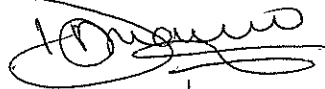


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SPECIFICATION FOR GARDEN AND CLEANING SERVICES AT THE FOURTH RAADSAAL (THREE YEARS CONTRACT)

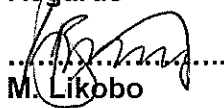
Service Area	Requirements	Frequency
Lawn Care	Mowing,	Weekly (every 7 days)
	Edging	Biweekly (every 14 days)
	Watering	Three times per week
	Fertilization	Every 8 weeks
	Drying	Twice annually
Plant & Shrub Maintenance	Pruning and shaping, pest and disease control.	Quarterly
Flower Beds	Planting, seasonal replacement	Every August
	Weeding, mulching, and fertilization.	January, August (Bi- Annual)
Tree Care	Pruning, removal of dead branches	August/September (these are seasonal activities happening once a year)
Tree Care	Treatment for pests/diseases	Quarterly
Weed Control	Manual and/or chemical treatment, ensuring eco-friendly methods.	Biannual/twice a year.
Cleaning (Garden)	Removal of litter, leaves, and debris from gardens and pathways.	Weekly
Pest & Disease Management	Use of environmentally friendly products and practices to protect heritage value.	As required
Seasonal Preparations	Adjustments for summer and winter (e.g., frost protection, seasonal planting).	August and May

Mopping of Stoep/Floors	Sweeping and mopping of all stoep/floor areas around the building, ensuring cleanliness and safety.	Monday and Thursday/ when required
Reporting	Submission of monthly progress and performance reports.	Monthly

Additional Contract Requirements

- Duration: three (3) years, subject to annual performance reviews.
- Staffing: Service provider must provide adequate full-time workers and on-site supervision. (The supplier should determine what is adequate number to get the job done)
- Equipment & Supplies: All tools, machinery, cleaning materials, and protective clothing to be supplied by the contractor. Supplies also include fertilizers, pests control chemicals, and new plants/seeds
- Standards & Compliance: Must comply with OHSA, environmental laws, heritage-site sensitivity, and National Key Point requirements. Supplier and assigned workers will be vetted to enter and work at the Raadsaal.
- Performance Monitoring: The institution reserves the right to conduct inspections regularly and enforce corrective measures.
- Pricing: Fixed for the contract period, with allowances for CPI-based adjustments (if applicable).

Regards

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M. Likobo
Manager ISS