



ISSUE DATE: 15 April 2025

FUNCTIONALITY ADDENDUM (2)

MAINTENANCE OF THE BAGGAGE HANDLING SYSTEM CONVEYORS AND CAROUSELS OR A PERIOD OF 60 MONTHS (5 YEARS) AT O.R. TAMBO INTERNATIONAL AIRPORT.

CLOSING TIME

The Employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:

Location of tender box: Tender Box "C"

3rd Floor, North Wing

O. R. Tambo International Airport

Bid Reference Number: ORTIA7740/2025/RFP

Functionality Evaluation Summary			
	Criteria	Maximum Points	Minimum Threshold
1	Company Experience	40	30
2	Key Staff Resource Experience/Qualifications	30	20
3	Technical Approach and Methodology Statement	30	20

Tel +27 11 723 1400 Fax +27 11 453 9354

Western Precinct, Aviation Park, O.R. Tambo International Airport, 1 Jones Road, Kempton Park, Gauteng, South Africa, 1632

P O Box 75480, Gardenview, Gauteng, South Africa, 2047

www.airports.co.za

Airports Company South Africa SOC Ltd Reg No 1993/004149/30 VAT no 4930138393 Board of Directors: F Zikalala Mvelase (Interim Chairperson), Dr K Badimo, D Hlatshwayo, A Khumalo, G Mancotywa, L Mbotya (Chief Financial Officer), M Mpofo (Chief Executive Officer), Y Pillay, S Sambo, N Siyotula, F Sefara (Company Secretary)



	Total	100	70
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1.	Evaluation of Company Experience*			
	Maximum Points: 40	Minimum Threshold: 30 Points		
Description			Min Points	Max Points
The respondent must demonstrate prior experience in the management and/or operation and/or monitoring and operating SCADA (supervisory control and data acquisition) for automated sortation and/or automated conveyor systems with previous employers. For e.g., this could have been performed for airport baggage areas, warehouse parcel distributions centres, material handling or retail warehouses, FMCG or industrial manufacturing. Less than 3 years (0 POINTS) 3 to 5 years (30 POINTS) More than 5 years (40 POINTS)			30	40
Time will be used as the metric of assessment for reference letters, The years of experience will be calculated as the cumulative number of years up to the closure date of this bid. NB: Reference Letters from submitted by the bidding entity that have projects running concurrently will be looked at as 1 year. Reference letters provided must be relevant to the scope of work to be counted as valid.				

For evaluation purposes, Tenderers MUST submit reference letters from previous clients.

Each reference letter must include contactable details:

- **A valid email address (mandatory, for traceable reference checks)**

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- A telephone number (optional, but preferred as a supplementary contact method) A telephone number (for supplementary/backup contact)
- On the reference letter, provide a brief description of the work undertaken
- Indicate the dates of service

NB: These documents will be used to evaluate the experience and track record criteria. Failure to submit this documentation in the prescribed format will result in a zero (0) score for this criterion.

2. Evaluation of Key Staff Resource Experience and Qualifications				
	Evaluation Area	Functionality Sub criteria and Points	Min Point	Max Points
2.1	Key Staff member: (Manager) Years experience and Relevant tertiary education	Years' experience in automated sortation or automated conveyor systems in a managerial role. Less than 3 years (0 POINTS) 3 to 5 years (5 POINTS) More than 5 years (7 POINTS)	5	7
		Relevant tertiary education (SAQA accredited) in Logistics or Industrial engineering or Business management or Transportation or Supply Chain Management or Operations management or degree or diploma in electrical OR mechanical No Advanced certificate (0 POINTS) Advanced certificate /N6 Certificate (3 POINTS) Diploma or higher (5 POINTS)	3	5

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2. Evaluation of Key Staff Resource Experience and Qualifications				
	Evaluation Area	Functionality Sub criteria and Points	Min Point	Max Points
1.2	Key Staff member: Supervisor	Years' experience in automated sortation or automated conveyor systems in a supervisory role. Less than 2 years (0 POINT) 2 to 5 years (4 POINTS) More than 5 years (6 POINTS)	4	6
		Minimum level of qualification (SAQA accredited or equivalent) No Grade 12 or N3 level (0 POINTS) Grade 12 or N3 level qualification (2 POINT) N4 or higher Certificate (4 POINTS)	2	4
1.3	Technician	Technician Experience Min 3 yrs experience in maintenance of airport Baggage Handling System carousels and conveyors or similar conveyors in a bulk material handling company. For e.g., this could have been performed for airport baggage areas, warehouse parcel distributions centres, material handling or retail warehouses, FMCG or industrial manufacturing. Less than 3 years (0 POINTS) 3 to 5 years (3 POINTS) More than 5 years (4 POINTS)	3	4
		SAQA Accredited Trade Test (Electrical or Mechanical) (3 POINTS) No qualification (0 POINTS)	3	4

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2. Evaluation of Key Staff Resource Experience and Qualifications				
	Evaluation Area	Functionality Sub criteria and Points	Min Points	Max Points
		OR N Diploma in Mechanical or Electrical or Engineering studies OR higher (4 POINTS) No qualification (0 POINTS)		
For evaluation purposes, Tenderers MUST, submit the following documentation: • Comprehensive Curriculum Vitae (CVs) of each key staff member • Certified SAQA Accredited qualification. NB: This documentation will be used to evaluate the criteria/requirements and failure to submit will result in a zero (0) score for the criteria.				

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