

THEMBISILE HANI LOCAL MUNICIPALITY



APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF OFFICE STATIONERY FOR THEMISILE HANI LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

THLM/SCM31/2023-2024/C05

SCOPE OF WORK

C 3.1.1 DESCRIPTIONS OF WORKS

SCOPE OF WORKS AND SPECIAL CONDITIONS OF CONTRACT

1. SPECIAL CONDITIONS OF CONTRACT

Thembeke Hani Local Municipality hereby invites quotations from suitably qualified service provider for the appointment of panel of service providers for the supply and delivery of office stationery, as and when required for 36 months.

The scope of work will entail: supply and delivery office stationery on an as and when basis for 36 months for Thembeke Hani Local Municipality as follows:

1. BACKGROUND

1.1 Supply and deliver of stationery.

2. CURRENT STATE

2.1. The Municipality currently orders the goods on an ad hoc basis as-and-when required.

3. SERVICE LEVEL AGREEMENT

3.1. A service level agreement will be entered into with the successful bidder before any work/task may be executed.

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2