

EPHRAIM MOGALE LOCAL MUNICIPALITY

111 Marble Hall | 0450 | Tel: 013-261 8400 | Fax: 013-261 2985

INVITATION TO BID

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2017 and the General Conditions of Contract and, if applicable, to any special conditions of contract.

BID NO	PROJECT DESCRIPTION	REQUIREMENTS	TECHNICAL ENQUIRIES	BID DOCUMENT AVAILABILITY	CLOSING DATE AND TIME
EPMLM/8/3/413	Appointment of a service provider for accommodation and conference venue for the 2022/23 municipal strategic planning session.	None	R. Maepa: 0132618517 / rmaepa@emogalelm.gov.za	20/01/2022 At R620.00 Non-Refundable Fee	01/02/2022 at 12:00
EPMLM/8/3/414	Supply and delivery of laptops and desktops as and when required for a period of 36 months	Company Experience	P Mampuru: 0132618428 / pmampuru@emogalelm.gov.za	24/01/2022 At R1 030.00 Non-Refundable Fee	18/02/2022 at 12:00

Bid Documents will be available from the cashier's office on the respective dates for the non-refundable bid document fee as indicated above on weekdays during working hours (08:00 to 15:30) or for free download on www.etenders.gov.za.

Due to COVID-19 Disaster Management rules and regulations regarding social distancing among others, briefing sessions will not be held and prospective bidders are encouraged to use the details provided above and email to ephmlmsupplychain@emogalelm.gov.za for any questions or enquiries they might have. All questions, enquiries or clarifications must be submitted up to five (5) days prior to the closing date as set out above. Any questions or enquiries submitted after these days will not be considered or addressed.

The projects will be subjected to functionality (quality) evaluation whereby a minimum qualifying score must be obtained for bidders to be further evaluated for procurement points. The functionality criterion is as follows per project and further explained in the bid document:

Project No	Functionality Criterion and Weighing:	Minimum qualifying points
EPMLM/8/3/414	Company Experience=50; Delivery time =20; Accredited Reseller=30; Total=100	60 points

The municipality will adjudicate and award bids in accordance with the BBBEE status level of contribution using the 80/20 preference point system, where 80 will be allocated to price and 20 to BBBEE level of the contributor. Bids will remain valid for 90 days after the closing date. Completed bids in sealed envelopes, clearly marked with the relevant bid number and description, should be deposited in the bid box situated at the offices of the Ephraim Mogale Local Municipality, 2 Ficus Street, Marble Hall, 0450, where bids will be opened in public. Bids not clearly marked and in sealed envelopes will not be considered.

NB: Bidders should ensure that bids are delivered on time to the correct address. **Late bids will not be accepted.** Ephraim Mogale Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept any bid as a whole. Briefing Sessions are Compulsory, only one representative per company and failure to attend will lead to automatic disqualification.

Prospective Bidders interested in bidding for the respective projects are encouraged to submit their company names and contact details to ephmlmsupplychain@emogalelm.gov.za on or before the cut-off date of communication in case where the municipality is to issue out a communicate and such will also be loaded onto the municipal website and etenders.

Administrative queries can be directed to the SCM Unit at 013 261 8450/8462/8496/8448 or by email to ephmlmsupplychain@emogalelm.gov.za



MATLADI TS - MUNICIPAL MANAGER