



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3118-2025
Enquiries: Nontombi Jantjie
Tel: +27 12 482 3922
Date: 15 July 2025

PROSPECTIVE BIDDER

Bidders are invited to submit a tender for **RFB 3118-2025: Request for bid for the procurement of Trend Micro Licence renewal with maintenance and support for the Department of Justice and Constitutional Development (DOJ&CD) for two (02) years.**

Publication date is 15 July 2025.

A **Non-Compulsory Virtual Briefing Session** will be held on **23 July 2025 at 10:00am** on Microsoft Teams – [Join the meeting now](#).

The final date for **clarification questions** is **04 August 2025**.

The **closing date** for bid submission is **11 August 2025 at 11:00am**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The bidders need to note that if there are any reference made to GCommerce in the Bid Document it needs to be ignored.
- The following will apply for this Bid:

- CLOSING OF BID

The bidder must submit their bid responses through the tender box at SITA Erasmuskloof (459 Tsitsa Street) at 11h00am on the bid closing date.

- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response: The bidder has submitted a bid response documentation pack:

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
- (ii) in the correct format as indicated in the Invitation to bid document.

Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.


The bid document is packaged as follows:

The bidder must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date	

All queries to this bid must be submitted in writing to the following email address:
Nontombi.Jantjie@sita.co.za

Yours sincerely,


.....

Bongeka Malinga

Senior Manager: Strategic Procurement (Acting)