

ARC Infruitec-Nietvoorbij

Private Bag X5026, Stellenbosch, 7599, South Africa

Tel: (021) 809 3172

Fax: (021) 809 3400/3592

**OFFICE OF SUPPLY CHAIN MANAGEMENT**

1. **DESCRIPTION OF SERVICE: SUPPLY AND DELIVERY BOTTLES**

|  |  |  |
| --- | --- | --- |
| **SUPPLY AND DELIVERY BOTTLES**  | **Quantity** | **If No, Please Indicate Deviation** |
| **1. Specific Description** | **Compliance to Specification (Yes)****\*Describe If Specification Differs** |
| 1. BN 438 3 PALLETS 816 BOTTLES / PALLET 750 ml
 |  | **3 pallets** |  |
| 1. Delivery –ARC – Nietvoorbij – R44 Road – Cloetesville - Stellenboch
 |  |  |  |

1. **PRICING SCHEDULE FOR SUPPLY AND DELIVERY OF BOTTLES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item description** | **Quantity** | **Unit price** | **Total Price** |
| 1. BN 438 3 PALLETS 816 BOTTLES / PALLET 750 ml
 | 3 |  |  |
| 1. Delivery –ARC – Nietvoorbij – R44 Road – Cloetesville - Stellenboch
 | 1 |  |  |
| **SUBTOTAL** |  |
| **VAT** |  |
| **GRANDTOTAL** |  |

Company name:……………………………………………………………………………………………….

Contact person:………………………………………………………………………………………………..

Contact number:……………………………………………………………………………………………….

Date and signature:…………………………………………………………………………………………

**ARC contact person: Maxine Newman - 021 809 3092 –** **NewmanM@arc.agric.za**

 **NB: Bidders must complete the table below as per the commitment of the RFQ.**

|  |
| --- |
| **AGREE WITH THE ABOVE SPECIFICATION**: We the undersigned submit this RFQ in accordance with the conditions contained in the referenced above RFQ document and attach the documents required:  |
| **Bidders representative:…………………………………………………………………….** |
| **Capacity:………………………………………………………………………………………** |
| **Date and signature:…………………………………………………………………………** |

|  |
| --- |
| **DISAGREE WITH THE ABOVE SPECIFICATION:** |
| **PAGE NUMBER** | **CLAUSE NUMBER** | **DEVIATION** |
|  |  |  |
| **Bidders representative and capacit**y ………………………………………………………………………….. |
| **Date and signature** ………………………………………………………………………………………………………………………… |

1. **EVALUATION PROCESS & CRITERIA STAGE ONE FOR SUPPLY AND DELIVERY BOTTLES ADMINISTRATIVE COMPLIANCE EVALUATION OF ALL PROPOSALS**

|  | **Comply with specification. Please indicate Yes or No** |
| --- | --- |
|  | **Yes** | **No** | **If no, indicate deviation** |
| **EVALUATION PROCESS: NB: It must be noted that ARC reserve the rights to request for clarification if all the below questions are not answered properly.** |  |  |  |
|  |  |  |  |
| **STAGE ONE: ADMINISTRATION COMPLIANCE** |  |  |  |
| All suppliers are duly lodged will be examined to determine compliance with quoting requirements and conditions. Quotes with obvious deviations from the requirements/conditions, **will be eliminated or disqualified from further adjudication.****Mandatory**Quotes will only be compliant if supplier has submitted the following documents: |  |  |  |
| ***Administrative documents***1. According to National Treasury SCM Instruction number 4 of 2016/2017, only suppliers who are registered on Central Supplier Database (CSD) may be appointed. Suppliers is therefore encourage to register their entities on CSD, www.csd.gov.za and such information will be verified through Central Supplier Database (CSD);
 |  |  |  |
| 1. All SBD documents must be submitted and completed;
 |  |  |  |
| **Non-Mandatory*** Valid B-BBEE certificate or sworn affidavit certify by commissioner of oaths.
 |  |  |  |