

REQUEST FOR PROPOSAL

CONTRACT NO: CDC/258/23

APPOINTMENT OF A SERVICE PROVIDER FOR THE REMOVAL AND DISPOSAL OF GENERAL & HAZARDOUS WASTE (WASTE MANAGEMENT SERVICES) IN COEGA SEZ

The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders on the African continent. The CDC’s vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialisation and logistics zones. The CDC’s advanced capabilities are successful enablers in sustainable economic zone development and management, real assets management, infrastructure planning and development, technology integration while realising related socio-economic impact areas such as skills and SMME development. The CDC’s high-performance ethos is grounded in its commitment to sustainable development, the protection of its people and the planet, and the delivery of infrastructure solutions that support a just social and economic transition to a low-carbon, resource efficient, and climate resilient future. The foundational culture of the CDC’s approach, backed by its core values, is innovation and continuous improvement.

This project forms part of the Coega Development Corporation’s (CDC) overall development of infrastructure for the Coega SEZ.

INVITATION & SCOPE OF WORK

The Coega Development Corporation (CDC) invites capable and competent service providers to submit proposals for the rendering of contract for Waste Management Services for its facilities within the Coega SEZ. The appointed Service Provider would be engaged on a contract for a period of three (3) years with an option to extend for two (2) years based on satisfactory performance.

Waste management is one of the critical elements of sustainable development primarily because sound waste management practices contribute to sustainability. The CDC would like to align to the Waste Act to systematically change the situation by encouraging the movement of waste to other waste management options.

The scope of work for this Project is as follows:

Waste Management is basically all those activities, which are required to manage waste which will included providing of SKIPS with lids/ nets, lifting and emptying SKIPS/ Wheelie bins to the final disposal. Waste Management majorly includes things like the collection, transport, treatment and the ultimate disposal of waste with a high level of monitoring and regulation.

CONDITIONS OF TENDER

- (a) The CDC’s Procurement Policy and Procedures shall apply.
- (b) The following shall apply:

(i) Public Finance Management Act (PFMA);

(ii) National Treasury Regulations;

(iii) National Environmental Management Act (107 of 1998)

(iv) Preferential Procurement Policy Framework Act, 2000;

(v) Preferential Procurement Regulations, 2022;

(vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);

(vii) Compensation for Occupational injuries and disease Act (130 of 1993);

(viii) B-BBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and

(ix) Any other applicable legislation.
- (c) Preferential Procurement Policy Framework Act (PPPFA) 2000: Preferential Procurement Regulations, 2022 will apply.
- (d) The **80/20** preference point system will apply, where:

(i) Price - **80**

(ii) Specific Goals - **20**
- (e) Bidders must be VAT registered and bids must be submitted VAT inclusive. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Services (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.
- (f) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury’s Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAAO...
- (g) CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the bidders (and all the members in the Bidding Team in the case of Consortia or Joint Ventures) will be verified through CSD and South African Revenue Services (SARS) website.
- (h) Bidders with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). Bidders with more than 51% black shareholding (EMEs & QSEs) are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise.
- (i) Bidders and all its Consortium/JV members if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (j) In case of JVs/Consortia the Bidder must include the JV Agreement to enter into a JV/Consortium Agreement.
- (k) The CDC will not award more than two (2) active projects to one bidder, unless one project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded two contracts.
- (l) The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act 85 of 1993, Compensation for Occupational Injuries and Disease Act 130 of 1993, all relevant and applicable legislation throughout the duration of the contract.
- (m) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and bidders will be disqualified should they be found to be in contravention with the regulations.
- (n) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the RFP Document to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.
- (o) Incomplete RFP Document will result in the submissions being deemed null and void and shall be considered non-responsive.
- (p) Any misrepresentation of information will lead to immediate disqualification of the Bidder’s Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this RFP and signs the submission as a correct and sound documentation that the CDC could put its reliance on
- (q) The tender validity for this project is twelve (12) weeks from closing date. The bid validity will expire on 20 February 2024.
- (r) Bidders to provide proof of liability insurance.
- (s) All SKIPS BINS provided by the appointed Service Provider must have LIDS/NETS (Available upon appointment). Failure to comply with this requirement will result in your submission not being accepted by the CDC.
- (t) Upon appointment bidders will be expected to provide proof of registration with the Occupational Health and Safety Management System.

RFP documents will be available for download from the CDC Website ([www.coega.co.za](http://www.coega.co.za)) from **Friday, 03 November 2023** from **10:00**, at NO COST. Potential bidders will be required to provide their email addresses on the CDC website before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

A **mandatory briefing meeting** will be conducted on **Monday, 13 November 2023** at **10h00** at the **Enkundleni Boardroom, Coega Business Centre, Cnr Alcyon Rd and Zibuko Street, Zone 1, Coega SEZ, Gqeberha**.

Queries relating to this RFP may be addressed to **Ms. Zine Mtanda, Unit Head: Supply Chain Management** strictly via e-mail: [tenderscdc25823@coega.co.za](mailto:tenderscdc25823@coega.co.za) between the period of **03 November 2023 to 21 November 2023**. No new queries received after the **21 November 2023** will be considered.

The **closing date** and time for the receipt of complete bid documents is on **Tuesday 28 November 2023** at **12h00**.

One original completed bid document shall be placed in a sealed envelope clearly marked with **“CONTRACT NUMBER: CDC/258/23, CONTRACT DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR THE REMOVAL AND DISPOSAL OF GENERAL & HAZARDOUS WASTE (WASTE MANAGEMENT SERVICES) IN COEGA SEZ”**

Bids are to be placed in the tender box at the **CDC’s Main Office located at the Coega Business Centre, Cnr Alcyon Rd and Zibuko Street, Zone 1, Coega SEZ, Gqeberha (Port Elizabeth)**. RFP documents will not be opened in public. No late submissions will be considered.

Incomplete RFP Document and failure to provide **mandatory information** required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, tippexed, facsimiled submissions will not be accepted.

No telephonic or any other form of communication with any other CDC member of staff, other than the named individual above, relating to this request for tender will be permitted.

All enquiries regarding this tender must be in writing only and must be directed to:

Ms Zine Mtanda, Unit Head: Supply Chain Management - E-mail [tenderscdc25823@coega.co.za](mailto:tenderscdc25823@coega.co.za)

*The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal*

TIP-OFFS ANONYMOUS HOTLINE:  
STOP: THEFT / FRAUD / DISHONESTY / BRIBERY /  
BLACKMAIL / INTIMIDATION  
Call Toll-free TODAY: 0800 007 035 and remain anonymous.