LABORATORIES

The ducting shall be "Ductline 3" supplied by Messrs. Lascon Lighting, 102 Malbourne Road, P.O. Box 2479, Durban 4000: Telephone 031-2075081 or other approved.

20. SPEAKER AND MICROPHONE OUTLETS

Speaker and microphone outlets are to conform to the following details:

1. Speaker outlet – To have one flat and one round pin.

2. Microphone outlet – To have one round pin only.

Both female and male parts to be supplied and installed by the Contractor.

21. BELLS AND BUZZERS

21.1 **Bells**

Bells for schools and hostels shall be 220 Volt AC or 24 Volt DC as specified for the service. They are to be of robust construction encased in a sturdy cast metal weather-proof case. They are to operate on the frequency of the supply. They shall have an adjustable stabilizing spring, gold-silver contact points and 150 mm gongs.

21.2 **Doorbells, Buzzers and Bell Transformers**

These will be as specified for each service.

21.3 **Bell Pushes**

Except where otherwise specified, bell pushes shall be of the flush type suitable for mounting in a standard 100 x 50 mm box. They shall be clearly marked as a bell push and shall be fitted with satin finished anodized aluminium cover plates.

22. SIGNAL TIMERS

22.1 **Primary Schools**

The timer shall be designed to automatically signal the start and finish of school periods by the switching of a bell circuit and is to comply with the following specification:

1. The mechanism may be synchronous motor or quartz movement driven with a 24 hour dial or digital time read-out suitable for operation on a 220V 50Hz supply and is to be provided with a spring or battery reserve of a least 24 (twenty four) hours.

2. The unit is preferably to have minute to minute timing for a 24 (twenty four) hour period although 5 (five) minute intervals are acceptable, and is to be provided with Weekend lockout. Signal periods shall be adjustable from 5 – 45 seconds.

3. The unit shall be housed in a metal or plastic case with detachable front cover suitable for wall mounting.

4. Timers with punch tape programming are not acceptable.

22.2 **High Schools and Colleges**

Timers for these institutions shall generally be as for Primary Schools but are to have at least 3 (three) separate programmes and be fitted with three push buttons for independent manual operations for testing of each programme, plus an on/off switch for each programme, which does not affect the running of the clock.

23. CLOCKS

Electric clocks shall be of the quartz electronic battery operated type, with a dial of 250 mm diameter. The dial shall be white, with distinctive minute markings and chapters shall be black Arabic figures. Time adjustment shall be simple. Where mains operated electronic clocks are specified, these shall be of the synchronous self starting type, suitable for a 200 – 250 V 50 Hz AC supply

24. TIME SWITCHES

The time switch shall consist of a single pole switch with silver to silver or other approved contacts operated by a quartz movement with a 24 hour reserve.

A suitable 24 hour, night and day dial, with hour indicator and two adjustable strikers, one OFF and one ON must be provided. The whole mechanism is to be totally enclosed in a dust proof case.

The current rating shall be required and the switch is to be suitable for operation on 220 volt 50 Hertz AC supply. Time switches used for under floor heating are to be fitted with weekend cut-out.

25. **MOULDED CASE CIRCUIT BREAKERS (INCLUDING MINIATURE)**

Circuit breakers shall be of the size and type as directed and specified for the service. They shall comply with SABS Specification 156 and SABS IEC 60947-2.

26. **SWITCHES: ON-LOAD FAULT MAKING (CIRCUIT BREAKER TYPE) WITHOUT TRIPS**

The switches shall be triple pole, hand operated, panel mounting air break type, having continuous current rating as specified and suitable for operation of 380 – 440 Volt 50 Hz AC system.

The contacts are to be of silver alloy and the switch mechanism shall be of the quick-make, quick-break type.

27. **SWITCHBOARD EQUIPMENT**

Switchboard equipment such as switches, circuit breakers, etc, shall be as directed and specified in the detail specification for the service.

Circuit breaker equipment of SABS IEC 60934.

28. **FUSE-SWITCH UNITS (WITH HRC FUSES)**

The fuse-switch unit is to be of the double pole, or triple pole or triple pole with neutral link type, and of the required current rating, as specified for the service and must be in accordance with BS EN 60947-3.

The fuse links must be fully isolated when the switch is in the open position, and interlocks must be provided to prevent the switch being operated with the cover open.

The fuse links shall comply with SABS Specification 172 and SABS IEC 60269-1 to 4.

29. **BUS-BAR COPPER**

Bus-bar copper must be fully in accordance with Tables A1 and A2 of SABS 1473-2 and SABS IEC 60439-2.

30. **SPECIFICATION COMPLIANCE**

The complete installation shall comply with the requirements of this specification. Should any differences or contradictions exist between this Specification and the detailed requirements for a specific installation, then the detailed requirements shall take precedence.

LIGHTNING PROTECTION INSTALLATION

GENERAL SPECIFICATION

1. SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with:

(a) The latest S.A.B.S. Code of Practice for the Protection of Structures against Lightning - S.A.B.S. 03 ; SABS IEC 61024 (1) , 61024 (1 -1); SABS IEC 61312 (1) ; SABS IEC 61662 & NRS 042.

(b) The KwaZulu-Natal Department of Works General Electrical Specification.

(c) The Municipal By-Laws and any other special requirements as deemed necessary by the Local Supply Authority;

(d) Local Fire Regulations.

2. S.A.B.S. APPROVED DRAWINGS

SABS Approved drawings are not required for this project.

3. TEST ON COMPLETION

Upon completion of the lightning protection system, the following tests shall be witnessed by an appointed representative of the Employer. The results shall be recorded on suitable test certificates which must be signed by both the Contractor and the Employers representative. A sketch must be included on each test certificate indicating the positions of each earth electrode in relation to some permanent reference point. It must also indicate the positions at which tests were carried out, the type of test and the results of these tests.

3.1 Earth Resistance Test

The Earth Resistance Test shall involve measuring the resistance to earth of each rod-type electrode, or group of rod-type electrodes, or trench earth which would normally be connected to one down-conductor or earth terminal. This test must be made with the electrodes completely disconnected from any part of the structure or lightning protection system.

3.2 Electrical Continuity Tests

(a) **External Down-Conductors**

Electrical continuity between the lower ends of external down-conductors which must all be disconnected from the earthing system during the test shall not exceed 1 (one) ohm.

(b) Metallic Services

Electrical continuity between any metallic structures of services (e.g. rainwater pipes) which form an integral part of the lightning protection system shall not exceed 1 (one) ohm. These tests should be carried out with all other components of the lightning protection system disconnected from the component being tested.

4. DESCRIPTION OF MATERIAL

4.1 Air Terminals and Down-conductors

All conductors must be in accordance with the requirements of BSS 1474 or American Standards Specification 6063. All aluminium conductors shall have a cross-section area of not less than 30 mm^2 (domestic dwelling only) or 50 mm^2 for all other applications. The dimensions of flat section conductors to be 20 mm x 3 mm. Where conductors are mounted in stand-off guides, the cross-section area of the conductor must be not less than 70 mm^2 to give adequate mechanical strength.

4.2 Conductor Guides

The conductor must be mounted in aluminium alloy guides conforming with the material specification given in 4.1 above. The guides must allow for free longitudinal movement of the conductor to cater for expansion and contraction of the system caused by temperature variation. The minimum thickness of any part of the guide shall not be less than 3 mm. The guides must be securely attached to the structure using two stainless steel screws and plugs, the use of plated screws is not permitted.

The conductor system shall be supported in guides so that an air gap exists at all times between the aluminium and the surface of the structure, the guides being seated upon plastic or other similar insulating material. Should conductors be installed directly upon the surface of concrete or cement plaster, an insulating strip is to be installed over its whole length to prevent contact between the two surfaces. Guides shall be installed to support the conductor at intervals not exceeding 1,2 metres horizontally or 1,5 metres vertically.

N.B.: No part of an aluminium conductor system must be allowed to come into direct contact with concrete or cement plaster as this may cause the aluminium to corrode.

4.3 Expansion Loops

Where conductors are installed horizontally without deviation from a straight line over long distances, expansion loops must be provided at distances not exceeding 30 metres. These expansion loops must have a cross-sectional area which is at least equal to that of the conductor.

4.4 Protection of Down-conductors

Where external down-conductors are installed in areas which are readily accessible to the public, the lower ends of the conductors shall be enclosed in a semi-rigid insulating material. In the case of a circular section conductor this shall comprise a 2 metre length of 20 mm diameter P.V.C. conduit. This conduit shall be securely attached to the wall by means of galvanized steel saddles fixed with stainless steel screws and plugs, spaced at intervals not exceeding 1 m. Where a flat section conductor is used this shall be covered by a similar length of 25 mm P.V.C. conduit. The lower end of the conduit shall be positioned as close as practicable to ground level, i.e. immediately above an aluminium to copper joint. The ends of the conduit shall not be sealed.

4.5 Earthing Electrodes

Earthing electrodes must consist of either copper-clad steel rods not less than 12 mm in diameter and having a minimum copper thickness of 0,20 mm driven into the ground, or a 50 mm^2 (35 mm^2 for domestic dwellings) bare copper conductor buried in a trench, or a combination thereof. Where copper clad steel electrodes are used they must have a suitable bond between the steel core and copper exterior to prevent moisture ingress between the two metals. Where it is necessary to extend earth rods, an electrolytically compatible corrosion resistant, coupling device, which prevents ingress or moisture into the joint shall be used. The copper conductor below the down-conductor joint shall be covered by a semi-rigid P.V.C. conduit for a distance of approximately 200 mm above ground and 400 mm below ground.

4.6 Joints Above Ground

Circular section aluminium conductors shall be jointed by aluminium ferrules or lugs which are securely crimped into place. Aluminium lugs must be bolted together using 10 mm diameter aluminium bolts and washers. The material specification for these components must conform with that laid down in paragraph 4.1. Alternatively heavily tinned copper lugs and ferrules may be used. The lugs should be joined together by means of 10 mm diameter copper, brass or bronze bolts and washers. Care should be taken to inhibit corrosion where dissimilar metals are used by thoroughly cleaning the surfaces of the metal before assembly and subsequently sealing the joint with an inert tenacious compound or tape.

Flat section aluminium conductors shall be joined by double riveting, using aluminium rivets which comply with the material specification laid down in 4.1. Alternatively 2 x 6 mm diameter stainless steel bolts, nuts and washers may be used. Fold over type bends will not be permitted.

Down-conductors are to be terminated approximately 200 mm above finished ground level. Circular section aluminium is to be jointed to a 50 mm^2 (35 mm^2 in the case of domestic dwellings) stranded copper conductor by securely crimping in place two heavily tinned lugs and bolting these together using 10 mm diameter copper, brass or bronze nuts, bolts and washers.

N.B. : Under no circumstances shall aluminium conductors be buried in the ground.

4.7 Joints Below Ground

A joint in the stranded copper conductor which forms part of the earthing system must be made by using a crimped copper ferrule clamping (not lugs) using two copper line taps of suitable dimensions, or exothermic welding. The copper earth conductor must be joined to an earth rod by either clamping, using a standard earth rod clamp or copper line tap or by exothermic welding. Joints which are made between dissimilar metals (i.e. copper conductor to galvanized steel water main), must be thoroughly cleaned before assembly. They shall be rendered watertight using waterproof adhesive tape on a suitable compound for a minimum distance of 200 mm in all directions from the joint.

4.8 Bonds

Where it is necessary to bond the aluminium conductor to any other metallic surface, this must be done by bolting or riveting. When attaching aluminium to a dissimilar metal the joints are to be thoroughly cleaned and sealed to prevent corrosion.

5. GENERAL INSTALLATION PROCEDURE

5.1 Air Terminals for Non-metallic Pitched Roofs

Aluminium conductors are to be installed along all ridges of roofs and projections such as dormer windows, etc., terminating at the ends with conductors running downwards over the surface of the roof and the eaves. Non-metallic chimneys must be protected by means of a finial of sufficient length to cover the chimney within a 45° angle struck downwards from its point. Alternatively it should have a conductor installed in the form of a closed loop upon the upper surface. The conductors are to follow the outer contour of the stack and must be bonded at a convenient point to the nearest component of the air terminal system.

N.B. : This bond may run in a horizontal or downward direction, but under no circumstances must any part of it run above horizontal.

Conductors may be dead-ended (i.e. have one end free and unbonded), providing that the length of such a conductor does not exceed 10 metres and that the unbonded end is either at the same level or higher than the bonded end. This technique may be used where ridge conductors are installed over dormer windows, etc.

In all cases where metallic gutters have been installed along the eaves of a pitched roof, these must be bonded to the air terminal system. Where metallic gutters do not exist, however, a conductor must be installed over the surface of the roof at eaves level to which the remainder of the air terminal system is to be bonded, with the following exceptions :

(a) Where the maximum distance from the ground level to the eaves of the building is less than 4 metres and the pitch of the roof is more than 1 in 2 (27° from the horizontal).

(b) Where the maximum distances from ground level to the eaves is less then 7 metres and the pitch of the roof is more than 1 in 1,5 (34° from the horizontal).

(c) Where the distance from the ground level to the eaves is more than 7 metres and the pitch of the roof is more than 1 in 1 (i.e. the included angle at the apex of the roof is less than 90°).

Under these circumstances eaves conductors need not be installed.

Any non-metallic objects which protrude above the general roof lines, such as Cape Dutch gable ends, must be protected as described above with a suitable air terminal system. Any metallic objects which protrude above the general roof line, such as hot water expansion pipes must be bonded as directly as possible to the nearest eaves conductor, gutter or other part of the lightning system.

N.B. : These bonding conductors must run in a horizontal or preferably a downward direction, from the vent pipe, etc., to the lightning protection system.

5.2 Air Terminals for Metallic Pitched Roofs

Buildings with roofs covered with electrically continuous metal sheets do not require separate air terminals but must be earthed via down conductors generally as described in 5.6 and 5.7. Any non-metallic objects projecting above the general roof line must be separately protected as described in 5.1 and bonded to the metal roof covering.

5.3 Air Terminals for Non-metallic flat or Mono-pitched Roofs

For flat or mono pitched roofs of non-metallic construction the air terminal system must consist of aluminium alloy conductors installed around the outer perimeter of each section of the roof structure. These conductors must be installed on top of parapet walls if these exist. Lift motor rooms, tank rooms, penthouses, etc., which protrude above the general roof line must have air terminal conductors installed around the outer perimeter of each roof slab or parapet wall. Any metallic objects which protrude above the roof line, such as expansion pipes, signs, flag poles, handrails, etc., must be bonded directly to the nearest component of the lightning protection system as described in 5.1.

N.B. : It is not permissible for the ends of conductors to be bonded directly to the perimeter air terminal system if the latter is installed upon a parapet wall having a height exceeding 500 mm above roof slab level. In these circumstances the conductors are to be bonded directly to the down conductors.

5.4 Air Terminals for Metallic flat or Mono Pitched Roofs

Metallic flat or mono pitched roofs do not require separate air terminal conductors, providing that there is electrical continuity between the metallic roofing sheets, (see 5.2). A metallic roof surrounded by a non-metallic parapet wall shall have conductors installed at the top of the parapet wall and these must be bonded to the metallic roof at intervals not exceeding 20 metres. If the parapet wall is clad with metal over its upper surface or a handrail is installed which affords good electrical continuity, separate air terminal conductors need not be installed. Under these circumstances the metal handrail or cladding must be bonded to the metal roof covering at intervals not exceeding 20 metres.

All non-metallic covering such as slates, tiles, asbestos cement sheeting, etc., supported by a steel structure being electrically continuous throughout may be treated as being of a complete metal construction. In these circumstances no separate air terminal system need be installed providing the steel roof structure is bonded to earth at intervals given in 5.5.

5.5 Down Conductors for Non-metallic Structures

Down conductors must be installed at regular intervals around structures and to run as directly as possible between the air terminal and earthing system. They must, where practicable, be positioned at the external corners of the structure. The maximum separating distance between down conductors around the perimeter of the structure must not exceed 30 metres. In the case of very tall buildings having a slender base (i.e. chimney stacks, water towers, etc.), a minimum of two down conductors must be installed.

The lower ends of down conductors are to be terminated and bonded to the earthing system approximately 200 mm above finished ground level. Under no circumstances must aluminium conductors be buried underground. Test joints must be provided between the down conductors and earthing system. Down conductors must run vertically between the air terminal and earthing systems. Where this is impracticable, their course may be deviated to run at any angle up to and including horizontal.

Where it is necessary to run conductors horizontally over the upper surface of a structural protrusion, such as an exposed concrete slab, the conductor may run down vertically over the edge of the slab and return to the main structure, so that the distance between the upper and lower conductors exceeds one third of the length of the horizontal run. Looped down conductors are not permitted. Down conductors must not run over the underside of large overhangs which are less than 6 metres above ground level, or other areas where people are likely to be present during a thunderstorm.

External or internal metallic rainwater pipes may be used as down conductors providing these are of substantial section and are jointed by screwing one length into another or welding. Thin gauge galvanized steel pipes whose sections are held together by friction, rivets or screws must not form part of a lightning protection system.

5.6 Down conductors for reinforced concrete framed structures

The steel reinforcement of this type of structure may be used in place of down conductors. Where the reinforcing system is used, the air terminal system must be bonded to it at a maximum of 30 metre intervals using steel clamps. This bond may be achieved by clamping, with a steel clamp, a steel conductor to a selected reinforcing bar, the opposite end of this conductor must terminate at a corrosion resistant metallic terminal such as Grade 316 stainless steel.

The reinforcing system of prefabricated concrete buildings must not be used unless special provision is made for bonding the various prefabricated sections together.

The terminals should be mounted flush with the face of the concrete. An aluminium alloy bond must then be taken from the air terminal system and be connected to the stainless steel terminal by means of a heavily tinned crimp lug for circular section aluminium, or a suitable bi-metallic joint in the case of flat section aluminium. A similar system must be used to bond the reinforcing system at ground level to the earthing system at points directly below the air terminal bonds. Here copper conductors must be used as the external bonding material.

Under no circumstances must copper, or other non-ferrous material be allowed to come into contact with steel reinforcing bars, as this may cause severe corrosion and subsequent structural damage. The lightning protection system must not be bonded to any part of the structure which is electrically isolated from the remainder of the building, i.e. cantilevered sections. In these circumstances, or where it is otherwise impracticable to use the reinforcing system, external down conductors must be installed as described in 5.5.

5.7 Down conductors for steel framed structures

Where the framework of a building is constructed of structural steel columns, these may be used in place of down conductors providing the separating distance between them does not exceed 30 metres. The upper ends of the columns must be bonded to the air terminal systems and the lower ends to the earthing system.

5.8 Earthing by means of vertically installed rod type electrodes

Rod-type electrodes must be driven into the ground at a position directly below each down connector. The maximum earthing resistance of each electrode or number of electrodes bonded to any one down conductor shall not exceed N X 30 ohms, where N equals the total number of down conductors which are bonded to a common air terminal system, or 200 ohms whichever is the lower value.

The minimum horizontal separating distance between rod-type electrodes bonded together must not be less than their installed depth. The upper ends of installed rod-type electrodes are to be terminated approximately 500 mm below finished surface level. A 50 mm^2 copper bonding conductor must be installed to run between each earthing electrode system and the lower ends of the adjacent down conductors. A joint is to be made between each of these bonding conductors and the down conductors at a position approximately 200 mm above finished ground level. These bonding conductors must be installed in P.V.C. conduit securely affixed to the wall (see 3.4). The length of this P.V.C. conduit must be approximately 600 mm and must be installed so that approximately 200 mm protrudes above ground level, the remainder being buried into the soil.

5.9 Earthing by means of metallic water mains

Where two or three down conductors are installed the water mains may serve as an earth terminal for one of these. Where three of more down conductors are installed the water mains may serve as an earth terminal for two of these. Regardless of whether the water mains are used as an earth terminal or not, the incoming metal water pipe must be bonded to the lightning protection earthing system underground.

5.10 Earthing by means of trench type electrodes

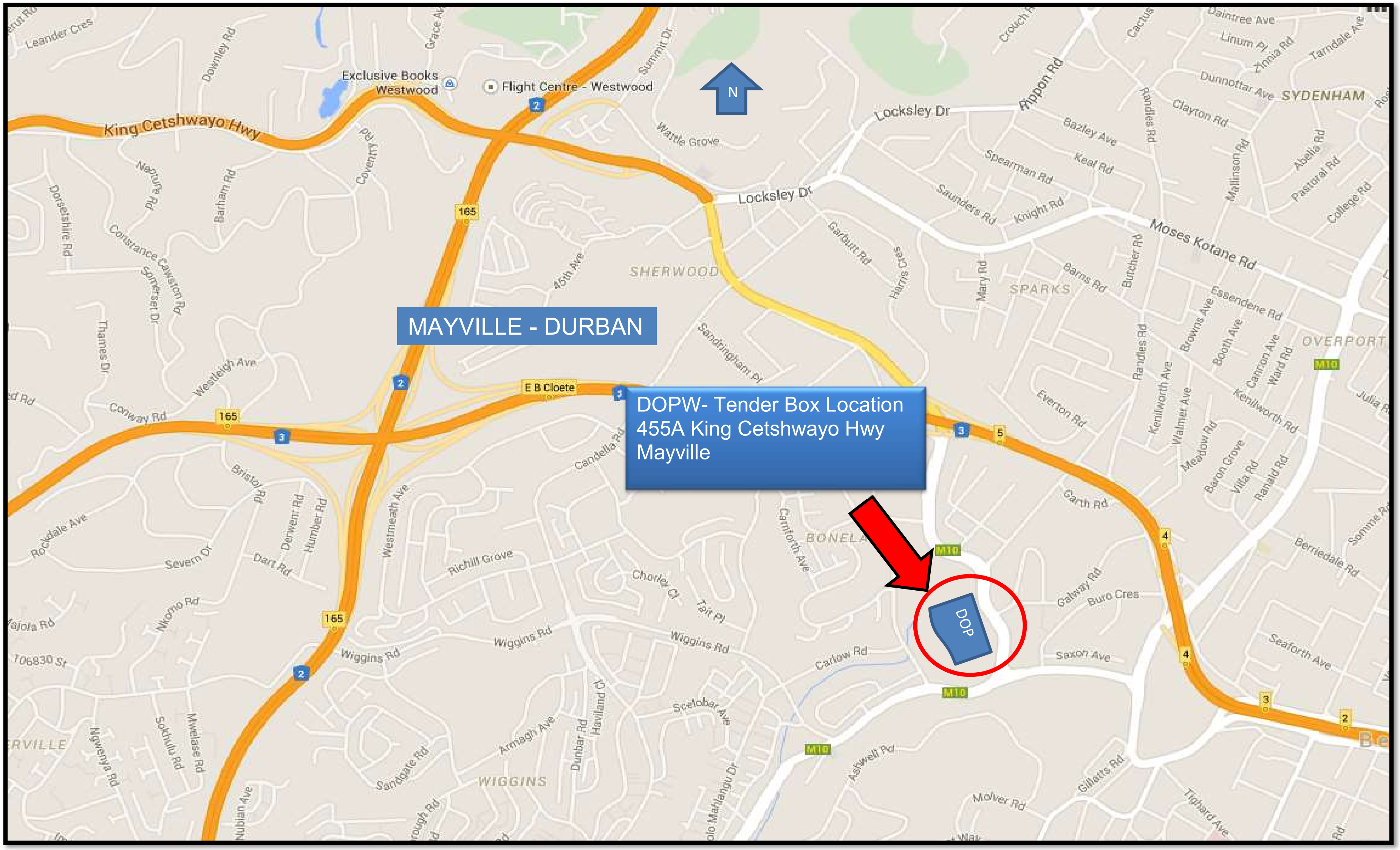
Where the soil conditions prevent the satisfactory installation of rod-type electrodes, a trench earth system must be installed. This method is to comprise a 50 mm^2 stranded copper conductor installed horizontally into a trench at a depth of 500 mm below finished ground level. The conductor is to follow the general outline of the structure to be protected and be installed 1 metre away from the outside walls. Where the building stands on rocky ground, the trench earth may be attached to the lower part of the wall in areas where rock protrudes through the soil. The conductor must, however, be buried wherever possible as described above.

Each down conductor must be bonded to the trench earth system as directly as possible by means of a copper conductor.

Trench earth systems must have a maximum earth resistance of 30 ohms. An isolated length of trench earth mat must be bonded to the down conductor system in such a way as to reduce the length of dead-ends to the minimum.

Should trench earths be installed beneath pathways where people are likely to be present during a thunderstorm, a plastic, bitumastic or ceramic pipe must be installed having a length similar to the width of the pathway and the trench earth conductor run inside it.

N.B. : The maximum useful length of a dead-ended trench earth is 80 metres.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MAYVILLE - DURBAN
DOPW- Tender Box Location
455A King Cetshwayo Hwy
Mayville
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Exclusive Books Westwood
Flight Centre - Westwood
Locksley Dr
Moses Kotane Rd
E B Cloete
SHERWOOD
SPARKS
SYDENHAM
OVERPORT
BONELA
WIGGINS
Wiggins Rd
Ripon Rd
Sandringham Pl
Candella Rd
Carlow Rd
Saxon Ave
Galway Rd
Buro Cres
Westmeath Ave
Richill Grove
Chorley Cl
Tait Pl
Scelobar Ave
Ashwell Rd
Molver Rd
Gillatts Rd
Seaforth Ave
Berriedale Rd
Garth Rd
Everton Rd
Westleigh Ave
Conway Rd
Bristol Rd
Severn Dr
Dart Rd
Rockdale Ave
Armagh Ave
Sandgate Rd
Dunbar Rd
Haviland Cl

KWAZULU-NATAL PROVINCE
PUBLIC WORKS
REPUBLIC OF SOUTH AFRICA

Annexure 5

Joint Venture Agreement

(March 2004)

(First Edition of CIDB document 1017)

1. **PREAMBLE**

This agreement is made and entered into by and between

_____

_____

_____

of the first part and

_____

_____

_____

of the second part and

_____

_____

_____

of the third part.

(allow for additional parties as necessary).

Whereas the foregoing parties have resolved to form a Joint Venture under the title of

_____

_____

_____

for the exclusive purposes of securing and/or executing the Contract to be awarded by

(name of Employer)

to the KZN Department of Public Works in respect of the following project:

for *(brief description of Contract)*

ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Now it is hereby agreed as follows :

2. DEFINITIONS AND INTERPRETATION

2.1 Definitions

The following words and expressions shall have the meanings indicated, except where the context otherwise requires. Defined terms and words are, in general, signified in the text of the Agreement by the use of capital initial letters, but the absence of such letters does not necessarily signify that a term, or word, is not defined.

'Agreement' means the agreement between the Members of the Joint Venture and includes this model form of agreement together with the Preamble, Specific Provisions, if any, Schedules 'A', 'B' and 'C' and any relevant Documents prepared prior to the signing of the Agreement and appended thereto.

'Contract' means the contract with the Employer for the supply of the Deliverables, for the purposes of securing and executing which, the Joint Venture has been formed.

'Deliverables' means the works and/or services, equipment, materials, goods, etc. to be furnished by the Joint Venture to the Employer in terms of the Contract.

'Document' means any written, drawn, typed, printed, or photographic material, which relates to the Agreement.

'Employer' means the person, or body, which is to award the Contract and will employ the Joint Venture if it is awarded the Contract.

'Joint Venture' means the joint venture formed by the Members in accordance with the Agreement.

'Management Committee' means the body established in terms of the Agreement to manage all aspects of the work of the Joint Venture in securing and executing the Contract and in meeting the provisions for the Agreement.

'Member' means a person, or body which, being a party to the Agreement, is a member of the Joint Venture.

'Member's Interest' means the proportion expressed as a percentage, which the total monetary value of all resources provided and contributions made by a Member towards the execution by the Joint Venture of the Contract bears to the total of such values by all Members and, unless otherwise indicated in the Agreement, represents the extent to which the Member participates in the fortunes of the Joint Venture.

'Representative' means the person representing a Member on the Management Committee.

'Schedules' means Schedules 'A', 'B' and 'C' which set out general, financial and other information relating to the Members and the obligations, duties, rights, risks and benefits arising from their participation in the Joint Venture.

'Specific Provisions' means the variations, if any, required to this standard form of agreement for the specific purposes of the Agreement.

2.2 Interpretation

Unless inconsistent with the context, an expression in the Agreement which denotes:

- any gender shall include the other genders
- a natural person shall include a juristic person and vice versa
- the singular shall include the plural and vice versa

2.3 Headings

The headings to clauses of the Agreement shall not be considered part thereof, nor shall the words they contain be taken into account in the interpretation of any clause.

2.4 Law

The Agreement shall be construed in accordance with and governed by the laws of the Republic of South Africa and the English language versions shall prevail.

2.5 Language

English shall be exclusively used by the Members in the preparation of Documents unless otherwise indicated.

2.6 Conflict between Agreement and Contract

Should any provision of the Agreement be in conflict with the terms of the Contract, the Agreement shall be amended to the approval of the Management Committee so as to eliminate the conflict.

3. JOINT VENTURE GENERAL

3.1 Establishment and Purpose

The Joint Venture established by the Members in terms of the Agreement is an unincorporated association with the exclusive purposes of securing and executing the Contract for the benefit of the Members.

3.2 Termination

The operation of the Joint Venture and the validity of the Agreement shall terminate if and when it becomes evident that the Joint Venture will not be awarded the Contract, or, if the Joint Venture secures the Contract, when all obligations and rights of the Joint Venture and the Members in connection with the Contract and the Agreement have ceased and/or been satisfactorily discharged.

Unless otherwise decided by the Management Committee, the Agreement shall not terminate if a Member changes its name, or is taken over by, or merged with, another body.

This agreement will terminate when any one of the Members resigns, are liquidated or opts out of this agreement and the Joint Venture will be in breach of contract with the Employer and their contract could be cancelled.

3.3 Exclusivity

Unless otherwise agreed by the Management Committee, or provided for in the Contract no Member shall engage in any activity related to the Contract other than as a Member of the Joint Venture and Members shall ensure that their subsidiaries and other bodies over which they have control comply with this requirement.

3.4 Participation of Members

Except as may otherwise be stipulated in the Agreement, each Member shall be responsible for all costs incurred by it prior to the date of inception of the Agreement.

Subsequent to the date of inception of the Agreement, each Member shall, participate in the operations, risks, responsibilities and fortunes of the Joint Venture including, inter alia, the provision of funding, sureties, guarantees, insurances, human and other resources and participation in profits and losses to the extents indicated in the Schedules. Participation in any aspect not covered in the Schedules shall, if an agreement cannot be reached between the Members, be to the same extents as indicated by the Members Interests.

3.5 Management

The affairs of the Joint Venture shall be directed and controlled by the Management Committee, as set out in Section 4 hereof.

3.6 Confidentiality

All matters relating to the Agreement and the Contract shall be treated by the Members as confidential and no such matter shall be disclosed to any third party without the prior written approval of the Management Committee.

No Member shall be party to the dissemination of publicity relating to the Contract, or the Agreement, without the prior written approval of the Management Committee and the Employer.

3.7 Assignment

No Member shall cede, assign, or in any other way make over any of its rights, or obligations, under the Agreement without the prior written consent of the Management Committee.

3.8 Subcontracting

No Member shall subcontract any obligation, work or duty for which it is, itself, responsible in terms of the Agreement without the prior written consent of the Management Committee.

3.9 Variations to Agreement

No variation, modification, or waiver of any part of the Agreement shall be of any force, or effect, unless unanimously agreed by the Members and reduced to writing.

3.10 Liability

Each Member warrants that it will indemnify the other Members against all legal liabilities arising out of, or in connection with the performance of its obligations under the Agreement.

It is acknowledged by the Members that they may be held jointly and severally liable in respect of claims against the Joint Venture by the Employer or third parties.

4. MANAGEMENT OF JOINT VENTURE

4.1 General

The affairs of the Joint Venture shall be directed, controlled and managed by the Management Committee, which, within the terms of the Agreement and the Contract, shall have full authority to bind the Members in all matters relating to the affairs of the Joint Venture.

Communication between the Joint Venture and the Employer, or third parties, relating to the Contract shall be conducted exclusively by the Management Committee, or by such person as it may delegate to perform this function.

The Management Committee shall have the power to appoint a project manager and/or such other persons as it may see fit to appoint for the purpose of executing the Contract and may delegate such of its powers, responsibilities and duties as it may consider necessary, or desirable, to persons or bodies appointed or seconded for this purpose.

Such administrative functions as are necessary to ensure the effective operation of the Management Committee shall be performed by its chairman.

4.2 Management Committee

4.2.1 *Composition*

The Management Committee shall, unless otherwise agreed by all the Members, consist of one Representative of each Member and each Member shall be obliged, at all times, to maintain a Representative on the Management Committee.

Each member shall, not later than three working days after the signing of the Agreement, appoint its Representative and notify the other Members of the name and contact details of the Representative. Such Representative shall have the power to bind the Member that he represents in all matters relating to the execution of the Contract and the performance of the Agreement.

A Member shall be entitled, after giving the other Members not less than three working days written notice of his intention to do so, appoint, remove and/or replace, an alternate who shall, at any meeting of the Management Committee from which the Representative whom he represents is absent, be vested with all rights and powers and subjected to all the obligations of the absent Representative.

The chairman of the Management Committee shall be the Representative of the Member which has the largest Member's Interest. If two, or more, Members have the same, largest Member's Interest, the chairmanship shall rotate between the Representatives of such Members at three monthly intervals, the order of rotation to be determined by ballot.

Notwithstanding the foregoing, the chairmanship of the Management Committee may be determined, or changed, at any time by unanimous decision of the Management Committee.

No remuneration shall be paid by the Joint Venture to Representatives or their alternates for serving on the Management

4.2.2 *Meetings*

Meetings of the Management Committee shall take place at such times and places as the Management Committee may determine, provided that the chairman shall convene a meeting of the Management Committee to be held not later than ten working days after he has been requested, in writing, by a Member to do so. Not less than five working days written notice of any meeting of the Management Committee shall be given to all Representatives and their alternates.

The Management Committee may permit, or invite, persons other than Representatives or alternates to attend any of its meetings, but such persons shall not have voting rights.

4.2.3 *Decisions*

Each Representative shall have one vote on the Management Committee and where, in terms of this clause, a casting vote is required, this shall be exercised by the chairman.

All decisions of the Management Committee shall, desirably, be unanimous. Accordingly, if unanimity cannot, initially, be achieved in regard to a decision, the meeting at which that decision is sought shall be adjourned for a period of 48 hours to enable Representatives to consult with their principals. If, on resumption of the adjourned meeting, unanimity can still not be achieved, the decision, provided it is not one requiring unanimity of the Members, shall be taken by majority vote and, in the event of a tie, the chairman shall exercise a casting vote.

A Member not satisfied with a majority decision of the Management Committee may declare a dispute, to be dealt with in terms of Clause 8 hereof, but the majority decision shall, nevertheless, be implemented with immediate effect.

Decisions of the Management Committee, whether taken at a meeting, or otherwise, shall be recorded in written minutes, which shall be distributed by the chairman to reach the Representatives not later than five working days after those decisions were taken. Such minutes shall be deemed to have been affirmed by the Representatives unless written notice of dissent is received by the chairman not later than three working days after receipt of the minutes by the Representative.

4.2.4 Powers and duties

The functions, responsibilities and powers of the Management Committee shall include, inter alia, those listed below:

4.2.4.1 Formulating overall policy in regard to the achievement of the objectives of the Joint Venture.

4.2.4.2 Managing the day to day affairs of the Joint Venture.

4.2.4.3 Monitoring, directing and co-ordinating the activities of the Members to ensure that the objectives of the Joint Venture are achieved and that the obligations and responsibilities of the individual Members are met.

4.2.4.4 Monitoring and controlling the financial affairs of the Joint Venture and ensuring that proper books of account and financial records relating to affairs of the Joint Venture are maintained in an approved form and submitted to the Management Committee for approval at regular intervals, which shall not be longer than one month.

4.2.4.5 Determining the necessity for and the details of any changes in the duties and responsibilities of Members provided that any resulting changes in Members' Interests shall be unanimously approved by the Members.

4.2.4.6 Determining the terms and conditions of employment of personnel and the emoluments applicable to staff seconded to the Joint Venture by the Members.

4.2.4.7 Controlling and approving the appointment of all subcontractors.

4.2.4.8 Procuring, after the completion of the Contract and the release of all bonds, guarantees and sureties given in respect of the performances of the Joint Venture and the Members, the preparation and auditing of a final set of accounts, on the basis of which the final profits, or losses, attributable to the individual Members shall be determined and any necessary adjustments effected.

5 RESOURCES OF JOINT VENTURE

The resources to be utilised by the Joint Venture in securing and executing the Contract shall, insofar as these are to be provided directly by the Members, be as set out in the Schedules and may, from time to time, be amended by decision of the Management Committee, provided that the Member's Interests are not, except with the unanimous approval of the Members, affected thereby.

Similarly, specific areas of responsibility of the Members for the performance of work and the provision of facilities shall be as set out in the Schedules and may, from time to time, be amended by decision of the Management Committee, provided that the Members' Interest are not, except with the unanimous approval of the Members, affected thereby.

5.1 Schedule 'A' (General)

Schedule 'A' shall contain general information relating to the Joint Venture including, inter alia, the following :

1. The Employer's name and address.
2. A brief description of the Contract and the Deliverables.
3. The name, physical address, communications addresses and domicilium citandi et executandi of each Member and of the Joint Venture.
4. The Members' Interests.
5. A statement indicating whether, or not, Specific Provisions apply to the Agreement.
6. A schedule of insurance policies which must be taken out by the Joint Venture and by the individual Members.
7. A Schedule of sureties, indemnities and guarantees that must be furnished by the Joint Venture and by the individual Members.
8. Details of the persons, who, in the event of failure by the Members to reach agreement on the appointments of mediator and arbitrator, will nominate appointees to these positions in terms of Clauses 8.2 and 8.3.

5.2 Schedule 'B' (Financial)

Schedule 'B' shall contain information regarding the financial affairs of the Joint Venture including, inter alia, the following :

1. The working capital required by the Joint Venture and the extent to which and manner whereby this will be provided and/or guaranteed by the individual Members from time to time.
2. The banking accounts that are to be opened in the name of the Joint Venture and the manner in which these are to be operated.
3. The rates of interest that will be applicable to amounts by which Members are in debit, or credit, to the Joint Venture.
4. The names of the auditors and others, if any, who will provide auditing and accounting services to the Joint Venture.
5. The intervals at which interim financial accounts and forecasts will be prepared for approval by the Management Committee.
6. Insofar as not covered in Schedule 'C', the basis on which contributions of various types by the Members towards the work of the Joint Venture in securing, executing, managing and satisfactorily completing the Contract, will be valued.
7. The basis on which profits and/or surplus cash will, if available from time to time, be distributed to Members.
8. The basis upon which losses, if any, are to be apportioned to Members.

5.3 Schedule 'C' (Contributions by Members)

Schedule 'C' shall set out the contributions of various types, other than cash, that will be made by the individual Members towards the work and obligations of the Joint Venture and shall, as far as possible, indicate the monetary values to be placed on such contributions, which may include, inter alia, the following :

1. Staff seconded to the Joint Venture.
2. Work carried out and services provided to, or on behalf of, the Joint Venture.
3. Plant, equipment, facilities etc. made available for use by the Joint Venture.
4. Materials and goods supplied to, or on behalf of, the Joint Venture.
5. Licences, sureties, guarantees and indemnities furnished to, or on behalf of, the Joint Venture.
6. Joint Venture Disclosure form required for the Contract.

6. BREACH OF AGREEMENT

If a Member breaches any material provision of the Agreement, or delays or fails to fulfil its obligations in whole, or in part, and does not remedy the situation within fourteen calendar days of receipt of notice from the Management Committee, or another Member, to do so, the other Members shall have the right, without prejudice to any other rights arising from the default, to summarily terminate the Agreement and re-assign the defaulting Member's rights and obligations in the Joint Venture as they see fit and withhold any moneys due to the defaulting member by the Joint Venture.

Each Member shall indemnify the other Members against all losses, costs and claims which may arise against them in the event of the Agreement being terminated as a result of breach of the Agreement by the said Member.

7. INSOLVENCY OF MEMBER

Should a Member be placed in liquidation, or under judicial management, whether provisionally or finally, or propose any compromise with its creditors, the other Members shall be entitled to proceed in terms of Clause 6, as if the Member had breached the Agreement.

8. DISPUTES

8.1 Settlement

The Members shall negotiate in good faith and make every effort to settle any dispute, or claim, that may arise out of, or relate to, the Agreement.

If agreement cannot be reached, an aggrieved Member shall, if he intends to proceed further in terms of Clause 8.2 hereof, advise all other Members in writing that negotiations have failed and that he intends to refer the matter to mediation in terms of Clause 8.2.

8.2 Mediation

Not earlier than ten working days after having advised the other Members, in terms of Clause 8.1, that negotiations in regard to a dispute have failed, an aggrieved Member may require that the dispute be referred, without legal representation, to mediation by a single mediator.

The mediator shall be selected by agreement between the Members, or, failing such agreement, by the person named for this purpose in Schedule 'A'. The costs of the mediation shall be borne equally by all Members.

The mediator shall convene a hearing of the Members and may hold separate discussions with any Member and shall assist the Members in reaching a mutually acceptable settlement of their differences through means of reconciliation, interpretation, clarification, suggestion and advice. The Members shall record such agreement in writing and thereafter they shall be bound by such agreement.

The mediator is authorised to end the mediation process whenever in his opinion further efforts at mediation would not contribute to a resolution of the dispute between the Members.

8.3 Arbitration

Where a dispute or claim is not resolved by mediation, it shall be referred to arbitration by a single arbitrator to be selected by agreement between the Members or, failing agreement, to be nominated by the person named for this purpose in Schedule 'A'.

The Member requiring referral to arbitration shall notify the other Members, in writing, thereof, not later than thirty calendar days after the mediator has expressed his opinion, failing which the mediator's opinion shall be deemed to have been accepted by all Members and shall be put into effect.

Arbitration shall be conducted in accordance with the provisions of the Arbitration Act No. 42 of 1965, as amended, and in accordance with such procedure as may be agreed by the Members or, failing such agreement, in accordance with the rules for the Conduct of Arbitrations published by the Association of Arbitrators and current at the date that the arbitrator is appointed.

The decisions of the arbitrator shall be final and binding on the Members, shall be carried into immediate effect and, if necessary, be made an order of any court of competent jurisdiction.

9. DOMICILIUM

The Members choose domicilium citandi et executandi for all purposes of and in connection with the Agreement as stated in Schedule 'A'. A Member shall be entitled to change his domicilium from time to time, but such change shall be effective only on receipt of written notice of the change by all other Members.

Member No. 1

Thus done and signed at _____ this _____ day of _____20___

For and on behalf of_____*[Company]*

by *[name]* _____ who warrants his authority to do so.

_____

As witnesses 1. _____ As witnesses 2. _____

Member No. 2

Thus done and signed at _____ this _____ day of _____20___

For and on behalf of_____*[Company]*

by *[name]* _____ who warrants his authority to do so.

_____

As witnesses 1. _____ As witnesses 2. _____

Member No. 3

Thus done and signed at _____ this _____ day of _____20___

For and on behalf of_____*[Company]*

by *[name]* _____ who warrants his authority to do so.

_____

As witnesses 1. _____ As witnesses 2. _____

[Allow for additional parties as necessary].

public works

Department:
Public Works
PROVINCE OF KWAZULU-NATAL

Occupational Health and Safety Specification

(OHSE SPEC)

Project Name : Oakford Primary School: Repairs And Rehabilitation Of Water And Electrical Supply.

WIMS no. : 65288

Client OHS Representative: N. P. Nzama

Region : EThekwini Region

District : N/A

Ward no. : N/A

TABLE OF CONTENTS

1. **Introduction**

The *KwaZulu / Natal Department of Public Works* is deemed as the "**Client"** in terms of the definitions of Construction Regulations of 2014 as published in *Government Gazette No. 37305*.The Construction Regulations of 2014 under *CR (5) (1)* stipulates that the client must prepare a suitable, sufficiently documented and coherent site specific Occupational Health and Safety Specification for the intended construction work based on the baseline risk assessment.

The purpose of this Occupational Health and Safety Specification document (*which hereinafter will be referred to as OHSE Spec*) is to provide designers and the successful tenderer with essential OHS information to ensure effective safety management during the design and construction phase of the project.

This OHSE Spec forms an integral part of the contract between the Client and the Principal Contractor, so as to ensure compliance with the Occupational Health and Safety Act, Act 85 of 1993 and its applicable regulations and must serve as the basis for the Principal Contractor to develop his/her Project Safety, Health and Environmental Management Plan. As with any other plan for it to be implemented and managed effectively it requires the allocation of sufficient funds to achieve the objectives set out in the plan. In line with this requirement Construction Regulation 5(1) (g) requires the Client to ensure that the Principal Contractor has made adequate provisions for the cost of Health and Safety Measures in their tenders.

It must be noted that this OHSE Spec as much as it is detailed it is not exhaustive and the onus is on the Principal Contractors to ensure that they comply with Section 8 of the OHS Act, Act 85 of 1993 which states that "*Every Employer shall provide and maintain, as far as is reasonably practicable, a working environment that is safe and without risk to the health of his employees*." this means that Principal Contractors as they are employers in their own right must at all times ensure continuous assessments are done for continued provision and maintenance of a healthy and safe working environment.

1. Definitions

For the purpose of the OHSE Spec, the abbreviations or definitions given hereunder shall apply and the reference to on gender will also apply to the other gender.

"CR" refers to the Construction Regulations 2014

"Agent (*Pr.CHSA***)"** means a competent person who acts as a representative for a Client in terms of regulation (5)5.

"Client" means Department of Public Works

"Competent person" means a person who-

(a) Has in respect of the work or task to be performed the required knowledge, training and experience and, where applicable, qualifications, specific for that work or task: Provided that where appropriate qualifications and training are registered in terms of the provisions of the National Qualifications Framework Act, 2000 (Act No.67 of 2000), those qualifications and that training must be regarded as the required qualifications and training; and

(b) Is familiar with the OHS Act, Act 85 of 1993 and with the applicable regulations made under the Act;

"Construction Manager (*Site Agent***)"** means a competent person responsible for the management of the physical construction processes and the coordination, administration and management of resources on a construction site;

"Construction Site" means a work place where construction work is being performed;

"Construction Supervisor" means a competent person responsible for supervising construction activities on a construction site;

"Construction Vehicle" means a vehicle used as a means of conveyance for transporting persons or material, or persons and material, on and off the construction site for the purposes of performing construction work;

"Construction work" means any work in connection with –

(a) The construction, erection, alteration, renovation, repair, demolition or dismantling of or addition to a building or any similar structure; or
(b) the construction, erection, maintenance, demolition or dismantling of any bridge, dam, canal, road, railway, runway, sewer or water reticulation system; or the moving of earth, clearing of land, the making of excavation, piling, or any similar civil engineering structure or type of work;

"Construction Work Permit" means a document issued in terms of regulation 3 of the Construction Regulations 2014;

"Contractor" means an employer who performs construction work;

"Demolition Work" means a method to dismantle, wreck, break, pull down or knock down of a structure or part thereof by way of manual labour, machinery, or the use of explosives;

"Fall Protection Plan" means a documented plan, which includes and provides for-

(a) All risks relating to working from a fall risk position, considering the nature of work undertaken;

(b) The procedures and methods to be applied in order to eliminate the risk of falling; and

(c) A rescue plan and procedures;

"Health and Safety File" means a file, or other record containing the information in writing required by these Regulations;

"Health and Safety Plan" means a site, activity or project specific documented plan in accordance with the client's health and safety specification;

"Health and Safety Specification" means a site, activity or project specific document prepared by the client pertaining to all health and safety requirements related to construction work;

"Medical Certificate of Fitness" means a certificate contemplated in regulation 7(8) of Construction Regulations 2014;

"Principal Contractor" means an employer appointed by the client to perform construction work;

"Safety Officer" – a person deemed competent by SACPCMP under the relevant category of registration.

"Professional Engineer or Professional Certificated Engineer" means a person holding registration as either a Professional Engineer or Professional Certificated Engineer in terms of the Engineering Profession Act, 2000 (Act No. 46 of 2000);

2. Scope of Application

3.1 This OHSE Specification document stipulates the minimum Occupational Health, Safety, and Environmental requirements that the tenderer need to address in his / her OHSE Plan. This Specification also addresses legal compliance, hazard identification, risk assessment, risk control, and the promotion of a Health and Safety culture amongst those working on the project.

3.2 This Specification also makes provision for the protection of persons other than employees. This OHSE Spec is exclusively applicable to the following project pending any change of scope which may necessitate changes to the OHSE Specification;

Oakford Primary School: Repairs and rehabilitation of water and electrical supply.

3.3 This OHSE Specification further seeks to achieve the following;

3.3.1 To provide Principal Contractors with the Structure of the Detailed OHSE Plans they will have to prepare and submit for this project. ***See Annexure A***

3.3.2 Provide the overarching framework within which the Principal Contractor is required to demonstrate compliance with certain requirements for occupational health and safety established by the Occupational Health and Safety Act, Act 85 of 1993, all applicable regulations and Client Specific Requirements. ***See Annexure B***

3.3.3 To bring to the attention of the Bidding Principal Contractors that they need to make an undertaking that the costs for executing the project includes the costs of complying with the OHS Act, Act 85 of 1993, all applicable regulations including Client Specific requirements. Such undertaking is made by appending signatures on the OHS Declaration for Tenders. ***See Annexure C***

3.3.4 Ensure that the Principal Agent as the Professional Service Provider appointed by the Department to manage the project on its behalf in terms of the Conditions of Contract applicable to this project ensures that the contents of this document and the attached Baseline Risk Assessment are taken into consideration during design by all professionals appointed and that the OHSE Specification is incorporated into the tender documents. ***See Annexure***

Contractual Issues

4.1 Acceptance by the Principal Contractor of the contract with KZN DOPW shall constitute acknowledgement that the Principal Contractor has familiarised him / herself with the contents of the OHSE Spec and that he / she will comply with all its obligations in respect thereof.

4.2 Due to fact that this document is based on legislative requirements, the Client requires that all Contractors comply with the requirements of this document and all other relevant legislative requirements not covered by this document.

4.3 The Client or its duly appointed Construction H & S Agent reserves the right to stop any Principal Contractor or Sub-Contractors from working whenever Safety, Health or Environmental requirements are being violated as required by regulation *5(1)(q)*. Any resultant costs of such work stoppages will be for the relevant Contractor's account.

4.4 The requirements as specified by the Client in this document must not be deemed to be exhaustive and the Client reserves the right to make changes as and when the Client deems fit to address issue of OHSE Compliance.

4.5 The Client will not entertain any claim of any nature whatsoever which arises as a result of costs incurred or delays being experienced due to the Contractor not complying with the requirements of this document and / or any other applicable legislative requirements imposed on the Contractor.

Administrative Requirements

5.1 Application for a Construction Work Permit Number

Should the submitted tender meet the following criteria then the tenderers must ensure that they attach a certified copy of the **SACPCMP** Certificate for a Registered Construction Manager & Officer together with their OHSE Plans. The criterion is as follows;

(i) Construction work will exceed 180 days.
(ii) Will involve more than 1800 person days of construction work; or
(iii) (iii) The works contract is of the value equal to or exceeding thirteen million rand or CIDB grading level 6

The application for the Construction Work Permit Number as contemplated above shall be the responsibility of the client depending on the submission of all relevant documentation from the successful tenderer.

After the Provincial Director of Labour has issued a Construction Work Permit, the Client's or its duly appointed Construction H&S Agent will issue a letter advising the Project Leader and the Principal Agent to arrange the site handover meeting as all legislative requirements would have been complied with including as a copy of the construction permit to work

5.2 Notification of Construction Work

If the submitted tender does not meet any of the criteria as stipulated under paragraph 5(1) then the successful tenderer must at least within 07 working days before commencing with construction work notify the Provincial Director in writing using **Annexure "2**" if the project meets the following threshold. A copy of the notification once stamped by a DoL Official must be submitted to the client prior to commencing with construction work.

Construction Safety Officer Requirements

6.1 Appointment of a Construction Safety Officer– SACPCMP registered

Further to the above criteria, should the KZN DoPW or its Representative having considered the risks present and lack of compliance to the Occupational Health and Safety Act, Act 85 of 1993 and its applicable Regulations the KZN DoPW or its Representative may issue an instruction that a Full Time Construction Health and Safety Officer must be appointed, such a requirement will have to be met.

6.2 Appointment of a COVID-19 compliance officer

The Principal Contractors will have to appoint a **COVID-19 Compliance Officer** to oversee the implementation of the COVID-19 Site Management Plan and conduct daily inspection of the work areas.

6.3 Communication, Documentation and Site Audit

All HS&E communication during the project between the parties will be in writing, including the issue and responses to non-conformances and H&S audit results. Communication between the DPW OHS Practitioner and the Principal Contractor will be via the Project Manager.

A comprehensive site SHE Audit will be conducted monthly and DTSI`s to be completed by construction work supervisor (CR8.7) prior to work daily. The site will be inspected by the appointed CHSO (CR8.5) and the documentation audited relative to verify past or completed activities, verify compliance of current activities and the H&S plan.

The Construction Health & Safety Officer *(CHSO)* must accompany the Client on all OHSE audits and inspections. It is preferable that a Health & Safety Representative *(known as SHE Rep.)* is present during all SHE audits. The CHSO is to apply a similar approach to managing their Contractors. The frequency of the SHE audits may be increased if the Principal Contractor or Sub-contractors are not performing adequately.

SHE Audit results will be acted upon as per section 5(c) of this document. The Client, Designer may act, or require further outcomes if non-compliances are noted or unsafe acts are noted on site. Weekly internal SHE audits are to be completed and include site conditions as well as ensuring that H&S files are appropriate and compliant. Comprehensive SHE Audit Reports are to be made available, the format of the audit reports are to be agreed upon between the CHSO and DPW.

6.4. The Project Team

Initials and Surnames	Organisation	Discipline	Tel. No.	Email

Annexure A

Structure of the Detailed OHSE Plan

A detailed OHSE Plan is to be submitted by the successful tenderer as per section 3.3.1 above. The following are the minimum standard legal documentation that must form part of the OHSE Plan based on the risks attached in executing this project –

Oakford Primary School: Repairs and rehabilitation of water and electrical supply.

1. The notification to commence with construction work made to the Provincial Director of Labour using Annexure 2. *(Filled in only to be submitted on approval of the Safety Plan)*
2. Letter of Good Standing with Compensation Commissioner or Compensation insurer
3. The Contractor's Health, Safety & Environmental Policy, signed by the chief executive officer, which outlines the Contractor's OHSE compliance objectives and how they will be achieved.
4. Pre-Construction risk assessment
5. Fall Protection Plan
6. Relevant checklists and registers.
7. Site specific OHSE Organogram
8. Preliminary Induction Program
9. Demolition Plan
10. Environmental Management Plan
11. Proof of competency for the following legal appointees;

11.1. Construction Manager – (Detailed CV reflecting qualification, SACPCMP certificate, relevant experience and references from previous clients)

11.2. Construction Supervisor - Detailed CV reflecting qualification, relevant experience and references from previous clients.

11.3. Assistant Construction Supervisor - Detailed CV reflecting qualification, relevant experience and references from previous clients.

11.4. Construction H&S Officer – SACPCMP certificate

11.5. Risk Assessor – SAMTRAC or equivalent

11.6. Fall Protection Planner - SAMTRAC or equivalent

11.7. Demolition work inspector – To be done by DoL Registered Asbestos Subcontractor

11.8. Electrician – wireman's licence

Legal appointments to be appointed	
Prior Site Handover	**After Site Handover on commencement with Construction work**
• Construction Manager *(Necessity to be determined)* • Construction Work Supervisor • Assistant Construction Work Supervisors *(Necessity to be determined)* • Construction H&S Officer • Risk Assessor • Fall Protection Planner • Incident / Accident Investigator • Demolition work inspector • DoL Registered Asbestos Subcontractor • Qualified Electrician • COVID-19 compliance officer	• Scaffold Erectors • Scaffold Inspectors • Excavation inspector • Demolition Work Supervisor • First Aider • SHE Representative • Ladder Inspector • Emergency co-ordinator • Fire Marshalls • Fire team members • Portable Electrical tool inspector • Hand tools inspector • Housekeeping inspector • Stacking and storage inspector • Lifting equipment inspector • Temporary electrical installation inspector • Temporary works inspector • Hazardous substance storage inspector

Annexure B

Client Specific Requirements

Items	Client Specific Requirements
Site Office location	• The location of the site office should be in an area that will not require visitors to pass through or enter area where construction work is active and will not require the re-location of the office as the project progresses.
Medical Certificates	• In compliance with the requirements of the Construction Regulations 2014 section 7(8) the Contractor must ensure that all of his employee's onsite have a valid medical certificate of fitness specific to the construction work to be performed and issued by an occupational health practitioner in the form of Annexure 3.
Compliance with Asbestos Regulations	• To comply with Asbestos Regulations as published in Government Notice No. R.155 dated 12 February 2002. • Removal to be done by an accredited asbestos contractor. • Proof of accreditation to be kept on site. • Medical fitness certificates to be accordance to Asbestos Regulations. • Proper signage to be displayed. • Proof of safe system of work and training (Wet method) • Disposal certificate. • Under no circumstances may asbestos be handed over to the community, irrespective of shape or condition. ***Note:*** ***Proof (i.e. Asbestos Certificate and Bridge Way Slip) of Asbestos waste disposal to be produced and a copy to be submitted to Construction Safety Section and Project Manage.***
Compliance with COVID-19 Regulations 2020 requirements	In compliance with the requirements of the **COVID-19 Regulations 2020,** the Businesses which are permitted to operate must - a) Designate a COVID -19 Compliance Officer who must oversee the – i. the implementation of the plan referred to in paragraph (b); and ii. adherence to the standards of hygiene and health protocols relating to COVID -19 at the workplace; b) Develop a plan for the phased -in return of their employees to the workplace, prior to reopening the workplace for business. which plan must correspond to Annexure E and must be retained for inspection and must contain the following information: i. which employees are permitted to work; ii. what the plans for the phased -in return of their employees to the workplace are; iii. what health protocols are in place to protect employees from COVID-19; and iv. the details of the COVID -19 compliance officer; c) SHE Plan, Risk Assessment, Safety Induction and Toolbox Talk Training must reflect the COVID-19 requirements; and • Develop measures to ensure that the workplace meets the standards of health protocols, adequate space for employees and social distancing measures for the public and service providers, as required.
Appointment of a Part -Time Construction	• Should the KZN DoPW or its Representative having considered the risks present and lack of compliance to the Occupational Health and Safety Act, Act 85 of 1993 and its applicable Regulations the KZN DoPW or its

Health & Safety Officer	Representative may issue an instruction that a (Full / Part Time) Construction Health and Safety Officer) must be appointed, such a requirement will have to be met. • The appointed Construction Health and Safety Officer must be registered with a statutory body approved by the Chief Inspector and has necessary competencies and resources to assist the Contract.
Public Safety	• When working in a occupied facility the contractors risk assessment and subsequent safe work method statement must take into consideration the negative effect the Contractors activities may have on the health and safety of the occupants of the facility and make provisions for the implementation of all reasonably practicable measures to ensure the health and safety of the occupants of the building.
Extreme weather conditions	• If the weather condition poses a threat to the health & safety of employees be it extreme heat, cold, lighting or any adverse weather condition appropriate safety measures have to be taken.
Change to scope of work	• Should there be changes to the original scope of work, the Principal Agent must inform appointed Construction Health and Safety Agent to effect changes to the OHSE Specification.
Safety Plan Submission	• The successful Tenderer must submit a copy of the detailed OHSE Plan for approval and keep the original for onsite use during construction. The principal Contractor will not be allowed to start site establishment before his/her SHE Plan has been approved in writing.
Bylaws	• The Principal Contractor must incorporate any aspects of the Local Municipal bylaws which affect the, Safety and Environmental wellbeing of the employees and the public into his / her OHSE Plan and ensure compliance to such bylaws.
Risk assessment for construction work	• To comply with CR(9) and to also address environmental issues *See the attached baseline risk assessment to be considered by both the designer and the principal contractor.*
Fall protection	• To comply with CR (10), • Edge protection and protection of floor openings need to be of such a manner as to properly protect employees from falling off elevated positions or falling into floor openings.
Structures	• To comply with CR (11)
Temporary work	• To comply with CR (12)
Excavations	• To comply with CR(13) and the following; • If the risk exists of a person in an excavation being enclosed in an event of a collapse the following will apply; shoring sufficient to prevent enclosure, any excavated material must be placed at least 1metre from the edge and at the maximum angle of repose to the horizontal. • No excavation may affect the stability of any adjoining structure or road unless steps have been taken as identified by an Engineer or a Technologist. • Adequate provisions must be made to ensure that water is drained from excavations where water may enter such excavations as a result of seepage or rain • All excavations made by the Principal or Sub Contractors must be barricaded by means of solid barricading and barricading tape may only be used to make such barricading more visible.
Scaffolding	• To comply with CR(16) and the following; • Scaffolding Inspectors and Scaffolding Erectors must be different individuals. • Scaffold Harness must be used on Scaffolding, normal Harnesses may not be used on scaffolding

	• Sufficient Scaffolding material e.g., tags, trapdoors etc. need to be on site as determined by the activities on site • Scaffold bases may not be supported by materials such as bricks and chipboard. Suitable material needs to be used as per SANS 10085
Demolition work	• To comply with CR (14) and the following; • Demolition work may only start upon approval of the Demolition Plan by the Client or it's duly appointed Agent. • In the event that a structure identified for demolition incorporates substances such as, lead or asbestos it must be performed within the requirements of the applicable legislative requirements.
Water environments	• To comply with **CR (26)**
Housekeeping and general safeguarding on construction sites	• To comply with CR (27) and the following; • Contractor to designate areas for placing refuse and rubble prior to being removed from site • Contractor must implement a daily task site clean-up for all activities these should cover work areas, stairways, walkways etc. to free of any construction debris obstruction. • Refuse to be separated for recycling purposes • Hazardous materials such as asbestos may not be included in general rubble and need to be disposed of as per applicable legislative requirements.
Stacking and storage on construction sites	• To comply with CR (28)
Fire precautions on construction sites	• To comply with CR (29) and the following; • No smoking may be permitted on site except in designated smoking areas.
Construction employees' facilities	• To comply with CR (30) and the following; • Gender signs to be placed at appropriate locations • All welfare facilities to be kept in a hygienic condition at all times • Employees to be trained in good hygiene practices
Public Safety & Signage	• The Principal Contractor engaged in construction work must ensure that each person working on or visiting a site, and the general public in the vicinity of the construction site, shall be made aware of the dangers likely to arise from onsite activities and the precautions to be observed to avoid or minimise those dangers. • Appropriate signage shall be posted at conspicuous points within and around the perimeter of the site. The steps to comply with this requirement must be outlined in the OHSE Plan. • The public or visitors may only be permitted on site if they go through an appropriate health and safety induction detailing hazards and risks they may be exposed to and what measures are in place to control these hazards and risks • The entire project site must be secured against unauthorized access and provided with appropriate warning signage. Where roadways or walkways must be encroached or closed due to work, adequate barriers shall be installed to safely redirect the flow of vehicles and pedestrians and protect them from construction activities. • Whenever it is necessary to maintain public use of work areas (such as sidewalks, ramps, entrances to buildings, corridors, or stairways), the public shall be protected with appropriate guardrails, barricades, temporary fences, overhead protection, or temporary partitions and

	hoarding. The public must also be adequately protected from any work created hazards, such as excavations. Appropriate warnings, signs, warning lights and instructional safety signs shall be conspicuously posted and placed where necessary. • The public must also be protected from falling debris and objects from the project site. Overhead protection shall be provided that will fully protect the public and be capable of withstanding the maximum forces that could be applied from potential falling objects. Special attention shall also be given to developing adequate means to protect against wind-blown debris and construction-related materials.
On Site Health and Safety Training & Induction	• The Principal Contractor shall ensure that all site personnel and visitors undergo a risk-specific health & safety induction training session before starting work or being permitted to enter the site. A record of attendance shall be kept in the health & safety file. • The Principal Contractor shall ensure that, on site periodic toolbox talks take place at least once per week. These talks should deal with risks relevant to the construction work at hand. A record of attendance shall be kept in the health & safety file. The above should also cover all sub-contractors that are onsite. • All Contractors have to comply with this minimum requirement. Environmental issues to be included in toolbox talks where required.
General Record Keeping	• The Principal Contractor and all Sub Contractors must keep and maintain Health and Safety records to demonstrate compliance with this Specification, The OHS Act 85 / 1993; and with the Construction Regulations of 2014. The Principal Contractor shall ensure that all records of incidents / accidents, training, inspections; audits, etc. are kept in a health & safety file held in the site office, which must be present on site at all times. The Principal Contractor must ensure that every Sub Contractor opens its own health & safety file, maintains the file and makes it available on request.
Health & Safety Audits, Monitoring and reporting	• The Client or its duly appointed Agent shall conduct monthly health & safety audits. The Principal Contractor is obligated to conduct similar audits on all Sub Contractors appointed by them at least once a month. Detailed audit reports must be presented and discussed at all levels of project management meetings and a copy of such audit will be provided to the Client or its duly appointed Agent within 7 working days of such audit. Copies of the Client's audit reports shall be kept in the Principal Contractors Health & Safety File.
Emergency Procedures	• The Principal Contractor shall submit a detailed Emergency Plan for approval by the Client prior to commencement on site. The plan shall detail the response procedure including the following key elements: 1. List of key competent personnel; 2. Details of emergency services; 3. Actions or steps to be taken in the event of the specific types of emergencies; 4. Information on hazardous material / situations.
First Aid Boxes and First Aid Equipment	• The appointed First Aider(s) to be in possession of a valid first aid training certificate Level 2. Valid certificates are to be kept in the Site Safety File. All Sub Contractors with more than 5 employees shall supply their own first aid box, except if otherwise agreed upon between Principal and Sub- Contractor in writing.
Accident / Incident Reporting and Investigation	• Injuries are to be categorised into Near miss, first aid, LTI, fatal etc. Fatal accidents to be reported in addition to applicable legislative requirements to the Client or its duly appointed Agent with immediate effect. The Principal Contractor must stipulate in its construction phase OHSE Plan how it will

	handle each of these categories. When reporting injuries to the Client, these categories shall be used. The Principal Contractor shall investigate all injuries, with a report being forwarded to the Client immediately. All Sub-Contractors have to report on the abovementioned categories of injuries to the Principal Contractor at least monthly. All categories of incidents / accidents must be in the Statistics Section of the Monthly Audit Reports, submitted to the Client or it's duly appointed Agent.
Hazards and Potential Situations	• The Principal Contractor shall immediately notify other Sub Contractors as well as the Client of any hazardous or potentially hazardous situations that may arise during performance of construction activities. • Should a hazardous situation require work stoppages, the work must be stopped and corrective steps taken such as the issue of Written Safe Work Procedures and the issue of Personal Protective Equipment.
Personal Protective Equipment (PPE) and Clothing	• The Principal Contractor must ensure that all workers are issued with the required PPE as required by the risks associated with the activities they perform .The minimum PPE to be worn on site will be Safety Shoes/Boots, Hard Hats, Overalls. No Visitors may enter the site without Safety Shoes / Boots and Hard hats. The Principal Contractor and all Sub Contractors shall make provision and keep adequate quantities of SABS approved PPE on site at all times. All employees issued with PPE to be trained in correct use, records of training and issue to be kept in the Site SHE File .Procedure to be in place to deal with: 1. Lost or stolen PPE; 2. Worn out or damaged PPE replacement; and 3. Employees not utilising PPE as required. • The above procedure applies to Principal Contractors and their appointed Sub- Contractors, as they are all employers in their own right.
Permits	1) The Principal Contractor shall prepare and issue the required written permits relating to but not limited to the following: • Hot Work • Roof Work; and • Electrical work (both temporary and permanent) • Confined Space Entry 2) The Principal Contractor must ensure that where permits are required that they are properly implemented and adhered to.
Speed Restrictions and Protections	Unless otherwise stipulated, the maximum speed limit on sites must be limited to 10 km/h. 1) Vehicle movement routes on site must be clearly indicated where applicable. 2) Signage to ensure the safe movement of vehicles on site, as well as to ensure the health and safety of all employees and visitors on site, must be displayed in strategic locations.
Hazardous Chemical Substances (HCS)	1) To comply with Hazardous Chemical Substances Regulations as published in Government Notice No. R. 1179 dated 25 August 1995. 2) In addition to the abovementioned, Material Safety Data Sheets must be kept on site for all materials, which may contain hazardous chemical substances.
Fire Extinguishers and Fire Fighting Equipment	1) The Principal Contractor and Sub-Contractors must allow for and provide adequate provision of regularly serviced temporary fire fighting equipment located at strategic points on site, specific for the classes of fire likely to occur. 2) The appropriate notices and signs must be allowed for and be erected as required.

	3) Contractors may not utilize fire protection equipment belonging to the Client without prior consent.
Ladders and Ladder Work	1) The Principal Contractor must allow for and ensure that all ladders are inspected at least monthly, are in a good safe working order, are the correct height for the task, extend at least 1m above the landing, are fastened and secured and are placed at a safe angle. 2) Records of inspections must be kept in a register on site.
General Machinery	To comply with Driven Machinery Regulations as published in Government Notice No. R. 1010 dated 18 July 2003
Portable Electrical Tools and Hand Tools	1) The Principal Contractor shall ensure that all electrical tools, electrical distribution boards, extension leads, and plugs are kept in a safe working order. 2) The Principal Contractor shall ensure that all portable electrical Equipment, is clearly numbered, inspected by a Competent appointed person and records of such inspections to be kept on record in an appropriate register on the site SHE file. 3) The Principal Contractor shall allow for and ensure the following in relation to hand Tools: That a "Competent Person" undertakes routine inspections and records are kept on site. ➢ That only authorized trained persons use the tools. ➢ That safe working procedures apply. ➢ That PPE is provided and used.
High Voltage Electrical Equipment Installations and Equipment	1) All Employees must be made aware of the presence and location of High Voltage Equipment such as underground cables and overhead lines, and ensure that the necessary precautionary steps are taken where work has to be executed in the vicinity of such equipment. 2) Precautionary measures such as Isolation and Lock-Out of electrical systems or the use of electrically isolated tools must be used.
Adequate Lighting	All Contractors must allow for and ensure that adequate lighting is provided to allow for work to be carried out safely.
Transportation of Workers	1) In addition to CR 23 the following will apply; The Principal Contractor and Sub-Contractors shall not: • Transport persons together with goods or tools unless there is an appropriate area or section of the vehicle in which to store such goods. • Transport persons on the back of trucks except if a proper canopy (properly covering the sides and top) has been provided with suitable seating areas. • Permit workers to stand or sit on the edge of the transporting vehicle. • Transport workers in LDVs unless they are closed/covered and have the correct number of seats for the passengers • No driver may transport more than six people on the back of a 1 Ton LDV and more than four passengers on the back of a ½ Ton LDV. 2) The driver of any LDV may not permit more than two passengers to occupy the cab of any LDV. 3) Drivers of such vehicles must have a valid driver's license for the code of vehicle being driven by them. 4) No servicing of vehicles will be permitted on a Construction Site. No Vehicles or machinery leaking oil will be permitted on site due to the risk posed to the environment.

	5) Any oil or diesel spilled on site must be cleaned up as per accepted environmental practice. In the event that Earth Moving Machinery is present on site the following must be adhered to: • Drivers of vehicles must be instructed to avoid parking behind earth moving machinery in order to ensure that their vehicles are visible to the operators of earth moving machinery. • Right of way must be afforded to earth moving machinery at all times. • Vehicles must only be permitted to park, where possible, in designated areas**.**
Occupational Hygiene	1) Occupational exposure is a major problem and all Contractors must ensure that proper health and hygiene measures are put in place to prevent exposure to these hazards. 2) All Contractors must prevent inhalation, ingestion and absorption of any harmful chemical or biological agents. 3) Water to be utilized for drinking purposes may only be drawn from taps designated for drinking water purposes. Fire hydrants and fire hose reels may not be utilized for drinking water purposes.
Environmental Management	1) The Principal Contractor and Sub-Contractors must comply with the requirements of NEMA Act ***(National Environmental Management Act No. 107 of 1998)***. 2) The Principal Contractor must develop a waste management plan, implement and maintained it onsite. 3) Cement mixing to be done at a predetermined location on site which must include a solid, slab, and bunded edges to prevent runoff. 4) Contaminated run off water from the site must be treated such as to ensure that it does not pose a risk to the environment. 5) Any material which may have a harmful effect when disposed of by normal means must be disposed of in an appropriate manner to eliminate its harmful effect on the environment after disposal. 6) The Principal Contractor must allow for and ensure that adequate procedures are implemented and maintained to ensure that waste generated is placed in suitable receptacles and removed from the site promptly. 7) Plans to deal with spillages must be in place and maintained. 8) No waste materials (liquid or solid) may be disposed of in drains. 9) No burning of waste material may take place on site as such material being burned may result in pollution of the air or give off toxic vapours which could be harmful to the health of employees or any other person present on site.
Alcohol and other Drugs	1) No alcohol and other drugs will be allowed on site without the express permission of the Principal Contractor 2) No person may be under the influence of alcohol or any other drugs while on the construction site. 3) Any person on the construction site who is on prescription drugs must inform his / her Employer accordingly and the Employer shall in turn report this to the Principal Contractor immediately. 4) Any person on the construction site who is suffering from any illness / condition that may have a negative effect on his/her safety performance

	must report this to his/her Employer, who in turn must report this to the Principal Contractor forthwith. 5) Any person on the construction site who is suspected of being under the influence of alcohol or other drugs must be removed from site immediately and be instructed to report back the next day for a preliminary inquiry. A full disciplinary procedure must be followed by the Contractor concerned and a copy of the disciplinary action must be forwarded to the Principal Contractor for his records.

Annexure C

T2.16 CONTRACTOR'S SAFETY, HEALTH AND ENVIRONMENTAL DECLARATION

Project title:	**Oakford Primary School: Repairs And Rehabilitation Of Water And electrical Supply - eThekwini Region**		
Bid no:		**WIMS no:**	**65288**

INTRODUCTION

In terms of *Construction Regulation 5(1) (h)* of the *Construction Regulations of February 2014* a Contractor may only be appointed to perform construction work if the Client is satisfied that the Contractor has the necessary competencies and resources to carry out the work safely in accordance with the *Occupational Health and Safety Act, Act 85 of 1993* and the Construction Regulations of February 2014. In line with this requirement the Contractor is required to read through this document carefully, sign it and submit it with his/her Tender.

DECLARATION

1. I the undersigned hereby declare and confirm that I am fully conversant with the Occupational Health and Safety Act, Act 85 of 1993, the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specification attached in the tender document.

2. I hereby declare that my company and its employees has the necessary competency and resources to safely carry out the construction work under this contract in compliance with the Occupational Health and Safety Act, Act 85 of 1993,the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specification.

3. I hereby confirm that adequate provisions has been made in my tender to cover the cost of all Safety, Health and Environmental duties and responsibilities imposed on me by the Occupational Health and Safety Act, Act 85 of 1993, the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specification.

4. I confirm that I may not commence with any part of construction work under the contract until my Construction Safety, Health and Environmental Plan has been approved in writing by the Client.

5. I hereby confirm that copies of the following documentation will be kept on site for viewing and inspection purposes for the duration of the construction work:

   a) Client's Construction Safety, Health and Environmental Specification
   b) Approved Construction Safety, Health and Environmental Plan
   c) Occupational Health and Safety Act, Act 85 of 1993, and
   d) Construction Regulations of February 2014.

6. I agree that my failure to complete and execute this declaration to the satisfaction of the Client will mean that I am unable to comply with the requirements of the Occupational Health and Safety Act, Act 85 of 1993 and Construction Regulations 2014, and accept that my tender will be rejected.

Duly Signed at……..on this the…….day of……201…..

_____ _____

Full Name of Signatory Name of Enterprise

_____ _____

Capacity of Signatory Signature of authorised representative of Bidder

Covid-19 Site Management Safety Requirements

The KZN Department of Public Works has developed the COVID-19 site management guidelines to assist contractors in relation to managing and prevention of the Coronavirus Disease (COVID–19) on construction sites. The contractor as employer has an obligation to assist government in limiting the spread of COVID-19 on site. In view of the COVID-19 pandemic the contractor is mandated to continuously review and update the Risk Assessment and provide training to employees.

Contractors are advised to develop an emergency response plan in case someone displays signs of COVID-19 at the workplace (dry cough, fever, headache, shortness of breath). Allocate a room or area where someone who is feeling unwell or has symptoms can be safely isolated. Immediately stop all activities on site and contact the nearest health facility or the COVID-19 centre. If you are advice by the Department of Health to transport the worker to a health facility, you must have a plan for how they can be safely transported from there to a health facility. All activities on site must be ceased and all the details. A site emergency plan to dealing with COVID-19 must be conspicuously displayed onsite.

Onsite Record Keeping and Management Requirements

Every employer (contractor) has an obligation to assist government in enabling contact tracing in the workplace. These obligations include the following measure:

- ✓ Contractors are advice to observe confidentiality of employee's details and medical results at all times.
- ✓ A register containing the details of employees, visitors and service providers that enter the site in a particular day to be kept in a secured environment only accessible to authorised personnel.
- ✓ The following details should be contained in the register, date, time (of entry and departure), name, surname, identity number, residential address, mobile number and next of kin details.
- ✓ All employees, service providers, sub-contractors, visitors and consultants must sign the register with the above details on entering the site.
- ✓ Adequately trained health and safety personnel, to perform daily workplace COVID-19 symptom screening.
- ✓ Provide compulsory medical screening equipment.
- ✓ Provide prescribed personal protective equipment (PPE) to all employees onsite.
- ✓ All personnel and visitor entering the site must be temperature screened with a laser temperature scanner and records must be kept of the site register. If the temperature is above 37.3 C or more, advice the individual to stay at home, self-isolate, and observe the symptoms. They should also telephone the nearest health facility or the COVI-19 centre; provide them details of their recent travel and symptoms.

Annexure D

Baseline Risk Assessment For Oakford Primary School: Repairs And Rehabilitation Of Water And Electrical Supply.

PLEASE NOTE THAT THIS IS A BASELINE RISK ASSESSMENT AND NOT A DETAILED RISK ASSESSMENT OF ALL ANTICIPATED ACTIVITIES ON SITE:

Main Activity	Sub Activity	Safety Risk	Health Risk	Environmental Risk	Public Safety Risk	Control Measures	Responsible Person
Site Establishment	Water & Electricity services provision *(i.e. electricity connections, etc.)*.	Electrocution, multi body burns, struck by tools; etc.	Dust exposure, body fatigue, back strains, exposure to extreme temperature, etc.	Land Pollution from poor housekeeping	Electrocution, exposure to dust, etc.	SWP, Training, PPE, Good Housekeeping Practises, Supervision; etc.	**Contractor**
	Temporal barricading of active construction areas.	Physical injuries *(I.e. cuts, abrasion, etc.)* from being struck by tools; falls from trips, etc.	Back strain; Heat exhaustion; exposed to intermittent noise levels; Dust inhalation; etc.	Littering from poor housekeeping	Physical injuries from tripping hazard; etc.	Safe systems of work, training, PPE, Good Housekeeping Practises, Supervision; etc.	**Contractor**
	Establishment & placement of site office & Construction Facilities *(i.e. toilets, changing areas, eating area, etc.)* on site.	Physical injuries *(I.e. cuts, abrasion, etc.)* from being struck by tools; falls from trips, etc.	Back strain; Heat exhaustion; exposed to intermittent noise levels; Dust inhalation; etc.	Littering from poor housekeeping	Physical injuries from tripping hazard; etc.	Safe systems of work, training, PPE, Good Housekeeping Practises, Supervision; etc.	**Contractor**
	Vehicles entering & exiting a construction site	Death or physical injuries from vehicles colliding with other vehicles, employees nocked / run-over by construction vehicles; etc.	Respiratory conditions from inhaling dusts generated the passing of vehicles in a gravel driveway, etc.	Land pollution from petrol and oil leaks & spillages from construction vehicles.	Intermittent noise levels & dust inhalation; etc.	Safe systems of work, training, PPE, Good Housekeeping Practises, Supervision; etc.	**Contractor**
	Moving and stacking of materials	Physical injuries from tripping; struck or bumped by or against any construction materials; etc.	Back strain; Heat exhaustion; exposed to intermittent noise levels; Dust inhalation; etc.	Land pollution (from poor housekeeping)	none	Safe systems of work, training, PPE, Good Housekeeping Practises, Supervision; etc.	**Contractor**

DEMOLITION WORK: Stripping of existing building (Asbestos Material)	Placement of asbestos bin and display warning signage	Trip and fall, cuts, abrasion, eye injuries, finger injuries etc.	Dust inhalation, back pain, heat exhaustion etc.	Release of asbestos dust into surrounding environment.	Inhalation of asbestos dust, inhalation of mould etc.	Use of appropriate PPE, supervision, training, display signage, competent asbestos contractor, practise SWP etc.	**Contractor**
	Removal of roof sheets, purlins, rainwater goods, fascia and barge boards	Trip and Fall, serious body injuries, cuts, abrasion etc.	Asbestos dust Inhalation, Heat Exhaustion, etc.	Release of asbestos dust, poor housekeeping etc.	Sheets being removed falling on public, inhalation of asbestos dust	Fall protection plan, practise SWP, method statement, damping procedures, display warning signage, etc	**Contractor**
	Stripping of fixtures	Falls, tripping, eye injuries, cuts, abrasion etc.	Dust inhalation, back pain, heat exhaustion etc.	Littering from poor housekeeping etc.	None	Training, practise SWP, wearing required PPE, practise of proper manual lifting, use safe hand tools, etc.	**Contractor**
	Rubble Removal using machinery and labourers	Tripping, falling,, machine colliding with vehicles & people, cuts, abrasion etc.	Back strain, heat exhaustion, dust inhalation, etc	spilling of diesel, petrol or oil, release of asbestos dust	Noise, dust, collisions, death	Training, practise SWP, wearing required PPE, practise of proper manual lifting, use safe hand tools, pre-use inspection, display signage, etc.	**Contractor**

Main Activity	Sub Activity	Safety Risk	Health Risk	Environmental Risk	Public Safety Risk	Control Measures	Responsible Person
ALTERATIONS	Removal of roof sheeting, ridge capping, gable and eaves trimming.	Serious Body injuries; Trip & Fall; cuts; abrasion; struck by falling objects; Hand Injuries; etc.	Dust Inhalation; Heat Exhaustion; Back Pains; Muscular pain; etc.	Littering from poor housekeeping; etc.	Noise, dust, collisions, death	Fall protection plan; practise SWP; method statement; display warning signage; etc.	**Contractor**
	Removal of ceiling of wall tiling, etc.	Falls, tripping, eye injuries, cuts, abrasion, hand injuries; etc.	Dust Inhalation; back pains; muscular pain; wrist pain; etc.	Littering from poor housekeeping; etc.	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**

	Removal of piping, sanitary fittings; etc.	Falls, tripping, eye injuries, cuts, abrasion, hand injuries; etc	Dust Inhalation; back pains; muscular pain; wrist pain; etc.	Littering from poor housekeeping; etc.	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
	Pressuring of external brick walls	Eye injuries from flying debris, hand injuries, slippering and falls from wet floors	Body impact from the high pressure release of water,	None	Slippering and falls	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
	Removal of damaged timber window frames and doors	Falls, tripping, eye injuries, cuts, abrasion, hand injuries; etc.	Dust Inhalation; Heat Exhaustion; Back Pains; Muscular pain; etc.	Littering from poor housekeeping; etc.	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
ROOF COVERING	Installation of metal roof sheeting	Falling from height, tripping hazards, hit by falling objects, cut by sharp edges, etc.	Back strain; dust inhalation; extreme temperature; etc.	Littering from poor housekeeping	None	Practise proper lifting technique; risk assessment training, fall protection measures; wear PPE; wear safety harness; practise SWP; visible supervision; etc.	**Contractor**
CARPENTRY AND JOINERY	Eaves, verges, etc. *(Incl.: Fascia Boards, barge boards, etc.)*	Falls from heights; strike by falling materials; cuts; trip & fall; head Injury; etc.	Back strain; dust inhalation; heat exhaustion; etc.	Littering from poor housekeeping; etc.	None	Safe systems of work; Trainings; PPE; good housekeeping practises; supervision; etc.	**Contractor**
	Installation of doors and frames	Finger injuries; cuts; Hand crush; etc.	Back strain; heat exhaustion; etc.	Littering from poor housekeeping	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**

	Roof Construction *(Incl.: sawn softwood; etc.)*	Trip & Falls; cuts; eye injury; head Injury; struck by falling objects; etc.	Muscular strains; dust inhalations; heat exhaustion; etc.	None	None	Trainings; practise SWP; use safe tools; wearing PPE; supervision; proper manual lifting technique; etc.	**Contractor**
IRONMONGERY	Fixing of ironmongery *(Incl.: Locks, hinges, bolts, handles; etc.)*	Trips and falls; cuts; finger and hand injuries; struck by falling equipment; bruises; abrasion; etc.	Death / multi-body injuries; muscular strains; heat exhaustion; etc.	Littering from poor housekeeping	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
PLASTERING	Cement mixing	Cuts; Abrasion; Striking against area; eye injuries; Slips / Trips & Fall; etc.	Dust inhalation; back pains; dermatitis; etc.	Wet Cement Mixture Spillage	None	Training, PPE, safe systems of work and supervision	**Contractor**
	Internal and external plastering	Physical injuries from being struck by hand tools, trips & slips from cement mixture.	Respiratory condition from cement dust inhalation; skin condition from contact with cement mixture; etc.	Littering due to poor housekeeping	Exposed to cement dust inhalation	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
TILING	Wall tiling	Struck by flying objects, tripping hazards , etc.	Wrist strains, dust inhalation, minor bruising, hazardous substances exposure effects	None	None	Safe systems of work; Trainings; PPE; Good Housekeeping Practises; Supervision; etc.	**Contractor**
PLUMBING & DRAINAGE	Installation of pipes, fittings; etc.	Physical injuries from slips, trips and falls, especially when working in wet environments; eye injury from flying particles; etc.	Electrical shocks from exposure to electricity; temporal deafness from being exposed to noise levels above the limits.	Littering from poor housekeeping	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**

	Mixing of cement	Hand injuries; slips & fall from wet cement mixture.	Cement dust inhalation; skin condition from contact with wet cement mixture; etc.	Wet cement mixture spillages: Litter from empty bags left all-over; etc.	None	SWP; SHE trainings; PPE; good housekeeping practises; supervision; etc.	**Contractor**
	Building of storm water channels	Physical injuries from falling off the work platform; etc.	Respiratory condition due to dust inhalation; Sprains & strains caused during the material handling; etc.	Littering from poor housekeeping	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
	Construction of septic tank	Dermatitis from being exposed to cement; physical injuries from falling off the work platform; etc.	Respiratory condition due to dust inhalation; Sprains & strains caused during the material handling; etc.	Littering from poor housekeeping	None	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**
GLAZING	Installation of float glass mirrors	Physical injuries from using unsafe hand to cut a glass; etc.	Back strain: heat exhaustion from being exposed to extreme weather conditions; etc.	Littering due to poor housekeeping	None	SWP; SHE Trainings; PPE; good housekeeping practises; supervision; etc.	**Contractor**
ELECTRICAL WORK	Wall Chasing	Electric burns; eye injuries from flying wall particles; etc.	Burns; Electrocution; dust inhalation; exposure to noise; etc.	Littering from poor housekeeping; etc.	None	Training; PPE; safe systems of work and supervision; etc.	**Contractor**
	Conduit / 25m PVC Piping	Live wires; unsafe tools; trips & falls; falls from ladders; collapse of ladder; extension cords entanglement; etc.	Electrocution; dust inhalation; exposure to noise; etc.	Littering from poor housekeeping; etc.	None	Training; PPE; safe systems of work and supervision by a registered person as per EIR; etc.	**Contractor**
	Remove and Replace florescent 1.5m Cool White Tubes	Electric shock; trips & fall; Electrocution; eye injuries; etc.	Electrical Burns; Death; etc.	None	Electrocution	Lock-out procedure, issuing of CoC before use. a registered person as per EIR; etc.	**Contractor**
PAINT WORK	Painting Work on previously painted plaster, metal and wood surfaces	Physical injuries from being struck by hand tools, falls from paint spillages or trips from paint containers, etc.	Back strain, heat exhaustion, bruising, hand injuries. Respiratory condition due to paint vapours inhalation..	Land pollution (from poor housekeeping); paint spillage; etc.	Exposure to paint vapours	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**

EXTERNAL WORK	Setting out for excavations	Tripping, struck by tools, employees bumping against each other; etc.	Back strain, dust inhalation, Heat exhaustion, etc.	None	None	Training; PPE; safe systems of work and supervision; etc.	**Contractor**
	Digging of excavation	Struck by tools , tripping, Falling into excavations, etc.	Back strain, heat exhaustion, bruising, death, etc.	None	None	Safe use of hand tools, Training; PPE; safe systems of work and supervision; etc.	**Contractor**
	Filling of soil	Cuts, abrasions, hand injury, tripping, stuck in soil, etc.	Back strain, heat exhaustion, bruising, death, etc.	None	None	Safe use of hand tools, Training; PPE; safe systems of work and supervision; etc.	**Contractor**
WASTE REMOVAL ***(With Asbestos waste)***	**Waste Removal** **(***Asbestos material to be removed by an HCS waste truck and be disposed to the HCS Material Landfill Site)*	Physical Injuries from tripping, struck by, bumping against machinery; construction Waste Removal Truck colliding with vehicles & People; etc.	Back strain, heat exhaustion, asbestos inhalation, death, etc.	Littering due to waste spillage from the Waste Truck	Asbestos fibres inhalation	Safe systems of work, training, PPE, good housekeeping practises, supervision; etc.	**Contractor**

Coronavirus (COVID-19) risk assessment						
Activity	**Risk to safety**	**Risk to Health**	**Risk to Environment**	**Risk to Public Safety**	**Control Measures**	**Responsible Person**
Undetected infected person entering site	-	Inhaling COVID-19; Sore throat; Breathing difficulty; Fever; Fatigue; Death; etc.	COVID-19Infected person spitting on surrounding area; etc.	COVID-19Infected person sneezing on other persons visiting the site; etc.	Training employees on COVID-19; Wear required PPE; Testing / screening of persons entering the site; Working home policy; Workplace COVID-19 Risk Assessment; COVID-19 Safety induction & Toolbox Talk trainings; Post awareness posters; Maintain social distancing; etc.	**COVID-19 Compliance Officer / Contractor**
Using COVID-19 contaminated tools	-	Inhaling COVID-19; Sore throat; Breathing difficulty; Fever; Fatigue; Death; etc.	COVID-19Infected person spitting on surrounding area; etc.	COVID-19Infected person sneezing on other persons visiting the site; etc.	Training employees on COVID-19; Wear required PPE; Testing / screening of persons entering the site; Working home policy; Workplace COVID-19 Risk Assessment; COVID-19 Safety induction & Toolbox Talk trainings; Post awareness posters; Maintain social distancing; etc.	**COVID-19 Compliance Officer / Contractor**
Working on contaminated surfaces	-	Inhaling COVID-19; Sore throat; Breathing difficulty; Fever; Fatigue; Death; etc.	COVID-19Infected person spitting on surrounding area; etc.	COVID-19Infected person sneezing on other persons visiting the site; etc.	Training employees on COVID-19; Wear required PPE; Testing / screening of persons entering the site; Working home policy; Workplace COVID-19 Risk Assessment; COVID-19 Safety induction & Toolbox Talk trainings; Post awareness posters; Maintain social distancing; etc.	**COVID-19 Compliance Officer / Contractor**

Onsite General Construction Activities					
Activity	**Risk to safety**	**Risk to Health**	**Risk to Environment**	**Risk to Public Safety**	**Control Measures**
Drilling	Entanglement, struck by flying objects, electricity, hazardous substance dust , noise	Electrocution, dust inhalation, noise induced hearing loss, muscle strain, foreign objects in eyes	Contamination of natural resources (spillages)	dust , noise	Safe systems of work ,Training, PPE, barricading, Supervision etc
Sanding	Grazing, wrist strain, bumping	Dust inhalation, dust in eyes, minor abrasions	none	dust nuisance	Safe systems of work ,PPE, Housekeeping, barricading, Supervision etc
Grinding	Electrocution, entanglement,, tripping hazards, struck by flying materials etc	Noise induced hearing loss, cuts, loss of limbs, electrocution	none	Noise, dust etc	Safe systems of work ,Wet cutting, barricading, temporary guarding, signage Supervision ,etc
Painting	Bumping against, wrist strain	Inhalation of vapours, paint in eyes , minor abrasions	Contamination of natural resources (spillages)	None	Safe systems of work ,PPE, ventilation of area, good housekeeping
Breaking of concrete	Struck by flying particles, impact hazards, vibration, electrocution etc	Noise induced hearing loss ,dust inhalation , particles in eye, electrocution , etc	None	Noise, dust etc	Safe Systems of work , barricading, temporary guarding, signage Supervision etc
Cement Mixing	Struck by ,sharp edges, poor working position , hazardous substances	Inhalation of cement dust, back strain , dermatitis	Contamination of natural resources (spillages)	Noise, dust	Safe Systems of work ,PPE, Housekeeping, barricading, bunding, Supervision etc
Plastering	Grazing abrasions, bumping against, struck by flying/falling objects, slipping hazards, hazardous substances etc	Minor bruising, particles in eyes, dust inhalation, hazardous substances exposure effects	Contamination of natural resources	None	Safe systems of work, training , PPE Supervision ,etc
Loading and unloading by hand	Bumping against edges , Hands caught between , Sharp edges, muscle strain	Back strain, exhaustion, bruising, hand injuries,	None	None	Safe systems of work, PPE, Training in correct lifting procedures , Supervision etc
Ladder use	Incorrect positioning, overreach , Overhead hazards , dropping of tools from ladder , Falls	Broken bones , death, electrocution	None	None	Safe systems of work , PPE usage, Supervision etc

Extension cords	Electricity , tripping hazards	Electrocution , fractures etc	none	None	Safe systems of work, PPE, Supervision etc
Hand tools	Tripping, struck by, bumping against, abrasions, sharp edges, caught between surfaces, flying metal particles etc	Cuts ,Bruising ,Foreign material in eyes	none	None	Safe systems of work, PPE, Supervision etc
Scaffolding erection, dismantling	Falls from height, dropping of items, sharp edges, scaffolding collapse, etc	Back strain, bruising, cuts, abrasions, broken bones, death	none	None	Safe system of work, use of fall arrest equip, erection of safe scaffolding, Supervision, etc

Note:

CR 7 (8) A contractor must ensure that ***all his or her employees*** *have a* ***valid medical certificate of fitness*** *specific to the construction work to be performed and* ***issued by an Occupational Health Practitioner in the form of Annexure 3****.*

Health & Safety Bill of Quantities					
ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Hi Visibility conti-suit	Annual/ As required or needing replacing			R-
2	Hi- Visibility T-Shirts	Annual/ As required or needing replacing			R-
3	Steel Toe-Capped Safety Boots	Annual/ As required or needing replacing			R-
4	Hi-Visibility Safety Vest	Annual/ As required or needing replacing			R-
5	SABS Approved Hard Hat	Annual/ As required or needing replacing			R-
6	Hi-Viaibility Rain Suits	Annual/ As required or needing replacing			R-
7	Steel Toe Capped Gumboots	Annual/ As required or needing replacing			R-
8	Dust Masks (Stipulate FFP):	Annual/ As required or needing replacing			R-
9	Safety Glasses	Annual/ As required or needing replacing			R-
10	Gloves (Stipulate Type):	Annual/ As required or needing replacing			R-
11	Safety Harnesses	Annual/ As required or needing replacing			R-
12	Other:				R-
13	Trainings:				R-
14	Safety Representative Training	Once off			R-
15	First Aider Training	Once off			R-
16	Fire Fighting Training	Once off			R-
17	Legal liability	Once off			R-
18	H&S Salaries:				R-
19	CHS Manager	Monthly			R-
20	CHS Officer	Monthly			R-
21	Other:				R-
22	Specific H&S Items:				R-
23	Medicals	Pre-placement, Annual & Exit			R-
24	Spill Kit	Once off			R-
25	Accommodation of Traffic as per Client tender BOQ	Once off			R-
26	Inductions	Annual			R-
27	First Aid Kits	Once off			R-
28	Fire Extinguishers	Once off			R-
29	Ablutions	Once off			R-
30	Barrier Netting	Once off			R-
31	Appointment of AIA for asbestos	Not applicable			R-
32	Asbestos Management plan	Not applicable			R-
33	Asbestos removal by competent asbestos contractor	Not applicable			R-
34	Disposal of products containing asbestos	Not applicable			R-
35	Disposal of hazardous chemicals and contaminated soil	Once off			R-
36	Safety Signage:				R-
37	Construction Boards	Once off			R-
38	Fire Extinguisher	Once off			R-
39	Directional signs	Once off			R-
40	Emergency Assembly point	Once off			R-
41	No Smoking	Once off			R-
42	Ladies and Men's Toilets (Gender sign)	Once off			R-

43	No Naked Flames	Once off			R-
44	Other:				R-
45					
46					

---------- .....

Principal Contractor **CHS**

WAIVER OF CONTRACTOR'S LIEN

DEFINITIONS

Contractor: _____

Employer: Head: Public Works (KZN Department of Public Works: Province of KwaZulu-Natal)

Agreement: GCC FOR CONSTRUCTION WORKS - SECOND EDITION 2010

Works (description): **ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**

Site: **Ethekwini Region, Osindisweni, Iqadi, 4340**

AGREEMENT

The Contractor waives, in favour of the Employer, any lien or right of retention that is or may be held in respect of the Works to be executed on the Site

Thus done and signed at _____ on _____
[Date]

_____ _____
Name of signatory Capacity of signatory

_____ _____
As witness For and on behalf of the contractor who by signature hereof warrants authorisation hereto

KWAZULU-NATAL DEPARTMENT OF PUBLIC WORKS

EXPANDED PUBLIC WORKS PROGRAMME

The Attendance Register for on-site Workers

Reporting month: _____ Cell No: _____

Surname: _____ First Name: _____

Project Name: **ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL**
REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY

Project Code: **065288** Tender No **ZNTD05506W**

IDENTITY NUMBER:

Day	Date	Time In	Signature	Time Out	Signature	Report On Any Formal Training Provided In The Reporting Month
WEEK 1						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
WEEK 2						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
WEEK 3						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
WEEK 4						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
WEEK 5						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
Total Days worked						

ADDITIONAL SPECIFICATION - EPWP

SL

EMPLOYMENT AND TRAINING OF EPWP BENEFICIARY ON THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP) Infrastructure Projects:

CONTENTS

SL 01 SCOPE

This project is part of the Expanded Public Works Programme aims to train young people and provide them with practical work experience as part of this programme. Youth aged between 18 and 35 will be recruited and trained in skills relevant to the work to be done on this project. These youth will have to be employed by the contractor as part of this project so that they can gain their work experience on these projects. The training of the youth will be coordinated and implemented by a separate service provider. This service provider will provide the contractor with a list of all the youth and the training each of these youth have received. The Contractor will be required to employ all of these youth for a minimum period of 6 months. Furthermore the Contractor will be required to supervise these youth to ensure that the work they perform is of the required standard. If necessary the contractor's staff will be required to assist and mentor the youth to ensure that they are able to perform the type of work they need to do to the satisfactory standards required. The contractor will not be required to employ all youth in the programme at the same time, but may rotate the youth on the project, as long as all youth are employed for the minimum duration stated earlier.

This specification contains the standard terms and conditions for workers employed in elementary occupations and trained on a Expanded Public Works Programme (EPWP) for the Infrastructure Programme.

SL 02 TERMINOLOGY AND DEFINITIONS

SL 02.01 TERMINOLOGY

(a) EPWP The Code of Good Practice for Expanded Public Works Programmes, which has been gazetted by the Department of Labour, and which provides for special conditions of employment for these EPWP projects. In terms of the Code of Good Practice, the workers on these projects are entitled to formal training, which will be provided by training providers appointed (and funded) by the Department of Labour. For projects of up to six months in duration, this training will cover life-skills and information about other education, training and employment opportunities.

(b) EPWP Expanded Public Works Programme, a National Programme of the government of South Africa, approved by Cabinet.

(c) UYF Umsobumvu Youth Fund.

(d) DOL Department of Labour.

SL 02.02 DEFINITIONS

(a) "employer" means the contractor or any party employing the worker / beneficiary under the EPWP Programme.

(b) "client" means the Department of Public Works.

(c) " worker / trainee" means any person working or training in an elementary occupation on a EPWP.

SL 03 APPLICABLE LABOUR LAWS

In line with the Expanded Public Works Programme (EPWP) policies, the Ministerial Determination, Special Public Works Programmes, issued in terms of the Basic Conditions of Employment Act of 1997 by the Minister of labour in government Notice No. R63 of 25 January 2002, of which extracts have been reproduced below in clauses SL 04 shall apply to works described in the scope of work and which are undertaken by unskilled or semi-skilled workers. The Code of Good Practise for Employment and Conditions of Work for Expanded Public Works Programmes, issued in terms of the Basic Conditions of Employment Act of 1997 by the Minister of Labour in Government Notice No. R64 of 25 January 2002 shall apply to works described in the scope of work and which unskilled or semi-skilled workers undertake.

SI 04 EXTRACTS FROM MINISTERIAL DETERMINATION REGARDING EPWP

SL 04.01 <u>DEFINITIONS</u>

(a) "department" means any department of the State, implementing agent or contractor;

(b) "employer" means any department that hires workers to work in elementary occupations on a EPWP;

(c) "worker" means any person working in an elementary occupation on a EPWP;

(d) "elementary occupation" means any occupation involving unskilled or semi-skilled work;

(e) "management" means any person employed by a department or implementing agency to administer or execute a EPWP;

(f) "task" means a fixed quantity of work;

(g) "task-based work" means work in which a worker is paid a fixed rate for performing a task;

(h) "task-rated worker" means a worker paid on the basis of the number of tasks completed;

(i) "time-rated worker" means a worker paid on the basis of the length of time worked

(j) "Service Provider" means the consultant appointed by Department to coordinate and arrange the employment and training of labour on EPWP infrastructure projects.

SL 04.02 <u>TERMS OF WORK</u>

(a) Workers on a EPWP are employed on a temporary basis.

(b) A worker may NOT be employed for longer than 24 months in any five-year cycle on a EPWP.

(c) Employment on a EPWP does not qualify as employment and a worker so employed does not have to register as a contributor for the purposes of the Unemployment Insurance Act

SL 04.03 <u>NORMAL HOURS OF WORK</u>

(a) An employer may not set tasks or hours of work that require a worker to work–

(i) more than forty hours in any week
(ii) on more than five days in any week; and
(iii) for more than eight hours on any day.

(b) An employer and a worker may agree that the worker will work four days per week. The worker may then work up to ten hours per day.

(c) A task-rated worker may not work more than a total of 55 hours in any week to complete the tasks (based on a 40-hour week) allocated to him.

Every work is entitled to a daily rest period of at least eight consecutive hours. The daily rest period is measured from the time the worker ends work on one day until the time the worker starts work on the next day.

SL 04.04 MEAL BREAKS

(a) A worker may not work for more than five hours without taking a meal break of at least thirty minutes duration.

(b) An employer and worker may agree on longer meal breaks.

(c) A worker may not work during a meal break. However, an employer may require a worker to perform duties during a meal break if those duties cannot be left unattended and cannot be performed by another worker. An employer must take reasonable steps to ensure that a worker is relieved of his or her duties during the meal break.

SL 04.05 SPECIAL CONDITIONS FOR SECURITY GUARDS

(a) A security guard may work up to 55 hours per week and up to eleven hours per day.

(b) A security guard who works more than ten hours per day must have a meal break of at least one hour duration or two breaks of at least 30 minutes duration each.

SL 04.06 DAILY REST PERIOD

Every worker is entitled to a daily rest period of at least eight consecutive hours. The daily rest period is measured from the time the worker ends work on one day until the time the worker starts work on the next day.

SL 04.07 WEEKLY REST PERIOD

Every worker must have two days off every week. A worker may only work on their day off to perform work which must be done without delay and cannot be performed by workers during their ordinary hours of work (“emergency work”).

SL 04.08 WORK ON SUNDAYS AND PUBLIC HOLIDAYS

(a) A worker may only work on a Sunday or public holiday to perform emergency or security work.

(b) Work on Sundays is paid at the ordinary rate of pay.

(c) A task-rated worker who works on a public holiday must be paid –

(i) the worker’s daily task rate, if the worker works for less than four hours;

(ii) double the worker’s daily task rate, if the worker works for more than four hours.

(d) A time-rated worker who works on a public holiday must be paid –

(i) the worker’s daily rate of pay, if the worker works for less than four hours on the public holiday;

(ii) double the worker’s daily rate of pay, if the worker works for more than four hours on the public holiday.

SL 04.09 SICK LEAVE

(a) Only workers who work four or more days per week have the right to claim sick-pay in terms of this clause.

(b) A worker who is unable to work on account of illness or injury is entitled to claim one day’s paid sick leave for every full month that the worker has worked in terms of a contract.

(c) A worker may accumulate a maximum of twelve days' sick leave in a year.

(d) Accumulated sick-leave may not be transferred from one contract to another contract.

(e) An employer must pay a task-rated worker the worker's daily task rate for a day's sick leave.

(f) An employer must pay a time-rated worker the worker's daily rate of pay for a day's sick leave.

(g) An employer must pay a worker sick pay on the worker's usual payday.

(h) Before paying sick-pay, an employer may require a worker to produce a certificate stating that the worker was unable to work on account of sickness or injury if the worker is –

(i) absent from work for more than two consecutive days; or

(ii) absent from work on more than two occasions in any eight-week period.

(i) A medical certificate must be issued and signed by a medical practitioner, a qualified nurse or a clinic staff member authorised to issue medical certificates indicating the duration and reason for incapacity.

(j) A worker is not entitled to paid sick-leave for a work-related injury or occupational disease for which the worker can claim compensation under the Compensation for Occupational Injuries and Diseases Act.

SL 04.10 MATERNITY LEAVE

(a) A worker may take up to four consecutive months' unpaid maternity leave.

(b) A worker is not entitled to any payment or employment-related benefits during maternity leave.

(c) A worker must give her employer reasonable notice of when she will start maternity leave and when she will return to work.

(d) A worker is not required to take the full period of maternity leave. However, a worker may not work for four weeks before the expected date of birth of her child or for six weeks after the birth of her child, unless a medical practitioner, midwife or qualified nurse certifies that she is fit to do so.

(e) A worker may begin maternity leave –

(i) four weeks before the expected date of birth; or

(ii) on an earlier date –

(1) if a medical practitioner, midwife or certified nurse certifies that it is necessary for the health of the worker or that of her unborn child; or

(2) if agreed to between employer and worker; or

(iii) on a later date, if a medical practitioner, midwife or certified nurse has certified that the worker is able to continue to work without endangering her health.

(f) A worker who has a miscarriage during the third trimester of pregnancy or bears a stillborn child may take maternity leave for up to six weeks after the miscarriage or stillbirth.

(g) A worker who returns to work after maternity leave, has the right to start a new cycle of twenty-four months employment, unless the EPWP on which she was employed has ended.

SL 04.11 FAMILY RESPONSIBILITY LEAVE

(a) Workers, who work for at least four days per week, are entitled to three days paid family responsibility leave each year in the following circumstances -

(i) when the employee's child is born;

(ii) when the employee's child is sick;

(iii) in the event of the death of –

(1) the employee's spouse or life partner

(2) the employee's parent, adoptive parent, grandparent, child, adopted child, grandchild or sibling

SL 04.12 STATEMENT OF CONDITIONS

(a) An employer must give a worker a statement containing the following details at the start of employment –

(i) the employer's name and address and the name of the EPWP;

(ii) the tasks or job that the worker is to perform;

(iii) the period for which the worker is hired or, if this is not certain, the expected duration of the contract;

(iv) the worker's rate of pay and how this is to be calculated;

(v) the training that the worker may be entitled to receive during the EPWP.

(b) An employer must ensure that these terms are explained in a suitable language to any employee who is unable to read the statement.

(c) An employer must supply each worker with a copy of the relevant conditions of employment contained in this specification.

(d) An employer must enter into a formal contract of employment with each employee. A copy of a pro-forma is attached at the end of this specification.

SL 04.13 KEEPING RECORDS

(a) Every employer must keep a written record of at least the following –

(i) the worker's name and position;

(ii) in the case of a task-rated worker, the number of tasks completed by the worker;

(iii) in the case of a time-rated worker, the time worked by the worker;

(iv) payments made to each worker.

(b) The employer must keep this record for a period of at least three years after the completion of the EPWP.

SL 04.14 PAYMENT

(a) A task-rated worker will only be paid for tasks that have been completed.

(b) An employer must pay a task-rated worker within five weeks of the work being completed and the work having been approved by the manager or the contractor having submitted an invoice to the employer. Payment must be made in cash, by cheque or by direct deposit into a bank account designated by the worker.

(c) A time-rated worker will be paid at the end of each month and payment must be made in cash, by cheque or by direct deposit into a bank account designated by the worker.

(d) Payment in cash or by cheque must take place –

(i) at the workplace or at a place agreed to by at least 75% of the workers; and

(ii) during the worker's working hours or within fifteen minutes of the start or finish of work;

(e) All payments must be enclosed in a sealed envelope which becomes the property of the worker.

(f) An employer must give a worker the following information in writing –

(i) the period for which payment is made;

(ii) the number of tasks completed or hours worked;

(iii) the worker's earnings;

(iv) any money deducted from the payment;

(v) the actual amount paid to the worker.

(g) If the worker is paid in cash or by cheque, this information must be recorded on the envelope and the worker must acknowledge receipt of payment by signing for it.

(h) If a worker's employment is terminated, the employer must pay all monies owing to that worker within one month of the termination of employment.

SL 04.15 DEDUCTIONS

(a) An employer may not deduct money from a worker's payment unless the deduction is required in terms of a law.

(b) An employer must deduct and pay to the SA Revenue Services any income tax that the worker is required to pay.

(c) An employer who deducts money from a worker's pay for payment to another person must pay the money to that person within the time period and other requirements specified in the agreement law, court order or arbitration award concerned.

(d) An employer may not require or allow a worker to –

(i) repay any payment except an overpayment previously made by the employer by mistake;

(ii) state that the worker received a greater amount of money than the employer actually paid to the worker; or

(iii) pay the employer or any other person for having been employed.

SL 04.16 HEALTH AND SAFETY

(a) Employers must take all reasonable steps to ensure that the working environment is healthy and safe and that all legal requirements regarding health and safety are strictly adhered to.

(b) A worker must:

(i) work in a way that does not endanger his/her health and safety or that of any other person;

(ii) obey any health and safety instruction;

(iii) obey all health and safety rules;

(iv) use any personal protective equipment or clothing issued by the employer;

(v) report any accident, near-miss incident or dangerous behaviour by another person to their employer or manager.

SL 04.17 COMPENSATION FOR INJURIES AND DISEASES

(a) It is the responsibility of employers to arrange for all persons employed on a EPWP to be covered in terms of the Compensation for Occupational Injuries and Diseases Act, 130 of 1993.

(b) A worker must report any work-related injury or occupational disease to their employer or manager.

(c) The employer must report the accident or disease to the Compensation Commissioner.

(d) An employer must pay a worker who is unable to work because of an injury caused by an accident at work 75% of their earnings for up to three months. The employer will be refunded this amount by the Compensation Commissioner. This does NOT apply to injuries caused by accidents outside the workplace such as road accidents or accidents at home.

SL 04.18 TERMINATION

(a) The employer may terminate the employment of a worker provided he has a valid reason and after following existing termination procedures.

(b) A worker will not receive severance pay on termination.

(c) A worker is not required to give notice to terminate employment. However, a worker who wishes to resign should advise the employer in advance to allow the employer to find a replacement.

(d) A worker who is absent for more than three consecutive days without informing the employer of an intention to return to work will have terminated the contract. However, the worker may be re-engaged if a position becomes available for the balance of the 24-month period.

(e) A worker who does not attend required training events, without good reason, will have terminated the contract. However, the worker may be re-engaged if a position becomes available for the balance of the 24-month period.

SL 04.19 CERTIFICATE OF SERVICE

(a) On termination of employment, a worker is entitled to a certificate stating –

(i) the worker's full name;
(ii) the name and address of the employer;
(iii) the SPWP on which the worker worked;
(iv) the work performed by the worker;
(v) any training received by the worker as part of the EPWP;
(vi) the period for which the worker worked on the EPWP;
(vii) any other information agreed on by the employer and worker.

SL 05 EMPLOYER'S RESPONSIBILITIES

The employer shall adhere to the conditions of employment as stipulated in the *Code of Good Practice for Employment and Conditions of Work for Expanded Public Works Programmes* . Over and above the conditions stipulated above, he shall be responsible to:

(a) formulate and design a contract between himself/ herself and each of the recruited EPWP beneficiary, ensuring that the contract does not contravene any of the Acts stipulated in South African Law, e.g. Basic Conditions of Employment Act, etc. (A copy of a pro-forma contract is attached at the end of this specification);

(b) screen and select suitable candidates for employment from the priority list of EPWP beneficiary provided by the Umsobumvu Youth Fund (UYF);

(c) ensure that the recruited EPWP beneficiary are made available to receive basic life skills training which will be conducted and paid for by the Umsobumvu Youth Fund;

(d) ensure that all EPWP beneficiary receive instruction on safety on site prior to them commencing with work on site;

(e) ensure that all EPWP beneficiary are covered under workmen's compensation for as long as they are contracted to the contractor. Payment to the Compensation Commissioner shall be the responsibility of the contractor;

(f) assist in the identification and assessment of potential EPWP beneficiary to undergo advanced technical training in respective trades;

(g) test and implement strict quality control and to ensure that the health and safety regulations are adhered to;

(h) provide all EPWP beneficiary with the necessary protective clothing as required by law for the specific trades that they are involved in.

(i) provide overall supervision and day-to-day management of EPWP beneficiary and/or sub-contractors; and

(j) ensure that all EPWP beneficiary are paid their wages on time through a pre-agreed payment method as stipulated in the contract with the EPWP beneficiary.

SL 06 PLACEMENT OF RECRUITED EPWP BENEFICIARY

Employers will be contractually obliged to:

(a) employ EPWP beneficiary from targeted social groups from the priority list provided by the Service Provider/ Umsobumvu Youth Fund.

(b) facilitate on-the-job training and skills development programmes for the EPWP beneficiary;

(c) achieve the following minimum employment targets:

(i) 55% people between the ages of 18 and 35

(ii) 55% women;

(iii) 2% people with disabilities.

(d) brief EPWP beneficiary on the conditions of employment as specified in sub clause SL 04.09 above;

(e) enter into a contract with each EPWP beneficiary, which contract will form part of the Employment Agreement;

(f) allow EPWP beneficiary the opportunity to attend life skills training through DOL. This shall be arranged at the beginning of the contract;

(g) ensure that payments to EPWP beneficiary are made as set out in sub clauses SL 04.14 and SL 04.15 above.

(h) set up of personal profile files as prescribed by EPWP beneficiary and as set out in sub clause SL 04.13 above.

(i) in addition to (h)
- a copy of the I.D;
- qualifications;
- career progress;
- EPWP Employment Agreement, and
- list of small trade tools;

must be included in the EPWP beneficiary's personal profile file.

SL 07 TRAINING OF EPWP BENEFICIARY

Three types of training are applicable, namely

- Life skills;
- On the job training and
- Technical Skills training.

Training will be implemented by training instructors accredited by DOL and/or CETA :

- EPWP beneficiary shall be employed on the projects for an average of 6 months.
- EPWP beneficiary shall be deployed on projects in the vicinity of their homes. The same arrangements as for other workers regarding accommodation, subsistence and travel shall be applicable to EPWP beneficiary.

(a) Life skills training

All EPWP beneficiary are entitled to undergo life skills training. Training of this module will be flexible enough to meet the needs of the employer. Training should take place immediately after site hand-over and during the period of site establishment and pre-planning before actual construction starts, alternatively this will be spread over the duration of the contract period. The contractor will be required to work closely with the person to schedule the training sessions so that the timing of the training is aligned with the contractors work schedule and his demand for workers.

(b) On-the job training

The Employer shall provide EPWP beneficiary with on-the-job training to enable them to fulfil their employment requirements. The employer shall also be expected to closely monitor the job performance of EPWP beneficiary and shall identify potential EPWP beneficiary for skills development programmes.

(c) Technical skills training
The Employer shall assist in identifying EPWP beneficiary for further training. These EPWP beneficiary will undergo further technical training to prepare them for opportunities as semi-skilled labourers.

Such training will comprise of an off-site theoretical component and practical training on-site. The contractor will be responsible for on-site practical work under his supervision. EPWP beneficiary who graduate from the first phase of the training programme will be identified and given opportunities to register for skills development programmes. These can ultimately result in a accredited qualification. The programme will consist of theoretical instruction away from the construction site as well as on-site practical work under the supervision of the employer. Candidates will be entitled to employment to complete all training modules.

SL 08 BENEFICIARY (EPWP BENEFICIARY) SELECTION CRITERIA

SL 08.01 PREAMBLE

The *Code of Good Practise for Employment and Conditions of Work for Expanded Public Works Programmes* encourages:

- optimal use of locally-based labour in a Expanded Public Works Programme (EPWP);
- a focus on targeted groups which consist of namely youth, consisting of women, female-headed households, disabled and households coping with HIV/AIDS; and
- the empowerment of individuals and communities engaged in a SPWP through the provision of training.

SL 08.02 BENEFICIARY (EPWP BENEFICIARY) SELECTION CRITERIA

(a) The EPWP beneficiary of the programmes should preferably be non-working individuals from the most vulnerable sections of disadvantaged communities who do not receive any social security pension income. The local community must, through all structures available, be informed of and consulted about the establishment of any EPWP

(b) In order to spread the benefit as broadly as possible in the community, a maximum of one person per household should be employed, taking local circumstances into account.

(c) Skilled artisans from other areas may be employed if they have skills that are required for a project and there are not enough persons in the local communities who have those skills or who could undergo appropriate skills training. However, this should not result in more than 20% of persons working on a programme not being from local communities.

(d) Programmes should set participation targets for employment with respect to youth, single male- and female-headed households, women, people with disabilities, households coping with HIV/AIDS, people who have never worked, and those in long-term unemployment.

(e) The proposed targets as set out in sub clause SL 06 (c)

- 55% youth from 18 to 35 years of age;
- 55% women;
- 2% disabled.

SL 09 CONTRACTUAL OBLIGATIONS IN RELATION TO YOUTH LABOUR

The EPWP beneficiary to be employed in the programme (EPWP) shall be directly contracted to the employer. Over and above the construction and project management responsibilities, the employer will be expected to perform the tasks and responsibilities as set out in clause SL 05 above.

SL 10 PROVINCIAL RATES OF PAY

It is stipulated that youth workers on the EPWP receive a minimum of R 1 000 per month whilst working and R 600 per month whilst on training in ALL provinces. Should EPWP beneficiary be attending training whilst employed by the contractor, the contractor will still be responsible for payment to the EPWP beneficiary whilst at training.

SL 11 MEASUREMENTS AND PAYMENT

The number of EPWP beneficiary specified for this contract that will receive life skills training is 50 and technical training is 50

SL 11.01 PAYMENT FOR TRAINING OF EPWP BENEFICIARY (TARGET:- 50 EPWP BENEFICIARY)

SL 11.01.01 Skills development and Technical training for EPWP beneficiary for an average of 10 days ……(Prov.Sum)……..…..Unit: R/EPWP beneficiary

The above item is only applicable if DoL does not fund the Technical Training PRIOR to site handover.

SL 11.01.02 Penalty due to not meeting the target as in SL 11.01.01…..……..Unit: EPWP beneficiary

LESS R 2000 per EPWP beneficiary

SL 11.02 PAYMENT FOR TRAVELLING AND ACCOMMODATION DURING OFF-SITE TRAINING

SL 11.02.01 Life skills training for 26 days:

01 Travelling (based on 50 km/EPWP beneficiary) ……Unit: km

02 Accommodation……..(Prov.Sum)…..Unit: R/EPWP beneficiary

03 Profit and attendance……. Unit: %

SL 11.02.02 Skilled development and Technical training:

01 Travelling (based on 50 km/EPWP beneficiary)……...Unit: km

02 Accommodation…….(Prov.Sum)….Unit: R/EPWP beneficiary

03 Profit and attendance …….. Unit: %

The units of measurement for sub items SL 11.02.01 (01) and SL 11.02.02 (01) above shall be the distance travelled in km by the EPWP beneficiary trained off site. The tendered rate shall include full compensation to safely transport the youth workers to and from the training venue/s.

The unit of measurement for sub items SL 11.02.01 (02) and SL 11.02.02 (02) above shall be the amounts in Rand expended for accommodation and daily meal allowances for the EPWP beneficiary trained off site that must be arranged by the contractor. Amounts quoted shall be corrected according to re-measurement based on actual invoices.

The tendered percentages under sub items SL 11.02.01 (03) and SL 11.02.02 (03) will be paid to the contractor on the value of each payment pertaining to the accommodation and advance meal allowances to cover his expenses in this regard.

SL 11.03 ALTERNATIVE WORKERS FOR THE PERIOD OF OFF-SITE TRAINING

SL 11.03.01 Life skills training for 26 days …….. Unit: worker-days

SL 11.03.02 Skilled development and Technical training for EPWP beneficiary for (…….) days…….. Unit: worker-days

The unit of measurement shall be the number of EPWP beneficiary replaced while in training multiplied by the number of days absent from the site.

The rates tendered shall include full compensation for additional replacement labour during periods of off-site training.

SL 11.04 EMPLOYMENT OF EPWP BENEFICIARY

SL 11.04.01 Employment of EPWP beneficiary……...(Prov.Sum)¼.Unit: R/ worker-month

SL 11.04.02 Employment of EPWP beneficiary……...(Prov.Sum)¼.Unit: R/ worker-month

The unit of measurement shall be the number of EPWP beneficiary at the statutory labour rates of R ……. multiplied by the period employed in months and the rate tendered shall include full compensation for all costs associated with the employment of EPWP beneficiary and for complying with the conditions of contract. The cost for the training shall be excluded from this item. This item is based on 6 months appointment for EPWP beneficiary.

SL 11.05 PROVISION OF EPWP DESIGNED OVERALLS TO EPWP BENEFICIARY

SL 11.05.01 Supply EPWP designed overalls to EPWP beneficiary ……..…….. (Prov.Sum)…….Unit: R

EPWP beneficiary overalls should be orange (top and bottom) as per EPWP specification with the exception of Correctional Services contracts where the EPWP beneficiary top would be blue and the bottom orange.

SL 11.05.02 Profit and attendance…….. Unit: %

An amount has been provided in the Schedule of Quantities under sub item SL 10.05.01 for the supply of EPWP designed overalls, as per the specification provided by the EPWP unit, arranged by the Service Provider. The Engineer will have sole authority to spend the amounts or part thereof. The tendered percentage under sub items SL 10.05.02 will be paid to the contractor on the value of each payment pertaining to the supply of overalls to cover his expenses in this regard.

SL 11.06 PROVISION OF SMALL TOOLS FOR EPWP BENEFICIARY

SL 11.06.01 Provide all EPWP beneficiary with prescribed tools for their respective trades. Specification for the mentioned tools to be provided by the EPWP Service Provider. These tools will become the property of the EPWP beneficiary after the completion of the programme.....(Prov.Sum)….Unit: **R 500-00** /youth worker

SL 11.06.02 Profit and attendance…….. Unit: %

SL 11.07 APPOINTMENT OF EPWP BENEFICIARY TEAM LEADER/S

SL 11.07.01 Appointment of (_____) EPWP beneficiary team leader/s for the duration of the contract…….(Prov.Sum)…….... Unit: R / EPWP beneficiary team leader

The EPWP beneficiary Team Leader will act as CLO/PLO to facilitate the project work between the EPWP beneficiary and the contractor. Umsobumvu Youth Fund can assist with the sourcing of EPWP beneficiary Team Leader for employment by the contractor.

SL 11.08 LIAISON WITH SERVICE PROVIDER……Unit: hours

The tendered rate shall include full compensation for the cost of liaising with the Service Provider and Social Facilitators on all issues regarding the works.

SCOPE OF WORKS IN RESPECT OF WORK RELATING TO THE EXTENDEND PUBLIC WORKS PROGRAMME (EPWP)			
Project title:	**ETHEKWINI REGION : VERULAM : OAKFORD PRIMARY SCHOOL REPAIRS AND REHABILITATION OF WATER AND ELECTRICAL SUPPLY**		
Project Code:	**065288**	EPWP NO:	**N/A**

Introductory notes:

1. The works, or parts of the works will be constructed using labour-intensive methods only in terms of this specification. The use of plant to provide such works, other than plant specifically provided for in the scope of work, is a variation to the contract. The items marked with the letters **LI** are not necessarily an exhaustive list of all the activities which must be done by hand, and this clause does not over-ride any of the requirements in the generic labour intensive specification in the Scope of Works.
2. Payment for items which are designated to be constructed labour-intensively (either in this schedule or in the Scope of Works) will not be made unless they are constructed using labour-intensive methods. Any unauthorised use of plant to carry out work which was to be done labour-intensively will not be condoned and any works so constructed will not be certified for payment.

DESCRIPTION OF THE WORKS

Employer's objectives

The employer's objectives are to deliver public infrastructure using labour-intensive methods in accordance with EPWP Guidelines.

Labour-intensive works

Labour-intensive works comprise the activities described in the Labour-Intensive Specification. Labour-intensive works shall be constructed/maintained using local workers who are temporarily employed in terms of the scope of work.

LABOUR-INTENSIVE COMPETENCIES OF SUPERVISORY AND MANAGEMENT STAFF

Contractors shall only engage supervisory and management staff in labour-intensive works that have completed the skills programme including Foremen/ Supervisors at NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes" and Site Agent/ Manager at NQF level 5 "Manage Labour-Intensive Construction Processes" or equivalent QCTO qualifications (See Appendix C). at NQF outlined in Table 1. (See GUIDELINES FOR THE IMPLEMENTATION OF LABOUR-INTENSIVE INFRASTRUCTURE PROJECTS UNDER THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP) -THIRD EDITION 2015)

Emerging contractors shall have personally completed, or be registered on a skills programme for the NQF level 2 unit standard. All other site supervisory staff in the employ of emerging contractors must have completed, or be registered on a skills programme for the NQF level 2 unit standards or NQF level 4 unit standards. Table 1: Skills programme for supervisory and management staff.

Table 1: Skills programme for supervisory and management staff

Personnel	NQF level	Unit standard titles	Skills programme description
Team leader / supervisor	2	Apply Labour-Intensive Construction Systems and Techniques to Work Activities	This unit standard must be completed, and
		Use Labour-Intensive Construction Methods to Construct and Maintain Roads and Storm water Drainage	any one of these 3 unit standards
		Use Labour-Intensive Construction Methods to Construct and Maintain Water and Sanitation Services	
		Use Labour-Intensive Construction Methods to Construct, Repair and Maintain structures	

Personnel	NQF level	Unit standard titles	Skills programme description
Foreman/supervisor	4	Implement Labour-Intensive Construction Systems and Techniques	This unit standard must be completed, and
		Use Labour-Intensive Construction Methods to Construct and Maintain Roads and Storm water Drainage	any one of these 3 unit standards
		Use Labour-Intensive Construction Methods to Construct and Maintain Water an Sanitation Services	
		Use Labour-Intensive Construction Methods to Construct, Repair and Maintain structures	
Site Agent /Manager (i.e. the contractor's most senior representative that is resident on the site)	5	Manage Labour-Intensive Construction Processes	Skills Programme against this single unit standard
Details of these skills programmes may be obtained from the CETA ETQA manager (e-mail :gerard@ceta.co.za , tel: 011-265 5900)			

EMPLOYMENT OF UNSKILLED AND SEMI-SKILLED WORKERS IN LABOUR-INTENSIVE WORKS

1.1 Requirements for the sourcing and engagement of labour.

1.1.1 Unskilled and semi-skilled labour required for the execution of all labour-intensive works shall be engaged strictly in accordance with prevailing legislation and SANS 1914-5, Participation of Targeted Labour.

1.1.2 The rate of pay set for the SPWP per task or per day will be an acceptable rate determined by the Department of Labour.

1.1.3 Tasks established by the contractor must be such that:

a) the average worker completes 5 tasks per week in 40 hours or less; and

b) the weakest worker completes 5 tasks per week in 55 hours or less.

1.1.4 The contractor must revise the time taken to complete a task whenever it is established that the time taken to complete a weekly task is not within the requirements of 1.1.3.

1.1.5 The Contractor shall, through all available community structures, inform the local community of the labour-intensive works and the employment opportunities presented thereby. Preference must be given to people with previous practical experience in construction and / or who come from households:

a) where the head of the household has less than a primary school education;

b) that have less than one full time person earning an income;

c) where subsistence-agriculture is the source of income.

d) that who are not in receipt of any social security pension income

1.1.6 The Contractor shall endeavour to ensure that the expenditure on the employment of unskilled and semi-skilled workers is in the following proportions:

a) 55% women;

b) 55% youth who are between the ages of 18 and 35; and

c) 2% on persons with disabilities.

1.2 Specific provisions pertaining to SANS 1914-5

1.2.1 Definitions

Targeted labour: Unemployed persons who are employed as local labour on the project.

1.2.2 Contract participation goals

1.2.2.1 There is no specified contract participation goal for the contract. The contract participation goal shall be measured in the performance of the contract to enable the employment provided to targeted labour to be quantified.

1.2.2.2 The wages and allowances used to calculate the contract participation goal shall, with respect to both time-rated and task rated workers, comprise all wages paid and any training allowance paid in respect of agreed training programmes.

1.2.3 Terms and conditions for the engagement of targeted labour

Further to the provisions of clause 3.3.2 of SANS 1914-5, written contracts shall be entered into with targeted labour.

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Further to the provisions of clause 3.3.2 of SANS 1914-5, written contracts shall be entered into with targeted labour.

1.2.5 Variations to SANS 1914-5

1.2.5.1 The definition for net amount shall be amended as follows:
Financial value of the contract upon completion, exclusive of any value added tax or sales tax which the law requires the employer to pay the contractor.

1.2.5.2 The schedule referred to in 5.2 shall in addition reflect the status of targeted labour as women, youth and persons with disabilities and the number of days of formal training provided to targeted labour.

1.3 Training of targeted labour

1.3.1 The contractor shall provide all the necessary on-the-job training to targeted labour to enable such labour to master the basic work techniques required to undertake the work in accordance with the requirements of the contract in a manner that does not compromise worker health and safety.

1.3.2 The cost of the formal training of targeted labour, will be funded by the local office of the Department of Labour. This training will take place as close to the project site as practically possible. The contractor must access this training by informing the relevant regional office of the Department of Labour in writing, within 14 days of being awarded the contract, of the likely number of persons that will undergo training and when such training is required. The Employer and the Department of Public Works (Fax: 012 3258625/ EPWP Unit, Private Bag X65, Pretoria 0001) must be furnished with a copy of this request.

1.3.3 The contractor shall do nothing to dissuade targeted labour from participating in training programmes and shall take all reasonable steps to ensure that each beneficiary is provided with two days of formal training for every 22 days worked.

1.3.4 An allowance equal to 100% of the task rate or daily rate shall be paid by the contractor to workers who attend formal training, in terms of the above.

1.3.5 Proof of compliance with the above requirements must be provided by the Contractor to the Employer prior to submission of the final payment certificate.

GENERIC LABOUR-INTENSIVE SPECIFICATION

1 Scope

This specification establishes general requirements for activities which are to be executed by hand involving the following:

a) trenches having a depth of less than 1.5 metres
b) storm water drainage
c) low-volume roads and sidewalks

2 Precedence

Where this specification is in conflict with any other standard or specification referred to in the Scope of Works to this Contract, the requirements of this specification shall prevail.

3 Hand excavateable material

Hand excavateable material is material:

a) Granular materials:

i) whose consistency when profiled may in terms of table 1 be classified as very loose, loose, medium dense, or dense; or

ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 15 blows of a dynamic cone penetrometer is required to penetrate 100mm;

b) Cohesive materials:

i) whose consistency when profiled may in terms of table 1 be classified as very soft, soft, firm, stiff and stiff / very stiff; or

ii) where the material is a gravel having a maximum particle size of 10mm and contains no cobbles or isolated boulders, no more than 8 blows of a dynamic cone penetrometer is required to penetrate 100mm;

Note: 1) A boulder, a cobble and gravel is material with a particle size greater than 200mm, between 60 and 200mm.

2) A dynamic cone penetrometer is an instrument used to measure the in-situ shear resistance of a soil comprising a drop weight of approximately 10 kg which falls through a height of 400mm and drives a cone having a maximum diameter of 20mm (cone angle of. 60 degrees with respect to the horizontal) into the material being used.

Table 2: Consistency of materials when profiled

GRANULAR MATERIALS		COHESIVE MATERIALS	
CONSISTENCY	**DESCRIPTION**	**CONSISTENCY**	**DESCRIPTION**
Very loose	Crumbles very easily when scraped with a geological pick.	Very soft	Geological pick head can easily be pushed in as far as the shaft of the handle.
Loose	Small resistance to penetration by sharp end of a geological pick.	Soft	Easily dented by thumb; sharp end of a geological pick can be pushed in 30-40 mm; can be moulded by fingers with some pressure.
Medium dense	Considerable resistance to penetration by sharp end of a geological pick.	Firm	Indented by thumb with effort; sharp end of geological pick can be pushed in upto 10 mm; very difficult to mould with fingers; can just be penetrated with an ordinary hand spade.
Dense	Very high resistance to penetration by the sharp end of a geological pick; requires many blows for excavation.	stiff	Can be indented by thumb-nail; slight indentation produced by pushing geological pick point into soil; cannot be moulded by fingers.
Very dense	High resistance to repeated blows of a geological pick.	Very stiff	Indented by thumb-nail' with difficulty; slight indentation produced by blow of a geological pick point.

4 Trench excavation

All hand excavateable material in trenches having a depth of less than 1,5 metres shall be excavated by hand.

5 Compaction of backfilling to trenches (areas not subject to traffic)

Backfilling to trenches shall be placed in layers of thickness (before compaction) not exceeding 100mm. Each layer shall be compacted using hand stampers

a) to 90% Proctor density;

b) such that in excess of 5 blows of a dynamic cone penetrometer (DCP) is required to penetrate 100 mm of the backfill, provided that backfill does not comprise more than 10% gravel of size less than 10mm and contains no isolated boulders, or

c) such that the density of the compacted trench backfill is not less than that of the surrounding undisturbed soil when tested comparatively with a DCP.

6 Excavation

All hand excavateable material including topsoil classified as hand excavateable shall be excavated by hand. Harder material may be loosened by mechanical means prior to excavation by hand.

The excavation of any material which presents the possibility of danger or injury to workers shall not be excavated by hand.

7 Clearing and grubbing

Grass and small bushes shall be cleared by hand.

8 Shaping

All shaping shall be undertaken by hand.

9 Loading

All loading shall be done by hand, regardless of the method of haulage.

10 Haul

Excavation material shall be hauled to its point of placement by means of wheelbarrows where the haul distance is not greater than 150 m.

11 Offloading

All material, however transported, is to be off-loaded by hand, unless tipper-trucks are utilised for haulage.

12 Spreading

All material shall be spread by hand.

13 Compaction

Small areas may be compacted by hand provided that the specified compaction is achieved.

14 Grassing

All grassing shall be undertaking by sprigging, sodding, or seeding by hand.

15 Stone pitching and rubble concrete masonry

All stone required for stone pitching and rubble concrete masonry, whether grouted or dry, must be collected, loaded, off loaded and placed by hand.

Sand and stone shall be hauled to its point of placement by means of wheelbarrows where the haul distance is not greater than 150m.

Grout shall be mixed and placed by hand.

16 Manufactured Elements

Elements manufactured or designed by the Contractor, such as manhole rings and cover slabs, precast concrete planks and pipes, masonry units and edge beams shall not individually, have a mass of more than 320kg. In addition, the items shall be large enough so that four workers can conveniently and simultaneously acquire a proper handhold on them.