



## bBID NOTICE

### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites experienced contractors for the construction services of the following projects:

| Bid Number       | Project Name                        | Site Compulsory Briefing Session   | Closing Date and Time          | Preferential point System | CIDB Grading  |
|------------------|-------------------------------------|--|--------------------------------|---------------------------|---------------|
| MNQ/SCM/26/22-23 | Refurbishment of Traffic Department | <b>Date:</b> 11/11/2022<br><b>Time:</b> 12H00<br><b>Venue:</b> Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960 | Date:08/12/2022<br>Time: 12H00 | 80/20                     | 1GB or Higher |

### ENQUIRIES:

All enquiries must be directed to the following email addresses

**Technical Enquiries:** MR. M Njozela (Manager: Building and Housing) at 047 050 1279, email: [mnjzela@mnquma.gov.za](mailto:mnojzela@mnquma.gov.za)

**SCM Enquiries:** Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1150, email: [mnini@mnquma.gov.za](mailto:mnini@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in three stages namely:

#### Stage 1: "Administrative compliance"

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

#### Stage 2: "functionality" evaluation

| CRITERIA  | WEIGHT | VALUE 1-5 | MAXIMUM POSSIBILITY SCORE |
|---|--------|-----------|---------------------------|
| <b>1. EXPERIENCE: (20 points per completed project)</b>   |        |           | <b>40</b>                 |
| Bidder has successfully completed 1 building construction project (20 points)   | 4      | 5         |                           |
| Bidder has successfully completed 2 or more building construction projects ( 40 points)   | 8      | 5         |                           |
| Bidder has submitted no information or inadequate information to determine the scoring level ( <b>score 0</b> )   | 0      | 0         |                           |
| <b>Proof of professional experience: Signed reference letters or completion certificates with appointment letters in relation to the required services must be attached. No practical completion certificates will be considered.</b> |        |           |                           |
| <b>2. KEY STAFF COMPETENCE:(must be working for the Bidding company)</b>  |        |           | <b>40</b>                 |
| <b>1.1 Site Agent/ Technician</b>   |        |           |                           |
| <ul style="list-style-type: none"> <li>Academic Qualification: ND: Building, experience in building construction projects (2 points for experience per year (max. 5 years)= 20 points</li> </ul>                                      | 4      | 5         |                           |
| <b>2.2 General foreman</b>  |        |           |                           |

|  |   |   |            |
|--|---|---|------------|
| <ul style="list-style-type: none"> <li>Academic Qualification: Grade 12 or equivalent qualification with experience in building construction projects (2 points for experience per year (max. 5 years)= 10 points</li> </ul>   | 2 | 5 |            |
| <b>2.3 Occupational Health and Safety Officer</b>  |   |   |            |
| <ul style="list-style-type: none"> <li>Grade 12 or equivalent qualification and Occupational Safety and Health certificate with experience in relevant projects (2 points for experience per year (max. 5 years)= 10 points</li> </ul>   | 2 | 5 |            |
| <ul style="list-style-type: none"> <li><b>Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs no points will be allocated. (Copy of a certified copy will not be considered).</b></li> </ul> |   |   |            |
| <b>2. CONSTRUCTION EQUIPMENT</b>   |   |   | <b>20</b>  |
| <ul style="list-style-type: none"> <li>4 Tone truck = 10 points</li> </ul>   | 2 | 5 |            |
| <ul style="list-style-type: none"> <li>Single cab bakkie = 10 points</li> </ul>  | 2 | 5 |            |
| <ul style="list-style-type: none"> <li><b>Signed proof of ownership in a company's letter head or signed letter of intent to lease in a company's letter head with proof of registration certificates are required in order to score.</b></li> </ul>   |   |   |            |
| <b>Total</b>   |   |   | <b>100</b> |

**NB: Bidders must score 70 out of 100 to proceed to the next stage (Financial Evaluation)**

**Stage 3:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations  
Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

#### REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Valid CIDB Grading; 1GB OR Higher
- Full CSD Report (Not older than one Month)
- Fully Completed and signed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them entirely by writing legibly in non-erasable ink.
- Only the original tender document, printed one (01) sided will be accepted.
- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document.

#### OBTAINING OF TENDER DOCUMENTS:

#### CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted



Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <http://etenders.treasury.gov.za/>

#### **TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960.

#### **Tenders should be sealed, endorsed:**

Front of the envelope with:

- **BID NUMBER**
- **PROJECT NAME**

Back of the envelope with:

- **Company Name, Address and Contact person and Contact details**

- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

#### **NB: Preferred bidders will be required to furnish the municipality with:**

- CK/ Company registration, Certified ID Copies not older than six (06) months
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. MAHLASELA**  
**MUNICIPAL MANAGER**