

REQUEST FOR PROPOSAL (RFP)

REQUISITION NUMBER	RFP 02-12-2025
DESCRIPTION	APPOINTMENT OF A PANEL OF THREE (3) BUSINESS DEVELOPMENT PRACTITIONERS TO ASSIST THE NAC WITH FUNDRAISING ACTIVITIES/SERVICES FOR A PERIOD OF TWO (2) YEARS (AS AND WHEN REQUIRED)
ISSUE DATE	02 December 2025
CLOSING DATE	13 January 2026
BID VALIDITY PERIOD	90 Days (Commencing from RFP Closing date)
CLOSING TIME	17:00 pm

1. PURPOSE

The NAC is seeking the services of a suitably qualified and experienced Service Providers with requisite Management and technical skills to be part of a panel which will be responsible to source investors/ funding from potential funders/partners.

2. BACKGROUND

The National Arts Council of South Africa, an Agency of the Department of Arts and Culture, is the de- facto successor in title to the Foundation for the Creative Arts, originally established in 1989. NACSA's mandate as set out in the National Arts Council Act, Act 56 of 1997, specifies its Objects as:

- To provide, and encourage the provision of, opportunities for persons to practice the arts
- To promote the appreciation, understanding and enjoyment of the arts
- To promote the general application of the arts in the community
- To foster the expression of a national identity and consciousness by means of the

arts

- To uphold and promote the right of any person to freedom in the practice of the arts
- To give the historically disadvantaged such additional help and resources as are required to give them greater access to the arts
- To address historical imbalances in providing infrastructure for the promotion of the arts
- To promote and facilitate national and international liaison between individuals

3. SCOPE OF WORK

3.1. PROJECT SCOPE

Appointment of suitably qualified and experienced Service Provider with requisite Management and technical skills and to source investors/ funding from potential funders/partners. The appointed panellists will also be required to identify and secure, in collaboration with NAC Management, key stakeholders with whom the NAC could partner.

3.2. SCOPE OF WORK:

The Fundraising Consultant (s) will be required to provide the following services as a minimum:

3.2.1 Project Development Framework

3.2.1.1 Identify eligible and innovative funding and financing solutions and strategies for the NAC, this includes identification of possible revenue streams, available grants, donors, benefactors, partnership, patrons, etc.

3.2.1.2 Develop Funding Proposals for which are innovative, responsive to the needs and challenges in the Arts sector.

3.2.1.3 Develop a project implementation plan with relevant costings for each activity within the plan.

3.2.2 Investors, funders and stakeholder identification

3.2.2.1 Identify potential investors, funders and donors, nationally and internationally, including the public and private sector donors.

3.2.3 Fundraising Approach

Develop a fundraising action plan inclusive of a marketing plan and a list of potential investors and funders to engage with for funding in the Arts fraternity. This should include:

3.2.3.1 Define marketing materials that might be required and associated costs for each fundraising initiative.

3.2.3.2 Facilitating funding related engagements between the NAC and potential investors, funders and donors;

3.2.3.3 Providing quarterly reports on the work completed, or as required by the NAC

3.2.3.4 Developing funding proposals in consultation with NAC Management and according to the requirements of the appropriate funding authority, upon approval of the fundraising plan; and

3.2.3.5 Developing and submitting proposals and applications to prospective investors, funders and donors, and assisting with deal structuring and execution of the financing option and programme needs and priorities.

4. DELIVERABLES

The Fundraising Consultant is expected to deliver the following:

4.1 Develop and submit Funding and Financing Strategy.

4.2 Complete funding applications and compile all compliance documents as well as ensure timeous submissions.

4.3 Project development framework for project proposal/grant applications for specific sources of funding of special projects and other NAC alternative programmes.

4.4 Partnership agreements and MOUs with entities or partners who have an interest in the activities and the NAC mandate and have the resources to invest, and lead to the sustainability of NAC.

4.5 Develop a donor database:

4.5.1 A list of local organizations, government agencies and business sector clients that may have interest in supporting the NAC's grant funding initiatives; and

4.5.2 A list of funding opportunities, prioritized according to the best possible match between the scope of future independent organization's activities donor interests.

4.5.3 Initiate at least five (5) New Funding Applications or Grant Proposals within a year.

4.5.4 Conclude at least three (3) Successful Funding Commitments or Grants Awarded within a year.

- 4.5.5 Secure New Funding Commitments in the amount of at least R5,000,000 within a year.
- 4.5.6 Record/ submit meeting notes for each meeting with potential donors
- 4.5.7 Submit monthly and quarterly reports within fourteen (14) days after the end of each month and quarter to NAC, summarising the fundraising results
- 4.5.8 Drafting and conceptualization documents, presentations including clear execution plans and delivery of the funding in line with any and all applicable NAC mandate and guidelines.

4.6 Reporting Line and Monitoring of Contractors' Performance

- 4.6.1 The Contractor shall report to the NAC Head Office in Johannesburg.
- 4.6.2 The Chief Executive Officer of NAC is the Inspecting Officer, who will inspect the Services performed in pursuance of the Contract.
- 4.6.3 Performance of the Contractor will be monitored regularly. If the performance of the Contractor is not on track, reminders may be sent to the Contractor and the Contractor shall provide justification and explanation for the unsatisfactory performance.

5. TIME FRAMES

The duration of the contract will be for a period of two (2) years from the date of appointment.

6. FUNCTIONAL REQUIREMENTS

The service provider must indicate their compliance/ non-compliance to the following requirements and to substantiate as required. The bidder must respond in the format below, where additional information is provided/ attached somewhere else; such information must be clearly referenced.

6.1.1 FUNCTIONAL REQUIREMENTS	MAXIMUM TO BE AWARDED
<p>Provide qualifications, CVs, and experience of personnel who will be assigned to the project, demonstrating the following levels:</p> <ul style="list-style-type: none"> • 36 or more months (3 years and above) of experience in fundraising (20) points • 13–35 months (1-3 years)of experience in the fundraising industry (10) points • 0-12 months (0-1 year) experience in the fundraising industry (5) points 	20
<p>Provide a schedule of past and current successful fundraising projects with values.</p> <p>Points will be allocated as follows:</p> <ul style="list-style-type: none"> • Project value between R10 000 – R100 000 = (5) points • Project value between R100 001 – R1 000 000 = (10) points • Project value between R1 000 001 – R3 000 000 = (15) points • Project value between R3 000 001 – R5 000 000 = (20) points • Project value greater than R5 000 000 = (30) points 	30

<p>Provide a list of client references for institutions for which similar services were rendered.</p> <p>References must include the date and description of the service, contract term, contract amount organisation name, contact person, title, email address and telephone number.</p> <p>Points for number of projects:</p> <ul style="list-style-type: none"> • 1 projects = (5) points • 2 projects = (10) points • 3 projects = (15) points • 4 projects = (20) points • 5 or more projects = (30) points 	30
<p>Presentations:</p> <p>Provide a High-level strategy outlining how the bidder will meet the objectives of the NAC.</p>	20
<p><u>Total Points</u></p> <p><u>A FUNCTIONALITY SCORE OF LESS THAN (70) POINTS WILL ELIMINATE THE PROPOSAL FOR FURTHER EVALUATION</u></p>	<u>100</u>

Note: Bidders who score 56 points out of 80 points (70%) or more in total for the functional/technical requirements, will be shortlisted for Presentations.

6.2 PRESENTATION BY SHORT LISTED CANDIDATES

The short-listed companies who score a minimum of **56 points** out of **80 points** (70%) on functionality will be invited to deliver a 20-minute presentation of their detailed proposal to the NAC. Companies will be advised of the presentation date and time.

PRESENTATION EVALUATION CRITERIA

ELEMENT	WEIGHT
Description of a case study scenario – campaign execution services including rationale	5
Approach followed to develop the strategy to support the objectives	5

Execution strategy	5
Success factors and how the success rate was measured	5
TOTAL	20

All bids that fail to achieve the minimum overall qualifying score of 70% on functional/technical requirements, including presentations, will not be considered for further on Price and Specific Goals.

7. PRICE AND PREFERENCE POINTS EVALUATION

	Preference Point Criteria	Points Allocation
1.	Price	80
2.	Specific Goals	20
Total Points and SPECIFIC GOALS		100

Specific Goals for this tender and points that may be claimed are indicated per table below:

Criteria	Points
	(80/20 system)
Black Ownership	10
30% Black Women Ownership	4
Youth Ownership	3
Disability 30% Ownership	3
Total Points	20

Black ownership: 100% black owned entities will score the full 10 points, and between 51% - 99.99% black owned entities will score 4 points.

8. PRICING SCHEDULE

NB: For every successful funding application, donation and partnership. The successful bidder will receive a commission as follows:

DESCRIPTION	FUNDING VALUES	BIDDER'S COMMISSION
Successful funding application and approvals	R 100 000,00 – R 1 Million	6%
Successful funding application and approvals	R 2 000 000 – R 5 Million	8%
Successful funding application and approvals	R 5 Million and above	10%

Disbursements/payments will be paid in tranches and will be dependent on the amount of money received by the NAC from donors.

Disbursements/payments will be paid in tranches according to the contractual agreements negotiated by management which will be dependent on the amount of money received by the NAC from donors.

Payments made to the service providers will only be expedited once funds are received into the NAC's bank account.

9. PROPOSAL SUBMISSION

Closing Date: 13 January 2026

Time: @ 17:00 pm

Attention: Esona Zandile

Email: supplychain@nac.org.za

Kindly submit your quotation electronically to the Supply Chain Management Unit (supplychain@nac.org.za) by.

10. ENQUIRIES

SCM Enquiries:	Esona Zandile Tel: 011 838 1383/4/5 Email: supplychain@nac.org.za
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Technical Enquiries:	Sibonelo Chauke Tel: 011 838 1383/4/5 Email: sibonelo@nac.org.za
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11. TERMS AND CONDITIONS:

- a. The completed SBD 1, SBD 4 and SBD 6.1 should be submitted with the quotation
- b. Proof of registration with the Central Supplier Database (CSD) must be submitted.
- c. No late quotations will be accepted under any circumstances.
- d. Price(s) quoted must be valid for at least ninety (90) days from date of offer for evaluation purposes.
- e. Tenderers original valid tax clearance certificate must be attached.
- f. Tender original or certified B-BBEE Certificate must be attached to the document
- g. Documents should not exceed **10mb**
- h. Suppliers must complete and **return all the required documents**, failing which, the supplier's quotation will be declared invalid.
- i. Disclaimer: The NAC reserves the right not to make an appointment and cancel the RFP
- j. **The NAC reserves the right not to accept the lowest quote received**

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	RFP-02-12-2025	CLOSING DATE:	13 January 2026	CLOSING TIME:	17h00
DESCRIPTION	APPOINTMENT OF A PANEL OF THREE (3) BUSINESS DEVELOPMENT PRACTITIONERS TO ASSIST THE NAC WITH FUNDRAISING ACTIVITIES/SERVICES FOR A PERIOD OF TWO (2) YEARS (AS AND WHEN REQUIRED)				
BID RESPONSE DOCUMENTS MAY BE EMAILED TO THE BELOW EMAIL ADDRESS					
supplychain@nac.org.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Esona Zandile		CONTACT PERSON	Sibonelo Chauke	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	supplychain@nac.org.za		E-MAIL ADDRESS	sibonelo@nac.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

TAX COMPLIANCE REQUIREMENTS

BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH
PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER
DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES
WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE
CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY
RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

as collusive bidding.

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point system is applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a) Price; and
- b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80

SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5** Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6** The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
then the organ of state must indicate the points allocated for specific goals for the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black Ownership	10	
30% Black Women Ownership	4	
Youth Ownership	3	
Disability 30% Ownership	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a

result of that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....
.....
.....