



REQUEST FOR BIDS

Briefing Session

REQUEST FOR PROPOSAL (RFP) FOR THE ACQUISITION OF E-HAILING OPERATORS AT ALL ACSA'S AIRPORTS FOR A PERIOD OF THREE (3) YEARS.

COR7646/2024/RFP



Terminals



Toilets

Shops



Banks

AIRPORTS COMPANY



CONTENTS

1



WELCOME & INTRODUCTION

2



TENDER NOTICE & INVITATION TO TENDER

3



SCOPE OF WORKS

4



EVALUATION PROCESS

5



QUESTIONS AND ANSWERS



TENDER NOTICE AND INVITATION TO TENDER

Confidential



AIRPORTS COMPANY SOUTH AFRICA

3

Non-Compulsory Briefing Session	26 May 2025 at 10h00 via MS Teams
Query Closure	2 June 2025
Queries in writing to:	tenders.scm1@airports.co.za
Response to Queries by ACSA	On or before 5 June 2025
Bid Closure Date and Time	17 June 2025 at 12h00 (mid-day) LATE BID SUBMISSIONS WILL NOT BE ACCEPTED
Bid Documents	<p>Bid documents are available at no cost from the following websites:</p> <ul style="list-style-type: none">• ACSA (www.airports.co.za) Select Tender Bulletin, select Current Tenders, download relevant bid information.• National Treasury (www.etenders.gov.za)
Submission of Bid Document	<p>O R Tambo International Airport (Kempton Park, Johannesburg) Terminal A Building - 3rd Floor (en route to the Viewing Deck; ACSA Offices North wing) TENDER BOX "A"</p>



TENDER NOTICE AND INVITATION TO TENDER

Bid submissions	<ol style="list-style-type: none"> 1 Original, 1 Copy in printed format and 1 electronic format USB Flash Drive. Please ensure that the packaging of the tender document is not a large box but a leverach file size package that can fit in the tender box insertion point. Seal in a clearly marked envelope / package. Bidders address and contact details must be reflected on the back of the envelope/package Anti-Competitive behaviour will not be tolerated. No bidder or any of it's consortium / joint venture members may have an interest in any other bidder / consortium / joint venture participating in this bid. The Bid document and the lease document must be completed and or signed and returned in it's entirety together with the necessary supporting information.
Joint Venture(JV), Partnerships, Consortiums, Trusts and Sub-Contractors	<ul style="list-style-type: none"> B-BBEE Certificate - A Joint Venture/Partnerships/Consortium bid must be accompanied by a consolidated JV B-BBEE Certificate from a SANAS accredited B-BBEE Verification Agency in the name of the Joint Venture CSD Registration – for a JV, CSD registration for the JV. All parties to the bid (JV Partners and sub-contractors) must submit all the required returnable documents.
Validity Period	<ul style="list-style-type: none"> Bid Prices to be valid for a period of 120 working days from date of bid closure. ACSA may request an extension of the validity period if required.
Alterations to Documents	Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.



SCOPE OF WORK

PRESENTED BY LINE DEPARTMENT

SCOPE OF WORKS (FROM PAGE 13 OF BID DOCUMENT)

REFER BID DOCUMENT FOR COMPREHENSIVE INFORMATION



EVALUATION PROCESS

SCM & LINE DEPARTMENT TO PRESENT INFORMATION FROM THE BID DOCUMENT

STAGE 1: FUNCTIONALITY CRITERIA (From Page 19 of Bid doc)

Bidders who fail to score the minimum threshold points of 70/100 points will be disqualified.



EVALUATION PROCESS continued



STAGE 2: PRICE AND PREFERENCE

BIDDERS WILL BE RANKED BY APPLYING EITHER THE PREFERENTIAL POINT SCORING 80/20 FOR BIDS WITH THE RAND VALUE BELOW R50 MILLION OR 90/10 FOR BIDS WITH THE RAND VALUE ABOVE R50 MILLION, INCLUSIVE OF ALL APPLICABLE TAXES.

- **PRICE:**

For this tender, all qualifying bidders will score the same points for price as the price is R10 per pick-up for all bidders, with an 8% annual escalation.

BIDDERS DO NOT NEED TO TENDER A PRICE.

- **PREFERENCE:**

As per Preferential Procurement Regulations 2022, organs of state must determine their own preferential procurement policies and implement it for procurement.

The following points will be allocated for specific goals.

Bidders must provide proof in order to claim these specific goal points.



Evaluation of Preference :

ACSA will score specific goals in accordance with the PPP Regulations 2022/2023. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0). ACSA will not disqualify the bidder. See below Specific goals that must be achieved for this bid:

Specific Goals	Score	Score
	10	20
51% owned by Black male and Black women and Black youth and People living with disabilities	10	20
51% owned by Black male or Black women or Black youth or People living with disabilities (at least two of the above designated groups must be achieved)	8	15
51% owned by Black male or Black women or Black youth or People living with disabilities	6	10
Less than 51% owned by Black male, Black women, Black youth, People living with disabilities	4	5
Other	0	0



Evaluation of Preference cont.

BIDDER TO PROVIDE PROOF TO SUPPORT THE PREFERENCE POINTS BEING CLAIMED.

A) PROVIDE ORIGINAL OR CERTIFIED COPY OF VALID SWORN AFFIDAVIT OR

B) VALID B-BBEE CERTIFICATE FROM A SANAS ACCREDITED RATING AGENCY (TOGETHER WITH B-BBEE REPORT)

- **IF BIDDER IS A JOINT VENTURE (JV) – A CONSOLIDATED B-BBEE CERTIFICATE FROM A SANAS ACCREDITED AGENCY MUST BE PROVIDED(TOGETHER WITH B-BBEE REPORT)**

AS PRESCRIBED BY THE B-BBEE ACT AND ITS RELEVANT/MOST RECENT CODES OF GOOD PRACTICE

C) ANY OTHER SUPPORTING INFORMATION.

IN ORDER TO SCORE FOR PREFERENCE POINTS, BIDDER MUST PROVIDE SUPPORTING INFORMATION (PROOF) THAT IS RELEVANT TO THE SPECIFIC GOALS.



THANK YOU

BIDDERS TO REFER TO BID DOCUMENT/INFORMATION IN IT'S ENTIRETY WHEN COMPILING THEIR SUBMISSION.

QUESTIONS AND ANSWERS

