

## INVITATION TO SUBMIT QUOTATION

Arm Scor Dockyard requests your quotation for the goods and/or services listed hereunder in this RFQ document. Bidders are requested to furnish all information requested and return their quotation submission before or on the date stipulated in this invitation. Late and incomplete submissions will invalidate the quotation submitted

<b>Issue date: 04/09/2025</b>	<b>RFQ NUMBER: RR 60948/25-26</b>
<b>Closing Date: 22/09/2025 @ 11:00</b>	

### **REQUIREMENT DESCRIPTION: SUPPLY AND COMMISSIONING OF A TEMPERATURE AND HUMIDITY CONTROLLED ROOM/CLEAN ROOM**

## INDEX

1. Bidding Structure	3 Page
2. Pricing Schedule	4 Page
3. Price Breakdown	6 Page
4. Bid Conditions Acceptance	7 Page
5. RFQ Evaluation Criteria: Administrative Technical/Specification Price and BEE	
6. Preferential Procurement Regulation Requirement	8 Page
7. Annexure:	
Annexure 1	11 Page
Annexure 2	13 Page
Annexure 3	15 Page
Annexure 4	17 Page

**NOTE:** Should the supplier wish to submit an alternative quotation, additional copies of the quotation must be made and not retype or redraft any of the forms used;

### **PROPRIETARY INFORMATION**

- Quotation documents may **ONLY** be obtained from the Arm Scor Procurement Department and may **NOT** be given to a third party.
- Quotations received from companies whose RFQ documents were **NOT** obtained from

## RFQ NUMBER: RR 60948/25-26

### INSTRUCTIONS ON SUBMISSION OF QUOTATION

- 1 Quotation Closing Date and time: 22/09/2025 @ 11:00 .
- 2 The quotation must STRICTLY be received in this email address [Procurementdy@armscordy.co.za](mailto:Procurementdy@armscordy.co.za).  
**Failure to submit RFQ to dedicated mailbox will invalidate submission:**

The Manager: Procurement Division  
Armcor Dockyard

### ENQUIRIES

- 2.1 All queries regarding quotation must be addressed to: [Procurementdy@armscordy.co.za](mailto:Procurementdy@armscordy.co.za)  
Procurement Division  
E-mail Address: [procurementdy@armscordy.co.za](mailto:procurementdy@armscordy.co.za)

### SUPPLIER REGISTRATION

- 3.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction.
- 3.2. Bidders must electronically register for Security on Armcor website to be considered for orders which are administered by Armcor SOC Ltd on Behalf of clients.

For more information on security registration contact: -

**The Security Registration**

**Private Bag X337**

**PRETORIA**

**0001**

**E-mail: - [register@armcor.co.za](mailto:register@armcor.co.za)**

**Website: [www.armcor.co.za](http://www.armcor.co.za)**

### RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Originally copies of bidders CIPC Company registration documents listing all members with percentage, see bidding structure for required documents.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification or a valid sworn affidavit prescribed by the B-BBEE Codes of Good Practice and Defense Section Code Affidavit.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Designated sectors: Local production and content. <b>(Where applicable)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

6.	Originally certified copy of Identity Document, no older than 6 months certified.	Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>

**RFQ No: RR 60948/25-26**

## BIDDING STRUCTURE

Name of Individual Bidder	
National Treasury (CSD) Supplier Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	

### **NB: Submit with the bid the following documents:**

Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.  
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.

Latest copies of all share certificates, in case of a company or any other form of a legal entity.  
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.

### Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

Name:	ID number:
-------	------------

**PRICING SCHEDULE****NAME OF THE BIDDER:****VALIDITY PERIOD:**Quotation to remain **valid** for acceptance for a period of **60** days counted from the closing date.**Please quote on the following:**

Item	Description	UOM	Quantity	Unit Price	Sub-Total
1	SUPPLY AND COMMISSIONING OF A TEMPERATURE AND HUMIDITY CONTROLLED ROOM/CLEAN ROOM AS PER ATTACHED STATEMENT OF WORK				
2	NOTE: SITE BRIEFING AT ARMSCOR DOCKYARD IS NON-COMPULSORY  DATE FOR SITE BRIEFING MONDAY 11 SEPTEMBER 2025 @ 11:00				
3					
4.					
5.					
6.					
7.					
8.					
Attach list for quotes if table is insufficient					
Minimum 35 % black equity ownership		Applicable <input checked="" type="checkbox"/> /Not applicable <input type="checkbox"/>			
The preference points will be awarded in terms of specific goals					
Specific Goals applicable: <input checked="" type="checkbox"/> Table A or <input type="checkbox"/> Table B or <input type="checkbox"/> Table C or <input type="checkbox"/> Table D or <input type="checkbox"/> Table E (SELECT ONE)					
	Sub-Total				
	VAT@15%				
	TOTAL PRICE (INCLUDING VAT)				

Delivery Address: **Armcor Dockyard Transit Store, Cole Point, East Yard, St George's Street****Simons Town** ☒

- When Delivery period after order receipt?
- Is delivery period fixed? **Yes** ☐ **/No** ☐
- Is the price(s) fixed? **Yes** ☐ **/No** ☐
- Is the quote strictly to specification? **Yes** ☐ **/No** ☐

I/We agree that this quotation shall remain binding on me/us and open for acceptance for the period stipulated above;

Name in block letters:

Capacity:

Signature.....

**Date:**

<b>RFQ No: RR 60948/25-26</b>
-------------------------------

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD  
(ARMSCOR)**

**WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:**

1. Are you the accredited agent in RSA for the manufacturer of supplies quoted by you?

2. Is a special import permit required?

If not, state your imports permit number

3. What are the names and addresses of overseas suppliers? (Give particulars in KD 22)

4. Foreign content:

4.1 What amount in foreign currency must be remitted?  
overseas?

4.2 What is the rate of exchange used in converting the ZAR1, 00 =  
amount into SA Rand and the date on which this is based? DATE:

5. Statutory costs:

5.1 Are the goods quoted on subject to customs duty,  
ad valorem customs or surcharge?

5.2 If so, what is the amount payable in respect of

a) Customs duty

b) Ad valorem customs duty?

## PRICE BREAKDOWN

The following particulars must be furnished, failure of which may invalidate the bids.

		AMOUNT	% OF TOTAL PRICE
10.1	FOB/FCA cost of item		
10.2	Sea/Air freight		
10.3	Insurance charges		
10.4	Clearance charges		
10.5	Customs duties		
10.6	Ad valorem customs duties		
10.7	Delivery costs from port/airport to your premises		
10.8	Local content (excluding (10.10))		
10.9	Delivery costs from your premises into store		
10.10	Balance (detail to be submitted)		
TOTAL			

.....  
DATE

.....  
 BIDDER'S SIGNATURE

**BID CONDITIONS ACCEPTANCE****Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the validity period stipulated;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor Dockyard, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered: Name of bidder:

**AUTHORISED SIGNATURE**

..... Date: .....

Name in block letters:

Capacity:

**RFQ EVALUATION CRITERIA**

- 1.1 Administrative evaluation
  - 1.1.1 Completeness accuracy of returnable documents
- 1.2 Technical evaluation
  - 1.2.1 Provide specification evidence of compliance technical requirements
- 1.3 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (All applicable taxes included)
- 1.4 Quotation will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000:
 

Allocation of points in awarding the quotation will be as follows:

1.4.1. PRICE	<b>80</b>
1.4.2 SPECIFIC GOALS	<b>20</b>
<b>*Total points</b> for Price and Specific goals must not exceed	<b>100</b>

## PREFERENTIAL PROCUREMENT REGULATION REQUIREMENT

1. The B-BBEE preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022.
2. The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (All applicable taxes included)
3. Preference points for this bid shall be awarded for:
 

Price	<b>80</b>
Specific Goals	<b>20</b>
Total points for Price and Specific Goals must not exceed	<b>100</b>

**4. Bidders who do not submit valid proof of Specific Goals claim will score zero (0).**

### 2. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

#### 2.1 Specific Goals

- 2.1.1 The preference points that will be awarded in terms of the specific goals with regards to procurement processes shall be as follows (one table will be applicable for each bid):

**TABLE A: Advancement of SMMEs**

No	(i) Black owned entities or (ii) Black owned Military Veterans entities or (iii) Black women owned entities or (iv) Black youth owned entities or (v) Entities owned by Black people living with disabilities or (vi) Entities owned by Black people living in rural areas or (vii) Entities owned by Unemployed black people	90/10 preference points system	80/20 preference points system
1.	EMEs or QSEs entities which are 100% black owned	10	20
2.	EMEs or QSEs entities which are 51% - 99% black owned	8	16
3.	EMEs or QSEs entities which are 35% - 50% black owned	4	8
4.	EMEs or QSEs entities which are 0% - 34% black owned	0	0



**TABLE B: Advancement of Local Content & Production**

	Advancement of entities with local manufacturing capabilities for designated sectors	90/10 preference points system	80/20 preference points system
1.	Full compliance to the applicable minimum threshold for local content & production	2	4
2.	Non-compliance to the applicable minimum threshold for local content & production	0	0
	Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1 and 100% black owned	8	16
2.	Level 2 and at least 51% black owned	6	12
3.	Level 3 and at least 35% black owned	1	2
4.	<b>Below Level 3</b>	<b>0</b>	<b>0</b>

**TABLE C: Income Generation**

	Income Generation, Disposal or Leasing of Assets Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1	10	20
2.	Level 2	8	16
3.	Level 3	6	12
4.	Below level 3	0	0

**TABLE D: Locality**

No	Entities Located in Specific Province, Region or Municipality	90/10 preference points system	80/20 preference points system
1.	Entities located within the specific locality	2	4
2.	Entities located outside the specific locality	0	0
	Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1 and 100% black owned	8	16
2.	Level 2 and at least 51% black owned	6	12
3.	Level 3 and at least 35% black owned	1	2
4.	Below Level 3	0	0

**TABLE E: Advancement of BEE Compliant Suppliers**

No	Advancement of BEE compliant suppliers	90/10 preference points system	80/20 preference points system
1.	100% black equity ownership	10	20
2.	51% - 99% black equity ownership	8	16
3.	35% - 50% black equity ownership	4	8
4.	0% - 34% black equity ownership	0	0
5.	Specialised Entities	10	20

### 3. PRINCIPLES

#### 3.1 Valid proof of B-BBEE status is either of the following:

- A B-BBEE Sworn Affidavit fully completed and

- i. Deposed and signed in the presence of the Commissioner of Oaths (Certified true copy not acceptable)
  - ii. Does not contradict itself (% black ownership matches compliance level)
  - iii. Commissioner of Oaths credentials and signature are reflected.
- b. A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency.
  - c. An entity submitting an unincorporated Joint Venture / Consortium must attach a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.
  - d. B-BBEE status must be based on the latest financial year-end information; otherwise it is invalid and unacceptable.

### **3.2 Local content and production**

- a. The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the Department of Trade, Industry & Competition via the
- b. link below.  
<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>
- c. The bidder shall submit with the Bid documents a completed Annexure C, D & E and an Exemption letter from the DTIC and a letter from the manufacturer.

### **3.3. Locality**

- a. The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months)
- b. In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.
- c. In an event where the bidder owns the property, the municipality bill must be in the name of the owner of the property.

### **3.4 Ownership**

In accordance with the provisions of the Defence Sector Code, it is a requirement of Armscor that all suppliers that do business with Armscor should achieve at least 35% black equity ownership and will be included as a bid condition where applicable.

### **3.5 Verification of bidder's information**

The Armscor Transformation Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

## ANNEXURE 1

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

1. Hereby declare under oath as follows:
2. The contents of this statement are to the best of my knowledge a true reflection of the facts.  
I am a Member / Director / Owner of the following enterprise and am duly authorized to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of “Black People”</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or  (b) who became citizens of the Republic of South Africa by naturalisation-  i. before 27 April 1994; or  ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”</p>
<b>Definition of “Black Designated Groups</b>	<p>“Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”</p>

## ANNEXURE 1

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_ % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_ % Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_ % Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_ %
  - Black people living with disabilities % = \_\_\_\_\_ %
  - Black Unemployed % = \_\_\_\_\_ %
  - Black People living in Rural areas % = \_\_\_\_\_ %
  - Black Military Veterans % = \_\_\_\_\_ %
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% Black Owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

<b>Commissioner of Oaths</b>	<b>Deponent</b>
<b>Signature and Stamp</b>	
	<hr/>
	<b>Signature</b>
<hr/>	<hr/>
<b>Date</b>	<b>Date</b>

## ANNEXURE 2

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of “Black People”</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”</p>
<b>Definition of “Black Designated Groups</b>	<p>“Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”</p>

3. I hereby declare under Oath that:

- The Enterprise has % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise has % Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has % Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = %
  - Black people living with disabilities % = %
  - Black Unemployed % = %
  - Black People living in Rural areas % = %
  - Black Military Veterans % = %
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of , the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	<input type="checkbox"/>

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date

## ANNEXURE 3 TAX STATUS

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR**

BID NUMBER:	RR60948/25-26	CLOSING DATE:	22/09/2025	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY AND COMMISSIONING OF A TEMPERATURE AND HUMIDITY CONTROLLED ROOM/CLEAN ROOM				

**BID RESPONSE DOCUMENTS MAY BE EMAIL TO:**

Procurementdy@armscordy.co.za

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:****TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**

CONTACT PERSON	S MAMETJA	CONTACT PERSON	
TELEPHONE NUMBER		TELEPHONE NUMBER	
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	Procurementdy@armscordy.co.za	E-MAIL ADDRESS	

**SUPPLIER INFORMATION**

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER					
CELLPHONE NUMBER					
FACSIMILE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
<b>SUPPLIER COMPLIANCE STATUS</b>	TAX COMPLIANCE SYSTEM PIN:		<b>OR</b>	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--	--	--

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS

## ANNEXURE 3 TAX STATUS

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

### TAX COMPLIANCE NOTE

It is a condition that the successful bidder **MUST** be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

**FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS ON ANNEXURE 3**

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE:



**Annexure 4****BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state? YES ☐ /NO ☐

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES ☐ /NO ☐

2.2.1 If so, furnish particulars:

Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES ☐ /NO ☐

2.3.1 If so, furnish particulars:

### 3. DECLARATION

- 3.1 I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
- 3.2 I have read and I understand the contents of this disclosure;
- 3.3 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.4 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.5 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.6 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.7 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.8 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder



# STATEMENT OF WORK

## TEMPERATURE AND HUMIDITY CONTROLLED ROOM/CLEAN ROOM

---

**SUMMARY** : This document discusses the requirements that suppliers must satisfy when commissioning a Temperature and Humidity Controlled Room/ Clean Room at Armscor Dockyard

---

**DATE OF APPROVAL OF THIS ISSUE**  
**ISSUE**  
**KEYWORDS**

: June 2025  
: 01  
: Maintenance,  
Commissioning, Capability, Training

Customer Focus : Care and Respect for others : Excellence : Integrity : Leading by Example : Results Driven : Teamwork

# LIST OF CONTENTS

1	INTRODUCTION .....	2
1.1	Purpose.....	2
1.2	Background .....	2
1.3	Document Overview .....	2
1.4	Governing Principles and Assumptions .....	2
1.5	Non-Compulsory Bidders Briefing Session.....	2
2	ABBREVIATIONS AND REFERENCE DOCUMENTS .....	3
2.1	Abbreviations, Acronyms, and Definitions.....	3
2.2	Reference Documents .....	3
3	REQUIREMENTS.....	4
3.1	Functional and Performance.....	4
3.1.1	<b>Temperature and Humidity</b> .....	4
3.2	Physical .....	4
3.2.1	<b>Design</b> .....	4
3.2.2	<b>Panels and frames</b> .....	5
3.2.3	<b>Doors and windows</b> .....	5
3.3	External Interfaces.....	5
3.3.1	<b>Electrical</b> .....	5
3.4	Installation .....	6
3.5	Logistic Support .....	6
3.5.1	<b>Documentation</b> .....	6
3.5.2	<b>Supply Support</b> .....	6
3.5.3	<b>Support and Test Equipment</b> .....	6
3.5.4	<b>CIDB Requirements</b> .....	6
4	CRITICAL CRITERIA.....	7

# **1 INTRODUCTION**

## **1.1 Purpose**

This document outlines the requirements for installing a Temperature and Humidity Controlled Room/Cleanroom at Armscor Dockyard. This specification applies to the design, supply, installation, commissioning, and training related to the Cleanroom facility at Armscor Dockyard, NDS Building 5th Floor.

## **1.2 Background**

Weapons Section calibrates and checks pressure gauges from Armscor Dockyard workshops and the client. A Temperature and Humidity Controlled Room/ Clean Room must be constructed in the section to ensure that operations are carried out accurately and in accordance with the Quality Management System.

## **1.3 Document Overview**

The specification is structured as follows:

- a. Chapter 1: Introductory Sections
- b. Chapter 2: Abbreviations and Reference Documents
- c. Chapter 3: Requirements

## **1.4 Governing Principles and Assumptions**

The specification is constructed in line with the following governing principles and assumptions:

- a. 'Cleanroom', is a controlled environment that filters pollutants like dust, airborne microbes, and aerosol particles to provide the cleanest area possible.
- b. 'Documentation', refers to user manuals, maintenance manuals, and maintenance plans required to ensure Armscor Dockyard can operate and support the system.
- c. 'Commissioning', refers to installing and setting the system to work, this must include installing all support structures, and training Armscor Dockyard to operate and maintain the system.

## **1.5 Non-Compulsory Bidders Briefing Session**

A **non-compulsory bidder** briefing session will be held as follows:

- a. Date: 11 SEPTEMBER 2025
- b. Time: 11:00
- c. Venue: Armscor Dockyard, Simon's Town – NDS Building, Pink room
- d. Purpose: To give bidders an opportunity to seek clarification on the requirements of this Statement of Work and allow prospective bidders to view the site.

## 2 ABBREVIATIONS AND REFERENCE DOCUMENTS

### 2.1 Abbreviations, Acronyms, and Definitions

Abbreviation & Acronyms	Descriptions
COC	Certificate of Conformance
OEM	Original Equipment Manufacturer
OHASA	Occupational Health and Safety Act
QAR	Quality Assurance Representative
A	Amps
HVAC	Heating, Ventilation, and Air Conditioning
Kw	Kilowatt
m	Meter
mm	Millimetres
l	litres
L	Length
V	Voltage
Sec	Seconds
min	minimum
max	maximum
Calibration	Refers to the process of verifying that items or instruments are operating within acceptable ranges and making adjustments were necessary.

### 2.2 Reference Documents

- a. Occupational Health and Safety Act 85 of 1993
- b. Safety of machinery- Electrical equipment of machines, SANS 60204-1
- c. The wiring of premises Part 1: Low Voltage installations, SANS 10142-1
- d. Cleanrooms and associated controlled environments — Part 1: Classification of air cleanliness by particle concentration, ISO 14644-1:2015
- e. Cleanrooms and associated controlled environments — Part 5: Operations, ISO 14644-5
- f. Evaluation of the action of microorganisms, ISO 846:2019
- g. CIDB Act No. 38 of 2000

### 3 REQUIREMENTS

The clean room shall be measured and inspected for compliance against the requirements below, before a COC is issued by Armscor Dockyard QAR and the payment is processed. The cleanroom must comply with ISO 14644-1 and ISO 14644-5, and with the acceptance testing and hygiene requirements of ISO 846:2019.

#### 3.1 Functional and Performance

##### 3.1.1 Temperature and Humidity

- a. The clean room shall consist of a standalone HVAC System or be attached to the HVAC system of the building to ensure that temperature and humidity in the clean room are maintained at  $20^{\circ}\text{C} \pm 2^{\circ}\text{C}$  and 30% - 50% respectively.
- b. Include digital data logging, and alarms for deviation.

#### 3.2 Physical

##### 3.2.1 Design

The supplier shall install and commission a clean room at Armscor Dockyard, NDS Building 5<sup>th</sup> Floor. The clean room must be a combination of glass panels and closed panels. The clean room shall comply with the following dimensional requirements:

- a. Overall assembled dimensions of the clean room:

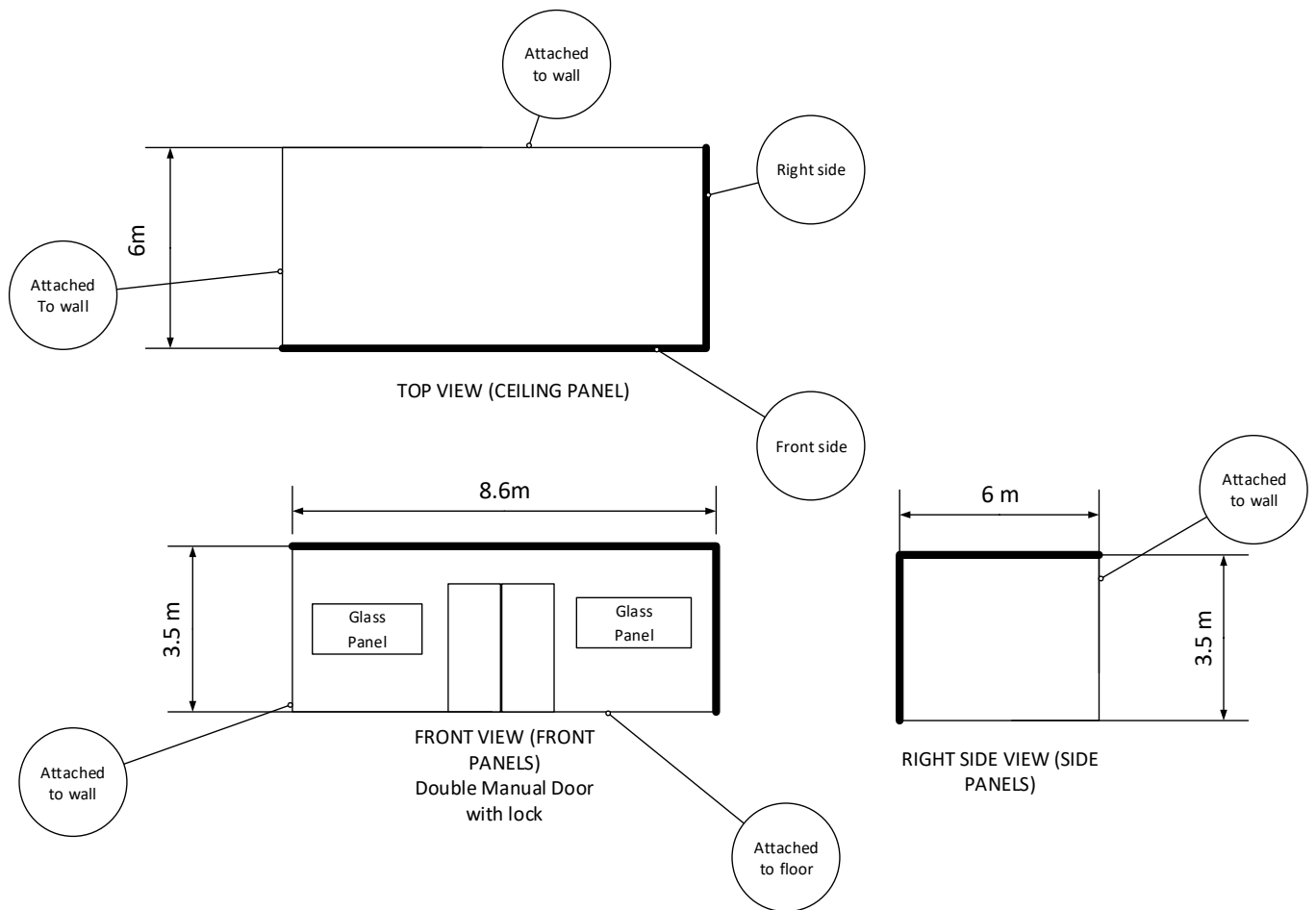
Width	: 6000 mm
Height	: 3500 mm
Length	: 8600 mm

- b. The largest transportation container or housing of the panels, glass, frame and structural accessories shall conform to the following:

Width	: max 2000 mm
Height	: max 2200 mm
Length	: max 3800 mm

The largest transportation container or housing shall not be more than 2000 kg in weight.

- c. The clean room shall require structure on three sides; namely, front side, right side and top as illustrated by the layout below. The clean room must consist of two glass panels of size 1m X 1.5m (Height X Length) minimum and a Double door of size 2.3m X 2.3m (Height X Length) minimum.



### 3.2.2 Panels and frames

- The frame, closed panels, ceiling panels and other structural accessories shall be made from corrosion-resistant material (stainless steel grade 304 or marine-grade aluminium) as the lab will be utilised close to the sea.
- The structure shall be easy to assemble and dismantle on a concrete floor and against concrete walls. The necessary fastening and /or tie down parts shall be installed without digging foundations.

### 3.2.3 Doors and windows

- The glass panels shall be made from tempered glass.
- Doors shall have automatic closing mechanisms with airtight seals.

## 3.3 External Interfaces

### 3.3.1 Electrical

Armcor Dockyard shall supply three phase 440V 60Hz and single phase 220V and 115V 60Hz distribution boxes that are at the most 15 m away from the point of installation.



### **3.4 Installation**

- a. The supplier shall install and commission the cleanroom at Armscor Dockyard Simon's Town.
- b. The supplier shall provide the labour, equipment and material required to assemble, install and commission the clean room.
- c. Power supply is at most 5m away from the installation point, the supplier shall provide all electrical accessories required to commission the clean room.
- d. The supplier shall be responsible for connections to the supplied electrical supply.
- e. All electrical installations to be done in accordance with SAN 10142-1.
- f. The supplier shall conform to the Armscor Dockyard SHE contractor Management Practice, document number AK-PRAC-11032 that will be made available to the supplier during the procurement process.
- g. The supplier shall provide method statements and risk assessments for approval prior to commencement.
- h. The commissioned system must comply with OHASA Act 85.

### **3.5 Logistic Support**

#### **3.5.1 Documentation**

The following documents shall accompany the delivery of the system, documents shall be in clear, grammatically correct English:

- a. Maintenance schedule
- b. System specification
- c. Warranty and guarantee documents
- d. Critical Spares List
- e. User/operator manuals
- f. Maintenance manuals
- g. Illustrated Parts Breakdown/Catalogue

#### **3.5.2 Supply Support**

The supplier shall ensure that spares are available and accessible locally in South Africa from the OEM or an accredited agent when the system requires maintenance and repairs.

#### **3.5.3 Support and Test Equipment**

- a. The maintenance and repair of the system shall be supported locally in South Africa by the OEM or an accredited agent.
- b. The system shall be delivered with a warranty of at least 24 months.

#### **3.5.4 CIDB Requirements**

Only those tenderers who are registered with the cidb or are capable of being so prior to the evaluation of submissions in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations, for a **3 GB or 3 ME or higher**. Class of construction work are eligible to have their tenders evaluated.

## 4 CRITICAL CRITERIA

Criterion 1	
<p><b>Requirement:</b></p> <p>The bidder shall be registered with the Construction and Industry Development Board (CIDB) as a General Building or Mechanical Engineering contractor grading designation of 3 GB or 3 ME or higher.</p>	<p><b>Evidence:</b></p> <p>The bidder shall submit with the bid a valid CIDB registration letter/status indicating a unique CIDB CRS number. The bidder's registration must be valid 3 GB or 3 ME or higher at the closing date of the bid.</p> <p>If the bidder is a Joint Venture, then the bidders shall submit a combined valid CIDB registration letter/status indicating a unique CIDB CRS number. Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>Every member of the joint venture is registered with the CIDB;</li> <li>The lead partner has a contractor grading designation in the General Building or Mechanical class of construction work or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status</li> <li>The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a General Building or Mechanical class of construction work or a value determined in accordance with Regulation 25 1 B) or 25 7 A) of the Construction Industry Development Regulations.</li> </ol>

Criterion 2	
<p><b>Requirement:</b></p> <p>The bidder must have completed at least one relevant installation and commissioning of a steel and glass panels with a HVAC system room within the last 5 years.</p>	<p><b>Evidence:</b></p> <p>The Bidder shall submit at least one client reference letter or completion certificate signed by the duly authorized client representative or Principal Agent, with contact details, confirming the following:</p> <ol style="list-style-type: none"> <li>The name of the bidder,</li> <li>Confirmation of installation and commissioning of a steel and glass panels with a HVAC system room project and</li> <li>Project completion date.</li> </ol> <p>Should the completion certificate or reference letter not indicate installation and commissioning of a steel and glass panels with a HVAC system room, then the bidder shall submit additional supporting documents, issued by the client or principal agent, confirming installation and commissioning of a steel and glass panels with a HVAC system room.</p>