

	Invitation to Tender E3628DXKZNOU	Document Identifier	240-114238630	Rev	28
		Effective Date	07 April 2026		
		Review Date	April 2031		

ESKOM HOLDINGS SOC LTD

INVITATION TO TENDER (ITT)

FOR

The establishment of an enabling agreement for the provision of SPU Meter Reading Services for the various areas in KZN Operating Unit, in Central East Cluster for Distribution Division (on an as and when required basis) for a period of thirty-six (36) months.

Tender number	E3628DXKZNOU
Issue date	30 September 2026
Closing date and time	02 November 2026 at 10h00
Tender validity period	Six (6) months from the closing date and time
Clarification meeting	An "Online MS Teams Meeting with representatives of the Employer, will take place as follows: Date: 09 October 2026 Time: 10h30am Venue: MS Teams Meeting Join on your computer, mobile app or room device Click here to join the meeting: Join: https://teams.microsoft.com/meet/310323405050865?p=u1alduUOx0yg6rTZfc Meeting ID: 310 323 405 050 865 Passcode: Wz3Bx9CS
Tenders are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time. Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before the closing time	https://etendering.eskom.co.za

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Invitation to Tender

Eskom Holdings SOC Ltd (hereinafter "Eskom") invites you to submit a tender for:

The establishment of an enabling agreement for the provision of SPU meter reading services for the various areas in KZN Operating Unit, in Central East Cluster for Distribution Division (on an as and when required basis) for a period of thirty-six (36) months.

The tender documents are supplied to you on the following basis:

1. Free of charge

Eskom has delegated the management of this Invitation to Tender to the *Eskom Representative* whose name and contact details are set out in the Tender Data. The submission of a tender by you in response to this Invitation to Tender will be deemed as your acceptance of the Eskom Standard Conditions of Tender.

All queries and clarifications relating to the Invitation to Tender documents must be addressed in writing to the *Eskom Representative*. No query or clarification may be addressed to any Eskom official other than the *Eskom Representative*.

Yours faithfully

D Geeson

Dawn Geeson
Acting Procurement Manager
CEC KZN 6149
Central East Cluster
KZN Operating Unit

Date: _____

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1.1 Annexures to the Tender

The following document listed hereunder are attached to this Invitation to Tender.

Number	Description	Annexure	Attached (Y / N / N/A)
1.1.1	*Authorisation Form	Annexure A	Y
1.1.2	*Acknowledgement form	Annexure B	Y
1.1.3	*Tenderer's particulars	Annexure C	Y
1.1.4	*Integrity Declaration Form	Annexure D	Y
1.1.8	*SBD 1 Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure H	Y
1.1.9	*SBD 6.1 Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexure I	Y
1.1.10	*SBD 4 – Bidders Disclosure	Annexure J	Y
1.1.11	Tax Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE	Uploaded as part of Enquiry Document	
1.1.14	E-tendering Help Manual acknowledgement form	Refer to attachment	
1.1.15	E-tendering Help Manual for supplier	Refer to attachment	
1.1.18	Scope of Work	In the NEC 3 TSC in the Commercial Folder	
1.1.19	NEC 3 Term Services Contract To be completed including pricing and signed.	Uploaded as part of Enquiry Document	
1.1.20	Pricing Schedule/BOQ (if not contained in Contract) PDF. The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes.	In Commercial Folder	

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1.2 Tender Data

The Tender Data makes several references to the **Eskom Standard Conditions of Tender** and in those instances, the clause numbers are referenced hereunder. The “**Tender Data**” as detailed herein shall take precedence over the **Standard Conditions of Tender** in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data												
1.1 Parties	The Employer is Eskom Holdings SOC Ltd The Eskom <i>Representative</i> is: Name: Seela Pillay Tel: +27 31 710 5282 E-mail: pillayls@eskom.co.za												
1.3 Tender documents	The Invitation to tender number is: E3628DXKZNOU All relevant documentation for this Tender Enquiry will be published on: 1. Eskom's Tender Bulletin 2. National Treasury e-Tender Portal It is the responsibility of the Tendering Company to ensure that all the requested documentation is downloaded, completed in full and submitted as follows: <table border="1"> <tr> <td>PART ONE Commercial Requirements</td><td>✓</td></tr> <tr> <td>PART TWO Technical Requirements</td><td>✓</td></tr> <tr> <td>PART THREE SDL&I Requirements</td><td>✓</td></tr> <tr> <td>PART FOUR Quality Contractual Requirements</td><td>✓</td></tr> <tr> <td>PART FIVE Safety Contractual Requirements</td><td>✓</td></tr> <tr> <td>PART SIX Environmental Contractual Requirements</td><td>✓</td></tr> </table>	PART ONE Commercial Requirements	✓	PART TWO Technical Requirements	✓	PART THREE SDL&I Requirements	✓	PART FOUR Quality Contractual Requirements	✓	PART FIVE Safety Contractual Requirements	✓	PART SIX Environmental Contractual Requirements	✓
PART ONE Commercial Requirements	✓												
PART TWO Technical Requirements	✓												
PART THREE SDL&I Requirements	✓												
PART FOUR Quality Contractual Requirements	✓												
PART FIVE Safety Contractual Requirements	✓												
PART SIX Environmental Contractual Requirements	✓												
1.4 Type of Invitation to Tender	This Invitation to Tender is: 1. An open Invitation to Tender												
1.6 Eskom's right to accept or reject any tender	The tender shall be for the whole of the contract. Tenderers are therefore required to submit prices for all activities listed in the Price Schedule, as partial bids will not be considered.												

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Clause Number from Standard Conditions of Tender	Tender Data
	Failure to price all the line activities will result in disqualification
2.1 Eligibility	Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with Eskom or State-Owned Companies. <u>Tenderers are ineligible to submit a tender if:</u> 1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services. 2. Tenderers submit more than one tender either individually or as a partner in a joint venture (JV) or consortium, except on an E-Tendering system where there is a limit size (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). 3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. 4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this tendering process is: (a) they have a controlling partner or majority shareholder in common; or (b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process; 5. Tenders signed by non-authorized persons. 6. Any tenderer that is restricted by National Treasury. 7. Any tenderer on the Tender Defaulters list. 8. Any tenderer and/or its director/s that is restricted by Eskom. Eskom will disqualify tenderers that are found not to have met the eligibility criteria.

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Clause Number from Standard Conditions of Tender	Tender Data
2.2 - 2.5 Tender Closing	The deadline for Tender submission is: Date: 02 November 2026 Time: 10H00 Late Tenders will not be accepted. Tenders are to be uploaded via Eskom Tender bulletin site on the Eskom E- tendering page
2.7-.2.11 Submitting a tender	For Electronic Tender Submissions The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. The documents need to be uploaded under the folder Commercial, Technical, SDL&I, Quality, Safety and Environmental. All documents need to be submitted in a PDF format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabytes). The price list needs to be submitted in PDF No Zip/condense files can be uploaded No hard copy will be accepted If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page
2.12 Tender Validity Period	The tender validity period is six (6) months
2.15 Site visit and/or clarification meeting	A non-compulsory clarification meeting with representatives of Eskom will take place as follows: Date: 09 October 2026 Time: 10H30 Venue: MS Teams Meeting https://teams.microsoft.com/meet/310323405050865?p=u1alduOx0yq6rTZfc

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	A non-compulsory "Online Clarification Meeting" on Microsoft Teams will take place, whereby a presentation will be made in order to assist all service providers in complying with Eskom's tender requirements. Although this will not be a Compulsory Clarification Meeting, Service Providers are encouraged via the Invitation to Tender, to attend this MS Team Meeting, as well as to ensure that all Contracting Companies clearly understand the Tender Requirements and are able to submit a responsive tender. The tender requirements will be discussed at the MS Teams Clarification Meeting and the Subject Matter Experts will present the Tender Requirements, to the Tenderers. All Clarification Questions with Answers will be published on Eskom Tender Bulletin and the National Treasury e-Tender Portal.
2.16 Seeking clarification	The tenderer will notify Eskom of any clarifications required before closing time for clarification queries, which is five (5) working days before the deadline for tender submission.
2.22 Alternative tenders	Alternative tenders are not allowed .
3.4 Tender Opening	For E-tendering. There will be no public opening of tenders. Tenders will be downloaded electronically.
3.5 Tender Prices	Prices will not be read out .
3.9 Basic Compliance	Basic compliance with this Invitation to Tender requires a tenderer to meet all the following requirements: Basic compliance for this invitation to tender are: 1. Meet the eligibility criteria for a tenderer 2. Acceptance of the terms and conditions of the NEC3 Term Services Contract (TSC) and fully priced BOQ. 3. Submit a complete tender with Commercial, Technical, SDL&I, Quality, Safety and Environmental information 4. Submission of the mandatory commercial tender returnables as at stipulated deadlines. 5. The submission must be uploaded via Eskom Tender bulletin site For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.

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3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents by or the complete information required in mandatory documents by the deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender will be deemed non-responsive. <u>Mandatory Requirements:</u> <u>Commercial Mandatory Returnable (Disqualifiable)</u> These returnables are required to be submitted with the tender at tender closing date and time. If not submitted by tender closing the tender will be disqualified. • Meet the eligibility criteria for a tenderer. • Acceptance of the terms and conditions of the NEC3 Term Services Contract (TSC) and fully priced BOQ. • The submission must be uploaded via Eskom Tender bulletin site <u>Commercial Mandatory Returnable (Non - Disqualifiable)</u> These returnable are also required to be fully completed, signed and submitted with the tender at tender closing date and time, however, if not submitted by tender closing, the Procurement Practitioners will request in writing the outstanding returnable to be submitted within 5 working days. If the requested returnable (s) are not fully completed, signed and/or received by the Procurement Practitioner within 5 working days of the request; the tender will be disqualified. • Annexure A - Authorisation Form. • Annexure B - Acknowledgement form. • Annexure C - Tenderer's particulars form. • Annexure D - Integrity Declaration form. • Annexure H - Fully complete and sign the SBD1 Invitation to bid form in the invitation to tender. • Annexure I -Fully complete and sign the SBD 6.1 preference claim form in the invitation to tender. • Annexure J - Fully complete and sign the SBD 4 Bidders Disclosure form in the invitation to tender. • Annexure K- E-Tendering Training Acknowledgement Form • Supplier Tax Evaluation Questionnaire

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	<u>Commercial Mandatory Tender Returnable for Contract Award</u> CSD Registration (MAAA Number)						
3.13 Functionality requirements	Functionality requirements are applicable The following criteria will be applicable for this transaction under functionality criteria: <table border="1"> <tr> <th>Criteria</th><th>Weight</th></tr> <tr> <td>Technical Requirements</td><td>100%</td></tr> <tr> <td>Threshold</td><td>80 %</td></tr> </table> Tenderers who do not meet the 80% threshold for functionality scoring will be disqualified. The technical requirements are attached to Part 2 of the tender documentation.	Criteria	Weight	Technical Requirements	100%	Threshold	80 %
Criteria	Weight						
Technical Requirements	100%						
Threshold	80 %						
3.15 Evaluation of Price	Prices will be evaluated as follows: - Inclusive of VAT; - Corrected for arithmetical errors; The 80/20 PPPFA scoring system will apply Rates will not be offered to the service providers in the tender process. All the suppliers will submit rates for the line items. Should the rates from the recommended supplier be deemed too high in comparison to the previous rates paid then a mandate post tender may be presented to the relevant Delegation of Authority for approval. To be noted an incomplete BOQ will be disqualified.						
3.18 Evaluation of Specific Goals	Specific goals will be scored out of 20 points in accordance with the PPPFA. If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal. Specific Goals A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section						

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	2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points. <table border="1"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th><th>Number of points (80/20 system)</th></tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>14</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non-compliant contributor</td><td>0</td></tr> </tbody> </table> NB: The following documents are required to claim preference points, Valid BBEE certificate issued by a SANAS accredited verification agency or a valid sworn affidavit or a valid BBEE Certificate issued by CIPC for EME companies or for joint ventures a valid BBEE certificate issued by a SANAS accredited verification agency in the name of the joint venture. NB: Supporting documents may be requested during evaluation (This list is not exhaustive): • Proof of ownership / shareholding (CIPC registration documentation) inclusive of shareholding breakdown • ID copies of shareholder(s) or owner(s) of the business • Proof of Disability of owner(s) of the business (where applicable) Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but' • May only score point out of 80 for price. • Scores 0 points out of 20 for specific goals	B-BBEE Status Level of Contributor	Number of points (80/20 system)	1	20	2	18	3	14	4	12	5	8	6	6	7	4	8	2	Non-compliant contributor	0
B-BBEE Status Level of Contributor	Number of points (80/20 system)																				
1	20																				
2	18																				
3	14																				
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6	6																				
7	4																				
8	2																				
Non-compliant contributor	0																				

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3.19 Ranking of tenders	Tenderers will be ranked by applying the preferential point scoring for the 80/20 system. Eskom will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest. Price points will be calculated out of 80 for price. A maximum of 20 points will be allocated to the B-BBEE level contribution. The points scored for Price must be added to the points scored for B-BBEE status to obtain each tenderer's total points scored out of 100. Selection: Up to a maximum of 1 service provider per area is required to resource this contract. This Procurement Process will result in an enabling agreement being placed with a single service provider per area to provide KZN Operating Unit with SPU Meter Reading Services on an as and when required basis. This will allow the end users of the contract to appoint the service provider swiftly. 1 service provider per area will be required to execute the scope of work. Service providers will be required to indicate which sectors they are tendering for. The selection of service provider per sector will take place in order of ranking, in the eventuality that all service providers score equally for price and preference scoring, the drawing of lots will be used to determine the top ranked service provider per sector.								
3.20 Objective Criteria (if applicable)	Objective criteria are not applicable .								
Contractual Requirements	Contractual Requirements include the following : ☐ SHEQ requirements; (Safety, Quality and Environmental) SAFETY REQUIREMENTS <table border="1"> <thead> <tr> <th>Ref.</th><th>KPIs</th></tr> </thead> <tbody> <tr> <td>1</td><td>Is the acknowledgement form for Eskom's rules and requirements (in Annexure B) signed and submitted by the tenderer?</td></tr> <tr> <td>2</td><td>• Health and Safety Plan</td></tr> <tr> <td>3</td><td>• Baseline Risk Assessment</td></tr> </tbody> </table>	Ref.	KPIs	1	Is the acknowledgement form for Eskom's rules and requirements (in Annexure B) signed and submitted by the tenderer?	2	• Health and Safety Plan	3	• Baseline Risk Assessment
Ref.	KPIs								
1	Is the acknowledgement form for Eskom's rules and requirements (in Annexure B) signed and submitted by the tenderer?								
2	• Health and Safety Plan								
3	• Baseline Risk Assessment								

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	4	Valid Letter of Good Standing
	5	SHE policy
	ENVIRONMENTAL REQUIREMENTS	
	Refer to Part 6 – Environmental Evaluation Criteria Requirements for the detailed breakdown of Tender Returnables to be submitted.	
	<u>Ref</u>	<u>KPIs</u>
	1	Pre-requisite Is the acknowledgement of Eskom's SHEQ rules and requirements form (Annexure B) signed and a copy thereof attached to this tender submissions by the tenderer?
	2	Environmental Management Plan for the Scope of work addressing the following as a minimum: - Environmental incident management. - Emergency planning for environmental incidents.
	3	All: Supplier's Environmental (or SHE/SHEQ) policy signed by Company Owner/CEO/MD: Commitment to: (1) compliance to environmental compliance obligations; and (2) environmental duty of care.
	OR Part B	
	<u>Ref</u>	<u>KPIs</u>
1	Annexure B Is the acknowledgement of Eskom's SHEQ rules and requirements form (Annexure B) signed and submitted by the tenderer?	
2	ISO 14001 Environmental Management Standard certificate.	

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	QUALITY REQUIREMENTS Refer to Part 4 – Quality Evaluation Criteria Requirements for the detailed breakdown of Tender Returnables to be submitted. <table><tr><td rowspan="4"></td><td rowspan="4">Supplier Quality Management: List of Tender Returnables Documents</td><td>Unique Identifier</td><td>240-12248862</td></tr><tr><td>Revision</td><td>7</td></tr><tr><td>Effective Date</td><td>2022/01/28</td></tr><tr><td>Specification</td><td>240-106658000</td></tr><tr><td colspan="2">Category 3 : Quality Requirements</td><td colspan="2">Deliverables to be evaluated indicator = 1</td></tr><tr><td colspan="4">SECTION A : Quality Management System Requirements ISO 9001 Objective evidence of documented QMS that is not certified but complies with ISO 9001</td></tr><tr><td colspan="2"></td><td colspan="2">Apply =1</td></tr><tr><td colspan="2">A.1 QMS Manual or a document that defines and describes the QMS and its scope</td><td colspan="2">1</td></tr><tr><td colspan="2">A.2 Quality Policy Approved by top management.</td><td colspan="2">1</td></tr><tr><td colspan="2">A.3 Quality Objectives Approved by top management.</td><td colspan="2">1</td></tr><tr><td colspan="2">A.4 Control of documented Information (I.e. document and record control) Clause 7.5 of ISO 9001:2015</td><td colspan="2">1</td></tr><tr><td colspan="2">A.5 Documented Information for Control of nonconforming outputs Clause 8.7 of ISO 9001:2015</td><td colspan="2">1</td></tr><tr><td colspan="2">A.6 Documented Information for Nonconformity and Corrective action Clause 10.2 of ISO 9001:2015</td><td colspan="2">1</td></tr><tr><td colspan="2">A.7 Documented Information for Internal audit Clause 9.2 of ISO 9001:2015</td><td colspan="2">1</td></tr><tr><td colspan="2">Section A Score Option 2</td><td colspan="2">7</td></tr><tr><td colspan="4">SECTION B : Evidence of QMS in operation (Tender Quality Requirements -Ref 240-105658000)</td></tr><tr><td colspan="2"></td><td colspan="2">Apply =1</td></tr><tr><td colspan="2">B.1 Documented Information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)</td><td colspan="2">1</td></tr><tr><td colspan="2">B.2 Documented Information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)</td><td colspan="2">1</td></tr><tr><td colspan="2">Section B Score</td><td colspan="2">2</td></tr><tr><td colspan="4">SECTION C: Contract Quality Plan Requirements (Ref 240-105658000 and 240-109253698). Draft Contract Quality Plan specific to the scope of work as described in the tender documents (Ref ISO 10005)</td></tr><tr><td colspan="2"></td><td colspan="2">Apply (Yes=1)</td></tr><tr><td colspan="2">NBI Draft Contract/Project Quality Plan has Important QA deliverables</td><td colspan="2">1</td></tr><tr><td colspan="2">Section C Score</td><td colspan="2">1</td></tr><tr><td colspan="4">SECTION D: Quality Control Plan Requirements (Ref 240-105658000 or 240-109253302) QCP /Checklist/ ITP (Quality Control Plans) as per Scope of Work (Ref ISO 10005)</td></tr><tr><td colspan="2"></td><td colspan="2">Apply = 1</td></tr><tr><td colspan="2">NBI Draft/ Example of an Inspection and Test Plan (ITP) or Quality Control Plan (QCP) on similar and/ or previous work done</td><td colspan="2">1</td></tr><tr><td colspan="2">Section D Score</td><td colspan="2">1</td></tr><tr><td colspan="4">SECTION E: User defined additional Requirements & miscellaneous (Ref 240-105658000) Customer specific requirements & other standards and required can be listed and evaluated here</td></tr><tr><td colspan="2"></td><td colspan="2">Apply (Yes=1)</td></tr><tr><td colspan="2">E.1 Form A is completed and signed.</td><td colspan="2">1</td></tr><tr><td colspan="2">Section E Score</td><td colspan="2">1</td></tr></table> The recommended service providers still in the running for this contract will be evaluated in terms of their contractual requirements. Should they not pass the initial evaluation, they will be advised of their shortcomings and have 7 working days in which to correct their shortcomings.		Supplier Quality Management: List of Tender Returnables Documents	Unique Identifier	240-12248862	Revision	7	Effective Date	2022/01/28	Specification	240-106658000	Category 3 : Quality Requirements		Deliverables to be evaluated indicator = 1		SECTION A : Quality Management System Requirements ISO 9001 Objective evidence of documented QMS that is not certified but complies with ISO 9001						Apply =1		A.1 QMS Manual or a document that defines and describes the QMS and its scope		1		A.2 Quality Policy Approved by top management.		1		A.3 Quality Objectives Approved by top management.		1		A.4 Control of documented Information (I.e. document and record control) Clause 7.5 of ISO 9001:2015		1		A.5 Documented Information for Control of nonconforming outputs Clause 8.7 of ISO 9001:2015		1		A.6 Documented Information for Nonconformity and Corrective action Clause 10.2 of ISO 9001:2015		1		A.7 Documented Information for Internal audit Clause 9.2 of ISO 9001:2015		1		Section A Score Option 2		7		SECTION B : Evidence of QMS in operation (Tender Quality Requirements -Ref 240-105658000)						Apply =1		B.1 Documented Information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)		1		B.2 Documented Information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)		1		Section B Score		2		SECTION C: Contract Quality Plan Requirements (Ref 240-105658000 and 240-109253698). Draft Contract Quality Plan specific to the scope of work as described in the tender documents (Ref ISO 10005)						Apply (Yes=1)		NBI Draft Contract/Project Quality Plan has Important QA deliverables		1		Section C Score		1		SECTION D: Quality Control Plan Requirements (Ref 240-105658000 or 240-109253302) QCP /Checklist/ ITP (Quality Control Plans) as per Scope of Work (Ref ISO 10005)						Apply = 1		NBI Draft/ Example of an Inspection and Test Plan (ITP) or Quality Control Plan (QCP) on similar and/ or previous work done		1		Section D Score		1		SECTION E: User defined additional Requirements & miscellaneous (Ref 240-105658000) Customer specific requirements & other standards and required can be listed and evaluated here						Apply (Yes=1)		E.1 Form A is completed and signed.		1		Section E Score		1	
	Supplier Quality Management: List of Tender Returnables Documents			Unique Identifier	240-12248862																																																																																																																						
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	Invitation to Tender E3628DXKZNOU	Document Identifier	240-114238630	Rev	28
		Effective Date	07 April 2026		
		Review Date	April 2031		

Clause Number from Standard Conditions of Tender	Tender Data
3.24 Sign form of Agreement/ Contractual Conditions	The conditions of the contract will be the NEC3 Term Services Contract will apply Main Options Clause Option A: Priced contract with price list Secondary Options Option X1: Price adjustment for inflation Option X2 Changes in the law Option X17: Low service damages Option X18: Limitation of liability Option X19: Task Order Option Z : Standard Z clauses W1: Dispute resolution procedure
2.28 CIDB Requirements	CIDB Requirements are not applicable .
2.29 Contract Skills Development Goals (CSDG) are not applicable	Contract Skills Development Goals (CSDG) are not applicable.
2.30 Contract Participation Goals are not applicable	Contract Participation Goals are not applicable.

Please note:

Tenderers are requested to bear in mind Eskom's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with Eskom:

For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices.

For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices.

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market-related.

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Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: www.csd.gov.za

“proof of B-BBEE status level of contributor” means-

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

1.3 TENDER RETURNABLES

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

NOTE THE FOLLOWING: -

* Returnables required at Tender closing (disqualifiable): -

These returnables are required to be completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

** Returnable required at Tender closing (non-disqualifiable): -

These returnables are required to be completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

The 5 working days period does not apply to CIDB proof of grading. Refer to the returnable table the prescribed period for CIDB proof of grading.

Returnables required at Tender Closing date and time for evaluation: -

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

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Returnable required prior to Contract Award.

Returnables that are mandatory for contract award must be submitted prior to award, completed if completion is a requirement and signed if signature is a requirement.

Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
Basic Compliance	Basic compliance with this Invitation to Tender requires a tenderer to meet all the following requirements: <u>Commercial Mandatory Returnable (Disqualifiable)</u> These returnables are required to be submitted with the tender at Tender closing date and time. If not submitted by tender closing the tender will be disqualified. • Meet the eligibility criteria for a tenderer. • Acceptance of the terms and conditions of the NEC3 Term Services Contract (TSC) and fully priced BOQ. • The submission must be uploaded via Eskom Tender bulletin site	√		
Annexure A	Authorisation Form		√	
Annexure B	Acknowledgement Form		√	
Annexure C	Tenderers Particulars		√	
Annexure D	Integrity Pact Declaration form		√	
Annexure H	SBD 1- to be completed and submitted by all tenderers.		√	
# Annexure I	SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations		√	
Annexure J	SBD 4 – Bidders Disclosure		√	

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award.
E-tendering Help Manual acknowledgement form			√	
Additional Documents required in the event of JV: -	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.		√	
	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract or this may be included as an obligation within the JV agreement.		√	
	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.			√
# Specific Goals	A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.			
Tax Clearance Certificates	A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS pin number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by Eskom and/or their CSD profile / CSD number). Foreign suppliers with no footprint in South Africa must complete the SBD1 document; however, no proof of tax compliance is required.		√	
Tax Evaluation Questionnaire	Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE		√	

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
Compliance with Employment Equity Act	To the extent that the tenderer falls within the definition of a “designated Employer” as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)			✓
NEC3	Completed and signed acceptance of NEC 3 Term Services Contract, Offer and Acceptance and the Schedule of Deviations pages.	✓		
Pricing schedule	Completed pricing schedule as per the NEC 3 Term Services Contract.	✓		
	MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE			
Mandatory Contractual Requirement	CSD Registration (CSD number/CSD Report)			✓
	ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE			
Safety	SAFETY REQUIREMENTS As per the aforementioned Safety Requirements			✓
Quality	QUALITY REQUIREMENTS As per the aforementioned Quality Requirements			✓
Environmental	ENVIRONMENTAL REQUIREMENTS As per the aforementioned Environmental Requirements			✓
Due Diligence/financial analysis	Not Applicable			

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Reference	Returnable From Suppliers	Returnable required at Tender closing (disqualifiable) *	Returnable required at Tender closing. (Non-disqualifiable) **	Returnable required prior to Contract Award.
	DOCUMENTS REQUIRED UNDER TECHNICAL CRITERIA			
Functionality/Technical [required for evaluation /scoring]	As stated in the technical folder	√		

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ANNEXURE A

AUTHORISATION FORM

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR	F TRUST

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation, joint venture, or trust the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, power of attorney in the case of a joint venture, or resolution of the board of trustees of a trust).

Note further that, in addition to completing the relevant certificate for category of organisation, the authorised representative of the *tenderer* is also required to complete and sign the table at the end of this Authorisation Form.

A. Certificate for company

I, _____, in my capacity as _____ of the board of directors of _____, hereby confirm that by resolution of the board taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. A certified copy of the resolution of the board is annexed to this Form.

Signed:	Date:
Name:	Position:

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B. Certificate for close corporation

I, _____, in my capacity as member of _____, hereby confirm that by majority vote of the members taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. A certified copy of the members' resolution is annexed to this Form.

Signed:	Date:
Name:	Position:

C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as _____ hereby authorise Mr/Ms _____, acting in his/her capacity of _____, to submit this tender on behalf of the partnership, and to sign all documents in connection with the tender and any contract that may result from it on behalf of the partnership.

Name	Address	Signature	Date

NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

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D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of _____, being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

We attach to this Form a certified copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates which member will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

Name of JV member	Address	Authorised signature, name and capacity
Lead member		
Member		
Member		
Member		

NOTE: This certificate is required to be completed and signed by all members of the joint venture. Attach additional pages if more space is required.

E. Certificate for sole proprietor

I, _____, hereby confirm that I am the sole proprietor of the business trading as _____

Signed:	Date:
Name:	Position:(Sole Proprietor)

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F. Certificate for trust

I, _____, in my capacity as _____ of the board of trustees of _____, hereby confirm that by resolution of the board of trustees taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the trust and to sign all documents in connection with this tender and any contract that may result from it on behalf of the trust. A certified copy of the resolution of the board of trustees is annexed to this Form.

Signed:	Date:
Name:	Position:

NOTE: The table below must also be fully completed by all *tenderers* in addition to the certificate that was selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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ANNEXURE B

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender from Eskom Holdings SOC Ltd and the following addenda issued by Eskom:

We confirm that the documentation received by us is: **(Indicate by ticking the box)**

Correct as stated in the Invitation to Tender Content List, and that each document is complete.

☐

Or: Incorrect or incomplete for the following reasons: ☐

Cataloguing Acknowledgement:

Please select the relevant statement by ticking the appropriate box below:

1. We agree to provide the cataloguing information as described in the Invitation to Tender ☐
2. We have already supplied Eskom with the cataloguing information pertaining to this Invitation to Tender in a previous contract/order [**insert previous contract/order number**] ☐ _____
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐

4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [**delete whichever is not applicable**] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender No: _____

Name of Tenderer: _____

Country of registration: _____

Full names of contact person: _____

Contact details:

Tel (landline):
Cell phone:
e-mail address:

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE C

TENDERER'S PARTICULARS

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member) or trust number.	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with Eskom, please provide your Vendor registration number with Eskom. _____
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury _____
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on www.treasury.gov.za
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status _____
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	

- 7.
8. **If sub-contracting is prescribed in the Invitation to Tender , tenderers must complete 7.1 to 7.9.**

7.1 Confirm if you intend sub-contracting

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YES		NO	
-----	--	----	--

7.2 What percentage will you be sub-contracting? _____%

7.3 To whom do you intend sub-contracting? _____

7.4 Is the said sub-contractor registered on CSD?

YES		NO	
-----	--	----	--

7.5 If yes to 8.4, please provide CSD number. _____

7.6 Please confirm B-BBEE level of said sub-contractor _____

7.7 Which designated group does the sub-contractor belong to: -

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; or
- i) More than one of the categories referred to in paragraphs (a) to (h).

7.8 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	
-----	--	----	--

7.9 Have you attached proof of sub-contractor's belonging to designated group?

YES		NO	
-----	--	----	--

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE D

INTEGRITY DECLARATION FORM

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an Eskom employee/director as per the definition of “related” set out hereunder, may submit a tender to Eskom. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where: -

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of Eskom.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with Eskom employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an Eskom employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender of another tenderer, or influence over the decisions of Eskom regarding the bidding process;

Related:

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

- (a) an individual is related to another individual if they-
 - (i) are married, or live together in a relationship similar to a marriage; or
 - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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- (b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and
- (c) a juristic person is related to another juristic person if-
 - (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
 - (ii) either is a subsidiary of the other; or
 - (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

Control:

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
 - (a) in the case of a juristic person that is a company-
 - (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act¹; or
 - (ii) that first person together with any related or inter-related person, is-
 - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
 - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
 - (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;
 - (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or

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- (d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

“To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of Eskom employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. _____[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering process share a controlling partner or have any relationship with each other, directly or through common third parties? _____[Yes/No]

If Yes, attach proof. to this declaration

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2 DECLARATION OF FAIR TENDERING PRACTICES

A **tender** will be disqualified if the tenderer/s, or any of its directors have:

1. abused Eskom's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/ directors/ members/ partners/ owners/ trustees/ beneficiaries listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners/trustees/beneficiaries convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/ directors/ members/ partners/ owners/ trustees/ beneficiaries prohibited from doing business with any International Financial/Lending Institution or Development/ Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners/turstees/beneficiaries failing to meet their contractual obligation with the State or any State Owned Entity(SOC)?		
1.5.1	If "Yes", provide details		
1.6	Is the tenderer/s or any of its directors restricted by Eskom?		

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3. DECLARATION OF SHAREHOLDING / BENEFICIARY INFORMATION

I, the undersigned _____ [Full names and Position] _____
hereby declare that I am the duly authorised representative of _____ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders / Beneficiaries
in _____ [Name of Tenderer]:

Note that the information in the tables hereunder must be completed for each tenderer (including incorporated JVs). If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

Individuals:

Full Name	Identity Number	Shareholding Percentage / Beneficiary Share

Other Entities*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage / Beneficiary Share	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

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I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender may be rejected, and that Eskom will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

Joint Ventures

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender may be rejected, and that Eskom will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by Eskom. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE H

SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON			CONTACT PERSON		
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS			E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES ☐ NO

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DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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ANNEXURE I

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system
- b) The **80/20 preference point system** will be applicable in this tender. The **lowest/ highest** acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

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- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole proprietor
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Trust
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

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(e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	

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DMG

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ANNEXURE J

SBD 4

TENDERER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, Eskom requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, including Restriction by Eskom, that person will automatically be disqualified from the tender process.

2. TENDERER'S DECLARATION

- 2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

[YES/NO]

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

[YES/NO]

If so, furnish particulars:

.....
.....

2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

[YES/NO]

If so, furnish particulars:

.....
.....

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect: -

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.

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- 3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

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SCOPE OF WORK

SPU ROUTE METER READING SCOPE AND DESCRIPTION OF WORK

1. The Contractor is required to obtain meter readings of all Small Power Users (SPU) Meters for the KwaZulu Natal Operating Unit, as specified on the predetermined route schedule that will be provided to them by Eskom. Each reading is to be accompanied by a photograph of the reading. The reading will not be paid for unless it is accompanied by a photograph. The reading with the photograph will be paid for as one unit. If a photograph of the actual read cannot be supplied then a photograph indicating why it could not be taken is to accompany it (e.g. Meter box could not be opened, a customer took the reading, etc.) The rate for the payment of no accesses will be lower than that of where an actual read is obtained.
2. All Small Power User (SPU) meters will be read on a quarterly basis on predetermined routes generated by Eskom's automated Billing System as amended from time to time. This schedule and or number of customers can be changed by Eskom as new customers are added or removed from the system. The meters can be identified by means of a physical address, installation number as well as a meter identification number or badge number visible on or in the meter kiosk and on the meters.
3. Once appointed the Contractor will have to develop knowledge of the geographical area, the Eskom network, the different reading routes as well as the dates on which these routes should be read. The Contractor will be expected to read and understand Eskom's single line diagrams, route maps, and GPS co-ordinates to find installations where necessary.
4. Note: Eskom pays per customer installation readings i.e. an installation could have one or three meters but payment is only made for the single installation.
5. All SPU meter readings will be captured on Hand Held Data Capture devices (HHU) which will be provided by Eskom.
6. All documentation / equipment / downloads etc. to perform the required meter reading must be collected from the relevant Eskom office.
7. On completion of each route, readings are to be uploaded onto the Route Master System at the relevant Eskom office on the end read date or as stipulated.
8. All installations on the route including terminated points of delivery within a route must be read and if any movement or tampering is noted this must be reported immediately to the relevant accountable Eskom Official.
9. The routes are classified as either Rural or Urban depending on the geographical area with different rates as agreed in this contract being charged for each of the categories. Urban Routes and Rural Routes will be as defined in the enquiry document and in this agreement.

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10. If the Contractor fails to complete a route or to submit readings that are accepted and used by the automated billing system, unless as a direct result of an Eskom act or omission, no payment will be made for the unusable readings.
11. Where access is not gained due to, vicious dogs, bad roads, locked premises etc., payment will be considered if the hand-held unit remarks section is updated with the appropriate comment. A digital photograph is also to be taken and provided to Eskom electronically. Such photographs are to comply with the requirements as specified under the heading "Special Conditions of Contract", Eskom will audit the remarks and photographs for validity. Where Eskom finds that readings could have been taken, the Contractor will not be paid for such readings.
12. If it is found at a later stage that a reading could have been obtained or the meter was in fact accessible or where discrepancies have been identified by Eskom staff, Eskom may deduct an amount from the next invoice payable for the incorrect no accesses paid for previously. The amount deducted will be the number of incorrect no accesses submitted multiplied by the no access rate applicable to the contract at the time of the deduction.
13. The Contractor is to read and validate each meter badge number as required by the route master system whilst on site reading the meters. This may require opening meter boxes in many cases and the Contractor is to ensure that all staff are adequately trained and authorized by Eskom to do so.
14. Timeline schedule:
 - The relevant Eskom official is responsible for the co-ordination of the reading dates with the Contractor.
 - These dates are determined by the Eskom Billing system billing window.
 - The Contractor has 4 days to read the Meter route.
 - All readings must be captured directly into the hand-held unit whilst in the field at the respective meter/s.
15. Whatever information is provided to or by Eskom belongs to Eskom and should the Contractor leave Eskom for any reason, information must be returned to Eskom and not to any other third party.
16. The contractor must update / correct the data on the HHU on site in cases where data in the HHU is different from that in the meter box. Any tampering on meters must be recorded on the HHU
17. Eskom reserves the right to change the meter reading cycles from time to time as needed to optimize the reading routes.

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18. Eskom will provide magnetic stickers, for vehicle identification, that clearly indicates that the Contractor is an Eskom Contractor.

CONTRACTOR'S RESPONSIBILITIES

- Any incident that may occur between the Contractor and any Eskom customer must be reported immediately to the relevant Eskom delivery controller, or Eskom dispatching official.
- The Contractor is not allowed to sub-contract the work out to a third party/parties.
- The Contractor will report all factors prohibiting the Contractor from carrying out any work in terms of this agreement i.e. bad roads, vicious dogs, access denied, gate locked etc. to Eskom at the time of submitting the route. Where the system provides for such feedback to be captured into the route master hand held units this must be done. Failing to report these factors will result in Eskom not paying for the specific activity and may result in Eskom imposing penalties as set out in this agreement. (see section 6 Penalties and Incentives).
- Other than equipment specifically supplied to the Contractor by Eskom, under no circumstances may the Contractor use Eskom's or the customer's resources (staff, equipment or vehicles etc) to carry out their duties.
- The Contractor will ensure that the Contractor's employees are equipped with suitable vehicles that will allow them to get access to all meters at all times. The only exception to this would be when access conditions are such that a four-by-four vehicle cannot get to within reasonable walking distance of the meter. Under such conditions the Contractor is to provide the required report back and digital photographs as detailed above. The vehicles to be used will be 4X4 vehicles.
- The vehicles will be in road worthy condition at all times and will be in good general condition with no visible damage to the body. The vehicles must at all times reflect and support the image of Eskom. Eskom reserves the right to request that a vehicle be repaired or replaced where the vehicle does not meet the required roadworthy condition or fails to reflect and support Eskom's image. Eskom also reserves the right to request a road worthy certificate from an AA accredited testing authority should Eskom deem the road worthiness of any vehicle to be questionable. Any defects identified in such a test are to be rectified before the vehicle is again deployed in the field. Notwithstanding this, the Contractor remains fully accountable to ensure that all vehicles are completely road worthy at all times.
- All glass in the cab of the vehicles is to be clear and free from any form of tinting.
- A maximum of two people is to occupy any vehicle whilst executing duties in terms of this agreement. The contractor is obligated to ensure that the vehicles required to execute its responsibilities in terms of this agreement are available at all times. In the event of a vehicle becoming unavailable for any reason what so ever the Contractor is to ensure that a replacement vehicle is made available within twenty-four hours of such a vehicle becoming unavailable for use.

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- Other than equipment that is specified to be provided by Eskom in this contract, the Contractor will ensure that all staff are properly equipped with any other tools and equipment required to execute the work in accordance with this contract. e.g. digital camera, cell phone (including appropriate air time) Garmin GPS equipment, dog taser/repeller etc.
- While carrying out the duties as agreed to in this agreement the Contractor will report to Eskom any faulty equipment identified on the Eskom network which is damaged, broken and or a safety risk, i.e. low hanging conductor, damaged meter kiosks, etc. This needs to be submitted monthly in a consolidated spreadsheet. Should the fault be a safety hazard (e.g. low hanging conductor) it should be reported immediately.
- On completion of any duties performed as agreed to in this agreement the Contractor will leave all Eskom equipment at the installation in an electrical safe condition and the meter box must be locked with an Eskom lock. Where necessary such locks will be supplied by Eskom.
- The Contractor's employees will attend the relevant Eskom training to be accredited to do meter reading, and to use the Route Master hand held units properly., All staff must be fully accredited and authorized to do the work before being allowed to do field work. All costs for the training course, the transport to and from the training as well as any accommodation costs will be for the Contractor's account.
- The Contractor shall ensure that all equipment supplied by Eskom is protected and properly treated and used to prevent damage. Where equipment is damaged or lost due to the Contractor's lack of due diligence the Contractor will be responsible for the cost of repair or replacement of such equipment.
- All access to rural properties will be done as described in the Eskom procedure - "Access to Farms". A copy of this procedure will be provided by Eskom on request and must be adhered to at all times.
- The Contractor shall at all times treat the Eskom customers and other landowners with due respect and courtesy and shall adhere to all landowners' requirements in respect of access and closing of gates etc.
- Contractors' staff will at all times be smartly dressed in appropriate PPE clothing suggested by Eskom. The shirts/reflective vests that they wear will be branded with the Contractor's name so as for them to be identifiable.
- Where Eskom deems that any member of the Contractor's staff is not conforming to an acceptable dress standard as described above or where a member of the Contractors' staff is contravening any other condition contained in this agreement, Eskom reserves the right to withdraw the authorization of any such staff member to execute the work. Such staff members will not be permitted to carry out work in terms of this agreement until such time as the issue has been addressed to the satisfaction of Eskom and until such time as that person has again been authorized to carry out the work. Any such withdrawal of authorization does not absolve the Contractor of any obligation to perform and to provide the services that form part of this agreement.

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- The Contractor shall report anything that the Contractor experiences or encounters that could affect the Contractor's ability to execute the duties of this contract effectively and efficiently or that could have any impact on Eskom's customers or Eskom's image or which could lead to any form of liability claim against Eskom.
- Should the Contractor not be complying with their responsibilities, nor with conditions of the contract, a notification of default letter or a letter of termination may be issued to the Contractor.

Prior to a contract being awarded to any Contractor to perform the above tasks for Eskom, a physical site inspection will be conducted at the Contractor's premises to inspect:

- A roadworthy vehicle (Certificate of Roadworthiness to be provided on day of visit)
- Garmin GPS Unit
- Digital camera
- Dog repeller
- Admin office with computer, and telephones
- Admin Support Officer
- All certificates of competence for the various staff who will be performing work such LV regulations, meter reading, first aid etc.
- OHS Act Training Certificate

Any other business-related training certificates such as Financial Management Training, HR Training, etc

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TIME LINES

SPU route meter readings

- The Eskom Billing Support Clerk is responsible for the co-ordination of the reading dates with the Contractor.
- The reading dates are determined by the Eskom billing system window. On average the Contractor has 4 days to read the meter round as provided by Eskom.

Ad hoc SPU Route readings

- If for any reason Eskom requires a route to be read on an ad hoc basis then the Contractor can be requested to do an ad hoc reading of the specified route at the agreed prices as defined in this contract
- The Eskom Billing Official is responsible for the co-ordination of such reading dates with the Contractor.
- The reading dates are also determined by the Eskom billing system window. The Contractor has 4 days to read the meter route as provided by Eskom.

PENALTIES

- If the Contractor provides readings late and the readings cannot be used for Eskom automatic billing, then no payment will be made for the entire route.
- In the event of a false reading supplied by the Contractor, Eskom will recover any losses sustained from the Contractor, even if Eskom discovers this false reading at a later stage.
- The Contractor will not be paid for late, incomplete, inaccurate or poor-quality work.
- Where the Contractor is unable to execute work required in terms of this contract for any reason what so ever, Eskom will be entitled to dispatch such work to any other Eskom resources. Eskom will also be entitled to invoice the Contractor, Eskom's actual cost for any work so done, less the rate for the specific activity as defined in this contract. The Contractor further agrees that Eskom can offset any such amounts against the Contractors invoice
- If readings are incomplete and the Eskom Billing Official does not receive valid feedback on the missing readings from the Contractor, substantiated with digital photographs as specified in the paragraph Special Conditions of Contract when submitting the readings as detailed in the description of the work, then a penalty will be deducted from the payment of invoiced price for the entire route. The penalty will be the actual percentage of the route that was not read excluding the missing readings that were justified with valid feedback in terms of the conditions contained in the contract.
- Notwithstanding the above or anything to the contrary in this contract, if at any stage during the contract period, it becomes evident that the Contractor is not performing in terms of the requirement of this contract, then Eskom can give due notice in terms of the provisions contained

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in the contract and terminate the contract accordingly. Similarly, if it is found that the Contractor is submitting fraudulent reads or information, then a Notification of default letter may be issued and/or the contract may be terminated.

OTHER REQUIREMENTS

- The Contractor tendering for the contract needs to submit a detailed business plan so that Eskom is able to determine whether the Contractor is capable of delivering a quality, timeous and sustainable service. Focus should be on timelines.
- The Contractor shall also include a staff structure and an indication of how the staff is deployed within the area.
- (NB Accountability still rests with the Contractor to ensure that all appointed staff are capable and that they become authorized as required by Eskom). Failure of the staff appointed by the Contractor to pass the necessary accreditation tests will not absolve the Contractor of its obligations in term of this agreement.
- The Contractor will give a daily progress report to the Eskom dispatching official. No task will be considered as completed until Eskom has received all the required feedback in the prescribed format. The scheduled timelines will apply.
- The Contractor is expected to provide feedback to Eskom within 3 working days on queries raised. Work reconciliation and invoicing process will be as prescribed by Eskom.
- Under no circumstances may the Contractor give the customer access to the meter box.

Constraints on how the Contractor Provides the Service

SPECIAL CONDITIONS OF CONTRACT

When a Contractor is reading meters as part of regular meter readings, the Contractor is to record the routes followed to get to the meter positions as well as the meter position using Garmin Mapping GPS data standard. This data is to be provided to Eskom after completion of the first readings per route and updated thereafter every six months. The data must also be supplied on request if required during any of the periods defined above. (The file needs to be supplied to Eskom as a Garmin GDB file format or a Garmin Exchange GPX format. The files must include waypoints and tracks). The Garmin GPS equipment is to be provided by the Contractor. Where a Contractor is dispatched to a customer's installation for any other activities the Contractor is to be equipped with the same Garmin GPS equipment to be able to use GPS data provided by Eskom to locate such customer installations. Where a Contractor is dispatched to a site that Eskom does not have the above data for, the Contractor is to capture the track and meter position and provide such data to Eskom in the format specified above.

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The Contractor is to ensure that all staff are equipped with suitable digital cameras capable of taking digital photographs that comply with the following. The digital photographs submitted are to be time and date stamped when the photograph is taken and the image is to be less than 1 meg in data size. The meter reading as well as the badge/meter number must be clearly visible in the photograph submitted. The digital photographs submitted to substantiate why a read could not be taken and for extras are to be Geo referenced with the GPS co-ordinates of where the photograph was taken, named and cross referenced to the respective installation as detailed in this agreement. The naming convention of all digital photographs is to be as follows:- installation number

For example, where a photograph is required for installation mvr299 the photograph number would be: - mvr299/1/2/3

Where the /1/2/3 would be for cases where more than one photograph is taken for a particular installation in a route.

The photographs are to be submitted together with the readings for that particular route electronically in a folder named with the Route name, month, year and route number. For example, the folder for above route would be labelled:-

Merrivale Rural 0810100023.

The folder can be submitted via email or on a CD or on a memory stick. However, the method of submission must be agreed with the relevant Eskom Official

Eskom reserves the right to make any changes to work allocation should the need arise.

“Contractors staff/employee” means any human resource employed by the Contractor to execute any work in terms of this contract whether such resource is employed as an employee of the Contractor or whether the resource is a person or persons employed by the Contractor by means of any contract arrangement.

Meetings

- The Contractor will give a daily progress report to the Eskom dispatching official. No task will be considered as completed until Eskom has received all the required feedback in the prescribed format. The scheduled timelines will apply.
- The Contractor is expected to provide feedback to Eskom within 3 working days on queries raised. Work reconciliation and invoicing process will be as prescribed by Eskom.
- Under no circumstances may the Contractor give the customer access to the meter box or a key unless instructed by Eskom in writing.
- The Contract Owner will be required to attend Performance Meetings as well as other ad hoc meetings should Eskom so require.

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THE FOLLOWING AREAS AND ROUTES ARE APPLICABLE :

AREA 1 – MARGATE AND PIETERMARITZBURG

AREA 1			
Cycle	Route	Description	Area
ER04	100082	KOKSTAD RURAL	KOKSTAD
ER05	100089	MARBURG URBAN	MARBURG
ER05	109398	MARBURG URBAN	MARBURG
ER05	109399	MARBURG URBAN	MARBURG
ER05	100090	MARBURG RURAL	MARBURG
ER05	101285	GAMALAKHE URBAN	MARBURG
ER05	100057	MTWALUME RURAL	PARK RYNIE
ER05	100065	MTWALUME URBAN	HIBBERDENE
ER08	100117	MARBURG EXT 11 URB	MARBURG
ER08	100119	MARBURG EXT 13 URB	MARBURG
ER08	100120	MARBURG EXT 14 URB	MARBURG
ER09	100260	RPMB Rosetta Rural	NOTTINGHAM ROAD
ER09	100265	RPMB Rosetta Urban	NOTTINGHAM ROAD
ER09	104061	RPMB SPU IMBALI AREA 3	EDENDALE IMBALI
ER09	104062	RPMB SPU IMBALI AREA 4	EDENDALE IMBALI
ER13	100085	IZINGOLWENI URBAN	MARBURG
ER13	100086	PADDOCK URBAN	MARBURG
ER13	100118	MERLEWOOD	MARBURG
ER13	100093	PLAINS RURAL	MARBURG
ER13	104935	PLAINS RURAL	MARBURG
ER13	109865	PLAINS RURAL	MARBURG
ER13	100241	RPMB BalgowanR BoschHoek SPU16	NOTTINGHAM ROAD
ER13	104068	RPMB SPU IMBALI AREA 1	EDENDALE IMBALI
ER16	104051	RPMB SPU IMBALI AREA UNIT 13	EDENDALE IMBALI
ER16	104053	RPMB SPU IMBALI AREA UNIT 13	EDENDALE IMBALI
ER18	100105	WINDSOR ON SEA	MARBURG
ER18	100099	SHELLY BEACH	MARBURG
ER18	105038	SHELLY BEACH	MARBURG
ER18	104042	RPMB SPU AREA ASHDOWN	EDENDALE IMBALI
ER18	104055	RPMB SPU IMBALI UNIT Q	EDENDALE IMBALI
ER18	104058	RPMB SPU IMBALI UNIT T	EDENDALE IMBALI
ER19	104046	RPMB SPU AREA EDENDALE	EDENDALE

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ER19	110068	RPMB SPU AREA EDENDALE	EDENDALE
ER19	100034	CEDARVILLE URBAN	KOKSTAD
ER19	100035	CEDARVILLE RURAL	KOKSTAD
ER04	100084	HARDING RURAL	HARDING
ER04	100083	WEZA RURAL	HARDING
ER04	100108	MARINA BEACH URBAN	MARINA BEACH
ER04	100102	TRAFALGAR URBAN	MARINA BEACH
ER04	100103	TRAFALGAR RURAL	MARINA BEACH
ER04	100094	PALM BEACH URBAN	MARINA BEACH
ER05	100121	MTWALUME SOUTH R	HIBBERDENE
ER06	100092	MUNSTER URBAN	MARINA BEACH
ER06	109404	MUNSTER URBAN	MARINA BEACH
ER06	109405	MUNSTER URBAN	MARINA BEACH
ER06	109406	PORT EDWARD URBAN	MARINA BEACH
ER06	109407	PORT EDWARD URBAN	MARINA BEACH
ER06	109408	PORT EDWARD URBAN	MARINA BEACH
ER06	100096	PORT EDWARD RURAL	MARINA BEACH
ER09	100264	Nottingham Road Rural	Nott Road
ER09	110018	Nottingham Road Urban	Nott Road
ER09	104059	Imbali Area 1	Imbali
ER13	104072	Imbali Area 5	Imbali
ER16	104073	Imbali Unit 3/ Unit CC	Imbali
ER16	104074	Imbali Unit 3/ Unit CC	Imbali
ER18	104066	Imbali Unit BB	Imbali
ER03	100113	UVONGO URBAN	MARBURG
ER03	105022	UVONGO URBAN	MARBURG
ER03	105023	UVONGO URBAN	MARBURG
ER03	105024	UVONGO URBAN	MARBURG
ER03	105025	UVONGO URBAN	MARBURG
ER03	105026	UVONGO URBAN	MARBURG
ER03	105027	UVONGO URBAN	MARBURG
ER06	100114	UVONGO RURAL	MARBURG
ER08	100106	MARGATE URBAN	MARINA BEACH
ER08	105032	MARGATE URBAN	MARINA BEACH
ER08	105033	MARGATE URBAN	MARINA BEACH
ER08	105034	MARGATE URBAN	MARINA BEACH
ER08	105035	MARGATE URBAN	MARINA BEACH
ER08	105036	MARGATE URBAN	MARINA BEACH

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ER08	105041	MARGATE URBAN	MARINA BEACH
ER08	100107	MARGATE RURAL	MARINA BEACH
ER09	100250	RPMB Impendle 6810 SPU10	NOTTINGHAM ROAD
ER09	100251	RPMB Lidgetton Caversham SPU10	NOTTINGHAM ROAD
ER09	100256	RPMB Mooi River R 6818 SPU10	NOTTINGHAM ROAD
ER09	104063	RPMB SPU IMBALI AREA 6	IMBALI
ER09	104064	RPMB SPU IMBALI AREA 7	IMBALI
ER13	104069	RPMB SPU IMBALI AREA 2	IMBALI
ER13	104070	RPMB SPU IMBALI AREA 3	IMBALI
ER14	100244	RPMB Dargle R 6805 SPU16	NOTTINGHAM ROAD
ER16	104050	RPMB SPU IMBALI AREA UNIT 13	IMBALI
ER16	104054	RPMB SPU IMBALI AREA UNIT 13	IMBALI
ER18	100036	FRANKLIN RURAL	KOKSTAD
ER18	106818	RAMSGATE URBAN	MARINA BEACH
ER18	106819	RAMSGATE URBAN	MARINA BEACH
ER18	106820	RAMSGATE URBAN	MARINA BEACH
ER18	106821	RAMSGATE URBAN	MARINA BEACH
ER18	106822	RAMSGATE URBAN	MARINA BEACH
ER18	106823	RAMSGATE URBAN	MARINA BEACH
ER18	106824	RAMSGATE URBAN	MARINA BEACH
ER18	100110	RAMSGATE RURAL	MARINA BEACH

AREA 2 – MARGATE AND PIETERMARITZBURG

Area 2			
Cycle	Route	Description	Area
ER04	100067	BAZELY BEACH	PARK RYNIE
ER04	100069	ELYSIUM	PARK RYNIE
ER04	100068	IFAFA BEACH	PARK RYNIE
ER09	100063	UMZINTO	PARK RYNIE
ER14	100070	RENISHAW RURAL	PARK RYNIE
ER14	100055	RENISHAW URBAN	PARK RYNIE
ER15	100059	FREELAND PARK	PARK RYNIE
ER15	100064	UMZINTO RURAL	PARK RYNIE
ER15	100066	UMZINTO HEIGHTS	PARK RYNIE

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ER18	100056	SEZELA URBAN	PARK RYNIE
ER18	100060	SCOTTBURGH SOUTH	PARK RYNIE
ER08	100222	RPMB SevenOaks R 6501 SPU08	GREYTOWN
ER14	100221	RPMB Muden Keates Tugela SPU18	GREYTOWN
ER18	100219	RPMB KRANSKOP R 6403 SPU18	GREYTOWN
ER08	100243	RPMB Cedara R 6804 SPU08	HOWICK
ER08	105003	RPMB Merrivale U 6816 SPU08	HOWICK
ER13	100248	RPMB Howick R 6808 SPU15	HOWICK
ER14	100266	RPMB Karkloof R 6829 SPU18	HOWICK
ER04	100172	RPMB Ixopo R 6204 SPU04	IXOPO
ER08	100176	RPMB Creighton R U SPU08	IXOPO
ER08	100154	RPMB Umzimkulu U 6001 SPU08	IXOPO
ER04	100190	RPMB Cliffdale R 6307 SPU04	CATO RIDGE
ER05	100191	RPMB CatoRidge R 6308 SPU05	CATO RIDGE
ER11	100192	RPMB Drummond R U SPU13	CATO RIDGE
ER11	100197	RPMB Hammarsdale R 6314 SPU13	CATO RIDGE
ER13	100198	RPMB Hawkestone R 6315 SPU16	CATO RIDGE
ER13	100199	RPMB Inchanga R U SPU16	CATO RIDGE
ER14	100202	RPMB Monteseel 6319 SPU17	CATO RIDGE
ER10	100075	UMKOMAAS URBAN	PARK RYNIE
ER09	100076	UMKOMAAS URBAN	PARK RYNIE
ER13	100049	BRAEMAR RURAL	PARK RYNIE
ER13	100050	CEDAR RURAL	PARK RYNIE
ER13	100058	ESPERANZA RURAL	PARK RYNIE
ER18	100074	UMKOMAAS RURAL	PARK RYNIE
ER18	109557	WILLOWGLEN URBAN	PARK RYNIE
ER14	100218	RPMB Kranskop U 6402 SPU18	Greytown
ER14	100220	RPMB Muden R 6404 SPU18	Greytown
ER16	104944	RPMB Greytown R 6401 SPU20	Greytown
ER08	100240	Elandskop Rural	Howick
ER09	100249	Howick West	Howick
ER08	100168	Donnybrook R & Urban	Ixopo
ER08	100184	Ashburton Rural	Cato Ridge
ER08	100212	Ashburton Urban	Cato Ridge
ER08	100189	LynField Park	Cato Ridge
ER12	100185	Assagay Kraal	Cato Ridge
ER17	100187	RPMB Camperdown 6304 SPU21	Cato Ridge
ER17	100188	RPMB CatoRidge U 6305 SPU21	Cato Ridge

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ER04	100061	SCOTTBURGH URBAN	PARK RYNIE
ER07	100062	PENNINGTON RURAL	PARK RYNIE
ER07	100051	KELSO JUNCTION	PARK RYNIE
ER08	100053	PARK RYNIE	PARK RYNIE
ER11	100054	PENNINGTON URBAN	PARK RYNIE
ER14	100073	SAICCOR	PARK RYNIE
ER14	100072	ILFRACOMBE	PARK RYNIE
ER14	100052	KELSO BEACH	PARK RYNIE
ER14	100071	CLANSTHAL URBAN	PARK RYNIE
ER14	100081	CLANSTHAL RURAL	PARK RYNIE
ER18	100077	NAIDOOVILLE	PARK RYNIE
ER17	100079	CRAIGIEBURN EAST	PARK RYNIE
ER18	100080	ROSENEATH	PARK RYNIE
ER19	100078	CRAIGIEBURN URBAN	PARK RYNIE
ER14	104942	RPMB Mapumulo Kranskop SPU18	GREYTOWN
ER16	104946	RPMB Greytown R 6401 SPU20	GREYTOWN
ER18	110035	RPMB KRANSKOP RURAL 6403	GREYTOWN
ER08	100255	RPMB Merrivale R 6817 SPU08	HOWICK
ER08	100261	RPMB Tweedie R Hiltara SPU08	HOWICK
ER04	104995	RPMB Umzimkulu R 6002 SPU04	IXOPO
ER08	104956	RPMB Ixopo U 6203 SPU08	IXOPO
ER13	100183	RPMB Highflats R U SPU15	IXOPO
ER06	100194	RPMB Elangeni Feralloys SPU06	CATO RIDGE
ER06	110066	RPMB UMLAAS ROAD 6323 SPU06	CATO RIDGE
ER09	100204	RPMB Shongweni R 6321 SPU10	CATO RIDGE

AREA 3 – MARGATE , EMPANGENI AND NEWCASTLE

AREA 3			
Cycle	Route	Description	Area
ER05	109400	UMTENTWENI URBAN	HIBBERDENE
ER05	109401	UMTENTWENI URBAN	HIBBERDENE
ER05	100112	UMTENTWENI URBAN	HIBBERDENE
ER05	109402	UMTENTWENI URBAN	HIBBERDENE
ER05	100116	UMTENTWENI URBAN	HIBBERDENE

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ER05	100115	UMTENTWENI RURAL	HIBBERDENE
ER06	100124	Mandini rural	Mandini
ER06	100140	sundumbili rural	Eshowe
ER09	100131	Tugela Mouth Urban	Mandini
ER13	100146	Emona Rural	Stanger
ER14	100134	Tugela Village South Rural	Stanger
ER16	100127	Mtunzini Rural	empangeni
ER17	100132	Zinkwazi beach Urban	Stanger
ER18	100123	Gingindlovu Urban	ESHOWE
ER18	100136	Gingindlovu Rural	ESHOWE
ER09	100296	PIETERS RURAL	Ladysmith
ER09	100297	COLENZO RURAL	colenso
ER13	100262	FRERE RURAL	Colenso
ER13	100291	EZAKHENI URBAN	Ladysmith
ER13	100245	ENNERSDALE RURAL	Escourts
ER13	104938	ENNERSDALE RURAL	Escourts
ER14	100087	HIBBERDENE URBAN	HIBBERDENE
ER14	105151	HIBBERDENE URBAN	HIBBERDENE
ER14	100088	HIBBERDENE RURAL	HIBBERDENE
ER14	100091	MELVILLE URBAN	HIBBERDENE
ER14	100104	UMZUMBE URBAN	HIBBERDENE
ER19	100100	BENDIGO URBAN	HIBBERDENE
ER19	105158	BENDIGO URBAN	HIBBERDENE
ER19	105159	BENDIGO URBAN	HIBBERDENE
ER19	105160	BENDIGO URBAN	HIBBERDENE
ER19	109423	BENDIGO URBAN	HIBBERDENE
ER19	100101	BENDIGO RURAL	HIBBERDENE
ER06	100129	NTUMENI RURAL	ESHOWE
ER13	100126	MTUNZINI URBAN	MANDINI
ER13	101288	SITILLO RURAL	ESHOWE
ER15	100150	DOORNKOP	STANGER
ER16	105161	DRIEFONTEINI	STANGER
ER18	100152	ZINKWAZI RURAL	STANGER
ER18	100153	DARNALL URBAN	STANGER
ER18	109494	MELMOTH RURAL	STANGER
ER18	109495	MELMOTH BABANANGO	MELMOTH
ER18	109683	MELMOTH ULUNDI	MELMOTH
ER06	100033	NGOYE RURAL	EMPANGENI

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ER09	100122	MHLATHUZE RURAL	EMPANGENI
ER10	100151	MAPHUMULO RURAL	STANGER
ER13	100149	GLENDALE RURAL	STANGER
ER14	100128	NKWALENI RURAL	ESHOWE
ER16	100137	SHOWE RURAL	ESHOWE
ER16	100147	NDWEDWE RURAL	STANGER
ER16	100148	FRAZERS RURAL	STANGER
ER20	100133	RICHARDS BAY RURAL	EMPANGENI
ER06	100041	NONGOMA RURAL	NONGOMA
ER06	109491	NONGOMA URBAN	NONGOMA
ER06	109682	NONGOMA RURAL	NONGOMA
ER13	100288	LADYSMITH WEST RURAL	Colenso
ER13	110127	LADYSMITH WEST RURAL	Colenso
ER13	100295	EKUVUKENI RURAL	Ladysmith
ER16	100022	JAGERSRUST RURAL	Bergville

AREA 4 – PIETERMARITZBURG AND NEWCASTLE

AREA 4			
Cycle	Route	Description	Area
ER14	100173	RPMB Bulwer Urban	UNDERBERG
ER14	105144	RPMB Underberg RU Hmeville SPU	UNDERBERG
ER13	100226	RPMB Dalton U 6604 SPU15	WARTBURG
ER11	104969	RPMB Grunec R 6601 SPU13	WARTBURG
ER13	100201	RPMB Manderston R 6318 SPU15	RICHMOND
ER04	100023	PAULPIETER RURAL	PAULPETER
ER04	100026	CLONTRAF RURAL	INGAGANE
ER04	100306	UTRECHT RURAL	INGAGANE
ER07	100315	ALPHA RURAL	INGAGANE
ER07	110185	ALPHA RURAL	INGAGANE
ER09	100339	NEWCASTLE RURAL	INGAGANE
ER14	100305	PIVAAN RURAL	VRYHEID
ER14	100317	DUNDEESOUTH RURAL	GLENCOE
ER14	100320	BALANGEICH RURAL	INGAGANE
ER14	100340	OSIZWENI	SIZUMPHAKATHI
ER14	100341	MADADENI RURAL	MADADENI

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ER08	100165	Nkwezela R	Underberg
ER14	100179	Underberg Rural	Underberg
ER14	110014	Underberg Urban & Himeville	Underberg
ER11	110047	Gruneck Rural	Wartburg
ER11	109680	Gruneck Rural	Wartburg
ER13	104973	Dalton Rural	Wartburg
ER13	104974	Wartburg Rural	Wartburg
ER14	100186	Bishopstowe	Wartburg
ER04	100195	Eston Rural	Richmond
ER04	100213	Richmond Rural	Richmond
ER04	100210	Richmond Rural & Byrne Village	Richmond
ER04	100215	Richmond Rural & Indaleni	Richmond
ER04	100205	Umbumbulu Rural	Richmond
ER09	100207	Thornville Rural	Richmond
ER03	100024	COMMONDALE	VRYHEID
ER04	100027	INGOGO	INGAGANE
ER05	100028	MEMEL URBAN	INGAGANE
ER05	100029	MEMEL RURAL	INGAGANE
ER08	100304	INGWIBI RURAL	VRYHEID
ER08	100326	DANNHAUSSER X9	GLENCOE
ER10	100313	LOWSBURG RURAL	VRYHEID
ER10	100323	DANNHAUSSER URBAN	GLENCOE
ER10	100324	DANNHAUSSER	GLENCOE
ER13	100357	GLENCOE	GLENCOE
ER14	100322	HARTINGSPRUIT	GLENCOE
ER08	100232	RPMB Coolair 6610 SPU08	WARTBURG
ER08	100225	RPMB NewHanover R 6603 SPU08	WARTBURG
ER11	100223	RPMB Gruneck R 6601 SPU13	WARTBURG
ER13	104975	RPMB Wartburg R 6607 SPU15	WARTBURG
ER13	100228	RPMB Wartburg U SPU15	WARTBURG
ER18	100224	RPMB Mersey R 6602 SPU22	WARTBURG
ER18	100231	RPMB NewHanover AlbertFall SPU	WARTBURG
ER04	102079	RPMB Mid Illovo R 6320 SPU04	RICHMOND
ER04	100203	RPMB Mid Illovo U SPU04	RICHMOND
ER04	100209	RPMB Richmond U 6326 SPU04	RICHMOND
ER04	100025	VERGENOEG RURAL	PAULPETER
ER07	100013	LEKSAND RURAL	GLENCOE
ER07	110077	LEKSAND RURAL	GLENCOE
ER07	100316	DUNDEE NORTH RURAL	GLENCOE

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ER09	100014	POMEROY URBAN	GLENCOE
ER12	110070	BLOEDRIVER RURAL	VRYHEID
ER12	100018	BLOEDRIVER RURAL	VRYHEID
ER14	100360	WASBANK RURAL	GLENCOE
ER13	100356	ELANGLAGTE RURAL	GLENCOE
ER16	100358	UTIHOK	GLENCOE
ER16	100359	WASBANK URBAN	GLENCOE
ER16	100361	IMPATI RURAL	GLENCOE
ER17	100030	MT PROPECT RURAL	INGAGANE
ER17	100309	INGAGANE URBAN	INGAGANE

AREA 5 – EMPANGENI AND NEWCASTLE

Cycle	Route	Description	Area
ER06	100040	MAKHATHINI RURAL	PONGOLA
ER06	103042	JOZINI URBAN	PONGOLA
ER06	109489	MAKHATHINI RURAL	PONGOLA
ER06	109490	MAKHATHINI RURAL	PONGOLA
ER06	109681	MAKHATHINI RURAL	PONGOLA
ER06	110015	MAKHATHINI RURAL	PONGOLA
ER09	100020	MKUZE RURAL	PONGOLA
ER09	100021	MKUZE URBAN	PONGOLA
ER09	100031	HLUHLUWE URBAN	MTUBA
ER09	109484	MKUZE RURAL	PONGOLA
ER14	100039	MAGUDU RURAL	PONGOLA
ER09	100253	LOWLANDS RURAL	Escourts
ER09	100268	WINTERTON URBAN	Bergville
ER13	100269	WINTERTON RURAL	Bergville
ER09	100044	KWAMBONAMBI URBAN	MTUBATUBA
ER09	100047	ST LUCIA URBAN	MTUBATUBA
ER09	100048	KWAMBONAMBI EX2	MTUBATUBA
ER13	100046	MTUBATUBA RURAL	MTUBATUBA
ER13	109492	MTUBATUBA RURAL	MTUBATUBA
ER13	109493	MTUBATUBA RURAL	MTUBATUBA
ER17	105166	HLUHLUWE RURAL	MTUBATUBA
ER17	109485	HLUHLUWE RURAL	MTUBATUBA
ER17	109486	HLUHLUWE RURAL	MTUBATUBA

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ER10	100277	BERGVILLE URBAN	BERGVILLE
ER09	102080	DRAKENSBURG RURAL	ESCOURT
ER09	102082	DRAKENSBURG RURAL	ESCOURT
ER10	100271	CATKINCHILET	ESCOURT
ER13	100247	HIDCOTE	ESCOURT
ER13	100298	WEENEN URBAN	ESCOURT
ER13	100300	WEENEN	ESCOURT
ER06	100045	MTUBATUBA URBAN	MTUBA
ER14	100043	KWANGWANASE URBAN	PONGOLA
ER14	110036	KWANGWANASE RURAL	PONGOLA
ER16	100038	PONGOLA RURAL	PONGOLA
ER16	109487	PONGOLA RURAL	PONGOLA
ER16	109488	PONGOLA RURAL	PONGOLA
ER08	100278	BERGVILLE RURAL	Bergville
ER08	104962	BERGVILLE RURAL	Bergville
ER08	104964	BERGVILLE RURAL	Bergville

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TECHNICAL EVALUATION CRITERIA

Mandatory Experience				
Section	Criteria	Evidence	Points	Max
Meter Reading Experience	Demonstrate meter reading experience in terms of years. 0 years (deduct 30) <2 years (deduct 22.5) 2 to 3 years (deduct 15) Greater than 3 years to 5 years (deduct 7.5) >5 years (deduct 0)	Demonstrate the number of years of experience by providing proof of meter reading contract information showing the period of the contract (start and end date) and the scope of work of the contract, issued to the Tendering Company. If the Tendering Company has no experience it can be based on the meter reading authorisation of an employee/s. If the evidence is concurrent, it will not be considered as cumulative. Marks will be deducted if less than 5 cumulative years' experience is demonstrated by the evidence. All copies must be certified and no older than 3 months		30
Mandatory Skills				
<i>To score max points: 4 different certificates/authorisations will be required for each of the criteria in the section below</i>				
Section	Criteria	Evidence	Points per certificate	Max
Mandatory Training and Skills	Meter Reading Course	Copy of the Meter Reading Course Certificate (Eskom EAL or accredited external training provider).	2.5	10
	ORLVS	Copy of ORLVS Training Certificate. The Certificate must be valid within the last 9 months at the time of tender close. The valid LV permit/authorization document will also be accepted as evidence of ORLVS training. Must be valid within the last 9 months at the time of tender close.	3.5	14

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	Meter Reading Authorizations	Eskom KZN OU Meter Reading Authorization, Other Eskom OU Meter Reading Authorization, Municipality Meter Reading Authorization Authorizations are to be valid within the last 9 months at the time of tender close.	3.5	14
	Fire Fighting	Fire Fighting Training Certificate - Basic	1.125	4.5
	First Aid	First Aid Training Certificate - <i>minimum level 2</i>	1.125	4.5
	Hazard Identification and Risk Assessment	HIRA Training Certificate	0.75	3
Mandatory Tools and Equipment				
<i>To score max points: 4 units of equipment will be required for each of the criteria in the section below</i>				
Section	Criteria	Evidence	Points per unit of equipment	Max
Tools and Equipment	Digital GPS	To be owned by the Tendering Company. Evidence of ownership to be provided as evidence as follows: Serial Number, Make and Model or Proof of purchase e.g. receipt or Photo of item	0.5	2
	Digital Camera	To be owned by the Tendering Company. Evidence of ownership to be provided as evidence as follows: Serial Number, Make and Model or Proof of purchase e.g. receipt or Photo of item	0.5	2

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	Dog Repelling Tazer	To be owned by the Tendering Company. Evidence of ownership to be provided as evidence as follows: Make and Model or Proof of purchase e.g. receipt or Photo of item	0.5	2
	Company branded PPE	To be owned by the Tendering Company. Evidence of ownership to be provided as evidence as follows: Photos of branded items or design thereof and quote for branding to be done	1	4
Mandatory Vehicles				
<i>To score max points: 4 different vehicles will be required</i>				
Section	Criteria	Evidence	Points per vehicle	Max
Vehicles	4x4 Vehicle	Vehicle can be owned or hired. Evidence for vehicle ownership: Copy of Logbook The vehicle can be owned by the Tendering Company, in the company name, or by the Company owner. The vehicle can also be owned by the meter reading employee. If the vehicle is in not in the company name then an affidavit must be included to explain the ownership of the vehicle i.e. if the vehicle is in the Company owner name or employee's name, clarify the ownership with an affidavit for each vehicle. Evidence for vehicle hiring: Letter from Bona Fide vehicle leasing/hiring agency The letter must be issued from a Bona Fide agency. Letters from other contractors will not be considered as valid evidence.	2.5	10

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