

Supply Chain Management
Enquiries : Mr Molefi RL
Tel : 018 407 7800

Dear Prospective bidder,

1. You are hereby invited to quote for the requirements of Vuselela TVET College in respect of the goods/ services indicated below and you are encouraged to carefully read all information contained within this invitation.

RFQ number : 2023/OHS/03
RFQ description : Training on OHS related
Closing Date and Time : 10 March 2023
Validity Period : 31 days

2. To be eligible to conduct business with the College, you must be registered on the Central Suppliers Database (CSD). If you are not registered on the CSD you are required to self register on www.csd.gov.za. Assistance in this regard may be requested from National Treasury on (012) 315 5509 or csd@treasury.gov.za.

3. **Prequalification criteria:**

- Service provider/(s) must be registered as Training Providers
 - Service provider/(s) must have ability to conduct training at College Premises / Online
 - Supplier must have two(2) years proven experience in supply and delivery.
4. Suppliers must submit their quotations with atleast 3 minimum contact reference to prove their experience and capacity.
 5. ***Training will be on as and when basis for a period not exceeding Twelve(12) Months for 2023 Academic Year.***
 6. Quotation must be emailed to : molefi@vuselelacollege.co.za, no Hand delivery of Quotations will be accepted.
 7. The pre-allocated RFQ number must be indicated clearly a status bar
 8. Quotations must include all costs inter alia materials, labour, professional fees, VAT, cleaning up, etc.
 9. The Accounting Officer / Principal of Vuselela TVET College has the unqualified and Unrestricted right to accept any quotation in whole or in part, or to reject an Quotation and to appoint one(1) or more service providers for Training when a need arises for the services.

10. **Scope of work**

No	Description	Quantity
1.	First Aid Training – Basic / Level 1	1

2.	SHE Representative	1
3.	Incident Investigator	1
4.	Fire Figthing	1

Actual number will be confirmed upon appointment for services on as and when basis

Delivery Address

1.

11900 5th Street
Jouberton
2574

2.

Plot 120 OR Tambo Street
Klerksdorp
2570

3.

Main Road to Pudumoe
Taung
8580

11. Should you have any difficulties with the interpretation of certain clauses or requirements of the RFQ documents or the completion of forms, you may direct your enquiries during office hours (09h00 – 13h00) to:

12. **Successful Supplier must be able to start within 7days after official order number and appointment letter.**

Name : Mr RL Molefi

Telephone no: (018) 406 7800

Email address: molefi@vuselelacollege.co.za

Yours faithfully

RL MOLEFI

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