



RFP RULES AND CHECK LIST

1. All the documents accompanying this invitation to bid must be completed in detail, be **sealed in an envelope/ any form of packaging** and be deposited in the tender box before the closing date and time. The tender box is situated at the reception of the Council for Geoscience, 280 Pretoria Street, Silverton, Pretoria. The retyping of the tender document is not permitted.
2. Duly completed and signed original RFP document should be sealed in an envelope marked:
3. **DESCRIPTION: REQUEST FOR OFFERS OR PROPOSALS FOR THE DISPOSAL OF TWO AIRCRAFTS (AUCTION STYLE)**

RFP No	: CGS 2024-031MF
Issue date	: 15 January 2025
Compulsory viewing session	: 22 January 2025 @ 11h00
Venue	: Wonderboom Airport, Lindtvelt Road, Doornpoort, Hanger number 12
Closing	: 07 February 2025 @ 11h00
Offer validity period	: 90 calendar days

5. CGS POPIA COMPLIANCE POLICY STATEMENT

The Council for Geoscience is committed to securing the integrity and confidentiality of your Personal Information that is in our possession and will guard against unlawful access and use. The processing of your personal information by the Council for Geoscience will be done in accordance with the POPIA Act 4 of 2013 as well as our processing notice that can be accessed from our website www.geoscience.org.za

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6. CHECK LIST

ALL THE RELEVANT FORMS ATTACHED TO THIS RFP DOCUMENTS MUST BE COMPLETED AND SIGNED BACK IN BLACK INK WHERE APPLICABLE BY A DULY AUTHORISED OFFICIAL.

RETURNABLE DOCUMENTS	YES	NO
THE FOLLOWING IS INCLUDED IN THE TENDER DOCUMENT		
Bidders must provide proof of Tax Clearance compliance/ Compliant CSD report		
Completed offer forms.		
Proof of refundable deposit of participation fee to an amount of R100 000.00. (refundable to unsuccessful bidders)		
Proof of financial ability or a bank guarantee to the value or should the bank guarantee not be available, a signed affidavit should be attached.		
SBD 6.1 – Declaration of specific goals		
SBD 4. Declaration of interest		
Copy of bidder’s identification or company registration documents.		
In case of Joint venture, trust or consortiums please submit joint venture agreement.		

7. BIDDING STRUCTURE

Indicate the type of Bidding structure by marking with an ‘X’:	
Individual Bidder	
Joint venture	
Consortium	
Individuals	

If Joint Venture or Consortium, indicate the following for <u>Prime Bidder</u>:	
Name of Prime Contractor	
Registration number	
VAT registration number	

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Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If Joint Venture or Consortium, indicate the following for <u>all</u> partners other than Prime Bidder:	
Name of partners	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

8. AIRCRAFT DETAILS:

- 8.1.** Eurocopter AS350 B2 (ZS-RZJ): Acquired 2006, Model 350A, Serial Number 2158
- 8.2.** Cessna B208 Grand Caravan (ZS-JAK): Acquired 2005, Model 208B, Serial Number 208B0692
- 8.3.** The above will be supplied with available components

9. KEY FEATURES OF THE AUCTION-STYLE PROCESS:

- 9.1 Offers will be evaluated based on the highest price submitted and adherence to specific terms and conditions.
- 9.2 The process is subject to reserve pricing and compliance requirements.

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9.3 Both aircraft are sold on an “As-Is, Where-Is” basis, with no warranties provided regarding their condition.

9.4 CGS will prefer to sell both items to one bidder but bids for individual aircraft will be considered after the first option is decided on.

10. SUBMISSION INSTRUCTIONS:

10.1. Submission Format:

10.1.1. All documents must be completed, signed, and sealed in an envelope clearly marked: “Offer for the Disposal of CGS Aircraft (Eurocopter AS350 B2 and Cessna B208 Grand Caravan).”

10.1.2. The envelope must include the proposal number and the bidder's details.

10.2. Delivery:

10.2.1. Submit the envelope to the tender box located at the reception of the Council for Geoscience, 280 Pretoria Street, Silverton, Pretoria.

10.3. Responsiveness criteria:

10.3.1. Completed offer forms.

10.3.2. Proof of refundable deposit of participation fee to an amount of R100 000.00. (refundable to unsuccessful bidders)

10.3.3. Proof of financial ability or a bank guarantee to the value or should the bank guarantee not be available, a signed affidavit should be attached.

10.3.4. Copy of bidder's identification or company registration documents.

10.3.5. Tax clearance certificate or compliant CSD report.

10.3.6. If applicable, Joint Venture agreement documentation.

Note to unincorporated Joint Venture: above documents can be submitted by either of the Partners.

Failure to provide required documents may result in the offer not being considered

11. CONDITIONS OF SALE:

11.1. Reserve Price:

11.1.1. Offers below the reserve price of R500 000 for each individual item may not be accepted unless the CGS announces otherwise.

11.2. Payment Terms:

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11.2.1. The full purchase price is payable bank guaranteed cheque within twenty-one calendar days from the date of sale, which is date of signing of offer to purchase agreement.

11.3. Transfer of Ownership:

11.3.1. Ownership is transferred to the purchaser upon full payment.

11.3.2. Possession of the aircrafts will be given to the purchaser, and the purchaser shall be obliged to take possession of thereof on the date on which the full purchase price is paid.

11.4. Physical conditions of the aircraft:

11.4.1. The assets are sold “voetstoots as is” with all the improvements therefore without giving warranty in respect of defects or imperfections in any respect.

11.5. Breach:

11.5.1. Should the purchaser fail to make any payment provided for herein or otherwise commit a breach of the conditions hereof, and remain at default for seven calendar days after dispatch of a written notice by written post, requiring to make such payment or to remedy any other breach, the seller shall be entitled to, and without prejudice to any other right available at law:

- Claim immediate payment of the entire balance outstanding or
- Cancel the purchase agreement, retain all amounts paid by the purchaser and claim for damages.

12. EVALUATION ON PRICE AND SPECIFIC GOALS CRITERIA:

12.1. Price:

12.1.1. Offers will be ranked, and the highest compliant offer will be considered, provided all conditions are met.

12.2. Specific Goals (20 Points):

12.2.1. Bidders with 51% or more Black Ownership will be eligible for additional preference points, subject to submission of supporting documentation.

13. CONTACT FOR ENQUIRIES:

- **Contact Person:** Fortune Mogwatjana

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- **Email:** fmogwatjana@geoscience.org.za
- **Phone:** 012 841 1441

All enquiries must be submitted in writing.

14. CONFIDENTIALITY:

- 14.1.** Bidders must maintain confidentiality of the bidding process and related documents.
- 14.2.** No unauthorized use, distribution, or disclosure of bidding documents is allowed.
- 14.3.** Any breach of confidentiality may result in disqualification.
- 14.4.** Bidding documents that will include the Background and details of the aircrafts will be distributed upon registration for the bid.

15. GENERAL TERMS AND CONDITIONS:

15.1. Compliance with Tax Regulations:

- 15.1.1. All bidders must be tax compliant.

16. VAT

- 16.1.** The bid price does not include VAT, unless the offer states otherwise. VAT is calculated on top of the bid price. CGS is vat exempted.

17. DISQUALIFICATION:

- 17.1.** Offers with counter-conditions, incomplete submissions, or failure to meet bid requirements will be disqualified.

18. CANCELLATION RIGHTS:

- 18.1.** CGS reserves the right to cancel or withdraw this request for offers at any time.
- 18.2.** Declaration of specific goals (if applicable)- SBD 6.1
- 18.3.** Declaration of conflict of interest (SBD4)

19. INTRODUCTION

The Council for Geoscience (CGS) is a schedule 3A public entity organization as defined by the Public Finance Management Act (Act 1 of 1999). The CGS derives its mandate from the Geoscience Act 100 of 1993. The objectives of the CGS under the Act, is to produce world-class geoscience knowledge products and to render geoscience-related

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services to the South African public and industry. The strategic position of the CGS is to ensure that its activities contribute to the national imperatives, namely, to free the potential of individuals by improving the quality of life of all citizens, assisting in the growth and wealth of the country and eradicating poverty especially in the rural areas of South Africa. It does this through the mandate of the Geoscience Act, which includes the following activities:

- 19.1. To systematically document and compile the geology of the earth's surface and continental crust, including offshore areas within the territory of South Africa.
- 19.2. To compile geoscience data, especially geological, geophysical, metallogenic and engineering geological information in the form of maps and accompanying explanations and to make this information available to the public.
- 19.3. To do basic geoscience research into the nature and origin of rocks, ores, minerals and the history and evolution of life and to understand the geological evolution of the earth. These findings are published in peer reviewed geoscience publications nationally and internationally.
- 19.4. To collect and curate all geoscience knowledge for the country into the National Geoscience Repository and make such information available to the public.
- 19.5. To render geoscience knowledge services and advice to the State to enable informed and scientifically based decisions on the use of the earth's surface and its resources within the territory of South Africa.
- 19.6. To manage several national geoscience facilities on behalf of the country such as the National Seismograph Network, the National Borehole-Core Repository, the National Geoscience Heritage Collections (Geoscience Museum) and the National Geoscience Library.
- 19.7. To render commercial geoscience services and products to national and international clients.

20. PURPOSE OF THIS REQUEST FOR PROPOSAL (RFP)

The CGS owns aircrafts (Eurocopter AS350 B2 (ZS-RZJ) and Cessna B208 Grand Caravan -ZS-JAK) which were originally procured to support and conduct geophysical and geochemical surveys Geoscience Technical Programme. Over time, operational requirements and strategic priorities have shifted, rendering these assets redundant.

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CGS's adoption of an integrated, multidisciplinary geoscience mapping approach has reduced the demand for in-house aerial surveys.

The Council for Geoscience seeks interested service providers to submit the proposal or offer for the disposal of two (2) aircraft namely Eurocopter AS350 B2 (ZS-RZJ) and Cessna B208 Grand Caravan. The details are as follows:

20.1. Eurocopter AS350 B2 (ZS-RZJ)

- Year acquired: 2006
- Model:350A
- Serial number:2158
- No certificate of airworthiness and has not flown for the past 5 years

Eurocopter was primarily providing a platform to execute national geochemical sampling.

20.2. Cessna B208 Grand Caravan

- Year acquired: 2005
- Model:208B
- Serial number:208B0692
- No certificate of airworthiness and

Both aircraft were utilized to conduct geophysical and geochemical surveys.

21. LATE OFFERS

Bids received after the closing date and time, at the address indicated in the bid documents, will only be considered if no successful offers were received.

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22. OFFER BY THE BIDDERS

Below section is compulsory and must be completed by the bidder

To:

Council for Geoscience (CGS)

I/We the undersigned

Full name: _____

Identify/passport number: _____

Address: _____

Contact number: _____

Email address: _____

I/We offer to purchase the **Eurocopter AS350 B2 (ZS-RZJ)** for an amount of R_____ (VAT excl.) Amount in words:

_____ (VAT excl.)

I/We offer to purchase the **Cessna B208 Grand Caravan** for an amount of R_____ (VAT excl.) Amount in words:

_____ (VAT excl.)

23. DECLARATION BY THE BIDDER

I _____, the undersigned, hereby affirm/declare that all information given by myself in the bid documents is correct and accept that incorrect information may lead to my disqualification.

I further affirm that the offer of R_____ (VAT excl.)

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Amount in words

_____ (VAT
excl.)

is my offer that I will settle with the Council for Geoscience should I become the successful bidder within the time frames to be stipulated in the offer to purchase agreement, and I will further oblige to bid conditions, conditions of sales, and other requirements stipulated in this bid document

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in submitting the
 accompanying bid, do hereby make the following statements that I certify to be true
 and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

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- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point system is applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

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- a) 80/20 preference point system will be applicable in this tender. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.

1.3 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will

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result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.1.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. 80/20 preference point system applies.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

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The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1. 51% or more black Ownership. (Submit a valid certified Accredited SANAS or DTI B-BBEE certificate or sworn affidavit as supporting document)	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

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- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

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.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....