

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

Meeting Name: Clarification Meeting to Perform Hot Dip Galvanizing of Steel Services on as and when required basis for Power Plant Maintenance Mechanical Section in Mpumalanga Operating Area for a Period of 5years			
Date:	Time:	Venue:	Meeting No.:
08 September 2026	10:30am SAST	MS Teams	01/2026

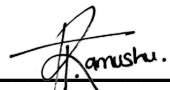
Item	Subject & salient points	Decisions & Action items	Responsibility
1.	Safety and Emergency Evacuation Procedure	The chairperson and everyone confirmed that they were safe and knew how to evacuate in case of an emergency.	All
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	The chairperson welcomed everyone and shared the agenda of the day. There were no apologies.	Chairperson
3.	Declaration of interest	No interests were declared.	All
4.	Presentations	Commercial Presentation - The basic compliance, mandatory requirements, contractual requirements and eTendering requirements were explained. Technical Presentation - The scope of work and technical evaluation criteria were explained and discussed. Safety Presentation - Safety Requirements were explained and discussed.	Buyer Technical Team Safety Rep

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		Quality Presentation - Quality Requirements were explained and discussed. SDL&I Presentation - SDL&I Bidders Template was explained and discussed.	Quality Rep SDLI Rep				
5.	Questions and Answers	The OHS representative added that the COIDA to be submitted must depict the correct/relevant nature of business. Copy must be certified not older than 3 months at the date and time of the tender closing. <table><tr><td>3</td><td>Baseline OHS Risk Assessment (BRA) Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the BRA must be provided.</td></tr><tr><td>4</td><td>Valid Letter of Good Standing (COIDA or equivalent) Your COID must depict the correct/ relevant nature of business. Copy must be certified not older than 3 months at the date and time of the tender closing.</td></tr></table>	3	Baseline OHS Risk Assessment (BRA) Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the BRA must be provided.	4	Valid Letter of Good Standing (COIDA or equivalent) Your COID must depict the correct/ relevant nature of business. Copy must be certified not older than 3 months at the date and time of the tender closing.	Safety Rep
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6.	Closure	The chairperson thanked everyone for availing themselves and wished them all a great day ahead, and the meeting was adjourned.	Chairperson				

Signed as a correct record: 
 Chairperson
 Tumelo Ramushu

08 September 2026
 Date

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