 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA		<h1>Provincial Supply Chain Management</h1>								
		Request for Proposal			Page 1 of 4					
RFP NUMBER										
RFP DESCRIPTION										
CUSTOMER DEPARTMENT										
CUSTOMER INSTITUTION										
BRIEFING SESSION	Y		N		SESSION COMPULSORY		Y		N	
					SESSION HIGHLY RECOMMENDED		Y		N	
BRIEFING VENUE					DATE			TIME		
TERM AGREEMENT CALLED FOR?		Y		N		TERM DURATION				
CLOSING DATE					CLOSING TIME					
TENDER BOX LOCATION										
GPT is acting as Common Service Provider or buying organisation on behalf of all Gauteng Provincial Government Customer Departments / Institutions. The goods / services are therefore required by the Customer Department / Institution, as indicated on this form RFP 01.										

Notes:


- All bids / tenders must be deposited in the Tender Box at the following address:
Gauteng Provincial Treasury, Imbumba House, 75 Fox Street, Marshalltown, Johannesburg
- Bids / tenders must be deposited in the Tender Box on or before the closing date and time.
- Bids / tenders submitted by fax will not be accepted.
- The GPT Tender Box is generally open 24 hours a day, 7 days a week.
- OR Posted to Gauteng Provincial Treasury, Tender Office, Private Bag X112, Marshalltown, Johannesburg, 2017
- This bid is subject to the preferential procurement policy framework act and the preferential procurement regulations 2022, the general conditions of contract (gcc) 2010 and, if applicable, any other special conditions of contract.
- ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL GPG RFP FORMS – (NOT TO BE RE-TYPED)
- ALL REQUIRED INFORMATION MUST BE COMPLETED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED):

The Tendering System

This RFP Pack is mainly for "PRE-QUALIFICATION OF BIDDERS" and it consists of only one section namely, Section 1. This section must be submitted clearly marked with the Tender Number and the Section Number.

Training sessions

Non-compulsory "How to tender" workshops are held every Wednesday at 75 Fox Street from 10:00-13:00.

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PART A INVITATION TO BID

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					



Provincial Supply Chain Management

Request for Proposal

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Tender documents can be obtained from <http://www.treasury.gpg.gov.za>

ANY ENQUIRIES REGARDING BIDDING PROCEDURE MAY BE DIRECTED TO:

DEPARTMENT	
CONTACT PERSON	
TELEPHONE NUMBER	
FACSIMILE	
E-MAIL ADDRESS	


ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

DEPARTMENT	
CONTACT PERSON	
TELEPHONE NUMBER	
FACSIMILIE	
E-MAIL ADDRESS	

TYPE OF CONTRACT (COMPLETED BY PROJECT MANAGER)

VALUE BASED

SERVICE BASED	Y		N		SERVICE BASED	Y		N		VALUE BASED	Y		N	
VALUE BASED	Y		N											
QUANTITY BASED	Y		N											
TERM BASED	Y		N											

 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA	<h1>Provincial Supply Chain Management</h1>	
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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</p>
2. TAX COMPLIANCE REQUIREMENTS
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE." <i>25 August 2023</i></p>

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Proof of authority must be submitted e.g. company resolution)			

This RFP is subject to the General Conditions of Contract and where applicable any other Special Conditions of Contract.



GAUTENG PROVINCE
PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

Provincial Supply Chain Management

RFP Point System

Page 1 of 1

RFP NUMBER		CLOSING DATE	
VALIDITY OF RFP		CLOSING TIME	

In case of queries, please contact the GPT Contact Centre at tel: 0860 011 000

*GPT is acting as Common Service Provider or buying organisation on behalf of all Gauteng Provincial Government Customer Departments / Institutions.

The goods / services are required by the Customer Department / Institution, as indicated on RFP 01.

The Gauteng Provincial Government requests your bid on the goods and/or services listed on the attached forms. Please furnish all information as requested and return your bid on the date stipulated. Late bids will not be accepted for consideration.

This RFP will be evaluated on the basis of the under noted point system, as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).

Point System

Points SHALL be allocated as follows:

Points for

Points for

TYPE OF CONTRACT (COMPLETED BY PROJECT MANAGER)

VALUE BASED

SERVICE BASED	Y		N		SERVICE BASED	Y		N		VALUE BASED	Y		N	
VALUE BASED	Y		N											
QUANTITY BASED	Y		N											
TERM BASED	Y		N											



Provincial Supply Chain Management

Instructions to Bidders

Page 1 of 2

1. The RFP (Request for Proposal) Pack is drawn up so that certain essential information should be furnished in a specific manner. Any additional particulars shall be furnished in a separate annexure.
2. The RFP forms should not be retyped or redrafted, but photocopies may be prepared and used. Additional offers may be made for any item, but only on a photocopy of the page in question or on other forms obtainable from the relevant Department or Institution advertising this RFP. Additional offers made in any other manner may be disregarded.
3. Should the RFP forms not be filled in by means of electronic devices, bidders are encouraged to complete forms in a black ink.
4. Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated. No liability shall be accepted with regards to claims arising from the fact that pages are missing or duplicated.
5. The forms RFP 04 to RFP 09 and PREF documents shall be completed, signed and submitted with the bid. RFP 10 (National Industrial Participation Programme Form) will only be added to the RFP pack to be completed by bidders when an imported component in excess of US \$ 10 million is expected.
6. A separate RFP 06 form (RFP Price Schedule per item) shall be completed in respect of each item. Photocopies of this form may be prepared and used or additional copies, (if required) are obtainable from the relevant Department or Institution advertising this RFP(not applicable for Pre-qualification of Bidders).
7. Firm delivery periods and prices are preferred. Consequently bidders shall clearly state whether delivery periods and prices will remain firm or not for the duration of any contract, which may result from this RFP, by completing RFP 06 (RFP Price Schedule per item) and RFP 07 (Non-Firm Prices per item) (not applicable for Pre-qualification of Bidders).
8. If non-firm prices are offered bidders must ensure that a separate RFP 07 (Non-Firm Prices per item) is completed in respect of each item for which a non-firm price is offered. Photocopies of this form may be prepared and used or additional copies, (if required) are obtainable from the relevant Department or Institution advertising this RFP (not applicable for Pre-qualification of Bidders).
9. Where items are specified in detail, the specifications form an integral part of the RFP document (see the attached specification) and bidders shall indicate in the space provided whether the items offered are to specification or not (not applicable for Pre-qualification of Bidders).
10. In respect of the paragraphs where the items offered are strictly to specification, bidders shall insert the words "as specified" (see the attached specification) (not applicable for Pre-qualification of Bidders).
11. In cases where the items are not to specification, the deviations from the specifications shall be indicated (see the attached specification).
12. In instances where the bidder is not the manufacturer of the items offered, the bidder must as per RFP 06 (RFP Price Schedule per item) submit a Letter of Supply from the relevant manufacturer or his supplier (not applicable for Pre-qualification of Bidders).
13. The offered prices shall be given in the units shown in the attached specification, as well as in RFP 06 (RFP Price Schedule per item) (not applicable for Pre-qualification of Bidders). *25 August 2023*
14. With the exception of imported goods, where required, all prices shall be quoted in South African currency. Where bids are submitted for imported goods, foreign currency information must be supplied by completing the relevant portions of RFP 06 (RFP Price Schedule per item) and RFP 07 (Non-Firm Prices per item) (not applicable for Pre-qualification of Bidders).
15. Unless otherwise indicated, the costs of packaging materials (if applicable) are for the account of the bidder and must be included in the bid price on RFP 06 (RFP Price Schedule per item) (not applicable for Pre-qualification of Bidders).
16. Delivery basis (not applicable for Pre-qualification of Bidders):
 - (a) Supplies which are held in stock or are in transit or on order from South African manufacturers at the date of offer shall be offered on a basis of delivery into consignee's store or on his site within the free delivery area of the bidder's centre, or carriage paid consignee's station, if the goods are required elsewhere.
 - (b) Notwithstanding the provisions of paragraph 16(a), offered prices for supplies in respect of which installation / erection / assembly is a requirement, shall include ALL costs on a "delivered on site" basis, as specified on RFP 06 (RFP Price Schedule per item).
17. Unless specifically provided for in the RFP document, no bids transmitted by facsimile or email shall be considered.
18. Failure on the part of the bidder to sign any of the forms RFP 04 to RFP 10 and PREF documents and thus to acknowledge and accept the conditions in writing or to complete the attached RFP forms, Preference documents, questionnaires and specifications in all respects, may invalidate the bid.
19. Bids should preferably not be qualified by the bidder's own conditions of bid. Failure to comply with these requirements (i.e. full



Provincial Supply Chain Management

Instructions to Bidders

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acceptance of the General Conditions of Contract or to renounce specifically the bidder's own conditions of bid, when called upon to do so, may invalidate the bid.

20. In case of samples being called for together with the bid (refer to RFP 05 in this regard), the successful bidder may be required to submit **pre-production samples** to the South African Bureau of Standards (SABS) or such testing authority as designated at the request of the relevant Department concerned. Unless the relevant Department decides otherwise, pre-production samples must be submitted within thirty (30) days of the date on which the successful bidder was requested to do so. Mass production may commence only after both the relevant Department and the successful bidder have been advised by the SABS that the pre-production samples have been approved.
21. Should the pre-production samples pass the inspections / tests at the first attempt, the costs associated with the inspections / tests will be for the account of the relevant Department. If the SABS or such testing authority as designated do not approve the pre-production samples, but requires corrections / improvements, the costs of the inspections / tests must be paid by the successful bidder and samples which are acceptable in all respects must then reach the SABS or such testing authority as designated within twenty-one (21) days of the date on which the findings of the SABS or such testing authority as designated were received by the successful bidder. Failure to deliver samples within the specified time and to the required standards may lead to the cancellation of the intended contract.
22. In case of samples being called for together with the bid (refer to RFP 05 in this regard), the samples must be submitted together with the bid before the closing time and date of the RFP, unless specifically indicated otherwise. Failure to submit the requested sample(s) before the closing time and date of the RFP may invalidate the bid.
23. In cases where large quantities of a product are called for, it may be necessary for the relevant item to be shared among two (2) or more suppliers.
24. In cases where the relevant Department or Institution advertising this RFP may deem it necessary, a formal contract may be entered into with the successful bidder, in addition to a Letter of Acceptance and / or purchase order being issued.
25. If any of the conditions on the RFP forms are in conflict with any special conditions, stipulations or provisions incorporated in the bid invitation, such special conditions, stipulations or provisions shall apply.
26. This RFP is subject to the General Conditions of Contract and re-issues thereof. Copies of these conditions are obtainable from any office of the Gauteng Provincial Government (GPG).
27. Each bid must be submitted in a separate, sealed envelope on which the following must be clearly indicated:
 - NAME AND ADDRESS OF THE BIDDER;
 - THE BID (RFP) NUMBER; AND
 - THE CLOSING DATE.

The bid must be deposited or posted;

 - posted to Gauteng Provincial Treasury and to reach the destination not later than the closing time and date; OR
 - deposited in the tender box of the Gauteng Provincial Treasury before the closing time and date.
28. The Gauteng Provincial Government has become a member and as such a key sponsor of the Proudly South African Campaign. GPG therefore would like to procure local products of a high quality, produced through the practise of sound labour relations and in an environment where high environmental standards are maintained. In terms of the Proudly South African Campaign South African companies are encouraged to submit interesting and innovative achievements in the manufacturing field (if relevant to this RFP) – including information on new products, export achievements, new partnerships and successes and milestones.
29. **Compulsory GPG Contract:** It is a mandatory requirement that successful bidder/s (to whom a tender is awarded) sign a GPG Contract upon award of any given contract.

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	Bid Commitment and Declaration of Interest	Page 1 of 3

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES		NO	
------------	--	-----------	--

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES		NO	
------------	--	-----------	--

- 2.2.1 If so, furnish particulars:

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES		NO	
------------	--	-----------	--

- 2.3.1 If so, furnish particulars:

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
 Filename:RFP4GPT (SBD4)

 GAUTENG PROVINCE PROVINCIAL TREASURY REPUBLIC OF SOUTH AFRICA	<h1>Provincial Supply Chain Management</h1>	
	Bid Commitment and Declaration of Interest	Page 3 of 3

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature		Date	
Position		Name of Bidder	



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 PROVINCIAL TREASURY
 REPUBLIC OF SOUTH AFRICA

Provincial Supply Chain Management

Special Conditions

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RFP NUMBER	
RFP DESCRIPTION	
CUSTOMER DEPARTMENT	
CUSTOMER INSTITUTION	

THE FOLLOWING MUST ACCOMPANY YOUR BID, IF INDICATED BY "✓"

Samples	SABS /Equivalent Certificate May not be older than one (1) year, the cost of which will be for the account of the bidder.	Bidders Briefing Session
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GAUTENG PROVINCE
PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

Provincial Supply Chain Management

Special Conditions

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EVALUATION METHODOLOGY

Bidders must complete Compulsory documents and attach it to their tender document, failing which the tender shall not be considered for Stage 1 evaluation.


Points will be awarded in accordance with the Preferential Procurement Policy Framework Act (PPPFA)

Stage 1

Criteria for Functionality	Points
TOTAL	

Bidders are required to use an envelope bidding system, whereby the Technical Proposal (Stage 1) will be placed in a sealed and marked envelope :

- Stage One-

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SUPPLIER JOB CREATION ANALYSIS

Company Name		Date Est.	
--------------	--	-----------	--

	Permanent	Temp	SA Citizens	Other	Comments
Staff compliment at Establishment of Enterprise					
Current staff compliment					
Number of jobs to be created if Bid is successful					

- The successful bidder may be audited during the course of the contract to verify the above information.

Comments to include:

- If Job Creation is direct (by your own company) or indirect (by your supplier)
- Where the jobs created for employees that were in existing positions or unemployed? (Net Job Creation)

NOTE: Job Creation should adhere to all applicable RSA Legislation and Regulations.

=====

THIS SECTION IS FOR OFFICE USE ONLY!						
Observations	Initial Job Count	Job Creation Potential	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Year 1						
Year 2						
Year 3						
Year 4						
Year 5						



TERMS OF REFERENCE

ESTABLISHMENT OF A PANEL OF SERVICE PROVIDERS TO SUPPLY AND DELIVER LEARNER AND EDUCATOR FURNITURE IN THE GAUTENG DEPARTMENT OF EDUCATION INSTITUTIONS FOR A FIXED TERM PERIOD OF THREE (3) YEARS

Disclaimer

The Gauteng Department of Education (GDE) has produced this document in good faith. GDE, its agents, its employees and associates do not warrant its accuracy or completeness. GDE makes no representation, warranty, assurance, guarantee or endorsements to any provider/bidder concerning the document, whether with regard to its accuracy, completeness or otherwise. GDE shall have no liability towards the responding service providers or any other party in connection therewith

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BACKGROUND

In terms of the South African Schools Act 84 of 1996 as amended, the Gauteng Department of Education (GDE) must provide public schools with learner and educator furniture out of funds appropriated for this purpose by the Provincial Treasury.

GDE therefore wishes to invite bidders in order to ensure that the procurement and delivery of furniture is done on time for all new and existing school infrastructures. This will ensure that schools are optimally functional from the date that the new infrastructure is commissioned.

It is the intention of the Department to procure school and educator furniture through an approved list of service providers. The service providers must have the capacity, functional skills, and experience to provide the services that are required.

1. LEGAL FRAMEWORK

The following minimum Legislative Framework will be applicable:

- 1.1 Constitution of the Republic of South Africa Act No.108 of 1996, as amended
- 1.2 Public Finance Management Act No. 29 of 1999, as amended
- 1.3 Treasury Regulations for Departments 2005
- 1.4 Preferential Procurement Policy Framework Act No.5 of 2000, as amended
- 1.5 Preferential Procurement Regulations of 2022
- 1.6 Public Service Act No. 103 of 1994, as amended
- 1.7 Employment of Educators Act No. 76 of 1998, as amended
- 1.8 Broad Based Black Economic Empowerment Act 53 of 2003, as amended
- 1.9 National Small Business Act No.102 of 1996, as amended
- 1.10 Co-operatives Management Act No. 14 of 2005, as amended
- 1.11 Skills Development Act No. 97 of 1998, as amended
- 1.12 National Economic Development and Labour Council Act No. 35 of 1994
- 1.13 National Education Policy Act No. 27 of 1996, as amended
- 1.14 South African Schools Act, No. 84 of 1996, as amended

- 1.15 Gauteng Schools Education Act, No. 6 of 1995, as amended
- 1.16 Gauteng Township Economic Development Act, 2022
- 1.17 Promotion of Administrative Justice Act No. 3 of 2000, as amended
- 1.18 Promotion of Access to Information Act No. 2 of 2000, as amended
- 1.19 Protection of Personal Information Act No. 4 of 2013, as amended
- 1.20 Disaster Management Act No. 57 of 2002, as amended
- 1.21 Whitepaper Paper Government Gazette, NO 16085 on Reconstruction Development Programme Goals (Dated 23 November 1994)
- 1.22 All SCM Circulars, instruction notes and practice notes issued by National Treasury
- 1.23 National Treasury General Procurement Guidelines, 2009
- 1.24 Policy to guide uniformity in Procurement Reform Processes in Government, 2003
- 1.25 Occupational Health and Safety Amendment Act No. 181 of 1993, as amended
- 1.26 Standards Act No. 8 of 2008, as amended
- 1.27 National Regulator for Compulsory Specifications Act No. 5 of 2008, as amended
- 1.28 Legal Metrology Act No. 9 of 2014, as amended
- 1.29 Companies Act No. 71 of 2008, as amended

2. PROJECT BRIEF

In support of the curriculum, teaching and learning in the classrooms, GDE must procure and provide learner and educator furniture to public schools in all fifteen (15) Districts.

Service providers are hereby invited to tender their proposals for the supply and delivery of learner and educator furniture which is in compliance with the South African National Standards (SANS) specifications and Local Content and Production standards, as per attached **Annexure A to D**.

3. SCOPE OF WORK

Service providers are hereby invited to supply and deliver learner and educator furniture to GDE for a period of three (3) years. The appointed service providers will render the services to GDE as and when required.

3.1 The estimated quantities per annum for learner furniture required are as follows:

Please note that the items listed in table 1 below contain the estimated quantities to be procured during the three (3) year period. The quantities set out in table 1 are not fixed and are dependent on the GDE needs and/or budget during the three (3) year period.

Table 1:

Type of Furniture	SANS Reference	Year 1 Quantities	Year 2 Quantities	Year 3 Quantities	Total Quantities over 3 years
Lower Primary Chair - Polypropylene	FIG B.2	55 000	55 000	55 000	165 000
Higher Primary Chair - Polypropylene	FIG B.3	80 000	80 000	80 000	240 000
Secondary Chair - Polypropylene	FIG B.4	88 000	88 000	88 000	264 000
Lower Primary Double Table - Saligna	FIG B.10	40 000	40 000	40 000	120 000
Higher Primary Double Table - Saligna	FIG B.11	55 000	55 000	55 000	165 000
Secondary Single Table - Saligna	FIG B.13	78 000	78 000	78 000	234 000
Lower Primary Double Combination Desk - Saligna	FIG B.15	27 500	27 500	27 500	82 500
Higher Primary Double Combination Desk - Saligna	FIG B.16	40 000	40 000	40 000	120 000
Secondary Double Combination Desk - Saligna	FIG B.17	40 000	40 000	40 000	120 000
Secondary Single Combination Desk - Saligna	FIG B.18	88 000	88 000	88 000	264 000
Laboratory Stool – 690mm High	FIG B.24	100	100	100	300
Laboratory Stool – 460mm High	FIG B.23	50	50	50	150
Upholstered Teacher's Chair without arms	FIG C.1	1 000	1 000	1 000	3 000
Low Back Swivel and Tilt Chair	FIG C.7	500	500	500	1 500
High Back Swivel and Tilt Chair	FIG C.8	200	200	200	600
Staffroom Table - Saligna	FIG B.1	100	100	100	300
Teacher's Desk with Two (2) Drawers Lockable 750mm High - Saligna	FIG B.3	200	200	200	600
Desk with Three (3) Drawers Right Hand Side 750mm High – Natural Oak Melamine	FIG B.10	50	50	50	150
Coat and Hat Steel Stand	FIG.B.8	100	100	100	300
Correspondence Rack - Saligna	FIG C.2	50	50	50	150
Pigeon Hole - Okoume Veneer	FIG C.3	50	50	50	150

Type of Furniture	SANS Reference	Year 1 Quantities	Year 2 Quantities	Year 3 Quantities	Total Quantities over 3 years
Glazed Door Bookcase	FIG C.4	100	100	100	300
Filing Cabinet - Steel	FIG C.5	300	300	300	900

Please note that the items listed in table 1 above contain the estimated quantities to be procured during the three (3) year period. The quantities are not fixed and are dependent on the GDE needs and/or budget during the three (3) year period.

Service Providers may be requested to supply and deliver other furniture to institutions not indicated in the above table, due to changes in specifications as approved by the Department from time to time. These specifications will be communicated as and when requests are submitted.

3.2 Service Providers must pay attention to the following requirements:

3.2.1 Supply and delivery process

The Service Provider must outline the supply and delivery process by mentioning how, where and when materials used in the supply and delivery of secondary chairs will be sourced, the process to follow when quality assuring the final product and provide a detailed description on how the drivers are trained to secure loads and handling of heavy-duty vehicles.

3.2.2 Contingency plan for Supply and Delivery

The service provider must submit a contingency plan that identifies the risks, how these risks will be mitigated and how they will be monitored.

3.2.3 Transportation for Delivery purposes

The service provider must indicate their ability to deliver items to the GDE warehouse at Hercules in Pretoria by confirming ownership or lease agreement/ letter of intent of at least a minimum of one (1) truck and a maximum of six (6) trucks with a 3-ton loading capacity.

3.2.4 Timelines and quantities

The service provider must indicate quantities and timelines for delivery on a weekly basis by providing purchase orders and delivery notes of previous work done as proof that bidder can attain these quantities and timelines.

3.2.5 Human Resources

The Project Manager and Project Coordinator must provide functional skills and experience by indicating on the submitted CV 1 to 5 years of experience of the required personnel.

3.2.6 Company Experience

The service provider must provide signed reference/ testimonial letters of similar projects (on client's letterhead) detailing the nature of the project that was completed.

4. EVALUATION

The evaluation of the bids will be conducted in terms of the Preferential Procurement Regulations, 2022 issued in terms of Section 5 of the Preferential Procurement Policy Framework Act (PPPFA) No. 5 of 2000. The evaluation process will consist of one (1) stage only. **Stage 1** will consist of **Administrative Compliance** and **Functionality**. During these stages of evaluation, the Bidders that do not meet the prescribed criteria or minimum threshold will be disqualified and will not be considered for further evaluation and/or awarding.

4.1 STAGE 1(A): ADMINISTRATIVE COMPLIANCE

The Administrative Compliance evaluation will be carried out on all the bids received and if the compulsory documentation mentioned below is not submitted, fully completed and signed such a bid will be eliminated from any further evaluation.

Mandatory Documents: (eliminating criteria)

The bidder must submit a duly completed and signed bid in the original tender document (RFP pack section 1) with all the pages included. Failure to submit document in this order will result in the bidder being disqualified.

- a) The Bidder must duly complete, sign and submit the following Standard Bidding Documents (included in the RFP Pack):
- i. Request for Proposal (SBD1)
 - ii. Bidder's disclosure (SBD4)

Other Requirements: (non-eliminating criteria)

- a) SARS Tax Compliance Status (TCS) pin.
- b) The latest financial statements for the last two years are required. In cases where an entity has operated for a period of less than a year, the Management Accounts Report for the period in operation must be submitted, In cases where the entity has operated for a period of more than a year but less than two years, then the Management Accounts Reports for the first year of operation, If it is a new or dormant entity must submit a letter from the Managing Director or the Owner (in the case of companies) or the accounting officer (in the case of close corporations) stating that the entity has not yet traded. Financial statements must be in compliance with the Companies Act.
- c) Recent/ latest proof of Central Supplier Database (CSD) registration.
- d) Proof of an original and valid Broad Based Black Economic Empowerment (B-BBEE) Status Verification Certificate, issued by a SANAS accredited agency (or certified copy thereof)
- e) In the case of a Joint Venture, Consortium or Partnership, a teaming agreement signed by all parties and dated, and a consolidated B-BBEE status verification certificate is required.
- f) Service providers must ensure that they are registered for e-invoicing on eisregistration@gauteng.gov.za
- g) The validity of (a) to (f) above will be verified by GDE prior to the commencement of the contract.

4.2 STAGE 1(B): FUNCTIONALITY EVALUATION

- 4.2.1 A Bidder that scores less than **80 points** out of **100 points** in respect of the functionality evaluation will be regarded as submitting a non-responsive proposal and will be disqualified. Bidders who achieve the minimum threshold score will be shortlisted.

4.2.2 Functionality evaluation will be based on the following criteria:

Table 2

NO.	CRITERIA	WEIGHT
1.	Capacity to Deliver	37
1.1	<p>Provide a detailed project plan that outlines the supply and delivery process of Secondary chairs – Polypropylene refer to (Annexure A, SANS 660:2020 Edition 4, Fig. B.4): (8)</p> <ul style="list-style-type: none"> i. Indicate how, where and when the materials used in the supply and delivery of secondary chairs will be sourced. (3) ii. Briefly provide a description of how the final product will be quality assured (3) iii. Provide a detailed description of how the drivers are trained to secure and handle heavy loads for delivery purposes. (2) 	
1.2	<p>Provide risks and a detailed contingency plan that identifies how these risks will be mitigated and monitored (8)</p> <ul style="list-style-type: none"> a) For Supply (4) <ul style="list-style-type: none"> i. Identified risks (1) ii. Mitigation of risks (2) iii. Monitoring the risks (1) b) For Deliveries (4) <ul style="list-style-type: none"> i. Identified risks (1) ii. Mitigation of risk (2) iii. Monitoring the risk (1) 	
1.3	<p>Submit the <u>timelines</u> and <u>quantities</u> of Chairs - Polypropylene and Tables - Saligna to be supplied and delivered on a weekly basis. Provide Purchase Orders and Delivery Notes to verify deliveries. (21)</p> <p>a) Quantities and timelines</p> <ul style="list-style-type: none"> i. More than 4 000 chairs & tables within 1 to 4 weeks (21) 	

NO.	CRITERIA	WEIGHT
	<ul style="list-style-type: none"> ii. More than 4 000 chairs & tables within 5 to 7 weeks (18) iii. More than 4 000 chairs & tables for 7 weeks and more (16) iv. Between 2 000 - 4 000 chairs & tables within 1 to 4 weeks (17) v. Between 2 000 - 4 000 chairs & tables within 5 to 7 weeks (15) vi. Between 2 000 - 4 000 chairs & tables more than 7 weeks (13) vii. Between 1 000 – 2 000 chairs & tables within 1 to 4 weeks (14) viii. Between 1 000 – 2 000 chairs & tables within 5 to 7 weeks (12) ix. Between 1 000 – 2 000 chairs & tables more than 7 weeks (10) x. Between 500 - 900 chairs & tables within 1 to 4 weeks (11) xi. Between 500 - 900 chairs & tables within 5 to 7 weeks (9) xii. Between 500 - 900 chairs & tables more than 7 weeks (7) 	
2.	Transportation for delivery of furniture	21
2.1	<p>Provide evidence of 3-ton truck/s (or higher loading capacity) that is owned/leased. A valid and certified copy of Proof of Ownership in the name of the bidder. In the case of a leased truck, a signed lease agreement in the name of the bidder with the owner/lessor of the truck. (21)</p> <ul style="list-style-type: none"> i. 6 or more 3-ton trucks (21) ii. 4 to 5, 3-ton trucks (15) iii. 2 to 3, 3-ton trucks (9) iv. 1, 3-ton truck (3) v. 0, 3-ton trucks (0) 	
3.	Human Resources	21
3.1	<p>Submit CVs from your current employee database specialising in Project Management and Project coordination. A bidder that does not provide the CV for each respective field will forfeit the points. Bidders are not allowed to use the same CVs for their personnel across regions/clusters/districts. (21)</p> <p>a) Provide details of work experience in Project Management (reflected on each CV) (11)</p> <ul style="list-style-type: none"> i. 5 or more years of experience (11) ii. less than 5 years of experience (5) 	

NO.	CRITERIA	WEIGHT
	b) Provide details of work experience in Projection coordination (reflected on each CV) (10) <ul style="list-style-type: none"> i. 5 or more years of experience (10) ii. less than 5 years of experience (5) 	
4.	Company Experience	21
4.1	Provide signed reference/ testimonial letters of similar projects (on client's letterhead) detailing the nature of the project that was completed, quantities of items supplied and delivered as well as the duration of the project. Failure to include these elements will result in bidder forfeiting the points. (21) Submit Letters providing proof of completion of work per project: <ul style="list-style-type: none"> i. 5 or more reference letters (21) ii. 4 reference letters (16) iii. 3 reference letters (12) iv. 2 reference letters (8) v. 0 reference letters (0) 	
TOTAL		100
Minimum Threshold for Functionality		80

5. FORMAT AND SUBMISSION OF BIDS

Each RFP shall comprise of at least the following, bound and clearly indexed:

Table 3:

Section A	a) The bidder must submit a duly completed and signed bid in the original tender document (RFP pack section 1) with all the pages included.
Section B	a) SARS Tax Compliance Status (TCS) pin. b) The latest financial statements for the last two years are required. c) Proof of an original and valid Broad Based Black Economic Empowerment (B-BBEE) Status Verification Certificate, issue by a SANAS accredited agency (or certified copy thereof) d) Recent/ latest proof of Central Supplier Database (CSD) registration. e) In the case of a Joint Venture, Consortium or Partnership, a teaming agreement signed by all parties and dated, and a consolidated B-BBEE status verification certificate is required. f) Service providers must ensure that they are registered for e-invoicing on eisregistration@gauteng.gov.za
Section C	Supporting evidence for Functionality Evaluation, but not limited to the following: a) Detailed project plan b) Timelines and quantities c) CVs with certified copies d) Signed reference/ testimonial letters

6. TERMS AND CONDITIONS

- 6.1 Successful Bidder(s) must be in a position to commence work upon appointment. Projects/ services will be initiated by means of written instructions to the successful bidders, when required.
- 6.2 GDE reserves the right to reject work that does not meet the required standard and engage an alternative Service Provider to complete the work. GDE shall serve thirty (30) days written notice for termination of the contract in the case of non-performance.
- 6.3 GDE also has the right to terminate the contract at any stage if there is substantive proof of inefficiency in the delivery of the service or clear evidence of deviations from agreed specification, following due process.
- 6.4 Successful bidders will be profiled and vetted before and after the appointment.
- 6.5 The service providers must deliver the requested service within the given timeframes (to be given as and when orders are placed).
- 6.6 The stringent timeframes with regards to the delivery of the final service necessitates that the GDE be in constant contact with the service provider and would at times require the service provider to make last minute changes to this project without compromising the quality of work rendered.
- 6.7 Successful bidder(s) must be in a position to commence work as and when required. There is however no guarantee of assignments.
- 6.8 Generally, timeframes cannot be set before entering into a formal agreement and as such, the duration of any given assignment will depend on the nature and scope of the work to be done. Appointed service providers must be available at all times to provide assistance within the set timeframes as required. When timeframes are set, service providers will be expected to deliver the required services within the set timeframes and failing which the GDE reserves the right to cancel the order and to engage another service provider to provide the required services from the pre-qualified list of service providers.
- 6.9 Service providers that will be appointed to render services to the GDE will have to enter into a service level agreement with GDE.
- 6.10 GDE reserves the right to appoint more than one service provider.
- 6.11 Service Providers must supply the furniture as per SANS specifications.

- 6.12 Service Providers must ensure that the furniture has a period of 1 year warranty against faulty material used in the supply and delivery process and/or the result of faulty workmanship, with fair wear and tear included.
- 6.13 The appointed Service Providers will not be guaranteed work from GDE, but rather an opportunity to participate in future procurement processes related to this project.
- 6.14 GDE reserves the right to inspect the furniture at the point of delivery. In case it does not meet the standard set by GDE.
- 6.15 It is the responsibility of service providers to provide the GDE with confirmation that they have the capacity to deliver to ensure that orders are executed and are completed in full.
- 6.16 Service providers must deliver furniture as and when required through their own transport arrangements to the warehouse. *25 August 2023*
- 6.17 All deliveries must be accompanied by a delivery note clearly indicating the type of product delivered as well as the quantity thereof. Invoices must also be made available on the day of delivery matching the order number.
- 6.18 All service providers must label their products for identification purposes. The label description must include the following:
- a) the name and logo of the service provider
 - b) the batch number for each delivered item for warranty purposes. The batch number should be able to track and trace the delivered items in the case that, point 6.12 is raised by the GDE, and it should be able to be differentiated on all items specified in the scope and Annexure A to D.
- 6.19 In line with the principles of transparency and accountability, impartiality and ethics Service Providers must declare their participation with any other Service Providers who are contracted by the Department to supply or maintain and repair educator/learner furniture.

7. TIME FRAMES

OUTPUT	PERIOD
ESTABLISHMENT OF A PANEL OF SERVICE PROVIDERS TO SUPPLY AND DELIVER LEARNER AND EDUCATOR FURNITURE IN THE GAUTENG DEPARTMENT OF EDUCATION INSTITUTIONS FOR A FIXED TERM PERIOD	THREE (3) YEARS

8. PENALTIES/WARRANTIES

- 8.1 If it is shown that errors or shortcomings exist within the service provided, the bidder shall be notified in writing and shall be required to perform corrective services within seven (7) days to remedy such errors at no cost to GDE.
- 8.2 GDE reserves the right to reject work that does not meet the required standard and engage a different service provider to complete the work. The GDE shall serve thirty (30) days written notice for termination of contract in the case of non-performance.
- 8.3 GDE reserves the right to inspect or audit any document pertaining to this contract within one year of the date of expiry of the contract. This may also include queries and complaints.
- 8.4 Should any audit or inspection reveal that the service provider has not complied with any of the terms of this contract, the service provider will be liable for the cost of the audit or inspection as well as the cost of any losses incurred by the GDE associated with such non-compliance.
- 8.5 GDE also has the right to terminate the contract at any stage if there is substantive proof of inefficiency in the delivery of the service.

9. INSTRUCTIONS FOR THE PROPOSAL

- 9.1 This Request for Proposal does not constitute an offer. The RFP intends to provide enough information for the preparation and submission of comparable proposals by the Bidders.
- 9.2 GDE requires a clear, concise and factual response. Bidders shall consult, in writing, with the GDE official responsible should there appear to be any discrepancy, ambiguity or uncertainty pertaining to the meaning or effect of any description, dimension, quality, quantity or any other information contained in this RFP
- 9.3 Proposals must be compiled in the following format:
 - a) Clear indexing of the proposal content must be included.
 - b) One (1) original proposal (marked 'original') must be submitted.
 - c) One (1) copy of the proposal (marked 'copy') must be submitted.
 - d) One (1) electronic copy on CD or USB must be submitted
- 9.4 All proposals must be delivered sealed. The following information must appear on the outside of the sealed proposal.
 - a) Name of Bidder
 - b) Description of proposal
 - c) Tender number of the proposal
 - d) Closing date and time of proposal

- 9.5 In the case of Joint Ventures, proposals must contain
- a) Teaming Agreements signed by all parties and dated
 - b) Proposed revenue split and, a consolidated B-BBEE status for all members of the Joint Venture
- 9.6 The Bidder will be liable for all costs incurred in response to this request.
- 9.7 The Bidder is expected to fully acquaint themselves with the conditions, requirements, and specifications of GDE before submitting a completed response. Failure to do so will be at the Bidder's own risk and the Bidder cannot secure relief on the grounds of any mistake.
- 9.8 Bidders shall take into account that GDE's total requirements may not be allocated to only one Bidder.
- 9.9 GDE reserves the right to engage in pre and post tender negotiations with the Bidder(s) that have been short listed and to do business with the Bidder(s) that best meet the requirements and will not be obliged to give reasons for such exclusions.
- 9.10 The selected Bidder(s) will be required to enter into a written agreement with GDE. This RFP or any part thereof may be incorporated into and made part of such an agreement. GDE shall not incur any obligation or liability towards the selected Bidder(s) until a written contract has been signed by the duly authorised GDE representative and the Bidder(s)
- 9.11 This tender validity period is 120 days. In the event that there is a need to extend this period the extension will be published on the GPG e-tender portal.
- 9.12 The GDE will use the e-portal platform for publishing of tender validity extensions. It is the responsibility of the bidder to check the extensions as published as there will be no individual correspondence.
- 9.13 Late Submissions
- a) Proposals submitted after the specified closing date and time will not be considered.

10. DECLARATION

I/We the undersigned hereby declare that I/We have read and understand the above and agree to be bound by the stated terms and conditions.

Name of Bidder.....

Name of contact person.....

Capacity.....

Signature.....

Date.....



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

SANS 660:2020

Edition 4

SOUTH AFRICAN NATIONAL STANDARD

School, office furniture and steel beds

Addendum : Drawing specifications

SANS 660:2020

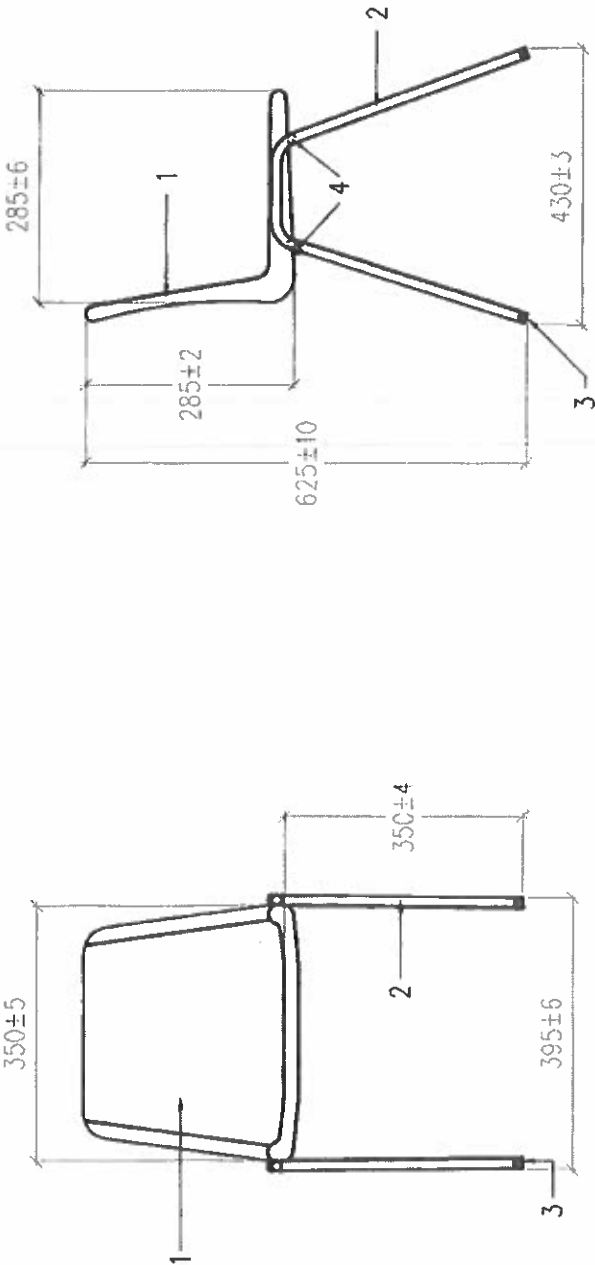
Classroom furniture – Appendix B

SANS 660:2020

Edition 4


SOUTH AFRICAN NATIONAL STANDARD**Classroom Furniture****Index**

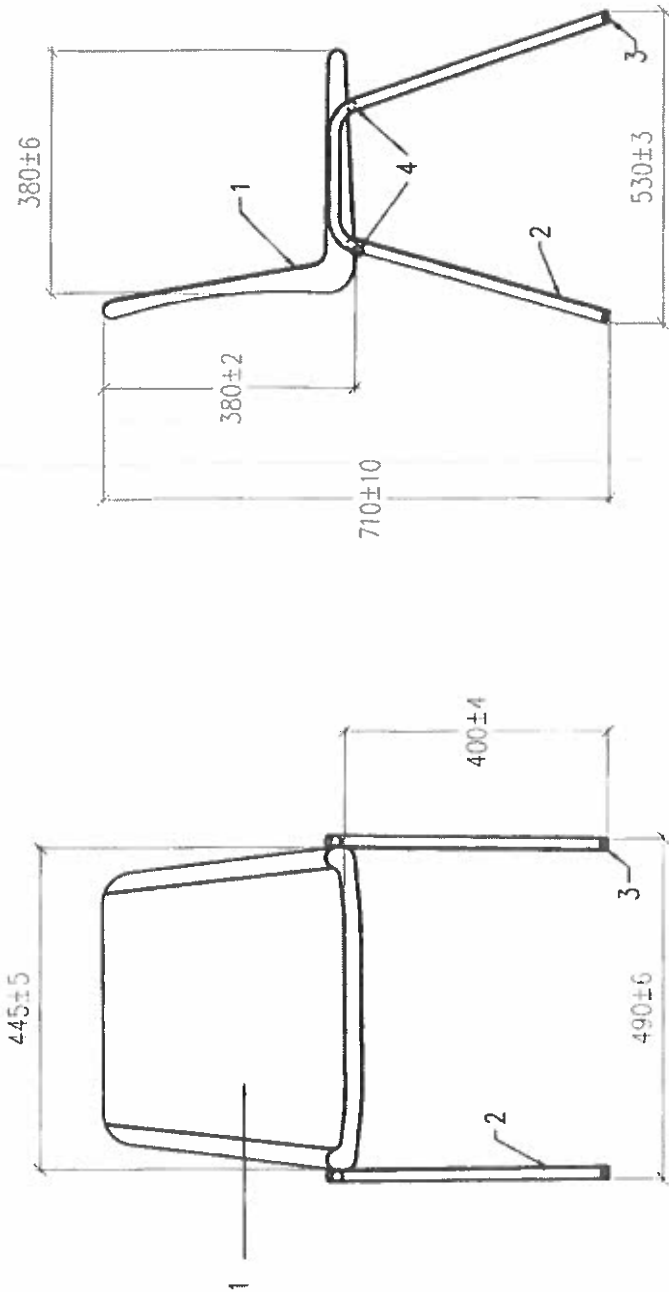
Grade 'R' chair polypropylene 325mm H – Blue	Fig B.1
Lower primary chair polypropylene 350mm H – Blue	Fig B.2
Higher primary chair polypropylene 400mm H – Red	Fig B.3
Secondary chair polypropylene 450mm H – Orange	Fig B.4
Grade 'R' chair 325mm H – Masonite	Fig B.5
Lower primary chair 350mm H – Masonite	Fig B.6
Higher primary chair 400mm H – Masonite	Fig B.7
Secondary chair 450mm H – Masonite	Fig B.8
Grade 'R' table 1000x1000x500mm H - Saligna	Fig B.9
Lower primary table 1000x450x575mm H - Saligna	Fig B.10
Higher primary table 1000x450x650mm H - Saligna	Fig B.11
Secondary table 1200x450x750mm H - Saligna	Fig B.12
Secondary table 550x450x725mm H - Saligna	Fig B.13
Secondary table 750x450x750mm H - Saligna	Fig B.14
Lower primary combination desk 1000x400x575mm H - Saligna	Fig B.15
Higher primary combination desk 1000x400x650mm H - Saligna	Fig B.16
Secondary combination desk 1200x400x750mm H - Saligna	Fig B.17
Secondary combination desk 600x400x750mm H - Saligna	Fig B.18
Notice board 1200x900mm – Carpet surface with aluminium frame	Fig B.19
Chalk board 1200x900mm with aluminium frame	Fig B.19a
Teacher's demonstration desk 2250x610x975mm H – Saligna/Steel	Fig B.20
Student service station 1200x600x975mm H – Saligna/Steel	Fig B.21
Laboratory table 1100x1150x840mm H with shelf – Saligna/Steel	Fig B.22
Laboratory stool 460mm H – 3 legged – Polypropylene/Steel	Fig B.23
Laboratory stool 690mm H – 3 legged – Polypropylene/Steel	Fig B.24



NOTE:

- 1. SEAT: INJECTION MOULDED VIRGIN POLYPROPYLENE COPOLYMER (COLOUR: – BLUE).
- 2. STACKABLE STEEL FRAME: Ø19.05MM TUBING (SANS 657-4) WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
- 3. DURABLE FERRULES FITTED TO ALL LEG ENDS.
- 4. FIT SEAT TO STEEL FRAME WITH APPROVED SCREWS.
- 5. CHAIR MUST COMPLY WITH SANS 660:2020. (EDITION 4).
- 6. QUALITY VERIFICATION: SANS 660:2020-APPENDIX 'A'.

CHANGE			DRAWING NO	FIG B.2
ISSUE				
UNSPECIFIED TOLERANCES = ±2.0				
LOWER PRIMARY CHAIR-POLYPROPYLENE				
<div><div>SABS</div><div>APPROVED</div></div>				



NOTE:

- 1. SEAT: INJECTION MOULDED VIRGIN POLYPROPYLENE COPOLYMER (COLOUR: – RED).
- 2. STACKABLE STEEL FRAME: Ø19,05MM TUBING (SANS 657-4) WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
- 3. DURABLE FERRULES FITTED TO ALL LEG ENDS.
- 4. FIT SEAT TO STEEL FRAME WITH APPROVED SCREWS.
- 5. CHAIR MUST COMPLY WITH SANS 660:2020 (EDITION 4).
- 5. QUALITY VERIFICATION: SANS 660:2020-ANNEXURE 'A'.

ISSUE	CHANGE

UNSPECIFIED TOLERANCES = ±2,0

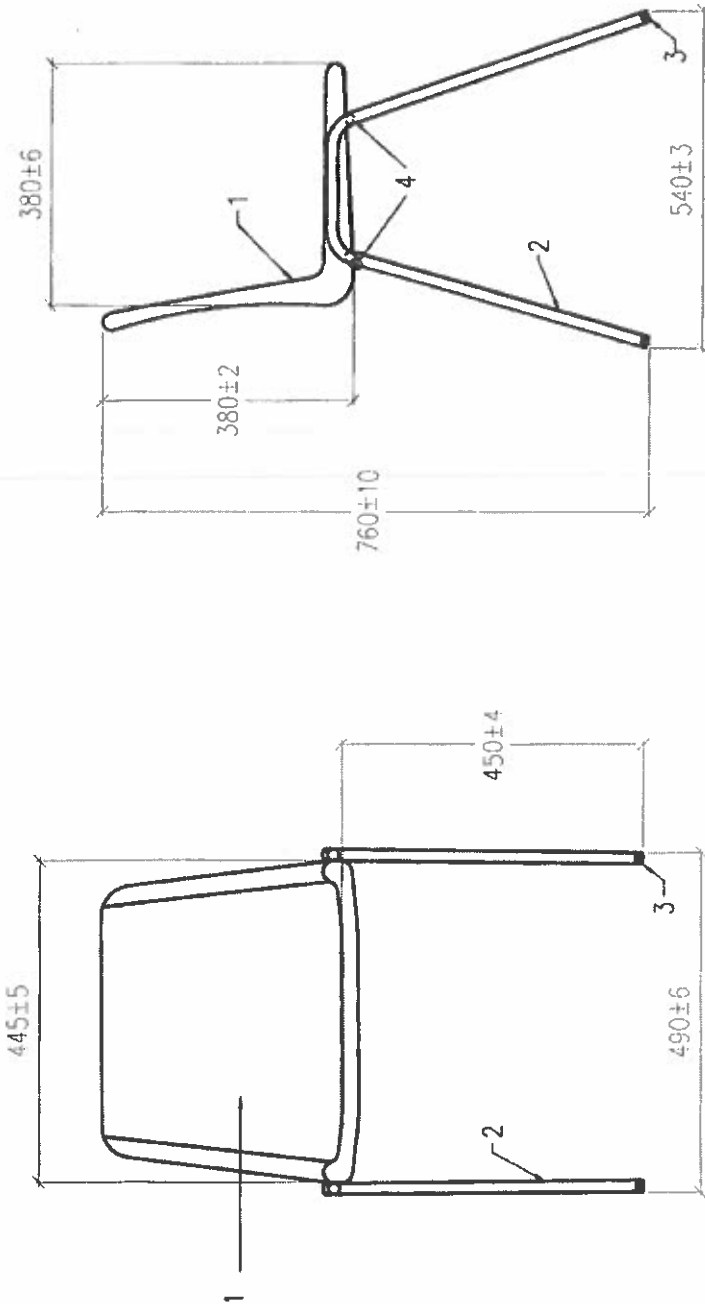


HIGHER PRIMARY
CHAIR-POLYPROPYLENE

DRAWING NO

FIG B.3

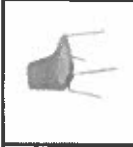




NOTE:

- 1. SEAT: INJECTION MOULDED VIRGIN POLYPROPYLENE COPOLYMER (COLOUR: – ORANGE).
- 2. STACKABLE STEEL FRAME: Ø19.05MM TUBING (SANS 657-4) WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
- 3. DURABLE FERRULES FITTED TO ALL LEG ENDS.
- 4. FIT SEAT TO STEEL FRAME WITH APPROVED SCREWS.
- 5. CHAIR MUST COMPLY WITH SANS 660:2020. (EDITION 4).
- 5. QUALITY VERIFICATION: SANS 660:2020-ANNEXURE 'A'.

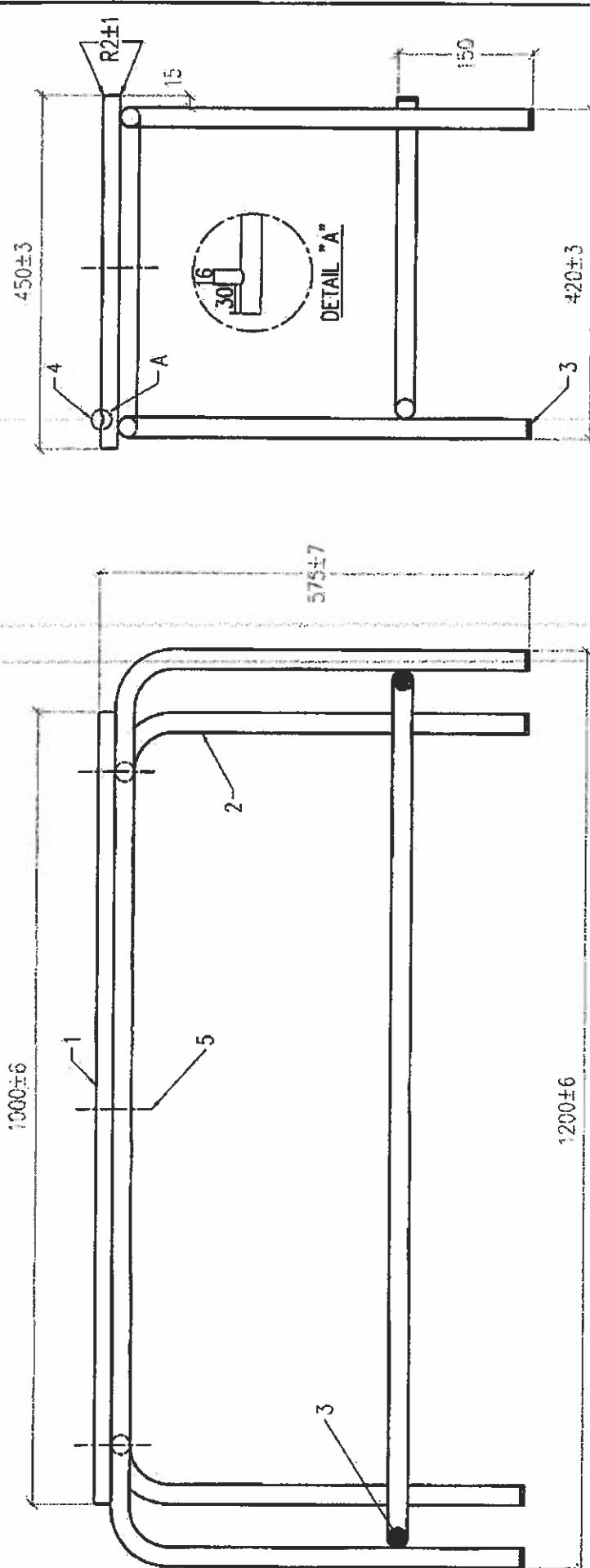
ISSUE	CHANGE



SECONDARY	DRAWING NO
CHAIR-POLYPROPYLENE	FIG B.4



UNSPECIFIED TOLERANCES = ±2.0



NOTE:

1. TABLE TOP - 21MM SOLID SALIGNA HARDWOOD (*Eucalyptus Grandis*)-(SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. Ø25MM TUBING (SANS 657-4) STACKABLE STEEL FRAME WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED ON ALL OPEN ENDS.
4. PENCIL GROOVE 16 X 3MM.
5. FIT TOP TO STEEL FRAME WITH TAMPERPROOF SCREWS.
6. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
7. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).
8. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.



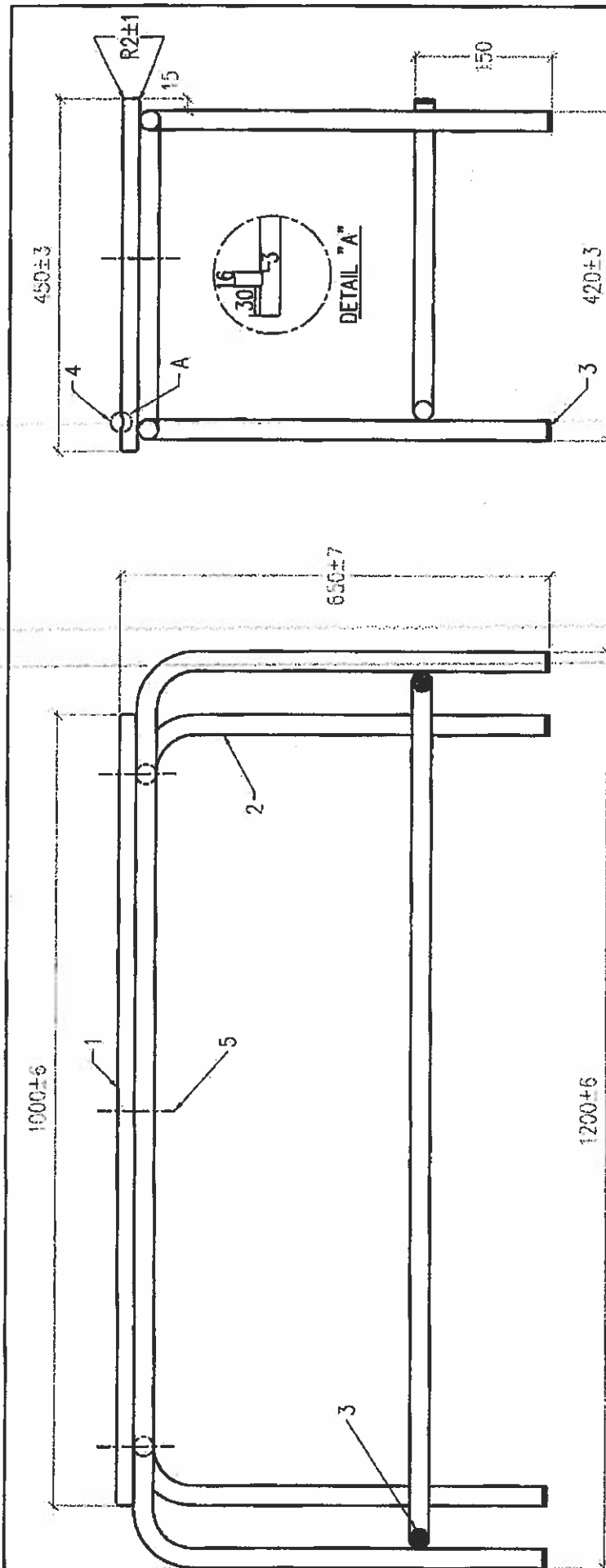
LOWER PRIMARY
DOUBLE TABLE--SALIC

FIG B.10



CHANGE

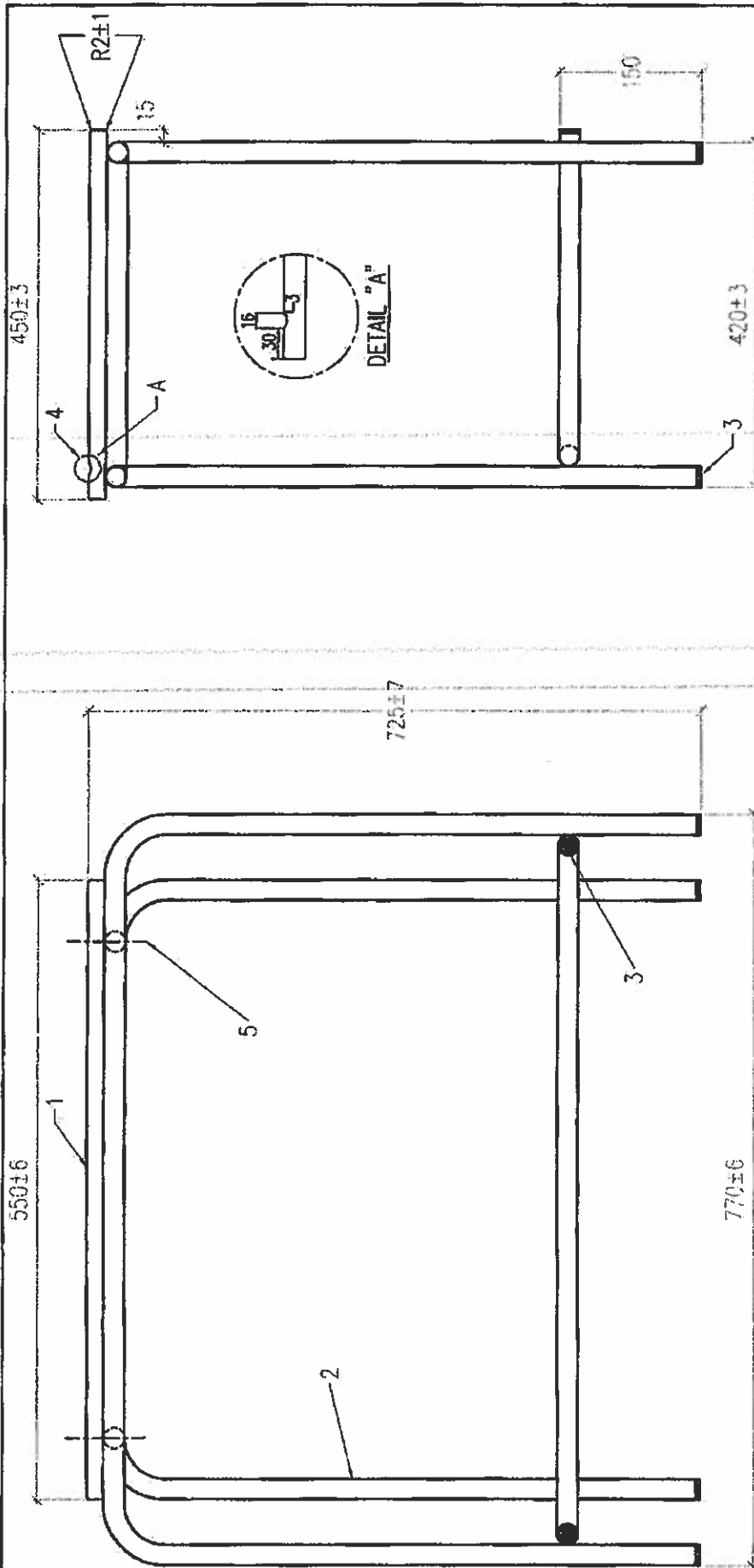
UNSPECIFIED TOLERANCES = ±2.0

**NOTE:**

1. TABLE TOP - 21MM SOLID SALIGNA HARDWOOD (*Eucalyptus Grandis*)-(SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. Ø25MM TUBING (SANS 657-4) STACKABLE STEEL FRAME WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH
3. DURABLE PLUGS FITTED ON ALL OPEN ENDS.
4. PENCIL GROOVE 16 X 3MM.
5. FIT TOP TO STEEL FRAME WITH TAMPERPROOF SCREWS.
6. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
7. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).
8. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

CHANGE		DRAWING NO		FIG B.11	
ISSUE		HIGHER PRIMARY		DOUBLE TABLE - SALIGNA	
UNSPECIFIED TOLERANCES = ±2.0					





NOTE:

1. TABLE TOP - 21MM SOLID SALIGNA HARDWOOD(Eucalyptus Grandis)-(SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. Ø25MM TUBING (SANS 657-4) STACKABLE STEEL FRAME WITH BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED TO ALL OPEN ENDS.
4. PENCIL GROOVE 16 X 3MM.
5. FIT TOP TO STEEL FRAME WITH TAMPERPROOF SCREWS
6. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
7. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).
8. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

ISSUE

CHANGE



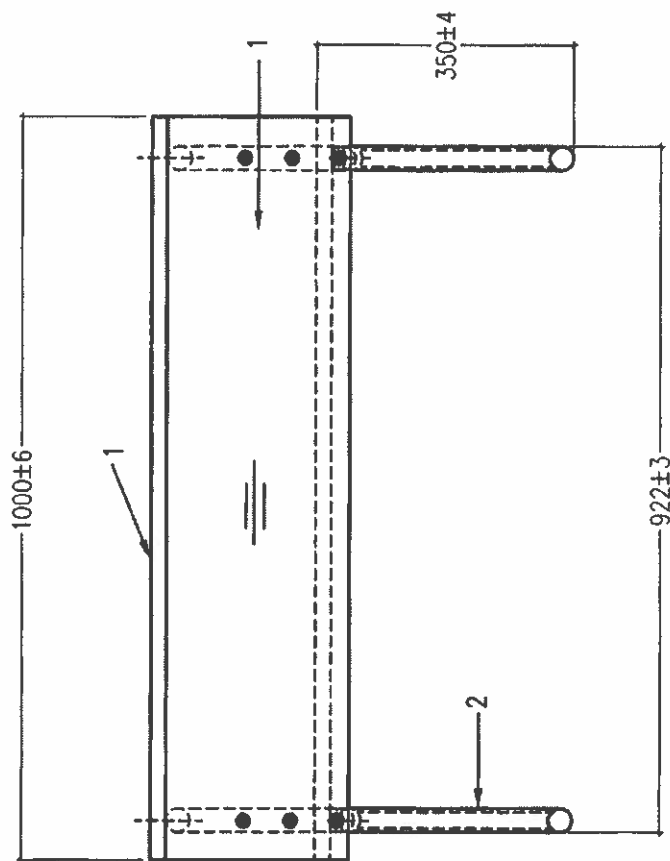
SECONDARY

SINGLE TABLE-SALIGNA

UNSPECIFIED TOLERANCES = ±2.0

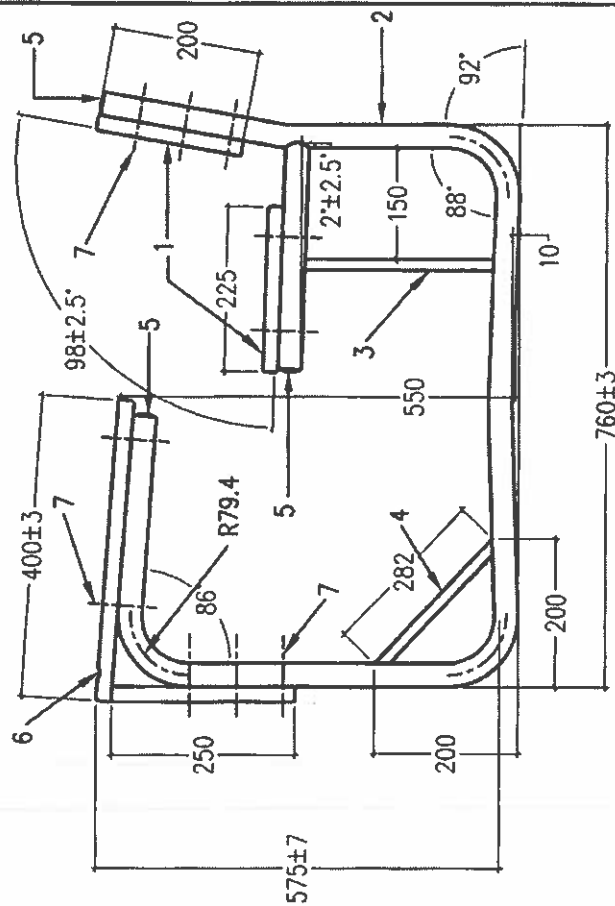
DRAWING NO

FIG B.13





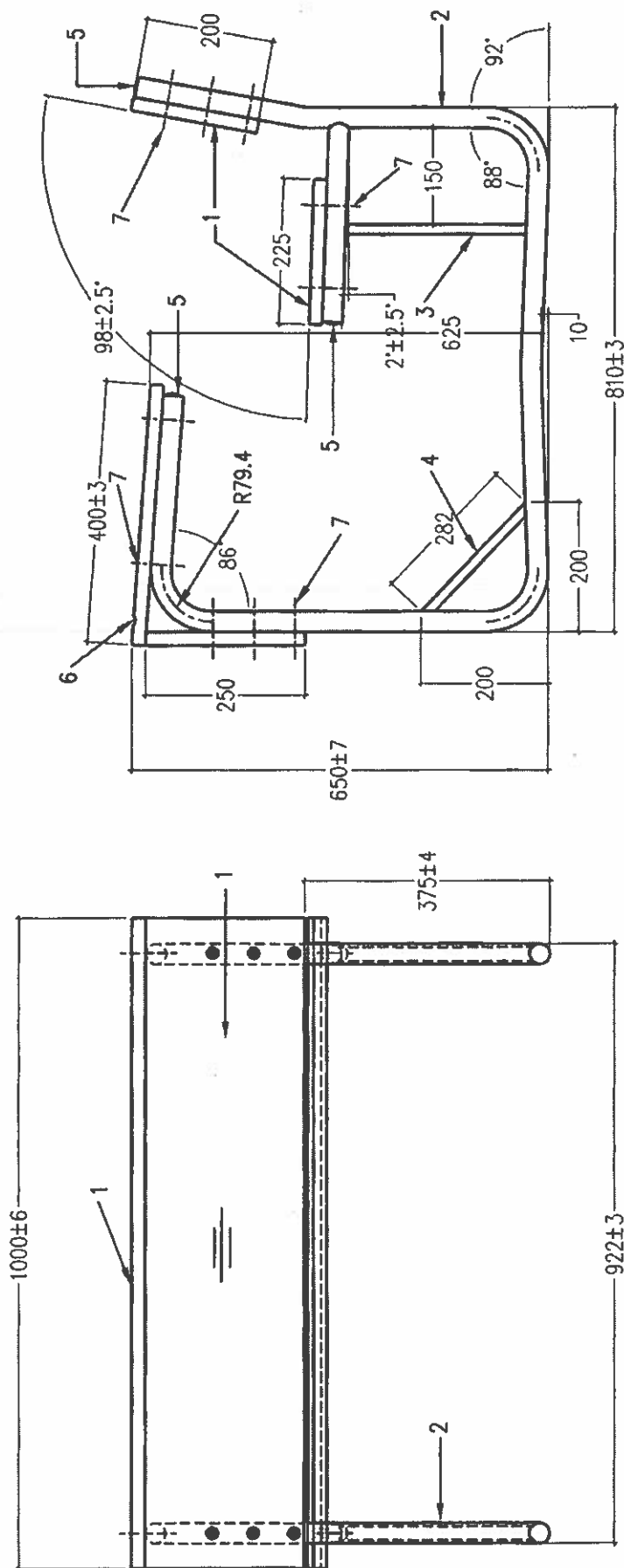
NOTE:

1. TOP, FRONT SLAT, BACK SLAT AND SEAT MANUFACTURED FROM 2"X4" SOLID SALICINA HARDWOOD (Eucalyptus Grants)--(SANS 1460 TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. MAIN STEEL FRAME Ø31.75 TUBING (SANS 657-4).
3. SEAT SUPPORT RAIL Ø15.88 TUBING (SANS 657-4).
4. STAY RAIL Ø15.88 TUBING (SANS 657-4).
- COMPLETE STEEL FRAME BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.



5. DURABLE PLUGS FITTED ON ALL OPEN ENDS.
6. PENCIL GROOVE 16 X 3MM.
7. FIT TIMBER COMPONENTS TO STEEL FRAME WITH M8 BOLTS AND SUITABLE LOCK NUTS.
8. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
9. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).
10. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

ISSUE	CHANGE		<p>LOWER PRIMARY DOUBLE COMBINATION DESK-SALIGNA</p>	
UNSPECIFIED TOLERANCES = ±2.0			DRAWING NO	FIG B.15

**NOTE:**

1. TOP, FRONT SLAT/BACK SLAT AND SEAT MANUFACTURED FROM 21MM SOLID SALIGNA HARDWOOD(Eucalyptus Grantis)-(SANS 1460). TIMBER TO COMPLY WITH FORESTY STEWARDSHIP COUNCIL CERTIFICATION..
2. MAIN STEEL FRAME Ø31.75 TUBING (SANS 657-4)
3. SEAT SUPPORT RAIL Ø15.88 TUBING (SANS 657-4)
4. STAY RAIL Ø15.88 TUBING (SANS 657-4)
5. DURABLE PLUGS FITTED ON ALL OPEN ENDS.
6. PENCIL GROOVE 16 X 3MM..
7. FIT TIMBER COMPONENTS TO STEEL FRAME WITH M8 BOLTS AND SUITABLE LOCK NUTS.
8. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
9. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).
10. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

ISSUE

CHANGE



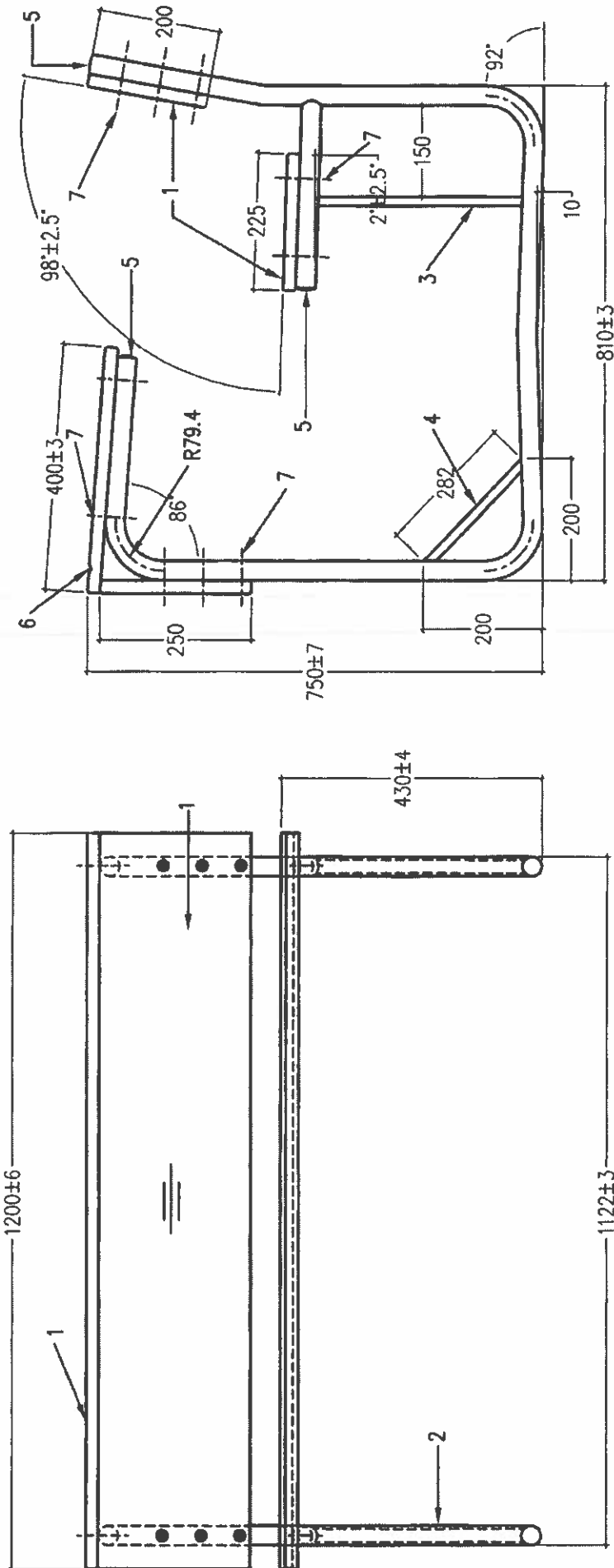
HIGHER PRIMARY DOUBLE COMBINATION DESK – SALIGNA

SABS
APPROVED

UNSPECIFIED TOLERANCES = ±2.0

DRAWING NO

FIG B.16



NOTE:

1. TOP, FRONT SLAT, BACK SLAT AND SEAT MANUFACTURED FROM 21MM SOLID SALIGNA HARDWOOD (Eucalyptus Grantii) - (SANS 1460). TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. MAIN STEEL FRAME $\phi 31.75$ TUBING (SANS 657-4).
3. SEAT SUPPORT RAIL $\phi 15.88$ TUBING (SANS 657-4).
4. STAY RAIL $\phi 15.88$ TUBING (SANS 657-4).
- COMPLETE STEEL FRAME BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.

5. DURABLE PLUGS FITTED ON ALL OPEN ENDS.

6. PENCIL GROOVE 16 X 3MM.

7. FIT TIMBER COMPONENTS TO STEEL FRAME WITH M8 BOLTS AND SUITABLE LOCK NUTS.

8. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.

9. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).

10. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

ISSUE

CHANGE

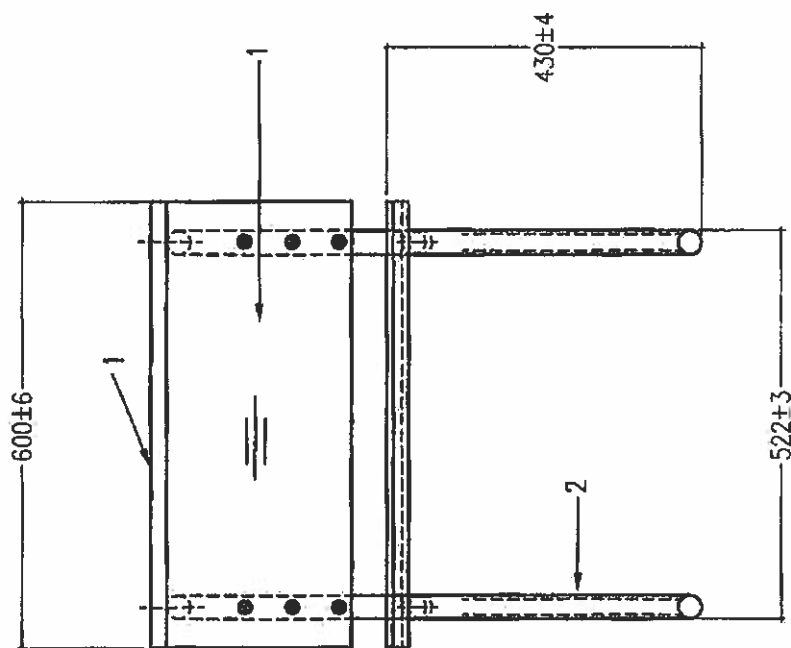
UNSPECIFIED TOLERANCES = ± 2.0 

SECONDARY DOUBLE COMBINATION DESK-SALIGNA

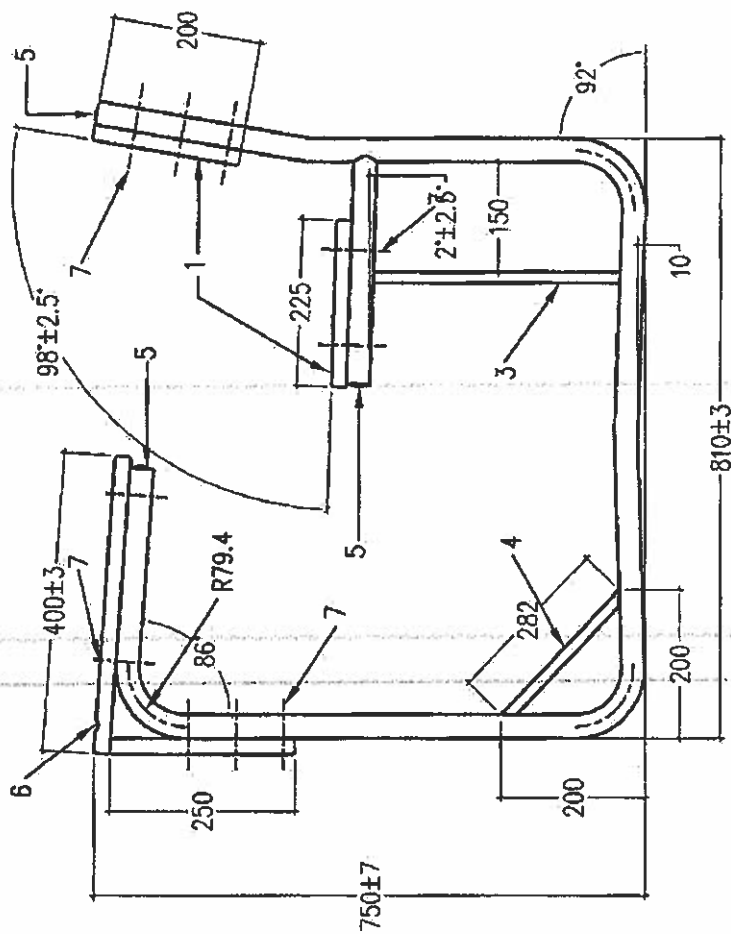
DRAWING NO

FIG B.17



**NOTE:**

1. TOP, FRONT SLAT, BACK SLAT AND SEAT MANUFACTURED FROM 21MM SOLID SALIGNA HARDWOOD (*Eucalyptus Grantii*) - (SANS 1460). TIMBER TO COMPLY WITH FORESTY STEWARDSHIP COUNCIL CERTIFICATION..
2. MAIN STEEL FRAME #31.75 TUBING (SANS 657-4)
3. SEAT SUPPORT RAIL #15.88 TUBING (SANS 657-4)
4. STAY RAIL #15.88 TUBING (SANS 657-4)
- COMPLETE STEEL FRAME BAKED GREY EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH



5. DURABLE PLUGS FITTED ON ALL OPEN ENDS.

6. PENCIL GROOVE 16 X 3MM.

7. FIT TIMBER COMPONENTS TO STEEL FRAME WITH M8 BOLTS AND SUITABLE LOCK NUTS.

8. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.

9. TABLE MUST COMPLY WITH SANS 660:2020 (EDITION 4).

10. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.

ISSUE

CHANGE



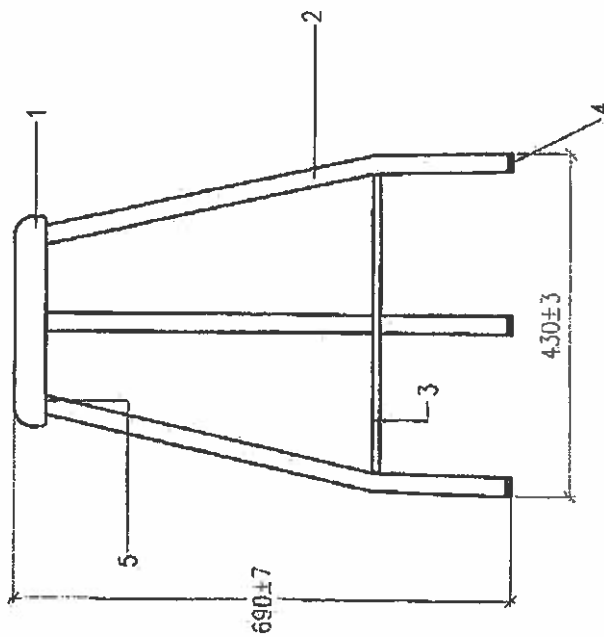
SECONDARY SINGLE COMBINATION DESK-SALIGNA



UNSPECIFIED TOLERANCES = ±20

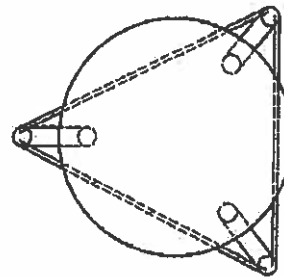
DRAWING NO

FIG B.18



NOTE:

1. SEAT Ø300 INJECTION MOULDED POLYPROPYLENE COPOLYMER.
2. Ø25 MM TUBING (SANS 657-4) FRAME WITH BAKED GREY EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. FOOT RAIL Ø10MM MILD STEEL ROD.
4. DURABLE PLUGS TO ALL LEG ENDS.
5. SEAT TO BE SECURED TO STEEL FRAME WITH 4.8X12MM STANDARD FLANGE POP RIVETS.
6. STOOL MUST COMPLY WITH SANS 660:2020 (EDITION 4).
7. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.



LABORATORY STOOL-690mm H

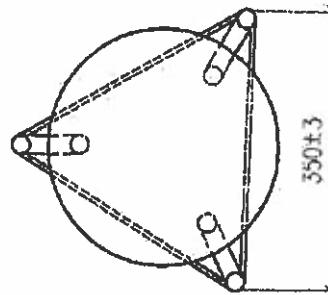
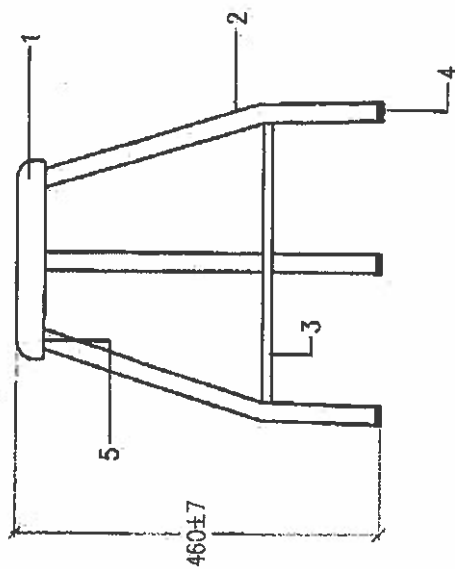
FIG B.24

CHANGE

ISSUE

UNSPECIFIED TOLERANCES = ±2.0

DRAWING NO



NOTE:

1. SEAT ϕ 300 INJECTION MOULDED POLYPROPYLENE COPOLYMER.
2. ϕ 25 MM TUBING (SANS 657-4) FRAME WITH BAKED GREY EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. FOOT RAIL ϕ 10MM MILD STEEL ROD.
4. DURABLE PLUGS TO ALL LEG ENDS.
5. SEAT TO BE SECURED TO STEEL FRAME WITH 4.8X12MM. STANDARD FLANGE POP RIVETS.
6. STOOL MUST COMPLY WITH SANS 660:2020 (EDITION 4).
7. QUALITY VERIFICATION SANS 660:2020-ANNEXURE 'A'.



LABORATORY STOOL-460mm H

FIG B.23

DRAWING NO

UNSPECIFIED TOLERANCES = ± 2.0

CHANGE

ISSUE





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SANS 1528-3:2013

Edition 1.3

SOUTH AFRICAN NATIONAL STANDARD

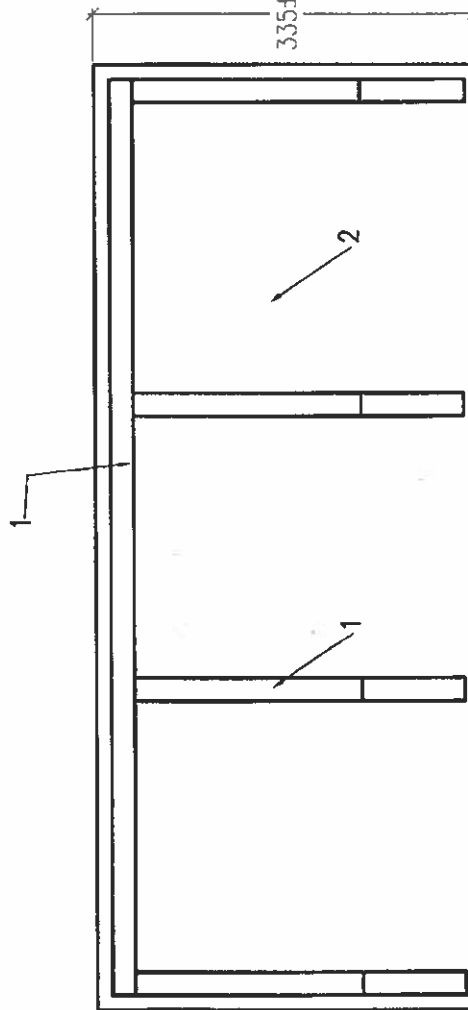
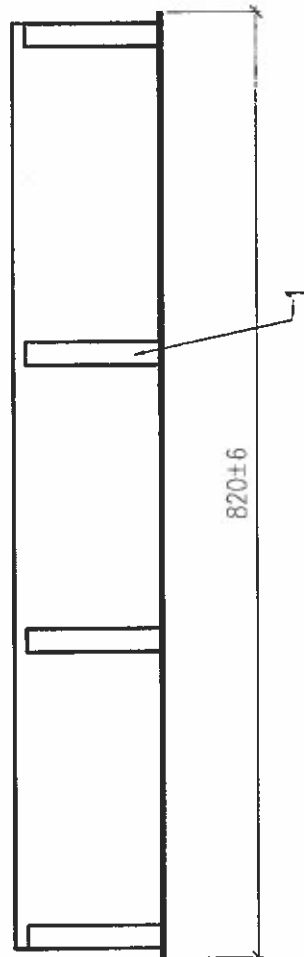
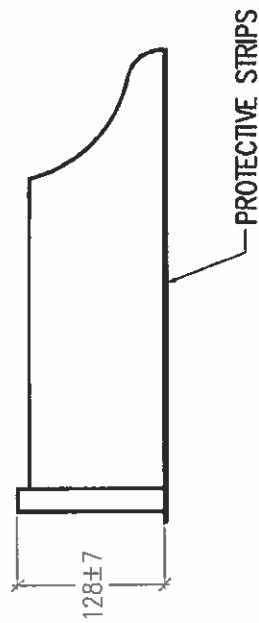
Furniture Part 3 : Storage units

Index


Grade R storage unit 1200x450x1000mm H – Saligna	Fig C.1
Correspondence rack 820x335x128mm H – 3 Division - Saligna	Fig C.2
Pigeon hole 900x360x1500mm H – 30 Division – Okoume	Fig C.3
Glazed door bookcase 900x360x1500mm H – Okoume	Fig C.4
Filing cabinet 465x625x1300mm H – 4 drawers - Steel	Fig C.5
Stationery cupboard 900x450x1800mm H – 2 doors - Steel	Fig C.6
Stationery cupboard 900x450x900mm H – 2 doors - Steel	Fig C.7
Credenza 900x450x750mm H with sliding doors - Oak Melamine	Fig C.8
Shelving unit 900x300x900mm H – 2 tier - Oak Melamine	Fig C.9
Stationery cupboard 900x360x1500mm H – 2 doors - Oak Melamine	Fig C.10
Filing cabinet 487x550x1350mm H – 4 drawers - Oak Melamine	Fig C.11
Correspondence rack 770x353x76mm H – 3 division - Oak Melamine	Fig C.12
Pigeon hole 900x360x1500mm H – 30 division - Oak Melamine	Fig C.13
Shelving unit 900x300x1200mm H – 3 tier - Oak Melamine	Fig C.14
Shelving unit 900x300x1500mm H – 4 tier - Oak Melamine	Fig C.15
Shelving unit 900x300x1800mm H – 5 tier - Oak Melamine	Fig C.16
Bookshelf 900x300x900mm H – Single 2 tier - Saligna	Fig C.17
Bookshelf 900x300x1200mm H – Single 3 tier - Saligna	Fig C.18
Bookshelf 900x300x1500mm H – Single 4 tier - Saligna	Fig C.19
Bookshelf 900x300x1800mm H – Single 5 tier - Saligna	Fig C.20
Bookshelf 900x600x1200mm H – Double 3 tier - Saligna	Fig C.21
Bookshelf 900x600x1800mm H – Double 5 tier - Saligna	Fig C.22
Catalogue cabinet 1200x420x1800mm H - Okoume	Fig C.23
Book trolley 950x320x1020mm H – 2 slanted shelves - Saligna	Fig C.24

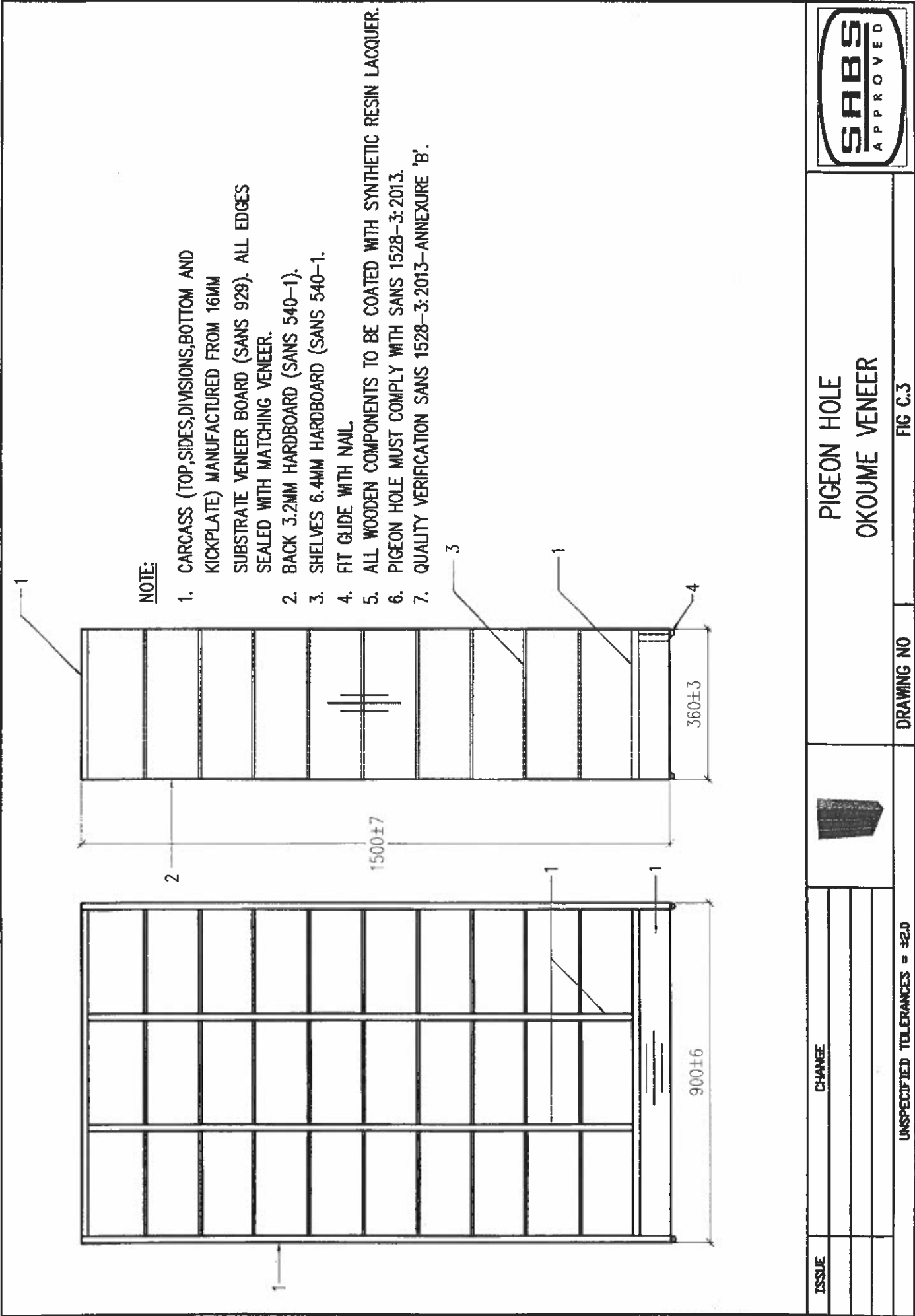
SABS

SA Bureau of Standards

**NOTE:**

1. BACK, SIDES AND DIVISIONS MANUFACTURE FROM 21MM SOLID SALIGNA HARWOOD (Eucalyptus Grandis) - (SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. 6.4MM HARDBOARD (SANS 540-1) BOTTOM.
3. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
4. CORRESPONDENCE RACK MUST COMPLY WITH SANS 1528-3:2013.
5. QUALITY VERIFICATION SANS 1528-3:2013-ANNEXURE 'B'.

ISSUE		CHANGE	
UNSPECIFIED TOLERANCES = ±2.0			
DRAWING NO		FIG C.2	
CORRESPONDENCE RACK		SALIGNA	
			



PIGEON HOLE
OKOUME VENEER

FIG C.3

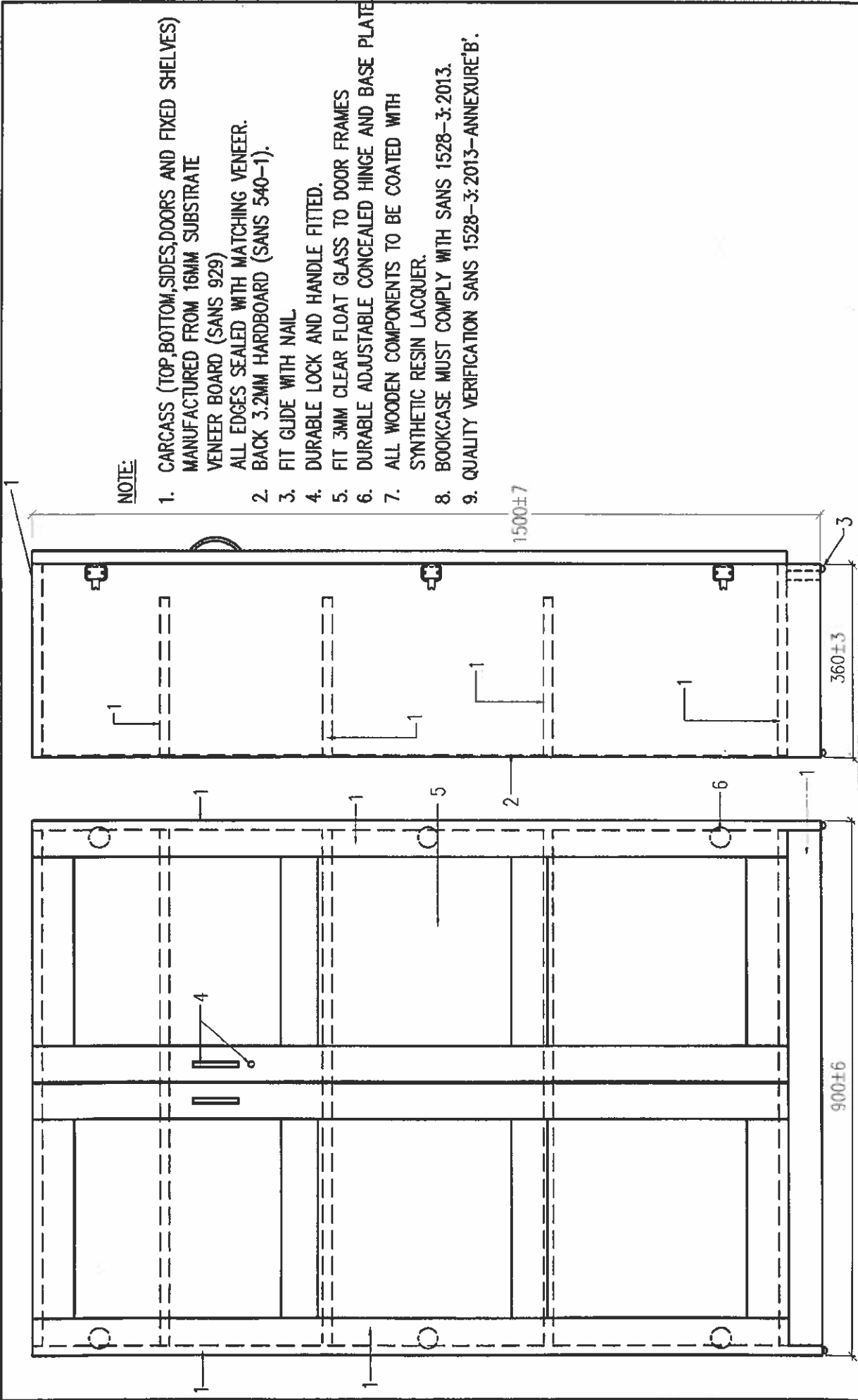


CHANGE

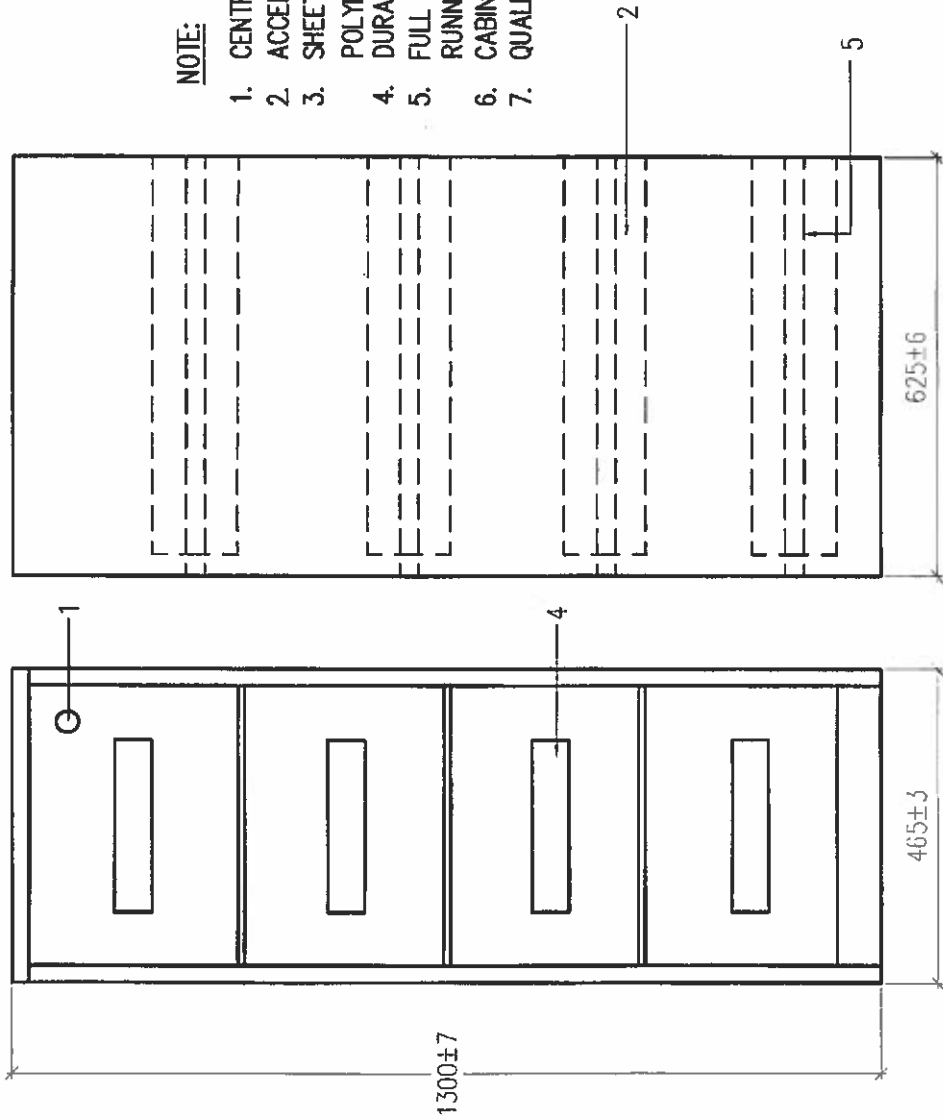
ISSUE

UNSPECIFIED TOLERANCES = ±2.0

DRAWING NO



GLAZED DOOR BOOKCASE		DRAWING NO		FIG C.4	
		UNSPECIFIED TOLERANCES = ±2.0			
ISSUE	CHANGE				



NOTE:

- 1. CENTRAL LOCKING DEVICE –CYLINDER TYPE.
- 2. ACCEPTABLE CRADLES FOR SUSPENSION OF POCKET-TYPE FOLDERS.
- 3. SHEET METAL CONSTRUCTION WITH BAKED IVORY/KAROO EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
- 4. DURABLE HANDLES FITTED.
- 5. FULL EXTENSION METAL DRAWER RUNNERS. EACH PAIR OF DRAWER RUNNERS MUST HAVE A CARRYING CAPACITY OF 50KG/PAIR.
- 6. CABINET TO COMPLY WITH SANS 1528-3:2013.
- 7. QUALITY VERIFICATION SANS 1528-3:2013-ANNEXURE 'B'.



FILING CABINET
STEEL



CHANGE

ISSUE

UNSPECIFIED TOLERANCES = ±2.0

DRAWING NO

FIG C.5

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REPUBLIC OF SOUTH AFRICA**SANS 1528-1:2013**

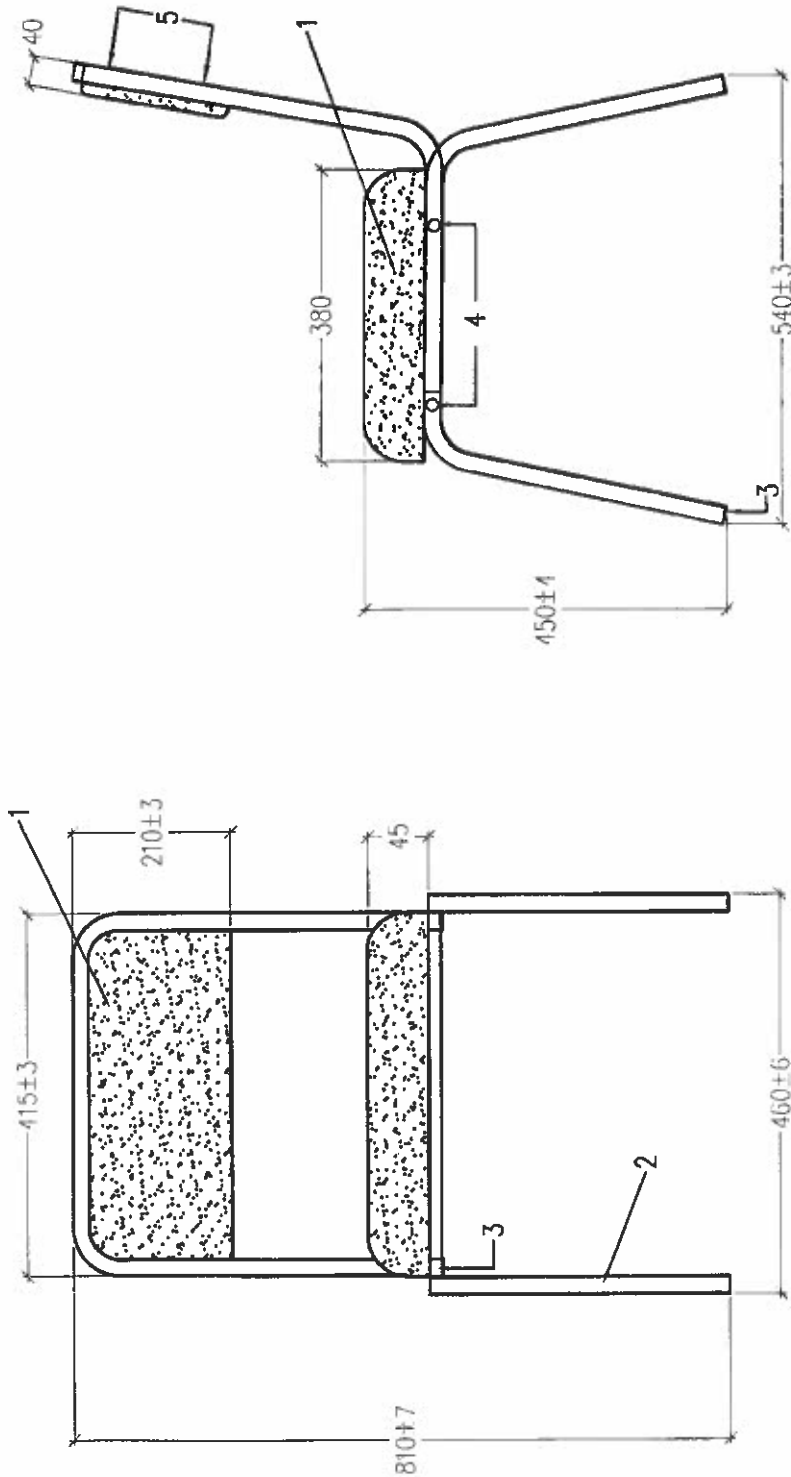
Edition 1.2

SOUTH AFRICAN NATIONAL STANDARD

Furniture Part 1 : Seating Annexure C

Index

Teacher's chair without arms – 4 legged - Upholstered	Fig C.1
Teacher's chair with arms – 4 legged - Upholstered	Fig C.2
Typist chair adjustable seat – 5 star base - Upholstered	Fig C.3
Side chair without arms – 4 legged - Upholstered	Fig C.4
Side chair with arms – 4 legged - Upholstered	Fig C.5
Side chair with arms – sleigh base - Upholstered	Fig C.6
Low back swivel and tilt chair with arms – 5 star base - Upholstered	Fig C.7
High back swivel and tilt chair with arms – 5 star base - Upholstered	Fig C.8

**NOTE:**

1. SEAT AND BACK APPROVED FOAM (SANS 640) (SEAT MINIMUM 23KG/M³; BACK MINIMUM 16KG/M³) AND UPHOLSTERY (SANS 1324)–(100% POLYPROPYLENE – CONTRACT QUALITY). FOAM TO BE GLUED ONTO 16MM PARTICLE BOARD (SANS 50312).
2. STACKABLE STEEL FRAME ASSEMBLY : 22MM SQUARE TUBING (SANS 657–4) WITH BAKED BROWN EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED TO ALL OPEN STEEL ENDS.
4. SEAT FITTED TO STEEL FRAME WITH APPROVED SCREWS.
5. BACK FITTED WITH BOLTS & T-NUTS TO STEEL FRAME.
6. CHAIR TO COMPLY WITH SANS 1528–1:2013.
7. QUALITY VERIFICATION SANS 1528–1:2013–ANNEXURE 'B'.



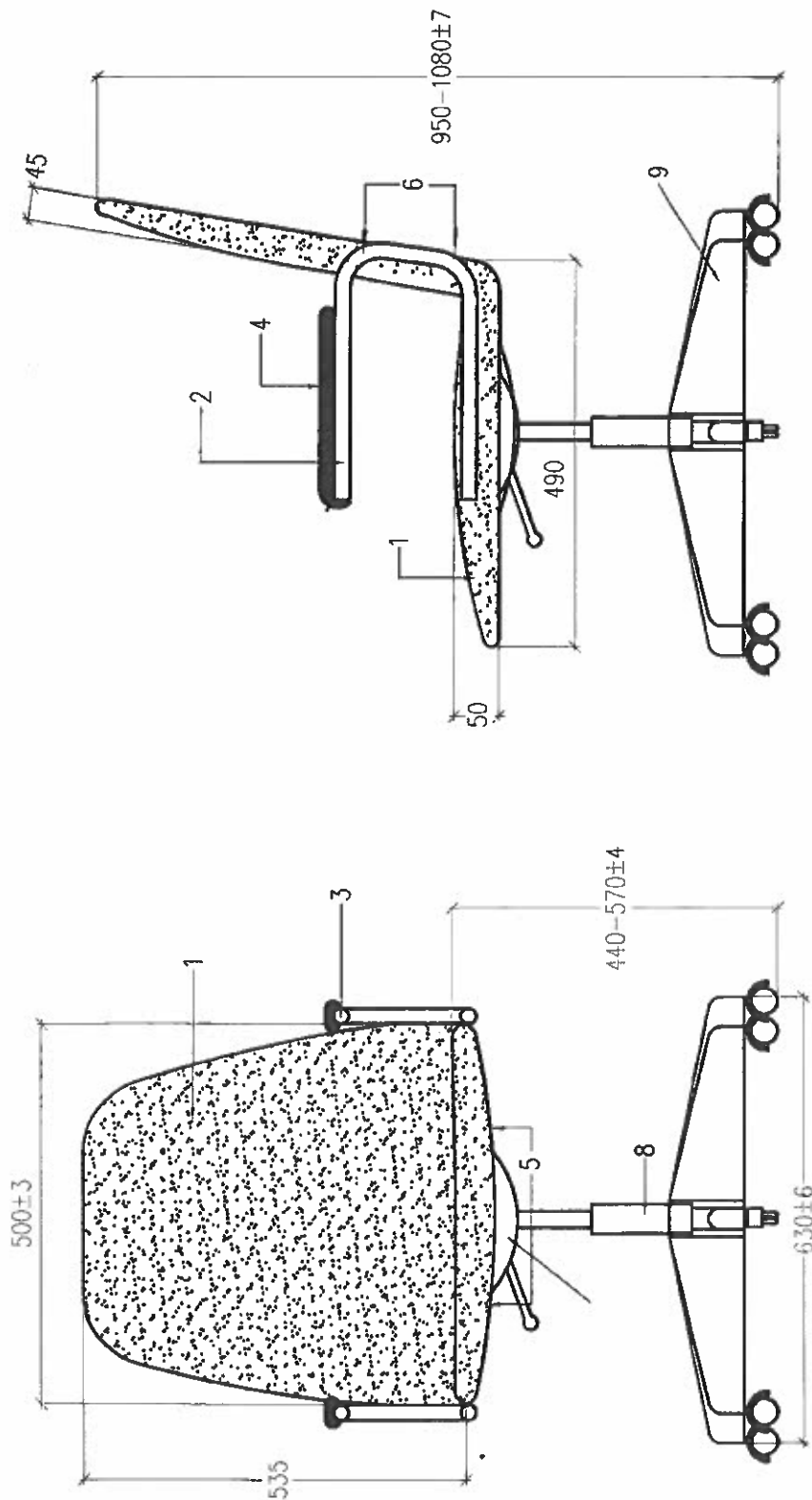
**UPHOLSTERED TEACHER'S
CHAIR WITHOUT ARMS**

**SABS
APPROVED**

FIG C.1

DRAWING NO

UNSPECIFIED TOLERANCES = ±2.0

**NOTE:**

1. SEAT AND BACK APPROVED FOAM (SANS 640) [SEAT (50MM THICK) MINIMUM 23KG/M³; BACK (40MM THICK) MINIMUM 16KG/M³] AND UPHOLSTERY(SANS 1324) (100% POLYPROPYLENE - CONTRACT QUALITY). FOAM TO BE GLUED ONTO ± 11MM ERGONOMICALLY SHAPED PLYWOOD (SANS 929) SEAT AND BACK.
2. STEEL FRAME : Ø25.4 MM TUBING (SANS 657-4) WITH BAKED BROWN EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED TO ALL OPEN STEEL ENDS.
4. APPROVED ARM RESTS TO BE FITTED TO STEEL FRAME.
5. SEAT FITTED WITH BOLTS & T-NUTS TO STEEL FRAME.
6. BACK FITTED WITH BOLTS & T-NUTS TO STEEL FRAME.
7. SWIVEL & TILT MECHANISM.
8. GAS HEIGHT ADJUSTABLE SPINDLE.
9. FIVE (5) STAR REINFORCE NYLON BASE WITH DURABLE CASTORS (SANS 1292).
10. CHAIR TO COMPLY WITH SANS 1528-1:2013.
11. QUALITY VERIFICATION SANS 1528-1:2013-ANNEXURE 'B'.

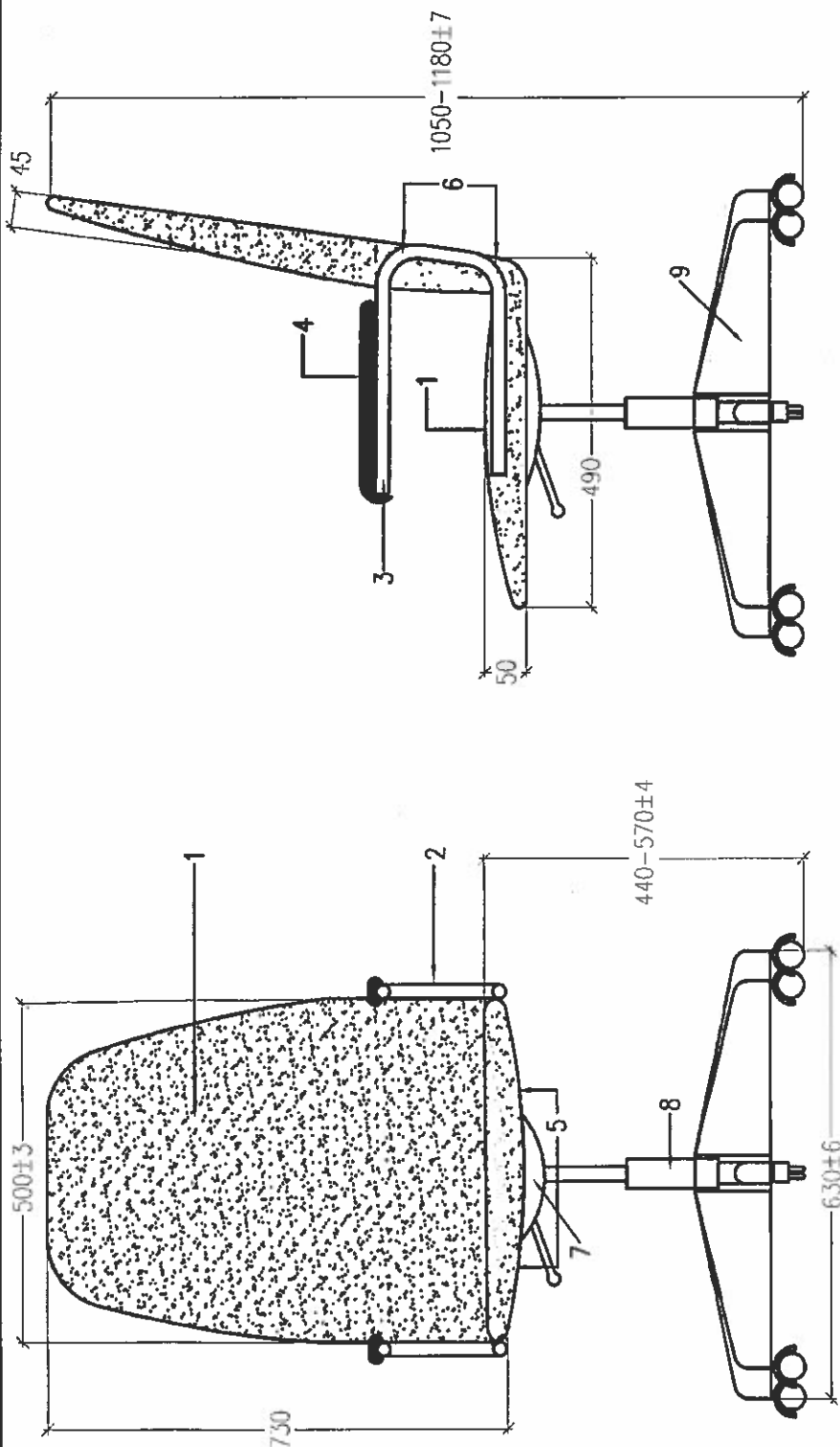
CHANGE		DRAWING NO	FIG C.7
ISSUE			
UNSPECIFIED TOLERANCES = ±2.0			



CHANGE

DRAWING NO

LOW BACK
SWIVEL & TILT CHAIRSABS
APPROVED

**NOTE:**

1. SEAT AND BACK APPROVED FOAM (SANS 640) [SEAT (50MM THICK) MINIMUM 23KG/M³; BACK (40MM THICK) MINIMUM 16KG/M³] AND UPHOLSTERY(SANS 1324) (100% POLYPROPYLENE - CONTRACT QUALITY). FOAM TO BE GLUED ONTO ± 11MM ERGONOMICALLY SHAPED PLYWOOD (SANS 929) SEAT AND BACK.
2. STEEL FRAME : Ø25.4 MM TUBING (SANS 657-4) WITH BAKED BROWN EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED TO ALL OPEN STEEL ENDS.
4. APPROVED ARM RESTS TO BE FITTED TO STEEL FRAME.
5. SEAT FITTED WITH BOLTS & T-NUTS TO STEEL FRAME.
6. BACK FITTED WITH BOLTS & T-NUTS TO STEEL FRAME.
7. SWIVEL & TILT MECHANISM.
8. GAS HEIGHT ADJUSTABLE SPINDLE.
9. FIVE (5) STAR REINFORCE NYLON BASE WITH DURABLE CASTORS (SANS 1292).
10. CHAIR TO COMPLY WITH SANS 1528-1:2013.
11. QUALITY VERIFICATION SANS 1528-1:2013-ANNEXURE 'B'.



CHANGE

SABS
APPROVED

HIGH BACK SWIVEL & TILT CHAIR

UNSPECIFIED TOLERANCES = ±20

DRAWING NO

FIG. C.8



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SANS 1528-2:2013

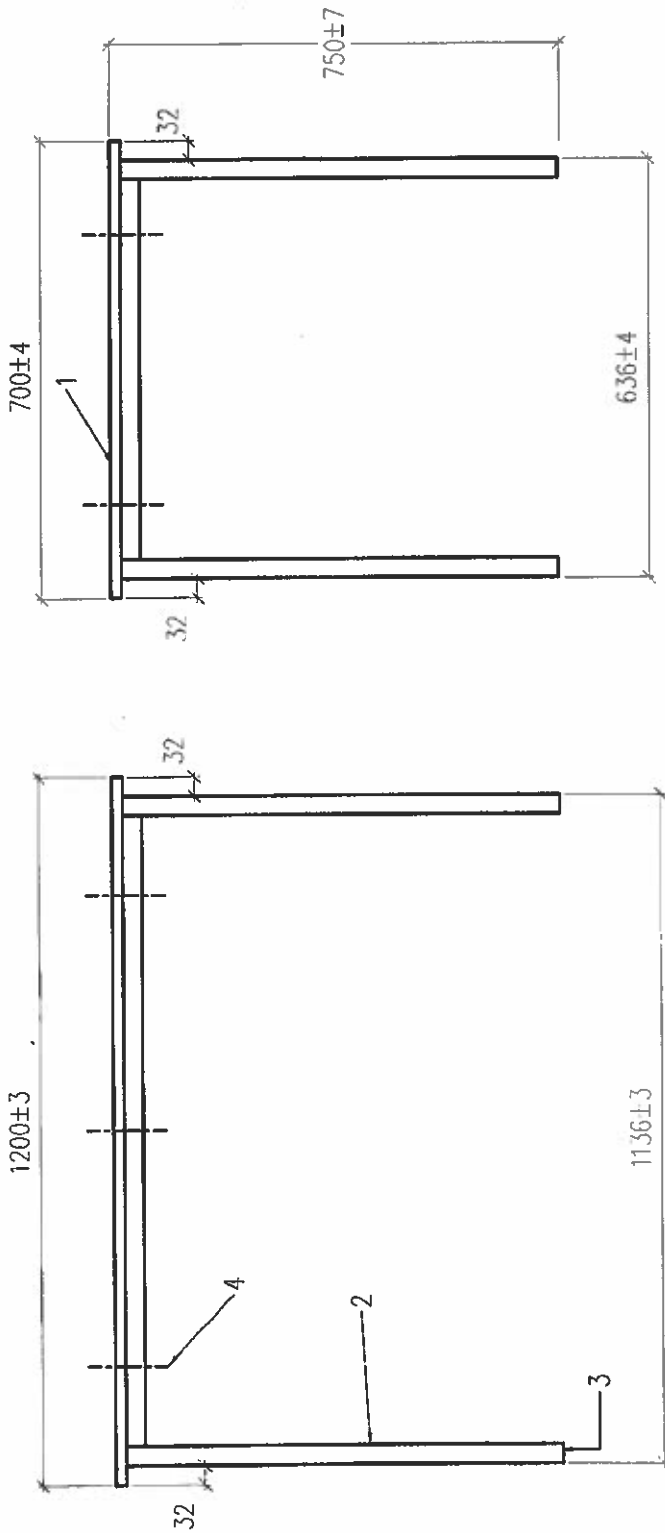
Edition 1.3

SOUTH AFRICAN NATIONAL STANDARD

Furniture Part 2 : Desks, tables and computer stands

Index

Staffroom table 1200x700x750mm H - Saligna	Fig B.1
Teacher's desk 1200x700x750mm H - 2 drawers - Saligna	Fig B.2
Office desk 1500x850x750mm H - 2 drawers - Saligna	Fig B.3
Office table 1500x850x750mm H - Saligna	Fig B.4
Office desk 1500x850x750mm H - 3 drawers - Saligna	Fig B.5
Telephone table 900x450x750mm H - Saligna	Fig B.6
Computer table 1200x700x750mm H with CPU holder - Saligna	Fig B.7
Coat and hat stand 610x1580mm H - Steel	Fig B.8
Desk 1600x900x750mm H - 3 drawers Left hand - Oak Melamine	Fig B.9
Desk 1600x900x750mm H - 3 drawers Right hand - Oak Melamine	Fig B.10
Side table 1200x700x750mm H with shelf - Oak Melamine	Fig B.11
Connecting corner 900x700x33mm thick Left hand - Oak Melamine	Fig B.12
Connecting corner 900x700x33mm thick Right hand - Oak Melamine	Fig B.13
Connecting corner 900x450x33mm thick Left hand - Oak Melamine	Fig B.14
Connecting corner 900x450x33mm thick Right hand - Oak Melamine	Fig B.15
Coffee table 900x450x400mm H - Oak Melamine	Fig B.16
Meeting table 1200mm round x 750mm H - Oak Melamine	Fig B.17
Circulation desk 1800x360/900x750/1100mm H - Saligna	Fig B.18
Reading table 1500x850x750mm H - Saligna	Fig B.19
Study carrel 750x600x750/1100mm H - Single - Saligna/Steel	Fig B.20
Study carrel 1500x850x750/1100mm H - Double - Saligna/Steel	Fig B.21
Browser box 750x600x750/950mm H - Saligna/Steel	Fig B.22
Book-End 120x105x142mm H - Steel	Fig B.23

**NOTE:**

1. TABLE TOP - 21MM SOLID SALIGNA HARDWOOD (*Eucalyptus Grandis*)-(SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. STEEL FRAME ASSEMBLY : 25.4MM SQUARE TUBING (SANS 657-4) WITH BAKED BROWN EPOXY / POLYESTER POWDER COATING (SANS 1274) FINISH.
3. DURABLE PLUGS FITTED TO LEG ENDS.
4. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
5. FIT TOP TO STEEL FRAME WITH TAMPERPROOF SCREWS.
6. TABLE MUST COMPLY WITH SANS 1528-2:2013.
7. QUALITY VERIFICATION SANS 1528-2:2013-ANNEXURE 'A'.



STAFFROOM TABLE SALIGNA

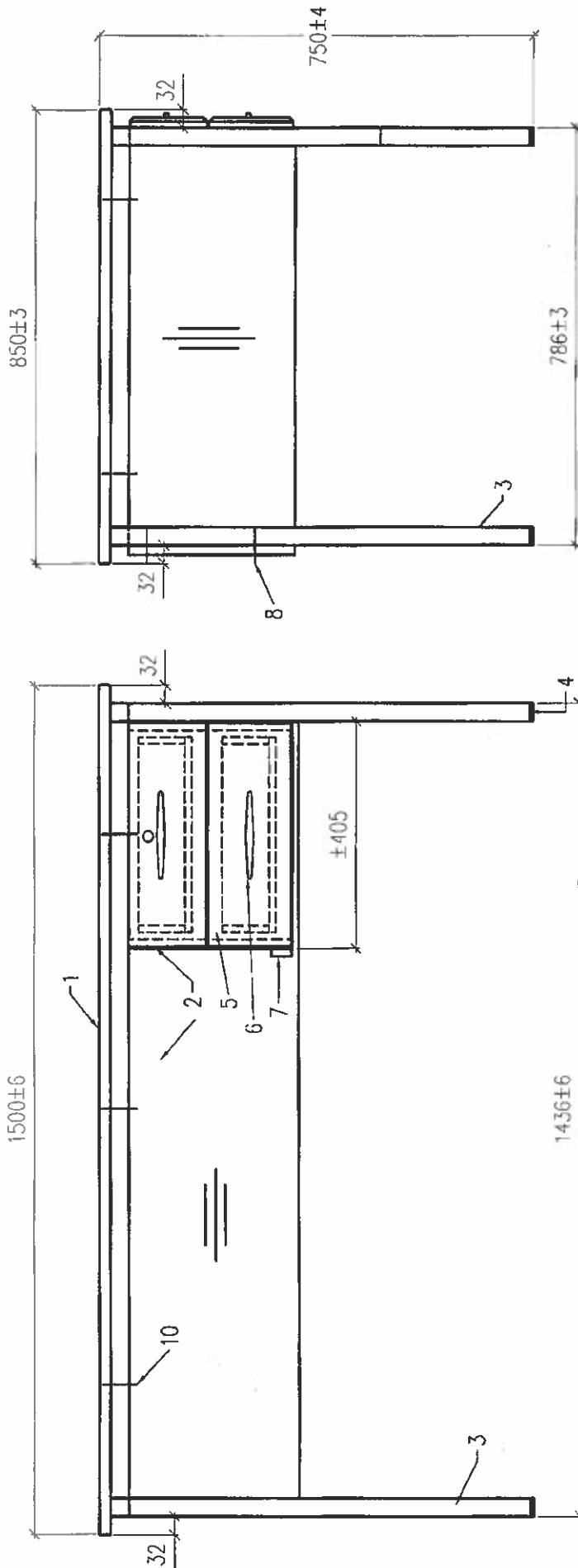
FIG B.1

CHANGE

ISSUE

UNSPECIFIED TOLERANCES = ±2.0

DRAWING NO

**NOTE:**

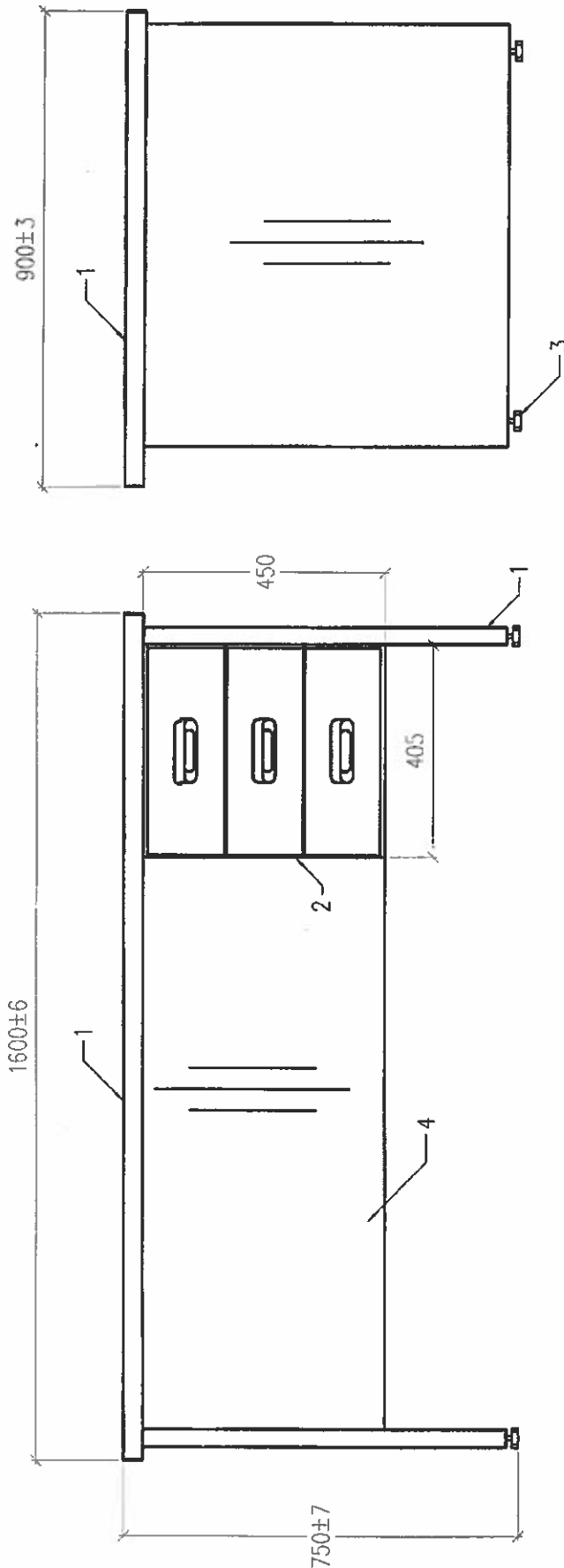
1. TABLE TOP – 21MM SOLID SALIGNA HARDWOOD (*Eucalyptus Grandis*)–(SANS 1460) TIMBER TO COMPLY WITH FORESTRY STEWARDSHIP COUNCIL CERTIFICATION.
2. MODESTY PANEL AND DRAWER BOX CARCASS MANUFACTURED FROM MATCHING 16MM SUBSTRATE VENEER BOARD (SANS 929). ALL EDGES SEALED WITH MATCHING VENEER.
3. 25.4MM SQUARE TUBING (SANS 657-4) FRAME WITH BAKED BROWN EPOXY/ POLYESTER POWDER COATING (SANS 1274) FINISH.
4. DURABLE PLUGS FITTED TO ALL LEG ENDS.
5. 21MM SOLID SALIGNA HARDWOOD (SANS 1460) DRAWER FRONTS.TOP DRAWER LOCKABLE (APPROVED LOCK).
6. APPROVED HANDLE AND DRAWER SLIDES.
7. KNOCK-DOWN "PRISMA" FITTING.
8. MODESTY PANEL TO BE SECURED TO STEEL FRAME WITH 4.8 X 27MM LARGE FLANGE POP RIVETS.
9. ALL WOODEN COMPONENTS TO BE COATED WITH SYNTHETIC RESIN LACQUER.
10. FIT TOP TO STEEL FRAME WITH APPROVED SCREWS.
11. DESK MUST COMPLY WITH SANS 1528-2:2013.
12. QUALITY VERIFICATION SANS 1528-2:2013-ANNEXURE 'A'.





TEACHER'S DESK IN SALIGNA
TWO DRAWERS LOCKABLE
750mm HIGH

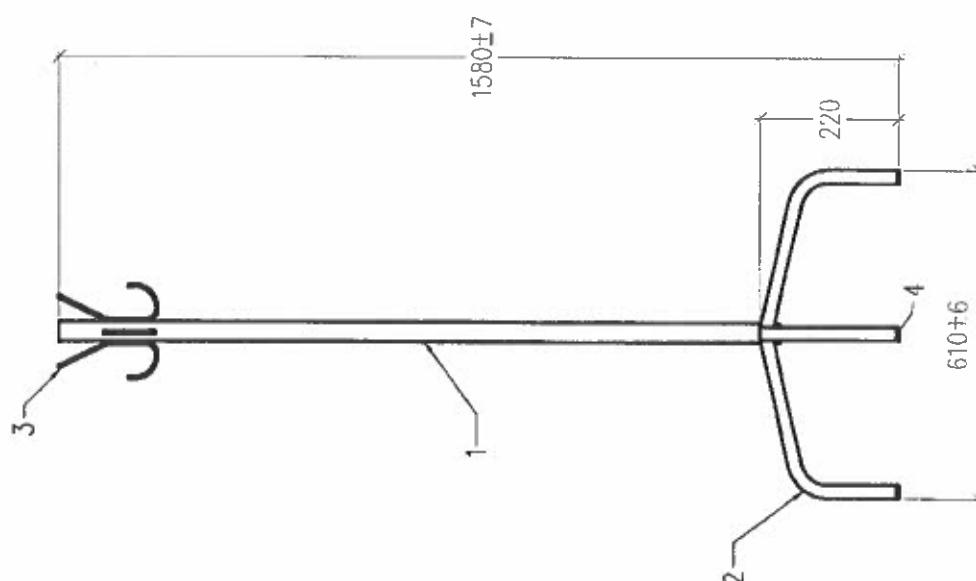


ISSUE	CHANGE	DRAWING NO	FIG B.3
UNSPECIFIED TOLERANCES = ±2.0			

**NOTE:**

1. TOP AND LEGS: MELAMINE FACED (NATURAL OAK) 32MM SUBSTRATE PARTICLE BOARD (SANS 929).
2. DRAWER BOX WITH 3-DRAWERS: TOP DRAWER LOCKABLE WITH PENCIL TRAY APPROVED LOCK, METAL DRAWER RUNNERS AND MATCHING HANDLES.
3. APPROVED HEIGHT ADJUSTABLE FEET.
4. MODESTY PANEL: DOUBLE SIDED MELAMINE FACED (NATURAL OAK) 16MM PARTICLE BOARD (SANS 929).
5. ALL EDGES SEALED WITH MATCHING PVC EDGING TOP EDGES EDGING AT LEAST 2MM THICK.
6. DESK MUST COMPLY WITH SANS 1528-2:2013.
7. QUALITY VERIFICATION SANS 1528-2:2013-ANNEXURE 'A'.

ISSUE	CHANGE		NATURAL OAK MELAMINE DESK WITH 3 DRAWERS, RIGHT HAND SIDE 750mm HIGH	
UNSPECIFIED TOLERANCES = ±2.0			DRAWING NO	FIG B.10



NOTE:

1. $\phi 32$ MM TUBING (SANS 657-4) WITH BAKED BROWN EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
2. $\phi 25$ MM TUBING (SANS 657-4) WITH BAKED BROWN EPOXY/POLYESTER POWDER COATING (SANS 1274) FINISH.
3. APPROVED STEEL COAT/HAT HOOKS ($\phi 12$ MM ROD) WELDED TO STEEL FRAME.
4. DURABLE PLUGS FITTED TO ALL OPEN ENDS.
5. QUALITY VERIFICATION SANS 1528-2:2013-ANNEXURE 'A'.



COAT AND HAT
STAND-STEEL

FIG B.8

DRAWING NO.

CHANGE

UNSPECIFIED TOLERANCES = ± 2.0



GAUTENG PROVINCE
PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

Provincial Supply Chain Management

Registered Supplier Confirmation

Page 1 of 1

THIS FORM IS TO BE COMPLETED BY REGISTERED SUPPLIERS ONLY

PLEASE NOTE:

SUPPLIERS ARE REQUIRED TO PROVIDE THEIR REGISTERED CENTRAL SUPPLIER DATABASE (CSD) NUMBER _____

For confirmation of your supplier number and/or any assistance please call the GPT Call Centre on **0860 011 000**.

Registered Suppliers to ensure that all details completed below are CURRENT.

MANDATORY SUPPLIER DETAILS			
GPT Supplier number			
Company name (Legal & Trade as)			
Company registration No.			
Tax Number			
VAT number (If applicable)			
COIDA certificate No.			
UIF reference No.			
Street Address		Postal Address	
CONTACT DETAILS			
Contact Person		Telephone Number	
Fax Number		Cell Number	
e-mail address		Principal's Id number	
BANKING DETAILS (in the name of the Company)			
Bank Name		Branch Code	
Account Number		Type of Account	

I HEREBY CERTIFY THAT THIS INFORMATION IS CORRECT.

Name(s) & Signature(s) of Bidder(s)

DATE:



Provincial Supply Chain Management

Financial Statements

Page 1 of 1

Submission of Financial Statements

The latest financial statements for the last two years are required (except if it is a new or a dormant entity)

- a) Financial statements must be signed by the auditor (in the case of companies) or the accounting officer (in the case of close corporations) the owner (in case of sole proprietors). Signatures must be on the accounting officer's / auditors report on the auditor's /accounting officer's letterhead.
- b) Financial statements must be signed by the member/s (in the case of close corporations) or by the director/s (in the case of companies.)
- c) In bids where consortia/joint ventures/sub-contractors and partnerships are involved, all bidders must submit their financial statements.
- d) If it is a new or dormant entity an opening set of financial statements must be submitted with the tender document. A letter from the auditor (in the case of companies) or the accounting officer (in the case of close corporations) stating that the entity has not yet traded must be attached.
- e) In cases where an entity has operated for a period less than a year the Management Accounts Report for the period in operation must be submitted signed accordingly as stated in paragraph (a) and (b) of this document.
- f) In cases where the entity has operated for a period more than a year but less than two years, then the financial statement for the first year of operation signed accordingly as per paragraph (a) and (b) of this document must be submitted.

Annexure A**GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010****NOTES**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
- (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
- (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)



Provincial Supply Chain Management

PREFERENCE POINTS CLAIM FORM

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

[TICK APPLICABLE BOX]

<input type="checkbox"/>	The applicable preference point system for this tender is the 90/10 preference point system.
<input type="checkbox"/>	The applicable preference point system for this tender is the 80/20 preference point system.
<input type="checkbox"/>	Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.



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1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	0

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).



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3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20**or****90/10**

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20**or****90/10**


$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)



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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm

4.4. Company registration number

4.5. TYPE OF COMPANY/ FIRM

[TICK APPLICABLE BOX]

<input type="checkbox"/>	Partnership/Joint Venture / Consortium
<input type="checkbox"/>	One-person business/sole propriety
<input type="checkbox"/>	Close corporation
<input type="checkbox"/>	Public Company
<input type="checkbox"/>	Personal Liability Company
<input type="checkbox"/>	(Pty) Limited
<input type="checkbox"/>	Non-Profit Company
<input type="checkbox"/>	State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –



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- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME	
DATE	
ADDRESS	