



## INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR THE RENDERING OF AN ACCREDITED FIRST AID LEVEL 1, BASIC FIRE FIGHTING LEVEL 1 AND HEALTH AND SAFETY REP FUNCTIONS TRAINING FOR 106 EMPLOYEES OF THE DEPARTMENT OF SOCIAL DEVELOPMENT**

BID NUMBER: **NC/SOC/PROV-RFQ/016/2025**CLOSING DATE: **2025-09-12**CLOSING TIME: **11:00**VALIDITY PERIOD **60 DAYS**

The PREFERRED bidder(s) will be required to enter into a service level agreement with the Department

BID DOCUMENTS MAY BE POSTED TO: **Private Bag X 5042, Kimberley, 8300****OR**DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS): **Latlhi Mabilo Complex, Block C, 257 Barkly Road, Homestead, Kimberley.****Bidders should ensure that bids are delivered timely to the correct address. If the bid is late, it will not be accepted for consideration.**

The bid box is open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED).

NO FAXED OR E-MAIL BID DOCUMENTS WILL BE ACCEPTED.

*THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT*

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO SHALL RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER .....

E-MAIL ADDRESS .....

CSD SUPPLIER NUMBER .....

VAT REGISTRATION NUMBER .....

HAS A VALID TAX COMPLIANCE STATUS PIN [Tender – **NOT** Good Standing] BEEN SUBMITTED? (NCP 2) ☐ YES or ☐ NO

**This bid will be evaluated using the 80/20 point system as required by the Preferential Procurement Regulations of 2022. Please refer to NCP 6.1 for the allocation of points for specific goal.**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? ☐ YES or ☐ NO

IF YES, ENCLOSE PROOF – AN ORIGINALLY CERTIFIED COPY IS REQUIRED:



INVITATION TO BID

SIGNATURE OF BIDDER: .....

DATE: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

TOTAL BID PRICE: R .....

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ENQUIRIES MAY BE DIRECTED TO:

**Department:** Social Development, Northern Cape Provincial Government

**Contact Person for RFQ documents:** Kedi Flatela

**Telephone no:** 053 – 874 9180

**Email address:** [kflatela@ncpg.gov.za](mailto:kflatela@ncpg.gov.za)

**Contact person for technical specifications:** Jo-Anne Raymond

**Telephone no:** 053 831 1660

**E-mail address:** [jraymond@ncpg.gov.za](mailto:jraymond@ncpg.gov.za)

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## **social development**

Department:  
Social Development  
NORTHERN CAPE  
REPUBLIC OF SOUTH AFRICA

### **SHE Representative, First Aid Level 1 and Fire Fighting Training**

**RFQ**

**Departmental Officials**

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Department of Social Development

Human Resources Development

Kimberley

8300

Telephone: 053 874 9100

# Training Specifications

## 1. INTRODUCTION AND BACKGROUND

The Department has an obligation to ensure the safety of all its employees as well as the Public that enters the premises of the Department of Social Development. Compliance of all Occupational Health and Safety legislation is of the utmost importance in ensuring employees' safety.

In this endeavour, the Department hereby request proposals from reputable accredited providers to train 90 employed officials, with the details as follows:

### Unit Standard Title

#### **Perform basic life support and first aid procedures**

Unit Standard No: 119567

Unit Standard Credits: 05

**NQF Level: 01**

### **PURPOSE OF THE UNIT STANDARD**

This unit standard is for persons required to assess the emergency situation and providing basic Life Support and basic First Aid in order to stabilise patients prior to transfer to the emergency services.

People credited with this unit standard are able to:

- Demonstrate an understanding of emergency scene management
- Demonstrate an understanding of elementary anatomy and physiology
- Assess an emergency situation
- Apply First Aid procedures to the life-threatening situation
- Treat common injuries

### Title

#### **Perform Basic Fire Fighting**

### **PURPOSE**

To equip employees with essential knowledge and practical skills to respond to fire emergencies in the workplace.

## Training Specifications

Key Elements include:

Fire Prevention

Different classes of fire

Fire Extinguisher use

Fire Fighting procedures and emergency evacuation

Working with emergency services and legal compliance

The learning outcomes in this unit standard also contribute to the exit level outcomes required for various manufacturing and engineering qualifications.

Qualifying learners can select and use the appropriate firefighting equipment to extinguish or control fires in the workplace.

### Title

#### SHE Representative

Qualifying learners are able to explain:

- The general purpose and broad content of the OHS Act
- The election/nomination process
- The functions and responsibilities of HSE representatives
- The purpose, structure and responsibilities of an HSE Committee
- The common causes of incidents in the workplace
- The basic principles of incident prevention
- Hazard Identification
- Risk Assessment

Participate effectively in SHE Committee procedures

Carry out basic inspection of work areas and Identify areas where info and support are required by the employer for specific workplace inspection needs

## Training Specifications

Training Providers may submit proposals with similar learning, but accredited outcomes based on the need identified.

### No. of participants

106

### Location/Venue

Kimberley – Northern Cape & Upington

The quotation should include all costs such as:

- Facilitator's fee, accommodation
- Training Material (incl. facilitator's resources)
- Certification
- Venue and catering for learners/ delegates
- Proven track record of capacity building
- Accredited as a Provider with the relevant SETA/s or Saioosh, DOL, QCTO
- Programme approval and project outline

## 4. TIME FRAME

The Training will take place 25 – 29 August 2025 [new date will be communicated with successful service provider]

Possible Training Providers attached

**PRICE SCHEDULE – FIRM PRICES (PURCHASES)****IMPORTANT NOTE:**

- **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED.**
- Prices must include value added tax (VAT).
- Bidders may only include VAT in the price if they are registered for VAT.
- Use only black ink to complete this form (NCP 3)
- This NCP 3 form must be fully completed, signed and witnessed

Name of Bidder: .....

Bid Number: **NC/SOC/PROV-RFQ/016/2025**

Closing Date: **2025-09-12**

Closing Time: **11:00**

Validity Period: **60 days**

**RENDERING OF AN ACCREDITED FIRST AID LEVEL 1, BASIC FIRE FIGHTING LEVEL 1 AND HEALTH AND SAFETY REP FUNCTIONS TRAINING FOR 106 EMPLOYEES OF THE DEPARTMENT OF SOCIAL DEVELOPMENT [see attached specification]**

| Item Nr. | Quantity | Description  | PRICE (incl. VAT) in RSA Currency R                                   |
|----------|----------|--|---|
| 1        | 10       | <b><u>Frances Baard District (Kimberley)</u></b> <ul style="list-style-type: none"><li>• Facilitation Fee (including learning material, Certification, Administration etc.)</li><li>• Accommodation 3-star – for facilitator</li><li>• Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li><li>• Venue</li><li>• Catering (per person per day)</li></ul> <b>Total price offer (including VAT)</b> | <p>R.....</p> <p>R.....</p> <p>R.....</p> <p>R.....</p> <p>R.....</p> |



|   |    |  |  |
|---|----|--|--|
| 2 | 28 | <b><u>ZF Mgcawu District (Upington)</u></b> <ul style="list-style-type: none"> <li>Facilitation Fee (including learning material, Certification, Administration etc.)</li> <li>Accommodation 3-star – for facilitator</li> <li>Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li> <li>Venue</li> <li>Catering (per person per day)</li> </ul> <b>Total price offer (including VAT)</b>    | R.....<br><br>R.....<br><br>R.....<br><br>R..... |
| 3 | 20 | <b><u>Pixley Ka Seme District (De Aar)</u></b> <ul style="list-style-type: none"> <li>Facilitation Fee (including learning material, Certification, Administration etc.)</li> <li>Accommodation 3-star – for facilitator</li> <li>Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li> <li>Venue</li> <li>Catering (per person per day)</li> </ul> <b>Total price offer (including VAT)</b> | R.....<br><br>R.....<br><br>R.....<br><br>R..... |
| 4 | 9  | <b><u>John Taolo Gaetsewe District (Kuruman)</u></b> <ul style="list-style-type: none"> <li>Facilitation Fee (including learning material, Certification, Administration etc.)</li> <li>Accommodation 3-star – for facilitator</li> <li>Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li> <li>Venue</li> <li>Catering (per person per day)</li> </ul>                                    | R.....<br><br>R.....<br><br>R.....<br><br>R..... |





|   |    |   |  |
|---|----|---|--|
|   |    | <b>Total price offer (including VAT)</b>  | R.....   |
| 5 | 17 | <b><u>Namakwa District (Springbok)</u></b> <ul style="list-style-type: none"> <li>Facilitation Fee (including learning material, Certification, Administration etc.)</li> <li>Accommodation 3-star – for facilitator</li> <li>Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li> <li>Venue</li> <li>Catering (per person per day)</li> </ul> <b>Total price offer (including VAT)</b>  | R.....<br>R.....<br>R.....<br>R.....<br>R..... |
| 6 | 22 | <b><u>Provincial Office (Kimberley)</u></b> <ul style="list-style-type: none"> <li>Facilitation Fee (including learning material, Certification, Administration etc.)</li> <li>Accommodation 3-star – for facilitator</li> <li>Transportation for facilitator: Transport to be charged according to applicable monthly AA rate based on the type and engine capacity of the vehicle</li> <li>Venue</li> <li>Catering (per person per day)</li> </ul> <b>Total price offer (including VAT)</b> | R.....<br>R.....<br>R.....<br>R.....<br>R..... |

Number of work days required to commence with service after receipt of official order

.....  
..... Working days

#### EVALUATION CRITERIA:

- Bidders are required to endorse this completed NCP 3 – Pricing Schedule with their company stamp so as to legitimize it **OR** submit a price quotation on your company's letterhead.
- The preferred bidder may not submit variation orders afterwards – prices offered must be firm. **All overhead costs must be included in the price.**



- 3 Training service provider must have valid and appropriate accreditation with the relevant SETA/s or Saiosh, DOL, QCTO. This accreditation must be submitted together with RFQ on the date and time of RFQ closure.
- 4 Training service provider must submit (as part of their proposal) proven track record of capacity building, programme approval and project outline.
- 5 Compliance form NCP 4: Bidder's Disclosure as well as NCP 1: Invitation to bid must be fully completed and signed
- 6 This RFQ will be evaluated using the 80/20 point system as required by the Preferential Procurement Regulations of 2022. Please refer to NCP 6.1 for the allocation of points for specific goal.
- 7 Bidders are required to submit their detailed Central Suppliers Database (CSD) registration report (not the summary report) together with the bid document. The date of the report must be the latest i.e. at least 5 days before RFQ closure.
- 8 Please be advised that this is not an order. Approved suppliers will be notified and informed through an official signed off order.
- 9 The Department reserves the right to appoint without notifying the unsuccessful supplier.
- 10 The Department reserves the right to cancel/withdraw the quotation before appointment at any given time.

11 **CONFIRMATION OF PRICES**

I, the undersigned (full names & surname in print) authorised representative responsible for completion of bid document:

.....

Certify that the prices offered are firm and that I have read directives 1 – 10 on this price schedule, NCP 3.1

SIGNED AT.....ON THIS..... DAY OF ..... (month) 2025,

position / designation in bidding company .....

IN THE PRESENCE OF THE UNDER MENTIONED WITNESSES:

**AS WITNESS**

1.....  
SIGNATURE: WITNESS

.....  
WITNESS: PRINT NAME & SURNAME

2.....  
SIGNATURE: WITNESS

.....  
WITNESS: PRINT NAME & SURNAME

## **BIDDER'S DISCLOSURE**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| <b>Full Name</b> | <b>Identity Number</b> | <b>Name of State institution</b> |
|------------------|------------------------|----------------------------------|
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....  
.....

### **3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**NCP 4 (New revised 20220401)**

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|  | POINTS     |
|--|------------|
| PRICE  | 80         |
| SPECIFIC GOALS                                   | 20         |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |

#### 1.3.1.2 SPECIFIC CONTRACT PARTICIPATION GOALS

20

| Specific Goal | Points allocated | Evidence (proof) to be submitted to claim the points  |
|---------------|------------------|---|
| Youth         | 5                | Bidders must submit the latest full Central Supplier Database [CSD] report. <u>The date of the report must be the latest i.e. at least 5 days before RFQ/Bid closure.</u> |

|  |           |   |
|--|-----------|---|
| Women  | 3         | Bidders must submit the latest full Central Supplier Database [CSD] report. <u>The date of the report must be the latest i.e. at least 5 days before RFQ/Bid closure.</u>                       |
| People living with disabilities  | 2         | Submission of signed-off letter by a Medical Practitioner [Doctor's letter] indicating whether the disability is temporary or permanent. Affidavit detailing the above will also be acceptable. |
| Black bidder <i>[persons, or category of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability]</i> | 10        | Bidders must submit the latest full Central Supplier Database [CSD] report. <u>The date of the report must be the latest i.e. at least 5 days before RFQ/Bid closure.</u>                       |
| <b>Total points</b>  | <b>20</b> |   |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) & or & Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) & or & Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

| The specific goals allocated points in terms of this tender | Number of points allocated (90/10 system)<br>(To be completed by the organ of state) | Number of points allocated (80/20 system)<br>(To be completed by the organ of state) | Number of points claimed (90/10 system)<br>(To be completed by the tenderer) | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|---|--|--|--|--|
| Youth   | NOT APPLICABLE   | 5  | NOT APPLICABLE   |  |
| Women   |  | 3  |  |  |
| People living with disabilities                             |  | 2  |  |  |
| Black bidder  |  | 10   |  |  |

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
  - ☐ One-person business/sole propriety
  - ☐ Close corporation
  - ☐ Public Company
  - ☐ Personal Liability Company
  - ☐ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

|                                    |       |
|------------------------------------|-------|
| .....                              |       |
| <b>SIGNATURE(S) OF TENDERER(S)</b> |       |
| <b>SURNAME AND NAME:</b>           | ..... |
| <b>DATE:</b>                       | ..... |
| <b>ADDRESS:</b>                    | ..... |
|                                    | ..... |
|                                    | ..... |
|                                    | ..... |