



PRINCE ALBERT MUNICIPALITY

Tender Notice

TENDER NUMBER: 37/2026
TENDER DESCRIPTION: UPGRADING OF THE PRINCE ALBERT SPORTS FIELDS
CLOSING DATE & TIME: 16 MARCH 2026 @ 13H30

Prince Albert Municipality hereby invites tenders for the **UPGRADING OF THE PRINCE ALBERT SPORTS FIELDS**. A set of tender documents **must be reserved at least two (2) working days** prior to the date of the compulsory clarification meeting. Tender documents will be available at a non-refundable cost of R 450.00 (VAT Included), payable in cash at the cashiers at the Prince Albert Municipality's Financial Division, Thusong Centre, Adderley Street, Prince Albert 6930 or EFT deposit in favour of the Prince Albert Municipality ABSA Bank, Account number 26-4056-0064 Reference: T37/2026 and company name.

Reservation of the document can be done upon receipt of the documentation fee, and the issue of a municipal receipt or acknowledgment. Contact details for reservations are as follows:

Mr. David-Leigh Willemse (Tel: 023 541 1748 or per email: scm@pamun.gov.za)

Tender Documents will not be available electronically. A hard copy set of tender documents will be issued during the Tender Clarification Meeting. Only those Tenderers who reserved and paid the non-refundable cost will be issued with a set of Tender Documents.

Bidders are required to be registered with the Construction Industry Development Board (CIDB). Only those tenderers who are registered with the CIDB, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a **4CE** class of construction work are eligible to have their tenders evaluated.

A **compulsory** clarification meeting with representatives of the Employer will take place as follows:

VENUE: **Sydwell Williams Centre, Corner of Voor and Buitekant Street, Prince Albert, 6930**
DATE: **02 March 2026**
TIME: **11h00**

Tenderers who arrive late (after 11h00) will not be allowed to join the clarification meeting. Tenderers should be represented at the clarification meeting by an employee of the Tenderer who is suitably qualified and experienced to comprehend the implications of the work involved. **No representative at the meeting may represent more than one Tenderer. No bids will be accepted from bidders who did not attend the compulsory clarification meeting.**

Bids must remain valid for a period of twelve (12) weeks after the closing date of the bid. Inquiries can be directed as follow:

TYPE OF ENQUIRY	CONTACT PERSON	CONTACT NUMBER	EMAIL ADDRESS
Bidding procedures and tender documents	Mr. David-Leigh Willemse	023 541 1748	scm@pamun.gov.za
Technical / Specification-related enquiries	Mr. Charlton Jafta	023 541 1036	charlton@pamun.gov.za

Bids must be submitted in sealed envelopes, clearly marked with the tender number and tender description. Bidders that fail to adhere to this requirement, will be disqualified at the bid opening. Late or unmarked bids will not be considered. **Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted.**

Bids must be deposited in the tender box at the Finance Division (Thusong Centre, Adderley Street, Prince Albert, 6930). The tender box will be open as follow:

Monday to Thursday: 07h30 and 16h00

Fridays: 07h30 and 15h30.

Bids will be opened in public immediately after the closing date at the Finance Division Boardroom (Finance Building, Thusong Centre).

This bid is subject to quality scoring. Bidders must obtain the minimum points for quality as indicated in the tender document in order for the bid to be regarded as responsive. Bids that do not meet the minimum score, will be regarded as non-responsive, and will not be evaluated on price and preference points.

Bids will be evaluated according to the 80/20 preference points system. The bids are subject to the Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022 (Government Gazette 47452, dated 04/11/2022). The General Conditions of Contract is also applicable. **Tenderers must be registered on the Central Supplier Database (CSD) if they wish to conduct business with the municipality.**

The preferential points system applied (80/20) in terms of the Preferential Procurement Policy are as follow:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	10
TOTAL POINTS	100

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points. The Municipality reserves the right to package the works for construction based on available funding.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS.

ADV. MATTHYS GILIOMEE

Municipal Manager

21 February 2026