

Vegetation and Yard Cleaning Service				
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Local Business:	PEMM			
Location:	BLOEMFONTEIN			

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1. Scope of Work

This specification requirement covers all the requirements that will be needed to inform the supplier to carry out what is expected from him/her: The contract will be awarded as a cleaning project and the contractor will be responsible for all the work specified.

This specification states the minimum requirements relating to the work and in no way absolves the contractor from responsibility for cleaning services. Any omissions or sub-standard requirements of this specification must be brought to the attention of Transnet Engineering BLOEMFONTEIN PLANT at tender stage and optional prices for addressing such omissions must be provided.

The Supplier shall supply all the labour, tools, material, equipment, consumables, facilities, testing, and supervision required for the supply of the specified cleaning services for the duration of thirty-six (36) months contract.

2. Site Inspection

Tenderers must visit the site to familiarize themselves with all the aspects involved relating to the project that must be done.

3. Information Required

Tenderers shall confirm that the items that they are offering comply at a standard not less than the minimum required requirement asked for in the specifications. Tenderers must comply to these specifications, but alternative offers may, in addition, also be submitted. Such alternative offers must be fully motivated and substantiated.

4.	Site Inspection	
4.1	Site Inspection schedule	Comply Yes/No
4.1.1	This is to be carried out weekly by the contractor and a representative from PEMM Business.	
5.	Site Plan	
5.1	Site layout plan:	Comply Yes/No
5.1.1	A Site Layout Plan is attached with approximate areas for the Plant or Yard. Appendix: Site Layout Plan (also see price schedule attached)	
6.	Reports	
6.1	Daily, Weekly and Monthly reports to be carried out as follows:	Comply Yes/no
6.1.1	checklists and attendance register must be submitted daily at PEMM business pertaining to services that are rendered by the contractor.	
6.1.2	Invoices must be accompanied by the attendance register for the month and indicate daily attendance.	
6.1.3	Credit notes to be given where applicable.	
7.	Regulations and Standards:	
7.1	Required compliance as follows:	Comply Yes/No
7.1.1	All plant and equipment provided by the contractor should be suitable for the purpose of the contract.	
7.1.2	The following equipment and material will be provided by Transnet Engineering. Only labour should be charged for that specific material supplied by Transnet engineering: • Irrigation systems spares	

7.1.3	Certain protected plant species and desirable plants are not to be controlled or removed and this plant will be identified by the Risk Manager prior to the start of the program.	
7.1.4	The Contractor must submit with their tender a statement showing what vehicles plant, and equipment they propose to use and the way the service will operate.	
7.1.5	The Contractor shall provide Transnet Engineering with the Risk assessment prior to commencement	
7.1.6	The Contractor shall provide Transnet with the Material safety data sheet for the chemicals to be used.	
7.1.7	The Contractor shall submit a plan of work to control vegetation as per this specification over a specific period agreed on by both parties.	
7.1.8	The Contractor shall confine his work on Transnet property to normal working hours.	
7.1.9	The Contractor shall provide his employees with outer clothing that will permit ready identification as well as a certificate of identity.	
7.1.10	The Contractor shall nominate representatives of whom at least one shall be available at any hour for call-out in cases of emergency.	
7.1.11	The Contractor shall comply with the provisions of the following: The Compensation of Occupational Injuries and Diseases Act (Act 130 of 1993) and the Occupational Health and Safety Act (Act 85 of 1993)	
7.1.12	Registration at Dept. of Agriculture in weed/vegetation control. (Act.36 of 1949).	
7.1.13	Contractor to ensure that when and as Species of Special Concern and Alien Invasive Species are identified that they controlled/removed them as describe in National Environmental Management: Biodiversity Act (Act 10 of 2004) or NEMBA Act.	
7.1.14	Also see the attached Contractor SHE File Index Vegetation Control. Appendix: SHE File Index	
7.1.15	Ensure Price schedule is completed thoroughly.	
7.1.16	The service provider must have specific knowledge and skill regarding Alien and Invasive species. He must be able to identify, control (remove) and dispose of the removed species according to applicable legislation.	

8.	Specific requirements	
8.1	The scope will cover the following:	Comply Yes/No
8.1.1	To provide Vegetation and Yard cleaning services at Bloemfontein Plant.	
8.1.2	The contractor shall provide fully equipped personnel for vegetation and yard cleaning service in the Bloemfontein Plant.	
8.1.3	Personal Protective Equipment to be used and worn and must comply to safety requirement as per Transnet standards, including any other PPE according to risk and safety assessment. • Safety boots with steel cap • Overall and reflectors, clearly marked with company name • For brush cutters: kneecap, elbow cap, goggles, and mask	
8.1.4	Number of cleaners required are as follows: 2 Supervisors 30 employees Total number of employees are 32.	
8.1.5	Ensure all shunting operations have access to railway 24/7. Any disturbance of this operations will hamper production in a negative way. All shunting yards and railways to be always free of weeds. All disturbances of this operation will be penalized as per SLA.	
8.1.6	The Bidder's method and program shall provide rapid and effective control in all areas. Techniques, programming, and chemical employed shall therefore be directed at his aim. The Bidder shall carry out immediate action to control growth in all instances where rapid and effective control is not achieved during any period of the contract.	
8.1.7	Burning and hoeing (Scuffling) of plant material will not be allowed as a method of control. Control of vegetation must be means of chemicals.	
8.1.8	• Sweeping of all concrete surfaces in different Business Units • Picking up all type of litter • Safe disposal of all litter and waste material • Contractor to registered with waste facility site.	

8.1.9	• Lawn mowing of all lawns every week to height of 20- 25 mm to avoid inconsistent and uneven mowing of lawns. • All lawn mowing waste to be disposed immediately by supplier. • Fertilizer will be uniformly applied using a mechanical or calibrated hand spreader and may not be applied by hand. Transnet Engineering shall in each case first approve the brand and type of fertilizer. • After fertilization, all areas are to be thoroughly watered to avoid any possibility of burning and to encourage penetration to the roots. • Herbicide to be applied on pavement, parking and other walking area will be the supplier's responsibility and expense. • The above should also applied to weeds growing against building and workshops. • Care must be taken to avoid damage to plants and plant roots during the cultivation process. Should any plants die due to overzealous cultivation, the contractor will be liable to replace the said plants at his cost. Cultivate to ensure a loose surface with no compaction up to a depth of 50mm. • The contractor is to remove extraneous material brought to the surface. • The contractor shall ensure that flowering annuals are replaced before seasonal die back with other flowering annuals suited to the conditions and seasons. • Contractor must monitor, control, and remove invasive species as part of the contract when it is identified for the Bloemfontein Plant. A fixed quote for trees to be quoted.	
8.2	Equipment to be provided by Supplier	Comply Yes/No
8.1.10	6 Heavy Duty Brush Cutters	
8.1.11	6 Normal Brush cutters	
8.1.12	X8 big rolls cutting rope/month	

8.1.13	1 Heavy Duty Chain Saw	
8.1.14	1 Normal Chain saw	
8.1.15	1 Lawn Mower	
8.1.16	18 Industrial Brooms	
8.1.17	18 Garden Rakes	
8.1.18	6 Leaf Rakes	
8.1.19	5 Garden forks	
8.1.20	10 Garden Shovels square mouth	
8.1.21	2 Garden Shovels round mouth	
8.1.22	6 Garden Rakes	
8.1.23	1 Water pump Plier	
8.1.24	1 Pipe Wrench	
8.1.25	1 Plier	
8.1.26	1 Screwdriver set	
8.1.27	X24 20litres or 1 20 litre per month	
8.1.28	Plastic bags	
8.1.29	Own Bakkie or Truck	