



**SOUTH AFRICA**

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**Electoral Commission**

**Auction # 0010470664**

**Tenable Software Licenses Renewal.**

**IMPORTANT NOTICE**

**Failure to comply with the completion of the auction conditions and the required information or submission of the required stipulated documents indicated above (i.e. non submission of the required reseller authorization details and maintenance stipulations) shall invalidate a bid.**

# 1 Introduction

The Electoral Commission currently uses Tenable Security Centre as a vulnerability scanning solution to measure and manage the vulnerability and security posture of all computer and network devices. The current licenses expire on 01 October 2021. The renewal will be from upon conclusion of the contract for a period of three (3) years.

## 2 Background Information

The Electoral Commission has invested extensively in its ICT technologies, which provide a platform to effectively support and enable its business processes and to meet its goal of providing a free and fair election process in an open and transparent environment. The Electoral Commission's ICT Department intends to continue running a highly efficient and stable ICT environment making full use of industry standards, best practices and disciplines based upon stable and reliable technologies.

## 3 Technical Specifications

The technical specification for the required products is as specified below. It must be noted that the technical specifications below are the minimum requirements; the only deviation that may be accepted will be in case where the bidder's specification is better. Anything below specification will be disqualified.

Item Code	Product Description	Serial Number
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year one renewal) – Month 1 - 12	AKY5-SEP9-4SMQ-QG6D
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year two renewal) – year 2 – Month 13 -24	AKY5-SEP9-4SMQ-QG6D
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year one renewal) – year 3 - Month 25 - 36	AKY5-SEP9-4SMQ-QG6D

## 4 General Auction Conditions

The following standard auction conditions must be adhered to and complied with, failing of which the bid may be disqualified.

- a) Service providers must place bids online on the Electoral Commission's eProcurement website by not later than the stipulated closing date and time on the auction.
- b) Bidders must populate and submit the technical response sheet, annexure A, to indicate adherence to specifications.
- c) The bidder must be authorized to sell the proposed product; an OEM proof of reseller authorization is required.
- d) An OEM letter of proof of the reseller agreement/authorization must accompany the written documentation for this bid.
- e) Should the reseller authorization be from a distributor, then a proof of authorization authorizing the distributor to resell and/or to authorize others by the OEM, must be submitted.
- f) Pricing must be firm for a minimum of one hundred and eighty (180) days from date of close of auction.
- g) Bidders must submit conformation of three years (3) OEM warranty.
- h) The Electoral Commission will issue a formal purchase order to the successful service provider before the required service is delivered.
- i) Provision of the required software licenses shall only be accepted by the Electoral Commission on the basis of presentation of the service provider's own delivery note. Such notes shall not be substituted by another service provider's delivery notes.
- j) Provision of all the required software to be made no later than fourteen (14) days after the issuing of the purchase order.
- k) Awarding of the auction to any successful service provider shall be subject to the Electoral Commission's due diligence audit requirements, where applicable.
- l) No payment shall be made until full and final delivery has taken place and the software has been installed in accordance with the specifications.
- m) Although this procurement is for a three-year license, bidders must note that payments are only done annually, i.e. there will be no upfront three-year payment, rather three equal annual payments.
- n) Bidders must populate and submit the pricing schedule, Annexure B.

## 5 Quality Control

The following quality control conditions must be adhered to and complied with, failing of which the bid may be disqualified.

- a) The successful service provider will have the primary responsibility of ensuring that the proposed software complies with the required specifications in terms of functionality and technical specification including quantity and quality.
- b) The proposed software must be complete, fully functional and ready for deployment without dependencies on additional equipment, software or components that may be required to make it work.
- c) It must be noted that the Electoral Commission seeks to gain the best product technically, functionally and financially, and will select the product that it deems to give the best investment.
- d) Preference will be given to solutions that are based on a standard existing software in the market and not software specifically designed and/or cloned for this bid. The Electoral Commission may require market penetration indicators and references.
- e) Upon a successful bid being accepted, the Electoral Commission reserves the right to do a due diligence.
- f) The successful service provider has the primary responsibility to ensure that quantity and quality are in accordance with the bid specifications.

## 6 Pricing requirements

When pricing bid proposals, bidders are advised to take into account that the following issues are factored into the price. Therefore, the Electoral Commission will not entertain additional charges on these items.

- a) Software costs
- b) Delivery costs to the Electoral Commission's national office based in Centurion
- c) The bid must be for a period of 3 years however payment will be done on annual basis. No financing charges are expected.
- d) The bidder must provide an annual price break down.
- e) The total bid price must be firm for a minimum of one hundred and eighty (180) days from close of auction and must be in South African Rand inclusive of VAT.
- f) In the event that the price has FOREX dependencies, the bidder must state the portion of the price that has FOREX dependency and state the exchange rate that the price is based. The exchange rate must be based on the actual rate as at 12H00 on the date on which the bid was published in the Government Tender Bulletin.
- g) Where applicable FOREX based up or down adjustments will be allowed in subsequent years to account for the movement of the value of the Rand

## **7 Award of Order**

- a) A contract/purchase order will be awarded to a service provider whose proposed software successfully conforms to specifications and that is able to deliver and support the product as well as in terms of the provisions of the Preferential Procurement Policy Framework Act, 2000 and more specifically the Preferential Procurement Regulations, 2017.
- b) The Electoral Commission will issue a formal purchase order before any software is provided.

## **8 Delivery and Implementation Timeframe**

- a) The successful service provider will be required to complete delivery within fourteen (14) days from receipt of purchase order for these services.
- b) If that is not possible, the service provider must state in the bid conditions and in its written submission the reasons and the earliest date that implementation may start and be completed.

## **9 Contract Duration**

- a) The contract is for a period of three (3) years.
- b) Payments will be made annually over the contract period of three (3) years; as stipulated in sections 4 m) and 6 c) above.
- c) The successful service provider will be required to sign an SLA with the Electoral Commission.

## **10 Written Submissions**

10.1 All written supporting documentation must be submitted as stipulated on the e-Procurement website <https://votaquotes.elections.org.za> Submissions received after the final date and time will lead to bids being disqualified and not considered.

10.2 Supporting documentation must not contradict the key details submitted in the online bid details.

10.3 The following supporting documents must be submitted as part of the written submissions.

Failure to submit these will lead to the bid being disqualified:

- a) Place a bid online as per section 4 (a)
- b) Detailed technical specifications in accordance with the technical requirements to demonstrate compliance as per section 4 (b)
- c) A letter of proof of the reseller agreement either from the OEM or an authorized distributor; (i.e. if the reseller is authorized by a distributor) or proof from the OEM authorizing the relevant distributor as per sections 4 (c), (d) and (e)
- d) A formal proof of three-year (3) OEM warranty as per section 4 (g)

- e) Bidder must confirm ability to provide the required licenses within fourteen (14) days after receiving an official order, as per section 4 (j).
- f) Bidders must submit a detailed annual price breakdown as per section 6 (d)

10.4 Written submissions must be delivered at the following address

**Election House  
Riverside Office Park,  
1303 Heuwel Avenue,  
Centurion,  
0157**

10.5 Delivery of bid supporting documentations. There are options for submitting supporting bid documentation, that is:

**Option 1** – The bidder can submit online through an online upload into the auction as indicate in the auction details before the closing date and time.

**Option 2** – The bid supporting documentation may be submitted / delivered at the Electoral Commission's national office, by placing the documentation in the Electoral Commission's tender box situated in the foyer of the Electoral Commission's national office in Pretoria at the address stated in paragraph 10.4 above.

**10.6** The documentation must indicate the bidders name and must also be clearly marked for the attention of **Procurement and Asset Management – Auction XXXXX**.

## 11 Closing Date

The closing date and time of this auction is specified on the eProcurement (Votaquotes) website ([https://votaquotes.elections.org.za/eproc\\_inter/Default.aspx](https://votaquotes.elections.org.za/eproc_inter/Default.aspx)) in accordance with the specified bidding requirements. The closing date and time is determined by the clock on the Electoral Commission's servers and is not negotiable.

## 12 Enquiries

Enquiries must be directed to the following responsible persons. In case of written/emailed enquires it is recommended that all three be copied for quicker and coordinated response.

a) e-Procurement related enquiries must be directed to:

Ms. Mavis Louw (012) 622-5550 or email [votaquotes@elections.org.za](mailto:votaquotes@elections.org.za)

b) ICT Management enquiries must be directed to:

Mr. Libisi Maphanga (012) 622 5589 or email [maphangal@elections.org.za](mailto:maphangal@elections.org.za)

c) Technical enquiries must be directed to

Mr. Siviwe Gwadiso (012) 622-5473 or email [gwadisos@elections.org.za](mailto:gwadisos@elections.org.za)

## Annexure A – Technical Bid Response Sheet

<b>Annexure A – Technical Bid Response</b> <b>Completion of this technical response sheet by the bidder is compulsory.</b> <b>Bidder must respond to each and every item in the response sheet.</b> <b>Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification.</b>					
Item Code	Product Description	Serial Number	Bidder must indicate whichever is applicable		Bidders response, if proposing more than minimum specifications
			Yes	No	
<b>Year One: Conclusion of Contract for 12 months</b>					
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription ( year one renewal) – Months 1 - 12	AKY5-SEP9-4SMQ-QG6D			
<b>Year Two: Month 13 - 24</b>					
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year two renewal) – Months 13 - 24	AKY5-SEP9-4SMQ-QG6D			
<b>Year Three: month 25-36</b>					
EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year three renewal) Months 25 - 36	AKY5-SEP9-4SMQ-QG6D			



## 12 ANNEXURE B: PRICING SCHEDULE

ANNEXURE B - PRICING SCHEDULE		
The completion of all pricing schedules is compulsory. Failure to complete the below will result in the bid being disqualified		
Description of Primary Services	Quantity	Annual Cost
Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year one renewal) Months 1 - 12	1	R.....
Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year two renewal) – Months 13 - 24	1	R.....
Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (year three renewal) Months 25 - 36	1	R.....
<b>Total Bid Price (incl VAT):*</b>		R.....
* The Total Bid Price must be in full and complete for the proposed solution over three (3) years, it is also the price which will be used for adjudication. The total Bid Price must be placed on eProcurement.		

## Evaluation criteria (Annexure C)

## Auction #

### Tenable Software License Renewal Bid Evaluation Criteria

<b>Service Provider:</b>	
<b>Date of Bid Evaluation:</b>	

Phase 1 – Disqualifying Factors			
No.	Description	Yes/No*	Comments
1	Did bidder place a bid online as per as per section 4 (a)?		
2	Did bidder populate and submit the technical response sheet as per section 4 (b)?		
3	Did bidder submit written proof of reseller agreement or accreditation from the Distributor or OEM accreditation, as per sections 4(c) and 4(d) read together with section 4 (e)?		
4	Did bidder submit proof of three-year OEM warranty as per clause 4 (g)?		
5	Did bidder confirm ability to deliver the licenses as per section 4 (j)?		
6	Did bidder populate and submit pricing schedule as per section 4 (n)?		
Result of phase 1: Bid qualifies/does not qualify for further consideration.			

<b>Phase 2 – Qualifying Factors</b>
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Period	Item Code	Product Description	Serial number	Comply Y/N	Comments
<b>Year One:</b> <b>Months 1 - 12</b>	EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (one year renewal)	AKY5-SEP9-4SMQ-QG6D		
<b>Year Two:</b> <b>months 13-24</b>	EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (one year renewal)	AKY5-SEP9-4SMQ-QG6D		
<b>Year Three:</b> <b>Months 25 - 36</b>	EM-SERV-SC-3500-RI	Tenable Security Center - on premise - 3500 hosts - scanner(s) included – annual subscription (one year renewal)	AKY5-SEP9-4SMQ-QG6D		

Result of phase 2: Bid qualifies/does not qualify for further consideration.

### Phase 3 - Evaluation Based on the 80/20 Preference Point System (PPPFA Scoring)

Only bids that comply with the requirements and conditions of the tender and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Adjudication of qualifying bids will be done in accordance with the 80/20 preference point system provided for in the Preferential Procurement Regulations, 2017. Pre-scoring of bids on the eProcurement system is illustrative only in respect of the potential outcome of the tender and serves to enhance transparency in the bidding process as well as to encourage competitive bidding and B-BBEE compliance. Qualifying bids will be scored in the final PPPFA scoring to conclude the bid evaluation process and final price and total bid points may change accordingly. The ranking of the qualifying bids in terms of the scoring will be confirmed. The order of ranking of the qualifying bids will, however, remain the same since price, B-BBEE status levels and preference points claimed will not change once the tender has closed.

#### Bid Evaluation Committee

Name	Signature