



## TENDER NOTICE AND INVITATION TO TENDER

**TENDER NUMBER: CI-GK-0128**

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**South African National Parks** invites tenders for the **Construction of West Coast National Park Offices at Langebaan Entrance Gate**  
**CONTRACT NO: CI-GK-0128**

### **ELIGIBILITY**

#### **1) CIDB Grading**

The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions are eligible to submit tenders:

- Contractors who have a CIDB contractor grading designation of **6GB** or higher, and
- Joint ventures are eligible to submit tenders provided that:
  - (i) Every member of the joint venture is registered with the CIDB;
  - (ii) The lead partner has a contractor grading designation in the **6GB** or higher class of general building construction work, or not lower than one level below the required grading designation in the class of construction works under consideration and possess the required recognition status and
  - (iii) The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a **6GB** class of general building construction work or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations

#### **2) Functionality Criteria:**

As part of the eligibility criteria, tenderers shall further be required to satisfy the following functionality criteria and be required to demonstrate their ability to undertake the work and to provide proof of experience, expertise, personnel, plant, and equipment to undertake work of this nature.

Tenderers are required to score a minimum of **17 points** out of a possible **24 points** (i.e. 70%) in order to be responsive: Tender Data, of the proposed functionality criteria and point system for evaluation.

Tenderers who fail to meet the minimum threshold shall be declared non-responsive and subsequently rejected. The onus rests with the tenderer to supply sufficient information to allow for the proper scoring, evaluation and award of points.

The following functionality criteria apply:

- (a) General Building Construction Experience (Maximum 12 points)
- (b) Technical Expertise (Maximum 12 Points)

#### **a) General Building Construction (Maximum 12 Points)**

Tenderers who fail to meet the minimum threshold shall be declared non-responsive and subsequently rejected.

Tenderers are required to demonstrate their ability to undertake the work and provide proof of

experience in General Building Maintenance projects. (GB), specifically new building works.

Tenderers who fail to meet the minimum threshold shall be declared non-responsive and subsequently rejected. The onus rests with the tenderer to supply sufficient information to allow for the proper scoring, evaluation, and award of points.

Where insufficient information is provided, zero points will be awarded for such particular criterion. The quality criteria and maximum score in respect of each of the criteria as follows:

Quality criteria	Sub-criteria	Maximum number of points
Contracts of value between R 3 million and R 10 million, inclusive of VAT	1 point per contract	4
Contracts of value exceeding R 10 million Inclusive of VAT	2 points per contract	8
<b>Maximum possible score for quality</b>		<b>12</b>

The tenderer must submit a list of past and current projects for functionality evaluation – information must clearly state project information.

Tenderer to submit the following to proof experience:

- **New projects - Letter of appointment for current projects, stating scope of work, contract value and address where project is/will be done and,**
- **Completed projects - Letter of appointment and Completion certificates” for completed projects.** The appointment letter must include the scope of work and value of the project.

Project details **shall include** telephone contact details of either the client or agent for the project.

**b) Technical Expertise (Maximum 12 Points)**

Points will be awarded for Technical Expertise applicable to the key personnel and individual construction staff members within the three categories listed below and who must be available for the execution and completion of the work.

Quality criteria	Sub-criteria	Maximum number of points
Contracts Manager who has a minimum of 5 years building construction experience.	4 points	4
Site Agent who has a minimum of 5 years building construction experience	4 points	4
Site Foreman who has a minimum of 5 years building construction experience	4 points	4
<b>Maximum possible score for quality</b>		<b>12</b>

**Curriculum Vitae's (CV's) of the Contracts Manager and Site Foreman that will be employed on this contract must be submitted with the tender document with proof of experience.**

**CV's to clearly indicate building construction experience with dates, starting from most recent. The various individuals must be in the permanent or fixed term contract employment of the tenderer to be awarded points.**

Should the key personnel not be available at the time of appointment for any reasonable reason, the Contractor will submit to the Client and Engineer, his proposed change in key personnel which will have to be approved. The Client and Engineer may on their discretion reject personnel proposed by the Contractor at such time.

## **SPECIFIC GOALS**

### **Preferential Procurement Regulations, 2022.**

SANParks has identified the following specific goals to advance the categories of persons as part of its procurement processes.

Specific goals for the tender and points claimed are indicated per the table below.

<b>The specific goals allocated points in terms of this Tender</b>	<b>Number of points allocated (80/20 system)</b>
<b>1) Percentage black ownership (Maximum of 8 points)</b>	
Persons historically disadvantaged on the basis of race with 100% black ownership <b>OR</b>	<b>8</b>
Persons historically disadvantaged on the basis of race with 75% - 99% black ownership, <b>OR</b>	<b>6</b>
Persons historically disadvantaged on the basis of race with 60% - 74% black ownership, <b>OR</b>	<b>4</b>
Persons historically disadvantaged on the basis of race with 51% - 59% black ownership, <b>OR</b>	<b>3</b>
Persons historically disadvantaged on the basis of race with 0 – 50% black ownership	<b>2</b>
<b>2) Exempted Micro Enterprise or Qualifying Small Enterprises</b>	
Exempted Micro Enterprise (annual turn-over below R10 million) Qualifying Small Enterprises (annual turn-over between R10 million & R50 million)	<b>4</b>
<b>3) Locality (Maximum of 10 points.)</b>	
To qualify, the bidder must have a working footprint in the Western Cape Province and provide Verifiable proof of business address in the Western Cape Province, older than two years.	<b>10</b>
<b>TOTAL MAXIMUM POINTS CLAIMED BY THE SERVICE PROVIDER</b>	<b>20</b>

**The following will be accepted as proof:**

**1) Black ownership**

- Bidders to submit valid B-BBEE certificate or sworn affidavit clearly indicating the percentage Black ownership.

**2) Exempted Micro or Qualifying Small Enterprises**

- Bidders to submit valid B-BBEE certificate or sworn affidavit clearly indicating the type of enterprise.

**3) Locality**

To qualify, bidder must provide / include verifiable proof of business address in one of the criteria, older than 2 years:

- Rental/Lease agreement in the name of the bidding company to include rental/lease period (start & end date) with proof of payment for the month prior to closing of the tender, or.
- Ownership of business premises – municipal/Eskom services account in the name of the bidding company to confirm 2-year business address.

**NB: Bidders who are not located in the Western Cape Province and who are not EME's or QSE's may still tender but will not claim points for specific goals. Failure to provide the afore-mentioned documentation, will result in an allocation of zero points for specific goals.**

The physical address for the compulsory clarification meeting and collection of tender documents is:  
**The Boardroom,  
West Coast National Park Management Offices  
Main Street, Langebaan  
Western Cape Province**

Full tender documents will ONLY be available at the compulsory clarification meeting.  
A non-refundable tender deposit of **R 300-00 payable in CASH ONLY**, is required on collection of the tender documents. There are no card facilities available.

#### **All Queries**

Queries relating to the tender may be addressed to  
Mr Garret Kobe

Tel No: (012) 426 5132 / 076 481 8604

Email: [garret.kobe@sanparks.org](mailto:garret.kobe@sanparks.org)

A **compulsory clarification meeting** with representatives of the Employer will take place at:  
**The Boardroom, Park Management Offices Boardroom** in the **West Coast National Park** on **25 April 2025 starting at 11:00 hrs.**

Prospective tenderers who arrive later than 11:15 will not be allowed into the Clarification meeting.  
The Tenderers shall inspect and examine the Site and its surroundings and shall satisfy themselves before submitting their tender as to the form and nature of the Site, the quantities and nature of the work and materials necessary for the completion of the Works and the means of access of the Site, the accommodation they may require and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their tender. **The tenderers must be represented at the site inspection by a person who is suitably qualified and experienced to comprehend the implications of the work involved. Attendance of the site inspection is compulsory, and a tender will be disqualified if the site inspection is not attended by a representative of the tenderer.**

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

**The closing date and time for receipt of tenders is on 15 May 2025 at 11:00.**

Tenders in sealed envelopes marked clearly with the identification details:

**“Tender No CI-WK-0028: CONSTRUCTION OF WEST COAST NATIONAL PARK OFFICES AT LANGEBAAN ENTRANCE GATE”** must be deposited in the tender box at the Reception, Park Management Offices, Main Street, Langebaan on or before the stated closing date and time.

Tender Box is open during office hours 07:30 to 16:00 Monday to Friday only. E-mail and late tenders will not be accepted. Tenders may only be submitted on the tender documentation issued.