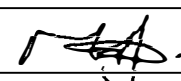


	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

PLANT AREA: Matla Power Station			
TITLE: Provision of Resources Services and Hire Machinery for a Period of 3 years at Matla Power Station.			
REF: Workshop and Services		Reference Rev No:1	MULTIDISCIPLINARY: Yes
			Plant Level: 1
COMPILED BY	Name: Isaack Maredi System Engineer/End User	Signature. 	Date: 11 June 2025
APPROVED	Name: Line Manager	Signature.	Date:
APPROVED	Name: Monayne Mokoena Group Manager	Signature. 	Date: 2025.06.13
REVIEWED	Name: Quality Department	Signature.	Date:
REVIEWED	Name: Environmental Department	Signature.	Date:
ACCEPTED	Name: Thapelo Makofane Maintenance manager	Signature 	Date: 13/06/2025
ACCEPTED	Name: Safety Department	Signature	Date

NB: Do not tamper with the template.

Reference No MEA-07036	Reference Rev No 1	Date 2025/06/11	Page 1 of 16
-------------------------------	-----------------------	--------------------	-----------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

GENERAL

- Data books, reviews, reports, and diagrams/drawings shall be submitted to Engineering after the completion of the work. Engineering to forward the data books to Quality Department (Document Control)
- All QCP's to be submitted to Engineering and Quality for approval prior to outage/project or maintenance work commencement.

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.1	Occupational Health and Safety	• Health and safety file should be approved by Safety risk management department prior to any work commences on site • All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762). • Matla power station SHEQ induction must be done before access to site can be granted	Eskom to witness.	Contractor

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/03/01	Page 2 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		- The contractor should ensure that all employees have acquired the required competency for the task they are performing. - The contractor to ensure compliance to updated legal requirements and other requirements. BUY QUIET: All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance to OHSA noise exposure limits and ultimately reduce the risk of noise induced hearing loss.		
1.2	Environmental Management.	- All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental AUTHORISATION before commencement of work. - The contractor shall comply with all applicable legal and other requirements. - The polluter pays principle will be applied.	Eskom to witness.	Contractor

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 3 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		- The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402). - The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area. - EMS file based on ISO14001 will be required.		
1.3	Quality Management	- The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work. - Contractors/executioner to adhere to QM 58 and OMOP4497 requirements - Number of NCR issued can affect your next tendering process.	Hold point	Contractor

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 4 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		- The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA. - No procuring of outage items without the approval of scopes by quality - All outage scopes creep and scopes addition should be approved by quality - No contractor should be in the possession of scopes for execution without the scopes approved by quality - The contractor is subjected to quality auditing at any point in time during execution of scope		
1.4	Inputs from other departments			
1.5	Commissioning reference			
Reference No: MEA-07036		Reference Rev No: 1	Date: 2025/06/11	Page 5 of 16

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1	Provision of Resources Services and Hire Machinery for a Period of 3 years at Matla Power Station. Workshop and Services is a subsection of the Technical Support Department at Matla Power Station. It provides essential services across the entire station. The section offers the following services: • Mobile crane operations • Tractor, trailer, and low-bed transport services	The following resources will be required to ensure that the workshop and services section is fully functional. 1. Supervisor X 1 • Grade 12/N3 with Supervisory Certificate and a trade test certificate • Minimum 2yrs work experience as a supervisor in similar work industry as power generation. 2. Safety Officer x 1 • National Diploma in safety management and a minimum 2 years as a safety officer	Hold	Engineering/ Maintenance and Service Provider

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 6 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

	• Rigging and lifting support • Pump support for draining and emergency response • Draining and monitoring of pits and sumps using vacuum trucks, submersible pumps, and diesel pumps	in similar work industry as power generation. 3. Mobile Crane Operators X 3 • 10 - 35T Mobile crane operating licence/Certificate & at least 2 years work experience 4. Administrator X 1 • Grade 12/N3 & 1-year Office Administration related experience 5. Riggers X 4 • Grade 12/N3, Trade test in rigging and minimum of 2 work experience as a qualified rigger.		
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Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 7 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		6. Riggers Assistants X 4 • Grade 12/N3 & Rigging Competency certificate 7. Mechanical Assistants X 13 Grade 12/N3 Certificate		
2	Rental Of the Vacuum Truck, Mobi-lift or Mobile crane 13.5T and 30T Crane on as and when required basis for the period of 3 years.			
	Rental of the vacuum Truck 10 m ³	Vacuum Truck will be hired as the need arises. Equipment must be available during working hours, over weekends, Public Holidays and after hours. Driver is to be provided.	Hold Point	Maintenance and Service Provider
Reference No: MEA-07036		Reference Rev No: 1	Date: 2025/06/11	Page 8 of 16

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		The vacuum truck is to be made available at the station when it is required for drainage or vacuuming at the station. Once work is completed the vacuum truck must be removed from site. The vacuum truck should be able to drain or collect sewage, water, pulverized coal etc. (Should be a combination of wet and dry)		
	Rental of the mobi-lift or mobile crane 15T	Mobi-lift or mobile crane will be hired as the need arises. Equipment must be available during working hours, over weekends, Public Holidays and after hours.	Hold Point	Maintenance and Service Provider

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 9 of 16
--------------------------------	---------------------	------------------	--------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		Driver is to be provided. Driver Machinery licence to operate the mobile lift or mobile crane must be in place. Mobile Crane Details and Specifications 15T Mobile crane		
	Rental of the 35T Crane	35T Crane will be hired as the need arises. Equipment must be available during working hours, over weekends, Public Holidays and after hours. Driver is to be provided. Driver Machinery licence to operate the 35T crane.	Hold Point	Maintenance and Service Provider

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 10 of 16
--------------------------------	---------------------	------------------	---------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

	Rental of tractor - Maximum hp ISO hp(kW): 200(147) - Fuel tank capacity: 430 Litres - Number of cylinders: 6 - Number of gears (Fwd x Rev) 24 X 24 - Wheels and Tyres - Front 540/65R30 - Rear 650/65R42 - Drive Type 4WD	The tractor will be hired as the need arises. Equipment must be available during working hours, over weekends, Public Holidays and after hours. Driver is to be provided. Driver Machinery licence to operate the tractor must be in place.	Hold Point	Maintenance and Service Provider
	Rental of a 4T Truck	The 4T Truck will be hired as the need arises 4T Truck must be available during working hours, over weekends, Public Holidays and after hours.		

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 11 of 16
--------------------------------	---------------------	------------------	---------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

		Driver is to be provided. 4T Truck Driver licence must be in place.		
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BILL OF MATERIAL

	Full description Material/Spares/Equipment	Specifications of Material/Spares/Equipment	Stock No	Part Number	Required Quantity

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 12 of 16
--------------------------------	---------------------	------------------	---------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

SCOPE COMPILATION REFERENCES				
SOURCE & Ref No.	Yes	No	N/A	Comments
Previous outage service reports	X			
Return to service data packages				
Maintenance Strategy with Rev number				
SAP defects (attach list as appendix)	X			
GHRMS (STEP) reports (Generation Heat Rate Management System)				
Online Condition Monitoring				
Pre-outage performance test results				
Post outage performance test results				
GPSS/ Plant Performance data on UCLF incurred				
Reference No: MEA-07036	Reference Rev No: 1		Date: 2025/06/11	Page 13 of 16

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

OMS / IIRMS recommendations (Audits Reports)				
Risk controls (IRM system)	X			
Previous audits and reviews (e.g. ERAP)	X			
Engineering Change Requests (Projects)				
LOPP strategy reports				
URS				
Philosophy (Outage)				
Condition Monitoring Report				
VA/PHD Viewer trends				
Corrective Actions				
CARAB reports				
Statutory Requirements				
Grid code requirements				

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 14 of 16
--------------------------------	---------------------	------------------	---------------

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

Waivers and Exemptions				
Calibration requirements				
Previous Outage SOW variations				
Post Mortems Actions from previous outages				
Pre-Outage plant walks				
Risk based inspection (RBI) report				
Simulation, TOIs, OON, SI				

COMMENTS

ATTACHMENTS: DRAWINGS, SKETCHES, DIAGRAMS, INSTRUCTIONS, etc			
Reference No: MEA-07036	Reference Rev No: 11	Date: 2025/06/11	Page 15 of 16

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	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

1	
2	

Reference No: MEA-07036	Reference Rev No: 1	Date: 2025/06/11	Page 16 of 16
--------------------------------	---------------------	------------------	---------------

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