



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF PUBLIC WORKS, ROADS & INFRASTRUCTURE

REQUEST FOR QUOTATION

Project Name:

**RFQ OF A TRAFFIC IMPACT STUDY FOR THE DESIGN AND CONSTRUCTION
OF NEW GOVERNMENT OFFICE COMPLEX IN JANE FURSE (SEKHUKHUNE
DISTRICT – LIMPOPO PROVINCE)**

Request for Quotation No.

453 / 2025 / 2026

Service Provider Name:

.....

1. INVITATION

The Limpopo Department of Public Works, Roads and Infrastructure invites Professional Service Providers to bid for the : **QUOTATION FOR A TRAFFIC IMPACT STUDY FOR THE DESIGN AND CONSTRUCTION OF NEW GOVERNMENT OFFICE COMPLEX IN JANE FURSE (SEKHUKHUNE DISTRICT – LIMPOPO PROVINCE)**

1.1. Eligibility Criteria:

- a) Only Professional Service Providers who comply with the following will be eligible to bid:
- b) Can provide professional indemnity of R 1 million rand;
- c) Offer the services through individuals who obtained the required accademic qualifications;
- d) Offer the required services through professional registerd professionals;

2. SCOPE OF WORKS

The scope of works, site and related conditions are contained on the request for Quotations contained herein.

3. COMPULSORY SITE BRIEFING

There will be no site briefing.

4. ASSESSMENT CRITERIA

The request for quotation will be assessed using Method 2 (i.e. Price and Specific Goals Points).

- **Stage 1:** Mandatory & Administrative compliance

	ADMINISTRATIVE COMPLIANCE	Disqualifying criteria?
1.1	Fully Completed Pricing Schedule	Yes
1.2	Fully Completed and signed Form of Offer	Yes
1.3	SBD 1: Invitation to Tender fully completed and signed	-
1.4	SBD 4: Bidder's Disclosure	Yes
1.5	SBD 6.1: Preference Points Claim Form fully completed and signed. (NB: Points will not be awarded if means of verification is not submitted.)	-
1.6	Valid professional Indemnity of minimum R 1 million	Yes
1.7	CSD Report	-
1.8	Certified Director's ID Copy	-
1.10	Company registration documents	-
1.11	Letter for Authority to Sign	Yes
1.12	JV Agreement (if applicable)	Yes
1.15	CV and certified Academic Qualifications and Professional Registrations of professional team (Max 3 pages clearly showing experience in the field of geotechnical engineering – NB: must meet minimum requirements and the same names must also be indicated in the Key Professionals Schedule be considered)	Yes
1.16	Minimum Personnel Required: - 1 x Civil/Traffic Engineer registered with ECSA as PrEng / PrTechEng. with more than 3 years post registration experience in roads projects.	Yes

- **Stage 2: Price and Specific Goals Points**
 - o Financial offer (based on the amount in the Form of Offer);
 - o Specific goals points preference point systems in terms of Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2022 as indicated in the SBD 6.1 form
 - o The value of works on this task order is estimated to be less/~~more~~-than R 50,000,000.00, thus a 80/20 ~~or 90/10~~ point system is applicable in terms of Preferential Procurement Regulations 2022.

The number of points awarded for a financial offer will be calculated using this equation.

$$P = 80 * \left(1 - \frac{(P_o - P_m)}{P_m}\right) \quad \text{or} \quad P = 90 * \left(1 - \frac{(P_o - P_m)}{P_m}\right)$$

Where:

P is the points awarded to the bid under consideration

P_m is the lowest acceptable bid price

P_o is the comparative price under consideration

5. RETURNABLES

- 5.1. The Service Provider is required to complete and sign the whole RFQ document. No changes or amendments will be accepted.
- 5.2. All documents indicated in the Assessment Criteria above.
- 5.3. Means of verification for the specific goals points claimed must also be submitted.
- 5.4. A valid CSD report must be attached. The bidder's tax matters with SARS must be in order for them to be awarded the quotation.
- 5.5. A valid Professional Indemnity Insurance (of no less than R1 million) issued by a registered financial services provider must be attached. The professional services provider must provide a valid professional indemnity insurance for the quotation to be awarded.

6. TERMS AND CONDITIONS

- 6.1. No late price proposal will be accepted under any circumstances.
- 6.2. Service providers are required to complete the request for quotation in its entirety. Failure to complete the request for quotation in its entirety will lead to disqualification.
- 6.3. A valid Professional Indemnity Insurance issued by a registered financial services provider must be attached. The professional services provider must provide a valid professional indemnity insurance for the quotation to be awarded.
- 6.4. Means of verification for the Specific goals claimed (Other Items – Table page 14) to will be made through the CSD report and a dissibility certificate (First Item – Table page 14).

6.5. No briefing session to be held. For any enquiries, the service provider may contact the Employer's agent.

6.6. All corrections to be initialled or signed. No correction fluid allowed.

7. ENQUIRIES

General Queries:

Name : Mr Motsopye N
Email : motsopyen@dpw.limpopo.gov.za
Telephone : 015 284 7126

Technical Queries:

Name : Ms. V. Mhangwane
Email : MhangwaneV@dpw.limpopo.gov.za
Telephone : 015 284 7173

8. CLOSING DATE, TIME AND PLACE

The closing date and time for submission of completed task orders and returnable is **as per advert** at 11:00 am, at following address:

Department of Public Works, Roads & Infrastructure, Corner River and Blaauwberg Streets, Ladanna, 0699.

Telegraphic, telephonic, telex, facsimile, e-mail and late submission of the task orders will not be accepted

SBD 1

PART A: INVITATION TO TENDER

YOU ARE HEREBY INVITED TO TENDER FOR REQUIREMENTS OF THE LIMPOPO DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE

RFQ NUMBER:	453 / 2025 / 2026	CLOSING DATE	As per advert	CLOSING TIME:	11:00am
DESCRIPTION	QUOTATION FOR A TRAFFIC IMPACT STUDY FOR THE DESIGN AND CONSTRUCTION OF NEW GOVERNMENT OFFICE COMPLEX IN JANE FURSE (SEKHUKHUNE DISTRICT – LIMPOPO PROVINCE)				

TENDER RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE TENDER BOX SITUATED AT (STREET ADDRESS):

DEPARTMENT OF PUBLIC WORKS, ROADS & INFRASTRUCTURE.

Physical address: Corner River and Blaauwberg Streets, Ladanna, 0699.

TENDERING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Mr. NJ Motsopye		
TELEPHONE NUMBER	015 284 7126	E-MAIL ADDRESS	motsopyen@dpw.limpopo.gov.za
CONTACT PERSON (TECHNICAL)	Ms. Mhangwane V		
TELEPHONE NUMBER	015 284 7375	E-MAIL ADDRESS	mhangwanev@dpw.limpopo.gov.za

SUPPLIER INFORMATION

NAME OF TENDERER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO TENDERING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR TENDERING

1. TENDER SUBMISSION:

- 1.1. TENDERS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE TENDERS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL TENDERS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE TENDER DOCUMENT.**
- 1.3. THIS TENDER IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL TENDERER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 TENDERERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 TENDERERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 TENDERERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE TENDER.
- 2.5 IN TENDERS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE TENDERER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO TENDERS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE TENDER INVALID.

SIGNATURE OF TENDERER:

CAPACITY UNDER WHICH THIS TENDER IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



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SBD 4: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

2.2.1. If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....
2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....

in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



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DEPARTMENT OF
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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of tender invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system. Means of verification for the preference points claimed must also be submitted.

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by People with Disabilities (Submit: Disability certificate issued by health professionals)	-	2	-	
Enterprises owned by Women (Submit: Central Supplier Database (CSD).	-	7	-	
Small, Medium and Micro Enterprises (SMMEs). (Submit: Central Supplier Database (CSD).	-	2	-	
Enterprises owned by Youth. (Central Supplier Database (CSD).	-	4	-	
Enterprises located in Limpopo Province (Central Supplier Database (CSD).	-	5	-	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	



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REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
PUBLIC WORKS, ROADS & INFRASTRUCTURE

FORM OF OFFER AND ACCEPTANCE

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

QUOTATION FOR A TRAFFIC IMPACT STUDY FOR THE DESIGN AND CONSTRUCTION OF NEW GOVERNMENT OFFICE COMPLEX IN JANE FURSE (SEKHUKHUNE DISTRICT – LIMPOPO PROVINCE)

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of the Form of Offer and Acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICE INCLUSIVE OF VALUE ADDED TAX IS (CONTRACT PRICE)

Rand (in words); R.....
.....
.....

(in figures) R.....

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s).....

Name(s)

Capacity

For the
tenderer:

Name &
signature of
witness

Date

Acceptance (To be completed by the employer – not the tenderer)

By signing this part of this Form of Offer and Acceptance, the *Employer* identified below accepts the tenderer's Offer. In consideration thereof, the *Employer* shall pay the Consultant the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the *Employer* and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1 and Acceptance)	Agreements and Contract Data, (which includes this Form of Offer
Part C2	Pricing Data
Part C3	Scope of Work

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the *Employer* during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the *Employer's* agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the tenderer (now *Consultant*) within five working days of the date of such receipt notifies the *Employer* in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

For the Employer

Signature	Signature
Name	Name
Capacity	Capacity

Name and address of organization

.....

.....

.....

Signature and Name of Witness

Schedule of Deviations

1 Subject	
Details	
.....	
.....	
.....	
2 Subject	
Details	
.....	
.....	
.....	
3 Subject	
Details	
.....	
.....	
.....	
4 Subject	
Details	
.....	
.....	
.....	

By the duly authorised representatives signing this agreement, the *Employer* and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the Tender Data and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the *Employer* during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

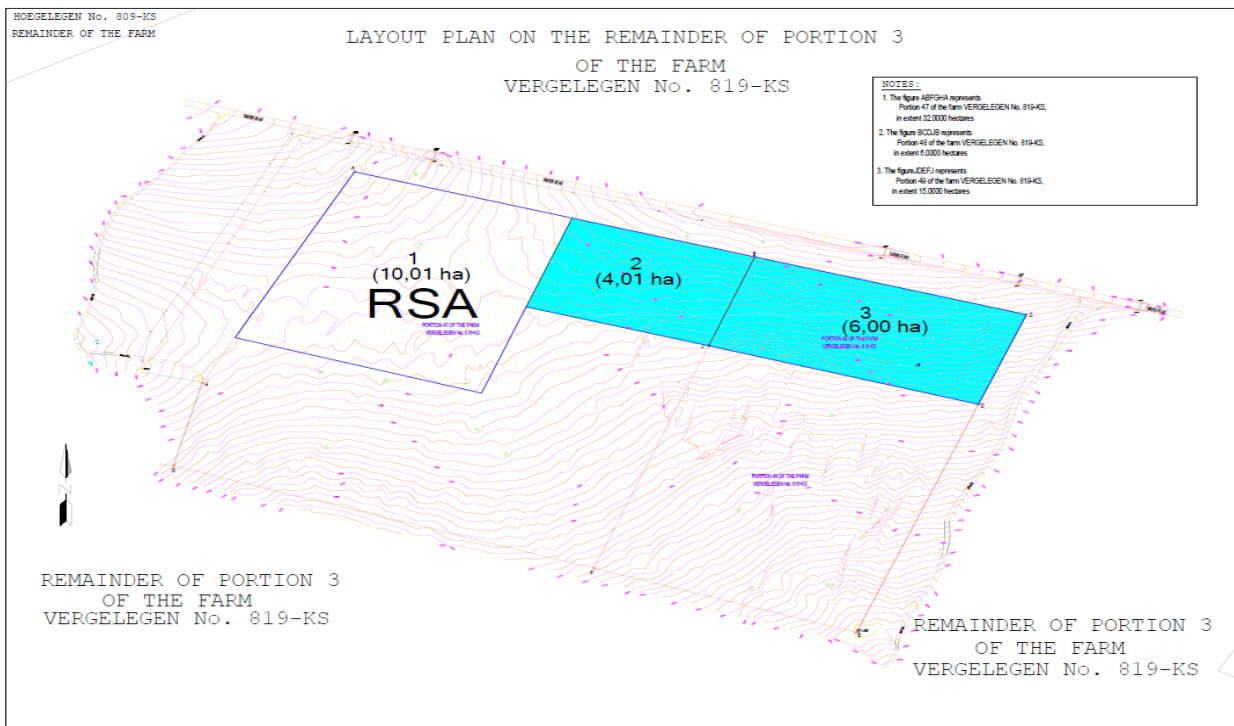
TERMS OF REFERENCE FOR THE COMPILATION OF A TRAFFIC IMPACT STUDY FOR THE NEW SEKHUKHUNE GOVERNMENT OFFICE COMPLEX SITUATED IN JANE FURSE (LIMPOPO PROVINCE)

**Traffic Impact Assessment (TIA) for the Proposed Offices on Portion 47, 48
and 49 of the farm Vergelegen, Makhuduthamaga Local Municipality, Limpopo
Province**

1. PROJECT DESCRIPTION: RFQ OF A TRAFFIC IMPACT STUDY FOR THE DESIGN AND CONSTRUCTION OF NEW GOVERNMENT OFFICE COMPLEX IN JANE FURSE (SEKHUKHUNE DISTRICT – LIMPOPO PROVINCE)

- Address: Botlokwa Road – approximately 2 Km from the Jane Furse Hospital and 4 Km from the Jane Furse CBD (Manchidi Street).
- Coordinates: South: 24° 44' 06.37" & East: 29° 50' 29.49".
- Locality: Jane Furse (Google Earth Imagery)





1.1. Project Objectives:

The objective of the project is as follows:

- a) The objective of the project is the relocation of the existing Provincial Government Offices offices from Lebowakgomo to Jane Furse. The design and construction of new Office Accommodation for all Provincial Government Departments on the defined site will follow once the traffic study has been completed. The area plan shows the area earmarked for the development.
- b) Prior to commencement of the design work, a traffic impact study is required since a estimated workforce of 1500 employees will be accommodated at the new office complex.

1.2. Description of the Scope of Work:

The Professional Service Provider will be required to compile a study covering the following area:

- Jane Furse CBD crossing (Botlokwa Road & Manchidi Street)
- D4268 (Botlokwa Road from CBD Crossing to R 579)
- Junction between R 579 and Botlokwa Road (D4268)

A Traffic Impact Assessment should be conducted to analyse the current impact of the site on the local road network for statutory planning purposes and will substantively be based on demand assessments.

The scope of transportation inputs is summarised as follows:

Undertaking Traffic Impact Assessment by:

- Assessing the current status of traffic flow and management in the area for all modes of transport including pedestrians.
- Investigate and analyse Municipal plans of road infrastructure upgrading of the access roads adjoining developments
- Preparing a traffic impact assessment report.
- Providing recommendations for the traffic routes and management in the proposed development.
- Attaining comments on proposed measures from relevant departments and institutions responsible for transportation matters such as RAL/SANRAL.
- Attending all project meetings as and when required.

2. BACKGROUND INFORMATION

Makhuduthamaga Local Municipality will provide the following:

- Existing and required zoning information,

3. SCOPE OF WORKS

Evaluation of the impact of a new Government Office Complex on Jane Furse for purposes of rights establishment for approval by the local municipality and district municipality shall be undertaken by a “registered engineer or technologist with training and experience in the field of traffic engineering” (COTO, TRH 16 vol. 1, 2021).

The Traffic Impact Assessment shall be undertaken in accordance with COTO TMH 16, TMH 17, and TMH 26 and shall include the following aspects if relevant to the development:

¹ TMH 16 Volume 1 (South African Traffic Impact and Site Traffic Assessment Manual), COTO, Version 1.0, August 2012 and TMH 16 Volume 2 (South African Traffic Impact and Site Traffic Assessment Standards and Requirements Manual), COTO, Version 1.01, February 2014

² TMH 17 (South African Trip Data Manual), COTO, Version 1.01, September 2013

³ TRH 26 (South African Road Classification and Access Management Manual), COTO, Version 1.0, August 2012.

3.1. Capacity and Operational Analyses:

- Traffic Counts shall be conducted to determine the critical weekday peak-hours and peak-hour traffic volumes,
- A five (10) year design horizon shall be used in modelling and calculations.
- Future growth in background traffic shall be calculated and accounted for, clearly stating methodology in the traffic report,

- Approved rights in the study area shall be obtained, and the generated trips of all developments shall be included as latent rights in the traffic study where possible,
- Trip Generation must be determined as per COTO TMH 17 guidelines,
- Accepted traffic modelling software shall be utilised in Capacity and Operational Analyses, such as PTV VISTRO, SIDRA or Highway-Capacity Software,
- Traffic Modelling parameters shall be in accordance with the framework established in COTO TMH 16 Vol. 2,
- The following scenarios shall be analysed:
 - Scenario 1: Base year peak hour traffic [base year],
 - Scenario 2: Base year peak hour traffic with added growth in background traffic and latent rights [five-year horizon],
 - Scenario 3: Base year peak hour traffic with added application traffic, growth in background traffic, and latent rights [ten-year horizon],
 - Scenario 4: Mitigated - Base year peak hour traffic with added application traffic, growth in background traffic, and latent rights [five-year horizon],
- Evaluation of the applications impact on the road network and infrastructure shall be completed and mitigation proposed in the traffic impact assessment,
- Coordinate findings with [municipality] road infrastructure official and integrate comments in the report.

3.2. Road Network Study

- Traffic Network modelling shall consider streets and major intersections in the study area up to and including the first intersection on a class 1, 2 or 3 road, as well as the first intersection thereafter,
- Road Master Planning shall be considered in determining access arrangement and access management plans,
- Access spacing and conceptual design shall be included to the specifications of COTO TMH 16 Vol 2, & TMH 26 and to the satisfaction of [municipality],
- Integration of Non-Motorised Transport (NMT) and Public Transport Stops (PTS) shall be considered and mitigation of shortfalls proposed.

4. KEY PROFESSIONALS

CVs and Qualifications of the following registered professionals to be provided:

- 1 x **Civil/Traffic Engineer** registered with ECSA as PrEng / PrTechEng. with more than 3 years post registration experience in roads projects.

2.1. Civil/Traffic Engineer Name: Role & Responsibilities: Academic Qualifications: Professional Registration Number: Years of Experience post registration:
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5. PRICING INSTRUCTION

The pricing schedule below must be completed in full. All costs must be factored in even if the respective line items are not indicated. No other costs shall be added after appointment.

DO NOT AMEND THE PRICING SCHEDULE BELOW. SERVICE PROVIDERS SHOULD ONLY PRICE THE SCHEDULE BELOW (PAGE 25)

6. DELIVERABLES AND PRICING SCHEDULE:

The Traffic Impact Assessment shall include the following deliverables:

No	Description	Unit	No	Rate	Total
1	Written Report	Item	1		
2	Table: Latent Rights in the Study	Item	1		
3	Table: Capacity & Operational Analysis Results	Item	1		
4	Illustration of the Study Area	Item	1		
5	Illustration of the Traffic Volumes	Item	1		
6	Illustration of Proposed Mitigation Measures	Item	1		
7	Proposed changes to Road Master Planning in line with RAL and LM prescripts	Item	1		
8	Traffic Counts	Sum	1		
9	Engagements with RAL, & Municipality (Meetings)	Item	1		
10	Accommodation (Traffic Counts)	Days	7		
11	Travelling	Km			
12	Typing – A4	Page	150		
13	Duplicating – A4	Page	900		
14	Drawings A3	No	40		
15	Contingencies	Item	1	75 000	75 000
	Sub Total:				
	VAT @ 15%				
	TOTAL (Incl. VAT)				