



SOUTH AFRICAN BROADCASTING SABC SOC LIMITED
("the SABC")

REQUEST FOR PROPOSAL (RFP)

RFP NUMBER: RFP/HC/2026/10247872/4
RFP TITLE: APPOINTMENT OF A WELLNESS SERVICE PROVIDER FOR OCCUPATIONAL HEALTH AND CLINIC SERVICES FOR A PERIOD OF 3 YEARS.

EXPECTED TIMEFRAME

BID PROCESS	EXPECTED DATES
Bid Advertisement Date	19 March 2026
Bid Documents Available From	National Treasury's tender portal (http://www.etenders.gov.za) SABC Website (http://www.sabc.co.za/sabc/tenders/)
Non-Compulsory Briefing Session Date & Time	Date: 25 March 2026 Time: 10:00 AM to 11:00 AM
Venue / Link for virtual Briefing Session	https://teams.microsoft.com/meet/33639487653345?p=OCnaGhJwpMP5X2QMTE Meeting ID: 336 394 876 533 45
Bid Closing Date and Time	15 April 2026 @ 12:00 noon
Contact details	tenderqueries@sabc.co.za

The SABC retains the right to change the timeframe of this bid whenever necessary and for whatever reason it deems fit.

BIDS DELIVERY

All electronic bid submissions must be submitted using RFPSubmissions@sabc.co.za. Refer to Document A for Conditions to be observed when bidding. Late Bid submissions will not be accepted for consideration by the SABC.

1. REQUIRED MANDATORY DOCUMENTS- FIRST PHASE

No.	Description	Yes/No	Supporting evidence (refer to page number or Annexure)
1.	<p>Submit the following valid certified copies (not older than 3 months from the closing date of the bid) for Occupational Health Doctor. Bidder must provide all three (3).</p> <ul style="list-style-type: none"> • MBCHB qualification • Post graduate qualification in occupational health (NFQ 8) • Valid HPCSA annual membership certificate 		
2.	<p>Proof of Insurance that covers the two critical components:</p> <ul style="list-style-type: none"> ↳ Public Liability insurance ↳ Malpractice insurance for the Doctor and Nurses 		

NON-SUBMISSION OF THE MANDATORY DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

2. REQUIRED DOCUMENTS

- 2.1 SARS “Pin” to validate supplier’s tax matters
- 2.2 Original or Certified copy of Valid BBEE Certificate (from SANAS accredited Verification Agency)
- 2.3 All EME’s and 51% black Owned QSE’s are only required to obtain a **sworn affidavit** on an annual basis, confirming the following.
 - 3.3.1. Annual Total Revenue of R10 Million or less (EME) or Revenue between R10 Million and R50 Million for QSE
 - 3.3.2. Level of Black Ownership

Note 1:

Verification Agencies and Auditors who are accredited by the IRBA (Independent Regulatory Board for Auditors) are no longer the ‘approved regulatory bodies’ for B-BBEE verification and therefore IRBA auditors are not allowed to issue B-BBEE certificates after 30 September 2016.

Note 2:

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE act as amended and SABC shall reject the tender.

- 2.4 Proof of Valid TV License Statement (Company’s, Shareholders and all Directors’), or affidavit proving that company and/or officials are not in possession of TV license. Verification will also be done by the SABC internally.
- 2.5 Certified copy of Company Registration Document that reflects Company Name, Registration number, date of registration and active Directors or Members.
- 2.6 Certified copy of Shareholders’ certificates.
- 2.7 Certified copy of ID documents of the Directors or Members.

- 2.8 Last three years audited/reviewed financial statements OR the Companies Management Accounts.
- 2.9 The bidder to submit Proof of registration on the Central Supplier Database (CSD)

NB: NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHOSE TAX AND TV LICENCE MATTERS ARE NOT IN ORDER.

THE WINNING BIDDER IS REQUIRED TO MAINTAIN OR IMPROVE THE BEE LEVEL AT WHICH THE TENDER WAS AWARDED.

C O N T E N T S

DOCUMENT A:	CONDITIONS TO BE OBSERVED WHEN BIDDING
DOCUMENT B:	GENERAL CONDITIONS OF THE BID/PROPOSAL
DOCUMENT C :	QUESTIONNAIRE
DOCUMENT D :	DECLARATION OF INTEREST
DOCUMENT E:	FUNCTIONALITY REQUIREMENTS
DOCUMENT F:	CONFIDENTIALITY
DOCUMENT G:	PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017- SBD 6.1
DOCUMENT H:	DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES - SBD 8
DOCUMENT I:	CERTIFICATE OF INDEPENDENT BID DETERMINATION SBD 9
DOCUMENT J:	ACCEPTANCE OF CONDITIONS OF BID
DOCUMENT K:	VENDOR FORM (SABC SUPPLIER/VENDOR REGISTRATION FORM) - (ATTACHED SEPARATELY) / PLEASE ALSO REGISTER ON CENTRALISED DATA BASE - https://secure.csd.gov.za

DOCUMENT A

CONDITIONS TO BE OBSERVED WHEN BIDDING

1.0 LODGING OF PROPOSALS

1.1 Bidders are required to complete and sign the RFP Document and initial all pages (including proposal and brochures).

1.2 Electronic submission:

Bids submitted electronically must adhere to the following:

- The single point of entry is tenderqueries@sabc.co.za.
- Electronic submissions must be submitted in a PDF format that is protected from any modifications, deletions or additions.
- All electronic submissions must be prominently marked with the full details of the tender in the email subject line namely Bidder's Name, Tender No and Tender Title.
- Bidders are advised to email electronic submissions at least 60 minutes before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email
- Tender submission emails received after submission date and time will be declared late bid submissions and will not be accepted for consideration by SABC.

1.4 The SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:

- Receipt of incomplete bid
- File size
- Delay in transmission or late receipt of the bid
- Failure of the Bidder to properly identify the bid
- Illegibility of the bid; or
- Security of the bid data.

1.5 Bidders must ensure that bids are delivered timeously to the correct address. Bids not received in a specified manner, and by the specified time and date as set out in this RFP document will be rejected. The bid box is generally open 24 hours a day, 7 days a week.

2.0 COMPLIANCE WITH CONDITIONS OF PROPOSAL

2.1 No alteration, amendment or variation of the submitted proposal post the closing date of this bid shall be permitted nor accepted.

3.0 COMPLIANCE WITH TECHNICAL SPECIFICATIONS

- 3.1 All bidders are required to submit bids in accordance with stipulated technical specification as indicated on this bid document. Failure to comply with the required technical specification will result in disqualification of the bid.

4.0 SCHEDULE OF QUANTITIES

- 4.1 Bidders are required to submit a detailed Schedule of Quantities indicating how the bid amount is composed. This schedule shall contain itemised descriptions, quantities, and unit prices.

5.0 BID PRICES

- 5.1 No change in the submitted bid prices shall be accepted and/or approved by the SABC after receipt and before award of this bid.
- 5.2 All prices are to be quoted in the Republic of South African Rand with VAT as a separate item.
- 5.3 All local suppliers quoting in foreign currency must convert the currency to Rands and indicate the exchange rate applicable.
- 5.4 The prices quoted should be inclusive of all costs needed to perform the specified services, not limited to, all kinds of local guarantee bonds, taxes and duties, customs, customs clearance, inland transportation, storage, unpacking, positioning, installation, integration and testing. The prices quoted should be inclusive of all costs for the duration of the project.
- 5.5 This bid document is not an offer to purchase, order or contract.
- 5.6 Prices must be fixed for the first year and shall, where applicable, be subject to an increase of not more than the applicable CPI.
- 5.7 Bid prices for supplies in respect of which installation/erection/assembly is a requirement, shall include ALL costs on a basis of delivery on site as specified.
- 5.8 Any response submitted by a Bidder is subject to negotiation and review by the SABC.

6.0 SOURCE OF SERVICE AND MATERIAL

- 6.1 In the case of equipment/goods, which are partially or completely designed and/or manufactured in the Republic of South Africa, Bidders shall state the local content percentage.
- 6.2 Documentation certifying the local content percentage shall be submitted.

7.0 ACCEPTANCE OF PROPOSALS

- 7.1 The SABC does not bind itself to accept the lowest or any bid/proposal, nor shall it be responsible for or pay any expenses or losses which may be incurred by the Bidders in the preparation and delivery of

its/his/her bid/proposal. The SABC reserves the right to accept a separate bid/proposal or separate bids/proposals for any one or more of the sections of a specification. The SABC also reserves the right to withdraw the bid at any stage.

7.2 No bid shall be deemed to have been accepted unless and until a formal contract/ letter of award is prepared and signed by SABC and the winning bidder.

7.3 The SABC reserves the right, should it deem it necessary, to monitor every stage of the contract to ensure:

- that the directors who were awarded the bid are in control of the company and/or that changes in directors does not affect delivery of the goods/services/work adversely.
- that, if there are changes in the control of the company, these should be brought to the attention of the SABC.
- that in the event that the bid or any part thereof is to be subcontracted to another company or organisation after the bid was awarded, the Bidder/s must immediately advise the SABC and the SABC shall approve same as it deems fit;
- successful delivery of the goods/services/works in terms of the contract, or timeous termination of the contract should such action be in the best interest of the SABC.
- audit the successful Bidder's contract from time to time.

7.4 This bid will remain valid 180 (one hundred and eighty) days from the date of bid closing.

8.0 DEFAULT BY BIDDERS

8.1 If Bidders purport to withdraw their bid(s)/proposals within the period for which they have agreed that their bid/proposal shall remain open for acceptance, or fails to enter into a written contract when called upon to do so, or fails to accept an order in terms of the bid, the SABC may, without prejudice to any other legal remedy which it may have, accept their bid(s) notwithstanding the purported withdrawal, or proceed to accept any other less favourable bid or call for bids afresh and may recover from the defaulting Bidders any additional expense it has incurred for the calling for new bids or the acceptance of any less favourable bid.

9.0 AMPLIFICATION OF PROPOSALS

9.1 The SABC may, after the opening of bids, call on the Bidder to amplify in writing any matter which is not clear in the Bidder's submission and such amplification shall form part of the original bid.

9.2 In the event of the Bidders failing to supply such information within the specified timeframe, the bid will be liable to rejection.

9.3 The SABC reserves the right to:

- contact any Bidder during the evaluation process, to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the bid shall be sought, offered or permitted.
- cancel this bid at any time on the following conditions:
 - i) Change in business requirements of the Corporation.
 - ii) Budget unavailability
 - iii) Identified tender irregularity.
 - iv) Non- responsive bids

Should Bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to the SABC and not necessarily on the basis of the lowest costs.

10.0 IMPORT/EXPORT PERMITS

10.1 Bidders are required to include complete information on equipment and/or components requiring export/import permits.

11.0 COST OF BIDDING

11.1 The Bidder shall bear all costs and expenses associated with preparation and submission of its bid/proposal, and the SABC shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

12.0 COMMUNICATION

12.1 The SABC has provided a single point of entry for any questions or queries that the Bidder may have. All queries must be submitted in writing and directed to authorised contact person. **Unauthorised communication with any other personnel or member of staff of the SABC, with regard to this bid is strongly discouraged and will result in disqualification of the respective Bidder's bid/proposal submission.**

12.2 Should there be a difference of interpretation between the Bidder and SABC; SABC reserves the right to make a final ruling on such interpretation.

12.3 The closing time for clarification of queries is 3 (three) days before the deadline for bid/proposal submission. The Bidders should take note that questions together with responses will be sent to all Bidders who attended compulsory Briefing Session.

13.0 AUTHORISED CONTACT PERSONS

13.1 All enquiries in respect of this bid must be addressed to:

Tender Office
SCM Division
Radio Park Office Block
Henley Road
Auckland Park
Johannesburg
South Africa
E-mail : tenderqueries@sabc.co.za

14.0 BROAD-BASED ECONOMIC EMPOWERMENT

- 14.1 According to the 2013 B-BBEE Revised Code of Good Practice the Exempted Micro Enterprise (EME) is only required to produce a sworn affidavit signed by the Commissioner of Oaths as per the requirement in the Justice of Peace and Commissioners of Oaths Act, 1963 (Act No. 61 of 1963) or the Companies and Intellectual Property Commission ("CIPC") certificate on an annual basis.
- 14.2 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Verification Agency accredited by SANAS.
- 14.3 Only South African Accreditation Systems (SANAS) is the authorised body to issue B-BBEE certificates
- 14.4 IRBA and Accounting Officers are **not** allowed to issue B-BBEE affidavit or certificates to EMEs and QSEs as it was under 2007 Codes
- 14.5 EME's and QSE's must submit an affidavit confirming that the entity's turnover is below R10 million and percentage of black ownership to claim B-BBEE points
- 14.6 QSEs have to comply with all elements
- 14.7 Start-up enterprises are verified similar to EMEs, but can opt to be rated using the QSE and Generic Scorecard
- 14.8 QSE with at least 51% black ownership or above are only required to obtain a sworn affidavit on an annual basis with a confirmation of turnover and black ownership
- 14.9 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that B-BBEE status level certificate under the consortium name is submitted.
- 14.10 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 14.11 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

A bidder will not be disqualified if they do not submit evidence to claim a specific goal, but rather they will score zero for specific goal/s if they did not provide evidence supporting the awarding of the points.

15.0 MISREPRESENTATION AND FRONTING IS PROHIBITED

Fronting means a deliberate circumvention or attempted circumvention of the B-BBEE Act and the Codes. Fronting commonly involves reliance on data or claims of compliance based on misrepresentations of facts, whether made by the party claiming compliance or by any other person.

It is an offence to misrepresent or provide false information regarding a company's information or engaging in a fronting practice. If there is any contravention of some sought, the SABC may open a criminal and/or civil case/s against the bidder and its directors/members in terms of applicable legislation, and restrict the bidder & its directors/members from doing business with the SABC for a pre-determined period.

It is important to note that any proposal that does not conform fully to the instructions and requirements in this RFP will be disqualified.

Bids, which do not meet the technical requirements, will not be considered for further evaluation.

END OF DOCUMENT A

DOCUMENT B

GENERAL CONDITIONS OF PROPOSAL

1.0 COMPLIANCE WITH COMPLETION OF PROPOSAL

- 1.1 The bid forms should not be retyped or redrafted, but photocopies may be prepared and used.
- 1.2 Bid forms must be signed in the original form; in ink and forms with photocopied signatures or other such reproduction of signature will be rejected.
- 1.3 Should bid forms not be filled in by means of mechanical devices, for example typewriters, ink, preferably black, must be used to fill in bid.
- 1.4 Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted in regard to claims arising from the fact that pages are missing or duplicated. Incomplete bids will result in disqualification.

2.0 COMPLIANCE WITH TECHNICAL SPECIFICATIONS

- 2.1 Unless a departure is clearly stated by the Bidder at the time of bidding, the works shall be taken as complying in detail with the Technical Specifications, and the Bidder shall be held liable on all the terms and conditions of the contract as if this bid contained no departures. Technical specifications contained in any brochures, or any other descriptions submitted shall apply for acceptance test purposes.

3.0 WARRANTY

- 3.1 If there are any defects arising from failure of goods to meet the specifications within the period specified in the contract, the Bidder shall replace the defective items at his expense or shall refund the SABC such costs as the SABC may incur in replacing such defective item. The Bidder shall also bear the cost of transporting replaced/repaired items to the place of destination.

4.0 INSPECTION

- 4.1 The Bidder shall permit and assist the SABC's representatives in carrying out any inspections that are called for in the proposal or specifications.

5.0 PACKAGING

- 5.1 Goods purchased on this bid must be adequately protected and securely packaged during shipment and until delivery at the destination.
- 5.2 Goods must be clearly marked with the Bidder's name, description of contents and the SABC's order number and delivery address.

6.0 RISK

- 6.1 The Bidder will be responsible for losses that SABC incurred due to Bidder's negligence or intention and Bidder must provide Liability Insurance. This will be a condition of contract.

7.0 DELIVERY

- 7.1 Delivery will be to the Stores of the SABC Auckland Park, Johannesburg, Republic of South Africa. The contractual delivery date must be strictly complied with and each delivery must be preceded or accompanied by delivery note. If delivery does not take place within the period stipulated, the SABC may cancel the contract concluded with the bidder without further notice to the Bidder and with immediate effect without prejudice to any other course of action available to the SABC to recover any damages out of such delay. Receipt of the goods by the SABC will not be regarded as acceptance thereof until the goods have been accepted, and tested in compliance with the Technical Specifications.

8.0 PAYMENT

- 8.1 Payment, in currency other than South African Rand, will be made by means of a telegraphic or wired bank transfer.

The Bidder must provide:

- Name and address of their bank.
- Company account number to be credited.
- Sort/swift code of bank.

- 8.2 The SABC's standard payment terms are 60 days from date of Invoice.

9.0 ASSIGNMENT OF CONTRACT

- 9.1 The Bidder shall not have the right to cede any right or delegate any obligation in terms of this contract to any third party unless with the prior written approval of the SABC.

10.0 PROPOSALS ARE CONSIDERED TO BE BINDING ON THE BIDDERS

- 10.1 Representations made in the bid/proposal, including claims made in respect of commitments to dates of delivery, shall be considered binding on the Bidder on acceptance of the bid/proposal by the SABC and same will be form part of the contract to be concluded, unless specifically noted by the Bidder in the bid/proposal that same maybe subject to change.

11.0 COMPLIANCE WITH SABC POLICIES

- 11.1. SABC will not procure any goods, services, works or content from any employee or employee-owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.

- 11.2. SABC will not procure any goods, services, works or content from any SABC Independent Contractor or Independent Contractor-owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.
- 11.3. No former employees, SABC's Non-Executive members and Independent Contractors will be awarded contracts with the SABC within 24 months after resigning from SABC employment or not being engaged with the SABC.
- 11.4. Should former employees, SABC's Non-Executive members and Independent Contractors resign from the employment of the SABC or not being engaged with the SABC and become directors of other businesses bidding with SABC, such bid will not be considered until the cooling off period of two years has expired.
- 11.5. "The SABC has a zero tolerance to theft, fraud and corruption. Such activities will be investigated and stringent action institutes such as laying of criminal charges or even removal from the SABC database of service providers. Should you suspect or become aware of any suspicious acts of fraud, theft or corruption involving SABC employees or other suppliers rendering services to the SABC, contact the SABC whistle blowers' hotline at "0800 372 831"

12.0 FAILURE TO COMPLY WITH THESE CONDITIONS

- 12.1 These conditions form part of the bid and failure to comply therewith will invalidate a bid.

13.0 RFP SCHEDULE

- 13.1 Bidders will be contacted as soon as practicable with a status update. At this time, short-listed Bidder/s may be asked to meet with SABC representatives. Bidders should provide a list of persons and their contact details who are mandated to negotiate on behalf of their company.

14.0 ADDITIONAL NOTES

- 14.1 All returnable documents as indicated in the bid form must be returned with the response.
- 14.2 Changes by the Bidder to his/her submission shall not be permitted after the closing date.
- 14.3 The person or persons signing the bids must be legally authorized by the Bidder to do so. A list of the person(s) authorized to negotiate on your behalf must be submitted along with the bid.
- 14.4 SABC reserves the right to undertake post-bid negotiations with the preferred Bidder or any number of short-listed Bidders.

FAILURE TO OBSERVE ANY OF THE ABOVE-MENTIONED REQUIREMENTS WILL RESULT IN THE BID BEING DISQUALIFIED.

15.0 DISCLAIMERS

- 15.1 Bidders are hereby advised that the SABC is not committed to any course of action as a result of its issuance of this BID and/or its receipt of a bid in response to it. In particular, please note that the SABC may:
- 15.2 change all services on bid and to have Supplier re-bid on any changes.
- 15.3 reject any bid which does not conform to instructions and specifications issued herein
- 15.4 disqualify bids after the stated submission deadline
- 15.5 not necessarily accept the lowest priced bid
- 15.6 reject all bids, if it so deem fit
- 15.7 award a contract in connection with this bid at any time
- 15.8 make no award of a contract.

Kindly note that SABC will not reimburse any Bidder for any preparation costs or other work performed in connection with this bid, whether or not the Bidder is awarded a contract.

END OF DOCUMENT B

DOCUMENT C

QUESTIONNAIRE TO BE COMPLETED WHEN BIDDING

If the information required in respect of each item cannot be inserted in the space provided, additional information may be provided on a separate sheet of paper with a suitable reference to the questionnaire number concerned.

1. Company's Treasury CSD unique registration reference number.	
2. Have your company been issued with a SARS Compliance Status PIN.	
3. If yes, please provide PIN number. The provision of the PIN will be construed as your permission to SABC Procurement to access your tax status on-line.	
4. Are you registered in terms of section 23(1) or 23(3) of the Value-added Tax Act, 1991 (Act 89 of 1991)?	
5. If so, state your VAT registration number and original current tax clearance certificate to be submitted	
6. Are the prices quoted fixed for the full period of contract?	
7. Is the delivery period stated in the bid firm?	
8. What is the address in the Republic of South Africa where an item of the type offered by you may be inspected preferably under working conditions? (Where Applicable)	
9. What is the approximate value of stock in the Republic of South Africa for this particular item? (If required).	
10. Where are the stock held?	
11. What facilities exist for servicing the items offered?	

12. Where are these facilities available?	
13. What are the names and addresses of the factories/suppliers where the supplies will be manufactured and may be inspected, if required?	

*

ALSO INDICATE WHICHEVER IS NOT APPLICABLE

END OF DOCUMENT C

DOCUMENT D

SBD-4
DECLARATION OF INTEREST

1.0 Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2.0 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

.....

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / personnel numbers must be indicated in paragraph 3 below.

¹ "State" means –

- a. any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999)
- b. any municipality or municipal entity.
- c. provincial legislature.
- d. national Assembly or the national Council of provinces; or
- e. Parliament.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person connected to the bidder is employed

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain **YES/NO** the appropriate authority to undertake remunerative work outside employment in the state?

2.7.2.1 If yes, did you attach proof of such authority to the bid **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid).

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES /NO**

2.8.1 If so, furnish particulars:

.....

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....

3.0 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Pers. Number

4.0 DECLARATION

I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

END OF DOCUMENT D

DOCUMENT E

TECHNICAL SPECIFICATION

APPOINTMENT OF A WELLNESS SERVICE PROVIDER FOR OCCUPATIONAL HEALTH AND CLINIC SERVICES FOR A PERIOD OF 3 YEARS.

1 INTRODUCTION AND BACKGROUND

The SABC is a public broadcasting service and wholly state-owned entity. The head office is situated in Gauteng (Auckland Park with satellite office in Pretoria) and in addition, there are regional offices situated nationally namely: **Western Cape (Sea Point, Parliament), Eastern Cape (Gqeberha, East London, Mthatha), KwaZulu Natal (Durban), Limpopo (Polokwane, Thohoyandou), Mpumalanga (Mbombela), Northern Cape/Free State (Kimberley, Bloemfontein, Platfontein) and North West (Mahikeng).** The SABC currently employs approximately 2250 permanent staff with a large pool of independent contractors and contracted service providers such as cleaners, security personnel that utilize the onsite occupational health facilities.

Employee Wellness services play an integral part within the SABC and the SABC recognizes the value of offering a comprehensive health and bespoke proactive wellness services to staff with the main goal of improving overall employee health and wellbeing (physical, emotional, mentally, spiritually and financial) and workplace safety.

To this end, an RFP for a Wellness service provider for a period of 3 years is required.

2 SABC REQUIREMENTS

SABC seeks to appoint a wellness service provider for the provision of innovative, state of the art, fit for purpose integrated wellness services nationally geared towards improving productivity and employee engagement as well as a key contributor to Employee Value Proposition.

The integrated wellness services should be aligned to all relevant legislations, compliance standards, norms and quality including best practices. The service provider should have a national footprint, be agile, have all relevant systems, suitably qualified personnel, clinic equipment in place to support the service offering. It will be expected that the service provider will have a database of Specialist (for purpose of Independent Medical Evaluations) in all provinces to enable effective management of incapacity and disability as well as case management.

The services will be offered in the following offices, and the below headcount is subject to change:

SABC Regional Office	Resource requirements	Clinic Operations frequency	Satellite Offices	Value Add (Employees) NB: Not be costed – Employees will utilise their medical aid to access these additional services onsite.
Auckland Park	<ul style="list-style-type: none"> • Occupational Health Nurse – full time • Occupational Health Nurse – Ad hoc • (As and when required) • Occupational Health Doctor • Social Worker/ Psychologist • 1 Clinic Administrator 	<ul style="list-style-type: none"> • Occupational Health Nurse – 176 hours per month • Second Nurse Occupational Health – Ad hoc (As and when required) • Occupational Health Medical Practitioner – 32 hours per month • Social Worker/ • Psychologist (Onsite) – 48 hours per month. 		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Bloemfontein	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Durban	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Mahikeng	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician

Mbombela	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Cape Town (Sea Point/ Parliament)	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Polokwane	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Gqeberha	1 Occupational Health Nurse	16 hours per month		<ul style="list-style-type: none"> • Physiotherapy • Mobile Optometrist • Dietician
Thohoyandou			<p>To be serviced via mobile/ Nearest Affiliated Occupational Clinic</p> <p>Ad hoc (As and when required)</p>	
Hatfield – Pretoria			<p>To be serviced via mobile/ Nearest Affiliated Occupational Clinic</p> <p>Ad hoc (As and when required)</p>	

Kimberley/Platfontein			To be serviced via mobile/ Nearest Affiliated Occupational Clinic Ad hoc (As and when required)	
Mthatha/East London			To be serviced via mobile/ Nearest Affiliated Occupational Clinic Ad hoc (As and when required)	

Province	Office	Headcount
Free State	Bloemfontein	71
Gauteng	Johannesburg	1584
Kwazulu-Natal	Durban	106
Mpumalanga	Mbombela	71
North West	Mahikeng	62
Northern Cape	Kimberley/Platfontein	22
Tshwane	Pretoria	14
Limpopo	Polokwane	120
	Thohoyandou	10
Eastern Cape	East London	7
	Mthatha	4
	Gqeberha	93
Western Cape	Cape Town (Parliament)	12
	Cape Town (Sea Point)	74
Grand Total		2250

2.1 The objectives of integrated wellness services are:

- To provide innovative wellness services that are aligned to the Department of Health and National Institute of Communicable Diseases guidelines and regulations:
 - HIV/AIDS, STI, and TB Management (e.g. prevention, care and support, human rights and monitoring and evaluation).
 - Health and productivity management (management of non-communicable and communicable diseases, management of incapacity due to ill-health and disability as well as health education and promotion).
 - HERQ Management (Safety, Health, Environment, Risk, Quality) –This pillar incorporates Occupational Health and Safety.
 - Wellness management (this pillar will address organizational and individual wellness, psychosocial, lifestyle management, and work life balance).
 - Health epidemics management (Clinic response plan, case (confirmed and suspected) finding, monitoring, containment, fitness for work, workplace vaccination (where applicable) etc.)
- To improve employee’s physical, social, financial, spiritual and emotional wellbeing.
- To promote health and wellness through education using various platforms.
- Assessment, early identification and management of health problems.
- Lifestyle management thereby reducing ill-health complications, disability and premature deaths.
- To equip employees with knowledge that will enable them to make the right choices towards good quality life and health.
- To offer proactive, customized and flexible wellness programme which are innovative and able to respond to employee holistic wellbeing.

3. OCCUPATIONAL CLINIC SERVICES SCOPE OF WORK

The Service Provider should possess and provide a tailor made seamless bespoke wellness solution, specialized experience, knowledge and expertise to be able to deliver in terms of the best practice principles and in line with Occupational Health Standards.

In addition, the Service Provider should be innovative and have a progressive clinic system that will enable effective and professional service delivery. The service provider must be proactive, agile and flexible to accommodate the client’s requirements and make it convenient to service all the employees anywhere and anytime.

The scope of work entails the following pillars:

OCCUPATIONAL HEALTH & EXECUTIVE PROGRAMME	PREVENTATIVE CARE & WELLNESS SCREENING PROGRAMME	WELLNESS AND LIFESTYLE MANAGEMENT	INCAPACITY, DISABILITY AND INDEPENDENT ASSESSMENTS	TRAINING, TOOLS AND INTERVENTIONS	HEALTH EMERGENCIES AND PANDEMIC / COMMUNICABLE DISEASE MANAGEMENT
<ul style="list-style-type: none"> • Manage & furnish the Occupational Facilities in line with the scope of the South African Society of Occupational Medicine in terms of design, equipment and staffing and occupational medical centres and occupational health mobile unit. • Take OHS Act into consideration. • Conduct Health Risk Assessments in compliance with the SABC Risk Register. 	<ul style="list-style-type: none"> • Preventative Care: Travel medicine and Flu vaccines (As and when required), Family Planning (Sourced from DOH). • Primary Health Care: Assess, Diagnose and Dispense medication for minor illnesses. • Assessment, Diagnosis and referral for management of chronic illnesses. • Chronic Disease Management: Case management of chronic conditions. 	<ul style="list-style-type: none"> • Participate and assist with wellness days and events • Health and Wellness promotion, awareness and campaigns as per National Health calendar. 	<ul style="list-style-type: none"> • Conduct health assessments. • Referrals to independent specialist. • Have a network specialist in all regions to ensure seamless referrals and the conclusion of incapacity and disability in line with the organizations policies/ guideline. 	<ul style="list-style-type: none"> • Ongoing health education in line with the health calendar and other that the client may identify. • Primary Health, Occupational Health e.g. (Musculoskeletal / Ergonomics etc), Wellness and lifestyle management. • Individual Medical Surveillance information/education sessions and awareness sessions. • Identify clinical topics based on the organizational trends and health risks. 	<ul style="list-style-type: none"> • Proactive management of health emergencies and state of disaster e.g. Ebola, COVID-19 and other pandemics • Support and assist the workplace in line with all the regulations. • Collaborate with the DOH to ensure that all health protocols are implemented seamlessly. • NB: Subject to the declaration of national state

<ul style="list-style-type: none"> • Provide recommendation in line with Occupational Health program, conduct fitness for work assessments. • Plan and implement medical surveillance and biological monitoring programmes as per Health Risk Assessment, Occupational Hygiene and Hazardous Chemical and Substances Surveys. • Fitness for work assessment: pre-employment, transfer and exit medicals, including post long illness, accident and/or injury assessments • To effectively provide Occupational Health; the service provider must provide fully equipped Mobile Units fitted with approved equipment calibrated in accordance with SABS specification, & also recognized by SASOHN & the Department of Labour. This will be on an as and when required basis for once off Occupational Health on the sites that do not have clinics. • Work with Occupational Health and Safety (OHS) unit to manage 				<ul style="list-style-type: none"> • Utilise various training tools, manuals, videos etc. 	<p>of disaster or any health related emergency, bidder to be required to provide additional services or alter the hours listed above.</p>
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<p>Injury on Duty (IOD) emergency cases.</p> <p>EXECUTIVE WELLNESS PROGRAMME</p> <ul style="list-style-type: none">• Proactive management of executive health risks through a structured executive wellness programme.• Executive coaching interventions.					
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3.1 WASTE MANAGEMENT

- This must be conducted in line with the HPCSA Waste Management guidelines for the management of medical/ healthcare waste.
- The service provider to utilize approved waste management company to ensure compliance.

3.2 RECORD & DATA MANAGEMENT

- The bidder must have paperless record management system.
- Describe how electronic, as well as paper-based, confidential client information, will be stored and maintained in line with POPI Act and HPCSA record keeping guidelines.
- A detailed description of how to efficiently and effectively handle the administrative process / procedure for audit purposes and for managing all employees.
- Describe how records are retained and disposed during and after the contract expiry date in line with the legislation.

3.3 MEDICATION MANAGEMENT

- A detailed description of medication management system and how to mitigate medication expiry.

3.4 COMMUNICATION AND MARKETING

Provide innovative marketing strategy for onsite occupational health services

- Brochures
- Fliers
- Posters (Clinic Posters)
- Videos
- Wallet cards and any other related marketing material etc.
- Electronic awareness tools, programmes e.g. customized apps and innovative use of digital platforms
- Tools to conduct wellness assessment (at organizational and individual level)

3.5 FURTHER REQUIREMENTS:

- **NB:** Successful bidder to provide the following insurance cover within 60 days of appointment:
 1. Public liability insurance to the value of R100 000 000.00
 2. Medical malpractice insurance to the value of R100 000 000.00
- Proposal to include the details of a recruitment agency that will support placement of the Occupational Nurses and Doctors at any interval (including locums). Alternatively, a database of all Occupational Nurses that will be utilised as locums in all the provinces should be furnished.
- Rent out primary health equipment to SABC for a duration of a contract. See **Annexure B** of RFP document.
- Service provider to incur costs for telephone, computer, printer, internet usage and staff uniform.
- Provide statistical and qualitative integrated trend analysis monthly, quarterly and annual ROI reports on service rendered.
- Participate in Monthly and Quarterly Wellness Forums.
- High level of ethical behaviours and compliance with POPI Act.
- It is imperative for service provider to comply with requirements of submitting annual membership registrations of all clinic staff.
- SABC is a National Key Point (NKP), it is important to note that all personnel assigned to service the site will be subjected to security screening as per NKP requirements.

3.6 PROFESSIONAL SKILL AND EXPERTISE REQUIRED FROM THE SERVICE PROVIDER:

- Ability to provide continuous and necessary training to employees that will be rendering services to the SABC e.g. CPD and other identified training needs that will assist in effective service delivery.
- The provider's deployed personnel must be suitably qualified with all relevant professional registrations and must meet the minimum requirements:

Minimum Requirements of each expertise:

3.6.1. Occupational Health Nursing Practitioner/s for each site who has successfully completed:

- Minimum NQF level 6 in General Nursing
- Post Graduate Diploma in Occupational Health
- Registration with the South African Nursing Council (SANC) - (Clinical Nursing, Health Assessment, Treatment and Care). Valid and up to date membership.
- Completed Dispensing Course Certificate
- Completed Family Planning Course Certificate
- Certified Audiometric registered with SASOHN
- Spirometry Certificate
- Minimum 3 years' experience in an Occupational Health environment
- Completed Nurse Initiated Management of Anti-Retroviral Therapy (Nimart) or Basic HIV Management certified Course.

3.6.2. Occupational Medical Practitioner (OMP) must:

- Hold MBCHB
- Post Graduate Diploma (PGDip) Qualification in Occupational Medicine/ Health
- Registered with the HPCSA and have a valid membership
- Minimum 5 years in Occupational Health professional work experience
- Knowledge and experience of Disability and Incapacity Management

3.6.3. Clinic Administrator must have:

- Basic First Aid Course Level 3
- Administrative qualifications/ course or certificate
- 3 – 5 years experiences in clinic or occupational health facility

3.6.4. Clinic Key Accounts Manager must possess:

- Degree or Diploma in Nursing
- Diploma in Occupational Health
- 3 years' experience in clinic management and manager role
- Strong client relationship skills, registration with HPCSA.

3.6.5 Core Responsibilities of Key Accounts Manager:

- Provide effective and efficient occupational health services in accordance with relevant legislation and regulations to minimize and manage occupational health risks and hazards.
- Implement and maintain comprehensive occupational health services in order to manage diverse occupational injuries, diseases and non-communicable diseases.
- Adhere to governance and risk requirements.
- Adhere to financial processes to comply with relevant legislation and policies.

- Promote a culture of customer services and effective management of customer complaints in providing occupational health services.
- Promote and ensure that all Occupational Health Nurses are trained and ongoing support is provided.
- Manage human resources to ensure that health care services and programmes are implemented and objectives.
- Be able to travel and be part of provincial wellness activations/ days, launch and roadshow etc.

4. TENDER RESPONSE FORMAT

Vendors are requested to respond to the tender in the following formats:

4.6. Pricing Breakdown Model

- 4.6.2.** All goods or services must be specified, broken down into individual elements on a Bill of Materials (BOM) and the pricing of each, specified on hard copy (paper copy) and in soft copy (Excel format).
- 4.6.3.** Bidders must provide a detailed cost breakdown by pricing all items for the delivery of **a total solution** as per the specification. All deviations should be stipulated as options with the indicative unit prices.
- 4.6.4.** Supplier must provide the product specifications of the product or service of the items priced.
- 4.6.5.** Bidders must submit unit and total pricing in SA Rands (Excluding VAT), and where applicable, use the foreign currency rate below to calculate the Rand value. Use Annexure B to indicate the total amount subject to exchange rate variation.

5. EVALUATION CRITERIA

Bidders should note that only bidders who submitted the mandatory valid documents of the bid shall be evaluated further for Functionality (where indicated), Price and Specific Goals

Responses will be evaluated using a predetermined set of evaluation criteria. The evaluation criteria is designed to reflect the SABC's requirements in terms of identifying a suitable service provider and ensure the selection process is transparent and afford all the bidders a fair opportunity for evaluation and selection.

During the evaluation process, the SABC may require a bidder's representative to answer questions with regard to the proposal and/or require certain bidders to make a formal presentation to the evaluation team.

5.1 Technical and Functionality Evaluation

The evaluation is based on technical and functionality, which will be evaluated using the following criteria and points:

- 5.1.1** The tender submission will be technically evaluated out of **180 points**.
- 5.1.2** A minimum threshold of **126** out of a maximum of **180** has been set.
- 5.1.3** All bidders achieving less than the set threshold will be declared non-responsive and will be eliminated from further evaluation, Site Inspection.
- 5.1.4** A minimum threshold of **109** out of a maximum of **155** has been set for site inspection.
- 5.1.5** All bidders achieving less than the set threshold will be declared non-responsive and will be eliminated from further evaluation, Price and Specific Goals.
- 5.1.6** SABC further reserve the right not to award this RFP to any bidder based on the proven poor record of accomplishment of the bidder in previous projects within the SABC.

5.2 PHASE 2 - TECHNICAL EVALUATION: FUNCTIONALITY EVALUATION

Evaluation area	Evaluation Criteria	Max Points
Clinic management experience detailing the relevant service in line with scope	2 – 4 years = 5 points 5-9 years = 10 points > 10 years = 15 points (Please provide details in your company profile)	15
Clinic management reference letters	Bidder to provide signed reference letter(s) on client letterhead describing similar work done as detailed under sect 6 (Clinic management), value of the contract including contactable references which include emails and contact number (Reference letters must include work done within the last five years) and must clearly stipulate the period of the services rendered (Commencement date & end date of the contract). <ul style="list-style-type: none"> • 5 and more letters from clients = 10 points • 3 - 4 letters from clients = 5 points • 1 – 2 letters from client(s) = 2 points NB: Non-submission of client reference letter(s) will be scored zero.	10
Return on Investment (ROI)	Bidders to provide the proposal on how they will achieve the return on investment on the clinic services = 10 points	10
Infrastructure	Proof that the wellness service provider has capacity in identified regions and satellite offices. <ul style="list-style-type: none"> • A list of affiliated specialists including Occupational Therapists, Psychiatrists, Oncologists, and Physicians per region (to be used for independent medical evaluation). At least 2 of each type of specialist = 5 points • Availability of mobile clinics or affiliated occupational health and safety clinics = 5 points For mobile clinics and affiliated occupational health and safety clinics, bidder to provide proof of access (lease agreement or ownership or Memorandum of agreement etc).	10
Functionality i.e. Ability to provide the following services	Health Management: Bidder to provide a detailed proposal on the following: <ul style="list-style-type: none"> • Preventative Care: Travel medicine, Flu vaccines, Family Planning (be able to source family planning from department of health) = 5 points • Primary Health Care: Assess, Diagnose and Dispense medication for minor illnesses = 5 points • Assessment, Diagnosis and referral for management of chronic illnesses and emergency cases = 5 points 	15

Evaluation area	Evaluation Criteria	Max Points
	<p>Wellness & Lifestyle Management</p> <ul style="list-style-type: none"> • Provide a plan that details the coordination of wellness days and wellness roadshows including an example of a wellness day report = 5 points • Health and Wellness promotion, awareness and campaigns as per National Health calendar including an example of a newsletter = 5 points • Provide SOP for Disease Management Programme detailing assessment, referral and monitoring or case management = 5 points <p>Occupational Health</p> <p>Bidder to submit the proposal on the following:</p> <ul style="list-style-type: none"> • Conduct Health Risk Assessment and OREP = 5 points • Plan and implement medical surveillance and biological monitoring programmes as per Health Risk Assessment, Occupational Hygiene and Hazardous Chemical and Substances Surveys = 5 points • Fitness for work assessment: pre-employment, transfer and exit medicals, including post long illness, accident and/or injury assessments = 5 points • Management of Injury on duty (IOD) = 5 points • Socialization plan of the medical surveillance programme = 5 points <p>Non-compliance with all the above items = 0 Points</p> <p>Value Add Service</p> <ul style="list-style-type: none"> • Bidder to provide a list of contactable professionals that will be assigned to each region to offer value add services. The list to contain details of the Physiotherapist, Optometrist and Dietician, HPCSA reg No. and Practice Number. Each complete list for a site = 5 Points <p>Incomplete list or details = 0 points</p> <p>NB: These services should not be costed, and the professionals will claim from employee’s medical aid.</p>	<p>15</p> <p>25</p> <p>5</p>
<p>Resources</p>	<p>Key Account Manager</p> <ul style="list-style-type: none"> • CV detailing Minimum 3 years’ experience as key account manager and qualification = 2 points • Certified copies of qualifications (not older than 3 months from the closing date of the bid) = 2 points • NQF level 6 Nursing qualification = 2 points 	<p>6</p>

Evaluation area	Evaluation Criteria	Max Points
	<p>Occupational Health Doctor/Practitioner</p> <ul style="list-style-type: none"> • An all-inclusive CV with experience & qualification = 3 points • Certified copy of valid dispensing licence (not older than 3 months from the closing date of the bid) = 3 points • Minimum 5 years in Occupational Health professional work experience = 3 points 	9
	<p>Occupational Health Nursing Practitioner</p> <ul style="list-style-type: none"> • 1 All-inclusive CV per site (Region) with experience & qualification). Only a CV that has the complete list of the required documents will be scored (Each complete CV will equal 1 point) Total points = 8 points • Minimum 3 years' experience & qualification in an Occupational Health environment = 8 Points • Valid proof of SANC registrations e.g. e-registration certificate or Annual practising certificate (proof of payment) for all Occupational Health Nurses (8 Nurses) = 8 Points <p>Documents subject to verification.</p> <p>Accompanied by certified copies (not older than 3 months from the closing date of the bid):</p> <ul style="list-style-type: none"> • Certified copy of Minimum NQF level 6 Nursing qualification = 8 points • Certified copy Post Graduate Diploma in Occupational Health = 8 Points • Certified copy of a valid Completed Dispensing Certificate = 8 points <p>In addition (as per the scope under section 6): Submit the following additional certified copies (not older than 3 months from the closing date of the bid) of Competency for each Nurse in the following areas:</p> <ul style="list-style-type: none"> – Completed Nurse Initiated Management of Anti-Retroviral Therapy (Nimart) or Basic HIV Management certified Course = 2 points – Spirometry = 2 points – Audiometry certificate = 2 points – Vision screening = 2 points 	56
	<p>Clinic Administrator</p> <ul style="list-style-type: none"> • All-inclusive CV with relevant experience, contactable referees & relevant qualifications = 1 point • 3 – 5 years experiences in clinic or occupational health facility = 1 • Certified copy of NQF level 6 qualification in administration or equivalent (not older than 3 months from the closing date of the bid) = 1 point 	4

Evaluation area	Evaluation Criteria	Max Points
	<ul style="list-style-type: none"> Level 3 First Aid Certificate = 1 point <p>NB: Refers to key responsibility and requirements</p>	
TOTAL		180

NB: Threshold: To be evaluated further, bidders must meet a threshold of 126 out 180 points (70%). Bidders who obtain less than 126 points will not be evaluated further.

5.3 PHASE 3- EVALUATION CRITERIA – SITE VISIT

Evaluation Area	Evaluation Criteria	Max Points
15 Minutes Presentation	Bidder to prepare a 15-minute presentation highlighting the methodology on core Occupational and Primary Health clinics services, value proposition and competitive advantage and previous clients serviced.	20
Resources on site	<p>Demonstrate Clinic operations in the following areas:</p> <ul style="list-style-type: none"> Occupational Health Nursing practitioners and Occupational medical practitioners should be on site = 5 points Management of Occupational Health services such as hygiene surveys, health risk assessments, compliance certificates, Medical Surveillance SOP, copies of COF as well as management procedure of IOD = 5 points Management of Primary Health including acute conditions, chronic disease management, medication dispensation programme = 5 points Management of HIV/Aids programme, chronic disease management and lifestyle management = 5 points Clinic administration procedures = 5 points Provide health disaster management plan e.g. pandemics or any other health emergencies = 5 points 	30
Clinic operations	<p>Demonstrate:</p> <ul style="list-style-type: none"> Screening and other protocol requirements for patients visiting the clinic = 10 points General Clinic operations: <ul style="list-style-type: none"> Bookings = 5 points Consultations processes and Patient referrals = 5 points Medical emergency procedures = 5 points Communication procedures between business and clinic = 5 points 	30
Clinical Monitoring	<p>Provide proof of:</p> <ul style="list-style-type: none"> Clinic audits not older than 24 months = 5 points 	5
Facilities and Equipment	<ul style="list-style-type: none"> Adequate examination/procedure room space to conduct assessments as specified in the protocol = 5 points Linen storage and cleaning frequency = 5 points 	35

Evaluation Area	Evaluation Criteria	Max Points
	<ul style="list-style-type: none"> Access to emergency equipment (e.g. emergency bag, stretchers and/or wheelchairs) and facilities = 5 points Clinical equipment and maintenance (Valid calibrations certificate where applicable) = 5 points Office equipment for clinic staff: <ul style="list-style-type: none"> Telephone = 5 points Printing machine = 5 points Computer with internet access = 5 points 	
Product/Supplies	<ul style="list-style-type: none"> Consumables, Medication storage (temperature monitoring, protection from light, and humidity) and Security protocols = 5 points Consumables and medication stock control system = 5 points 	10
Data and Record Management	<ul style="list-style-type: none"> Overall clinical data management = 5 points General security and confidentiality measures for records keeping in line with HPCSA guidelines and POPIA = 5 points Electronic database system ability to interface with other systems = 5 points Storage and filing facilities = 5 points 	20
Waste management	Waste management protocols to include the following: <ul style="list-style-type: none"> Evidence of contract with licensed hazardous waste disposal company = 3 points Valid Waste disposal certificate = 2 points 	5
Total		155

NB: Threshold: To be evaluated further, bidders must score a minimum of 109 out of a maximum of 155 points. Bidders who obtain less than 109 points will not be evaluated further.

5.4 Price and Specific Goals: Phase three

The bid responses will be evaluated on the 80/20 system. Bidders are to provide detailed breakdown of all direct and indirect costs associated with the contract, including licence fees if any.

5.5 Financial Stability

The financial stability evaluation is used to assess the financial risk of the shortlisted bidders.

FINANCIAL STABILITY

Respondents are required to submit their audited financial statements for the past 3 years with their Proposal/Bid in order to enable the SABC to establish financial stability as follows:

Area	Assessment Criteria
Financial Due Diligence	Bidders' financial due diligence will be assessed based on submitted audited financial statements using financial ratios, where applicable.

5.6 Objective Criteria

- 5.6.1 The SABC reserve the right not to consider proposals from bidders who are currently in litigation with the SABC.
- 5.6.2 The SABC further reserve the right not to award this tender to any bidder based on the proven poor record of accomplishment of the bidder in previous projects within the SABC.
- 5.6.3 Bidders who are blacklisted or have committed other acts of fraud and misrepresentation of facts e.g. tax compliance, BBBEE, company financials, etc. will be eliminated from the bid process.
- 5.6.4 The SABC reserve the right not to award this tender to any bidder who fails the financial stability assessment.
- 5.6.5 No SABC former employees shall be awarded contracts with the SABC within 24 months after termination of employment with the SABC.
- 5.6.6 Should employees resign or retire from the employment of the SABC and become directors of other businesses tendering with the SABC, such tender shall not be considered until the cooling off period of 24 (twenty-four) months has expired.
- 5.6.7 Should the employee be dismissed from the SABC employment, such employee shall be prohibited from conducting business with SABC for a period of 5 (five) years from the date of dismissal.
- 5.6.8 Should the employee be found guilty in a court of law due to criminal conduct/act, such employee will not be considered to do/conduct business with SABC, until the criminal record has been legally expunged.
- 5.6.9 The SABC shall not procure any goods, services, works or Content from any Board member or Board member owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.
- 5.6.10 Should the SABC's Board members no longer serve on the SABC Board but become directors of other companies, the SABC shall not conduct business with those companies until the cooling off period of 24 (twenty-four) months has expired.
- 5.6.11 Should the Board member be found guilty in a court of law due to criminal conduct/act, such Board member will not be considered to do/conduct business with SABC, until the criminal record has been legally expunged.
- 5.6.12 The SABC shall not procure any goods, services, works or Content from any independent contractor or independent contractor owned business, to ensure that suppliers competing for the SABC's business have confidence in the integrity of SABC's selection process.
- 5.6.13 Should the Independent Contractor no longer be contracted to the SABC but become directors of other companies, the SABC shall not conduct business with those companies until the cooling off period of 24 (twenty-four) months has expired.
- 5.6.14 Should the Independent Contract be found guilty in a court of law due to criminal conduct/act, such employee will not be considered to do/conduct business with SABC, until the criminal record has been legally expunged.

END OF DOCUMENT E

DOCUMENT F

CONFIDENTIALITY

All information related to this bid both during and after completion is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from the service which is either directly or indirectly related to the SABC, written approval to divulge such information will have to be obtained from SABC.

The bidders must ensure that confidential information is: maintained confidential; not disclosed to or used by any unauthorised person; so as to prevent any disclosure or unauthorised use with at least the standard of care that bidders maintain to protect their own confidential information; only used for the purpose of considering and responding to this RFP; and not reproduced in any form except as required for the purpose of considering and responding to this bid. Bidders must ensure that: access to confidential information is only given to those of its partners, officers, employees and advisers who require access for the purpose of considering and responding to this RFP; and those partners, officers, employee and advisers are informed of the confidential information section and keep that information confidential. This bid remains at all times the property of the SABC. No rights other than as provided in this bid and in respect of the confidential information are granted or conveyed to bidder/s

NAME OF BIDDER: _____

PHYSICAL ADDRESS: _____

Bidder's contact person: Name : _____

Telephone : _____

Mobile : _____

Fax.: _____

E-mail address : _____

END OF DOCUMENT F

DOCUMENT G

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Specific Goals.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1.0 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the **80/20** system for requirements with a Rand value above R50 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed R50 000 (all applicable taxes included) and therefore the.....**80/20**.....system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific Goals

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE	80
1.3.1.2 Specific Goals	20
Total points for Price and Specific goals must not exceed	100

2.0 DEFINITIONS

2.1 **“All applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad -Based Black Economic Empowerment Act.

2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black

- Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.4 “**Bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals.
- 2.5 “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003).
- 2.6 “**Comparative price**” means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration.
- 2.7 “**Consortium or joint venture**” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
- 2.8 “**Contract**” means the agreement that results from the acceptance of a bid by an organ of state.
- 2.9 “**EME**” means any enterprise with an annual total revenue of R10 million or less as per the Amended Codes of Good Practice (COGP).
- 2.10 “**Firm price**” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 “**Functionality**” means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder.
- 2.12 “**Non-firm prices**” means all prices other than “firm” prices.
- 2.13 “**Person**” includes a juristic person.
- 2.14 “**Rand value**” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- 2.15 “**Total revenue**” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.16 “**Trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.17 “**Trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3.0 ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.
- 3.5 If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

4.0 AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \mathbf{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

- Ps = Points scored for comparative price of bid under consideration
- Pt = Comparative price of bid under consideration
- Pmin = Comparative price of lowest acceptable bid

4.2 Points awarded for Specific Goals

In terms of Regulation 4 (1) 5 (1) and 6 (1) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for submitting evidence for specific goals claimed in accordance with the table below:

4.3 SPECIFIC GOALS TABLE

SPECIFIC GOALS	80/20	90/10
EME/SME 51% owned by Black people	10	4
51% owned by Black people;	5	3
51% owned by Black people who are women	3	2
Black Youth	2	1

NB: Bidders must submit evidence for every specific goal claimed and points will be awarded in accordance with the evidence as submitted by the bidder. The bidder who does not meet the specific goals will not be disqualified but score zero.

5.0 BID DECLARATION

5.1 Bidders who claim points in respect of Specific Goals must complete the following:

5.2 SPECIFIC GOALS POINTS CLAIMED IN TERMS OF SPECIFIC GOALS TABLE

5.3 **Specific Goals Points claimed :..... =(maximum of 10 or 20 points)**

(Points claimed in respect of paragraph 5.3 must be in accordance with the table reflected in paragraph 4.3 and must be substantiated by means of evidence as described table 5.4

5.4 EVIDENCE TO BE SUBMITTED FOR SPECIFIC GOALS

Specific Goals	Acceptable Evidence
B-BBEE	Valid BEE Certificate / Sworn Affidavit (in case of JV, a consolidated scorecard will be accepted)
Black Women Owned	Certified ID Documents of the Owners/shareholder
Black Youth owned	Certified ID Documents of the Owners
EME or QSE 51% Black Owned	Annual Financial/ Management Accounts/ B-BBEE Certificate / Affidavit/ Certified ID Documents of the Owners/shareholder
51% Black Owned	CIPC Documents / B-BBEE Certificate/Affidavit/ Certified ID Documents of the Owners/shareholder
South African Enterprises	CIPC Documents

6.0 DECLARATION WITH REGARD TO COMPANY/FIRM

6.1 Name of company/firm:
.....

6.2 VAT registration number:
.....

6.3 Company registration number
.....

6.4 Type Of Company/ Firm

- Partnership/Joint Venture / Consortium
 - One person business/sole propriety
 - Close corporation
 - Company
 - (Pty) Limited
- [TICK APPLICABLE BOX]

6.5 Describe Principal Business Activities

.....

.....

.....

.....

6.6 Company Classification

- Y Manufacturer
- Y Supplier
- Y Professional service provider
- Y Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

6.7 Total number of years the company/firm has been in business?

6.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the SABC that the claims are correct.
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the SABC may, in addition to any other remedy it may have.
 - (a) disqualify the person from the bidding process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

.....
SIGNATURE(S) OF BIDDER(S)

2.

DATE:

ADDRESS:

.....

.....

.....

END OF DOCUMENT G

DOCUMENT H

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1.0** This Standard Bidding Document must form part of all bids invited.
- 2.0** It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3.0** The bid of any bidder may be disregarded if that bidder, or any of its directors have-
- abused the institution's supply chain management system.
 - committed fraud or any other improper conduct in relation to such system; or
 - failed to perform on any previous contract.
- 4.0** In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

END OF DOCUMENT H

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1.0 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2.0 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3.0 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4.0 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5.0 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for SABCs who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid RFP NO: **RFP/HC/2026/10247872/4**

in response to the invitation for the bid made by: **South African Broadcasting Corporation SOC Limited "SABC"**

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder.
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder.
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation.
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid;
or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

END OF DOCUMENT I

DOCUMENT J

ACCEPTANCE OF CONDITIONS OF BID

By signing the BID document, the Bidder is deemed to acknowledge and accept that all the conditions governing this BID, including those contained in any printed form stated to form part thereof and SABC Limited will recognize no claim for relief based on an allegation that the Bidder overlooked any such condition or failed properly to take it into account for the purpose of calculating bided prices or otherwise.

SIGNED at _____ this _____ day of

_____ 2026

NAME OF COMPANY _____

NAME OF THE SIGNATORY (IES) _____

CAPACITY: _____

Are you authorised to sign on behalf of the company (YES/NO) _____

WITNESSES:

1. _____

2. _____

_____ BIDDER

END OF DOCUMENT J

ANNEXURE A

COSTING MODEL - TENDER PRICE SUMMARY

BREAKDOWN OF AN ALL-INCLUSIVE TENDER PRICE

RESOURCE	HOURS PER MONTH	RATE PER HOUR	TOTAL AMOUNT PER MONTH	TOTAL FOR YEAR 1	TOTAL FOR YEAR 2	TOTAL FOR YEAR 3
AUCKLAND PARK (COST FOR 3 YEARS)						
Occupational Health Nurse, and medical waste – full time	176					
Occupational Health Nurse, and medical waste – Ad hoc	As and when required					
Occupational Health Doctor	32					
Social Worker/ Psychologist	48					
Clinic Administrator	176					
DURBAN (COST FOR 3 YEARS)						
Occupational Health Nurse and medical waste	16					
BLOEMFONTEIN (COST FOR 3 YEARS)						
Occupational Health Nurse and medical waste	16					
MAHIKENG (COST FOR 3 YEARS)						
Occupational Health Nurse and medical waste	16					
NELSPRUIT (COST FOR 3 YEARS)						
Occupational Health Nurse, consumables and medical waste	16					
CAPE TOWN (SEA POINT) – TO SERVE PARLIAMENT OFFICE (COST FOR 3 YEARS)						

Occupational Health Nurse and medical waste	16					
PORT ELIZABETH – EASTERN CAPE (COST FOR 3 YEARS)						
Occupational Health Nurse and medical waste	16					
POLOKWANE (COST FOR 3 YEARS)						
Occupational Health Nurse and medical waste	16					
ONCE OFF EQUIPMENT PURCHASE OR HIRE						
Equipment for all Regions once off (Ref to Annexure B for list of equipment)	QUOTE PURCHASE			QUOTE FOR HIRE		
Medication, first aid replenishment and consumables variable costs (will be invoiced on a fee for service basis).						
TOTAL BID PRICE INCLUDING VAT						

AD HOC COSTS:

NB: The costs will not be evaluated as part of the tender pricing but will give a directive of the overall additional costing.

RESOURCE	RATE
Description	
Satellite offices occupational health offering or affiliated occupational health facility (as and when required)	
Mobile occupational clinics (as and when required)	
Independent assessments (fee for services)	
Executive medicals (fee for services as and when required)	
Marketing for clinic services (as and when required)	
Merchandise (fee for services as and when required)	
TOTAL BID PRICE INCLUDING VAT	

ANNEXURE B

LIST OF CLINIC EQUIPMENT

1. SABC AUCKLAND PARK CLINIC

Clinic Name	Asset Name	Quantity
SABC Auckland Park	Audio Booth	1
SABC Auckland Park	Printer	1
SABC Auckland Park	KeyStone Vision Screening with Pad	2
SABC Auckland Park	AudioMeter	1
SABC Auckland Park	Spirometer	1
SABC Auckland Park	Desktop screen	2
SABC Auckland Park	Laptop (Administrator & Nurse)	2
SABC Auckland Park	3G/internet access	1
SABC Auckland Park	Oxygen Cylinder	1
SABC Auckland Park	Glucose Meter Monitor/ Glucometers	2
SABC Auckland Park	Cholesterol monitor	2
SABC Auckland Park	Stature meter	2
SABC Auckland Park	Blood pressure Monitor	2
SABC Auckland Park	Digital room temperature thermometer	2
SABC Auckland Park	Oximeter pulse fingertip	2
SABC Auckland Park	Emergency bag	1
SABC Auckland Park	Ambubag	1
SABC Auckland Park	Nebulizer	1
SABC Auckland Park	Stethoscope	1
SABC Auckland Park	Otoscope with x 3 ear pieces	1
SABC Auckland Park	Waste disposal tools	1
SABC Auckland Park	Step	1
SABC Auckland Park	Drip stand	1
SABC Auckland Park	Linen and pillows /	X5
SABC Auckland Park	Scale	1
SABC Auckland Park	Fridge Thermometer	1
SABC Auckland Park	Step	1

2. SABC PE CLINIC

Asset Name	Asset Name	Quantity
PE	Examination bed	1
PE	Audio Booth (Alternative Mobile as and when required)	1
PE	Printer	1
PE	KeyStone Vision Screening with Pad	1
PE	AudioMeter	1

PE	Spirometer	1
PE	Laptop (Administrator & Nurse)	1
PE	3G/internet access	1
PE	Oxygen Cylinder	1
PE	Glucose Meter Monitor/ Glucometers	1
PE	Cholesterol monitor	1
PE	Stature meter	1
PE	Blood pressure Monitor	1
PE	Digital room temperature thermometer	1
PE	Oximeter pulse fingertip	1
PE	Emergency bag	1
PE	Ambubag	1
PE	Nebulizer	1
PE	Patella Hammer	1
PE	Stethoscope	1
PE	Otoscope with x 3 ear pieces	1
PE	Waste disposal tools	1
PE	Step	1
PE	Drip stand	1
PE	Linen and pillows	2
PE	Scale	1
PE	Fridge Thermometer	1
PE	Step	1
PE	Drip stand	1

3. SABC DURBAN OFFICE CLINIC

Asset Name	Asset Name	Quantity
Durban	Examination bed	1
Durban	Audio Booth (Alternative Mobile as and when required)	1
Durban	Printer	1
Durban	KeyStone Vision Screening with Pad	1
Durban	AudioMeter	1
Durban	Spirometer	1
Durban	Laptop (Administrator & Nurse)	1
Durban	3G/internet access	1
Durban	Oxygen Cylinder	1
Durban	Glucose Meter Monitor/ Glucometers	1
Durban	Cholesterol monitor	1
Durban	Stature meter	1
Durban	Blood pressure Monitor	1
Durban	Digital room temperature thermometer	1
Durban	Oximeter pulse fingertip	1
Durban	Emergency bag	1
Durban	Ambubag	1
Durban	Nebulizer	1
Durban	Patella Hammer	1

Durban	Stethoscope	1
Durban	Otoscope with x 3 ear pieces	1
Durban	Waste disposal tools	1
Durban	Step	1
Durban	Drip stand	1
Durban	Linen and pillows	2
Durban	Scale	1
Durban	Fridge thermometer	1
Durban	Step	1
Durban	Drip stand	1

4. SABC BLOEMFONTEIN CLINIC

Asset Name	Asset Name	Quantity
Bloemfontein	Examination bed	1
Bloemfontein	Audio Booth (Alternative Mobile as and when required)	1
Bloemfontein	Printer	1
Bloemfontein	KeyStone Vision Screening with Pad	1
Bloemfontein	AudioMeter	1
Bloemfontein	Spirometer	1
Bloemfontein	Laptop (Administrator & Nurse)	1
Bloemfontein	3G/internet access	1
Bloemfontein	Oxygen Cylinder	1
Bloemfontein	Glucose Meter Monitor/ Glucometers	1
Bloemfontein	Cholesterol monitor	1
Bloemfontein	Stature meter	1
Bloemfontein	Blood pressure Monitor	1
Bloemfontein	Digital room temperature thermometer	1
Bloemfontein	Oximeter pulse fingertip	1
Bloemfontein	Emergency bag	1
Bloemfontein	Ambubag	1
Bloemfontein	Nebulizer	1
Bloemfontein	Patella Hammer	1
Bloemfontein	Stethoscope	1
Bloemfontein	Otoscope with x 3 ear pieces	1
Bloemfontein	Waste disposal tools	1
Bloemfontein	Step	1
Bloemfontein	Drip stand	1
Bloemfontein	Linen and pillows	2
Bloemfontein	Scale	1
Bloemfontein	Fridge Thermometer	1
Bloemfontein	Step	1
Bloemfontein	Drip stand	1

5. SABC MAHIKENG OFFICE CLINIC

Asset Name	Asset Name	Quantity
Mahikeng	Examination bed	1
Mahikeng	Audio Booth (Alternative Mobile as and when required)	1
Mahikeng	Printer	1
Mahikeng	KeyStone Vision Screening with Pad	1
Mahikeng	AudioMeter	1
Mahikeng	Spirometer	1
Mahikeng	Laptop (Administrator & Nurse)	1
Mahikeng	3G/internet access	1
Mahikeng	Oxygen Cylinder	1
Mahikeng	Glucose Meter Monitor/ Glucometers	1
Mahikeng	Cholesterol monitor	1
Mahikeng	Stature meter	1
Mahikeng	Blood pressure Monitor	1
Mahikeng	Digital room temperature thermometer	1
Mahikeng	Oximeter pulse fingertip	1
Mahikeng	Emergency bag	1
Mahikeng	Ambubag	1
Mahikeng	Nebulizer	1
Mahikeng	Patella Hammer	1
Mahikeng	Stethoscope	1
Mahikeng	Otoscope with x 3 ear pieces	1
Mahikeng	Waste disposal tools	1
Mahikeng	Step	1
Mahikeng	Drip stand	1
Mahikeng	Linen and pillows	2
Mahikeng	Scale	1
Mahikeng	Fridge thermometer	1
Mahikeng	Step	1
Mahikeng	Drip stand	1

6. SABC SEA POINT CLINIC

Asset Name	Asset Name	Quantity
Sea Point	Examination bed	1
Sea Point	Audio Booth (Alternative Mobile as and when required)	1
Sea Point	Printer	1
Sea Point	KeyStone Vision Screening with Pad	1
Sea Point	AudioMeter	1
Sea Point	Spirometer	1
Sea Point	Laptop (Administrator & Nurse)	1
Sea Point	3G/internet access	1
Sea Point	Oxygen Cylinder	1
Sea Point	Glucose Meter Monitor/ Glucometers	1

Sea Point	Cholesterol monitor	1
Sea Point	Stature meter	1
Sea Point	Blood pressure Monitor	1
Sea Point	Digital room temperature thermometer	1
Sea Point	Oximeter pulse fingertip	1
Sea Point	Emergency bag	1
Sea Point	Ambubag	1
Sea Point	Nebulizer	1
Sea Point	Patella Hammer	1
Sea Point	Stethoscope	1
Sea Point	Otoscope with x 3 ear pieces	1
Sea Point	Waste disposal tools	1
Sea Point	Step	1
Sea Point	Drip stand	1
Sea Point	Linen and pillows	2
Sea Point	Scale	1
Sea Point	Fridge Thermometer	1
Sea Point	Step	1
Sea Point	Drip stand	1

7. SABC POLOKWANE CLINIC

Asset Name	Asset Name	Quantity
Polokwane	Examination bed	1
Polokwane	Audio Booth (Alternative Mobile as and when required)	1
Polokwane	Printer	1
Polokwane	KeyStone Vision Screening with Pad	1
Polokwane	AudioMeter	1
Polokwane	Spirometer	1
Polokwane	Laptop (Administrator & Nurse)	1
Polokwane	3G/internet access	1
Polokwane	Oxygen Cylinder	1
Polokwane	Glucose Meter Monitor/ Glucometers	1
Polokwane	Cholesterol monitor	1
Polokwane	Stature meter	1
Polokwane	Blood pressure Monitor	1
Polokwane	Digital room temperature thermometer	1
Polokwane	Oximeter pulse fingertip	1
Polokwane	Emergency bag	1
Polokwane	Ambubag	1
Polokwane	Nebulizer	1
Polokwane	Patella Hammer	1
Polokwane	Stethoscope	1
Polokwane	Otoscope with x 3 ear pieces	1
Polokwane	Waste disposal tools	1
Polokwane	Step	1

Polokwane	Drip stand	1
Polokwane	Linen and pillows	2
Polokwane	Scale	1
Polokwane	Fridge Thermometer	1
Polokwane	Step	1
Polokwane	Drip stand	1

8. SABC MPUMALANGA CLINIC

Asset Name	Asset Name	Quantity
Mpumalanga	Examination bed	1
Mpumalanga	Audio Booth (Alternative Mobile as and when required)	1
Mpumalanga	Printer	1
Mpumalanga	KeyStone Vision Screening with Pad	1
Mpumalanga	AudioMeter	1
Mpumalanga	Spirometer	1
Mpumalanga	Laptop (Administrator & Nurse)	1
Mpumalanga	3G/internet access	1
Mpumalanga	Oxygen Cylinder	1
Mpumalanga	Glucose Meter Monitor/ Glucometers	1
Mpumalanga	Cholesterol monitor	1
Mpumalanga	Stature meter	1
Mpumalanga	Blood pressure Monitor	1
Mpumalanga	Digital room temperature thermometer	1
Mpumalanga	Oximeter pulse fingertip	1
Mpumalanga	Emergency bag	1
Mpumalanga	Ambubag	1
Mpumalanga	Nebulizer	1
Mpumalanga	Patella Hammer	1
Mpumalanga	Stethoscope	1
Mpumalanga	Otoscope with x 3 ear pieces	1
Mpumalanga	Waste disposal tools	1
Mpumalanga	Step	1
Mpumalanga	Drip stand	1
Mpumalanga	Linen and pillows	2
Mpumalanga	Scale	1
Mpumalanga	Fridge Thermometer	1
Mpumalanga	Step	1
Mpumalanga	Drip stand	1

END OF THE REQUEST FOR PROPOSAL DOCUMENT