



THEMBISILE HANI LOCAL MUNICIPALITY



THLM/SCM09/2025-2026/LO1

APPOINTMENT OF A PANEL FOR PROVISION OF PROFESSIONAL LEGAL, ADVISORY, GOVERNANCE, COMPLIANCE AND REGULATORY SERVICES FOR THEMBISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS AS AND WHEN REQUIRED BASIS

SCOPE OF WORK



PURPOSE OF THE PROJECT

DESCRIPTIONS OF WORKS

1. GENERAL LITIGATION AND DISPUTE RESOLUTION

This includes but is not limited to previous experience and expertise in the Magistrate's Court, High Court and Arbitration Forums for general civil, construction and commercial litigation, dispute resolution, third party and personal injury law.

2. EMPLOYMENT AND LABOUR LAW

This includes but is not limited to drafting and vetting of and advising on various labour related documents, legislation and policies. Service providers must also indicate experience on any dispute resolution, including representation at various dispute resolution forums in industrial relations matters including but not limited to DC Hearings, CCMA, SALGBC and Labour Court.

3. PROPERTY LAW/CONVEYANCING AND NOTARY SERVICES

This includes but is not limited to drafting and vetting of agreements relating to land acquisition, expropriation, registration of servitudes and registration of transfer of immovable properties and related advice on Planning law, SPLUMA and other issues incidental thereto.

4. ADMINISTRATIVE LAW

This includes the provision of opinions and advisory services in respect of regulatory and compliance matters relating to, but not limited to, MFMA, FICA, PAJA, POPI, PAIA and other Procurement related legislations and/or regulations.

5. CONSTRUCTION LAW

This includes but is not limited to drafting and vetting of and advising on various construction and engineering related documents and representation in various forums on matters of construction and engineering services.

6. WATER LAW

This includes drafting of opinions, directives and contracts relating to aspects of water law and representing the municipality in Litigation arising out of water issues.

7. ENVIRONMENTAL LAW

This includes drafting of environmental related opinions, support in compliance and enforcement actions from the regulator and the provision of advisory services on environmental related legislation.

8. CONTRACT LAW

This includes but is not limited to drafting and vetting of various agreements, opinions and contract management processes.

9. PROCUREMENT LAW

Service providers with previous experience in procurement related matters including provision of opinions and advisory services on procurement related legislation.



10. ADVISORY, GOVERNANCE, COMPLIANCE AND REGULATORY

This includes the provision of opinions and advisory services in respect of corporate governance matters relating, but not limited to King Reports, Companies Act and Municipal Systems Act, Municipal Finance Management Act and other legislative prescripts.

11. GENERAL AND FORENSIC INVESTIGATIONS

This shall include investigation of any allegations of misconduct including fraud and corruption, wasteful, irregular, unauthorised and fruitless expenditure, etc.

12. DEBT COLLECTION

This shall include collections of monies owed to the municipality for more than 90 days.