



Department: **Supply Chain Management** Form Number: CA 183-541

**REQUEST FOR QUOTES (RFQ)**

DESCRIPTION OF GOODS/ SERVICE REQUIRED	Procuring a Teleprompter	
ITEM/ SERVICE:	QUANTITY	
<p>The SACAA is looking for a teleprompter that will be utilised for corporate events and for use when there is a live or recorded broadcast.</p> <p>The offered equipment should be from an internationally reputed manufacturer, and the quoted model should be field proven and in use by leading broadcasters.</p> <p>The base station will consist of laptop computer with Intel core series.</p> <p>Additional requirements:</p> <ul style="list-style-type: none"> <li>• The prompting Software will run on the laptop. The prompting should be hardware based. The prompt card should be installed in an external unit connected to the laptop through USB 2.0 interface. The scrolling and text speed control should be directly done from the prompt card.</li> <li>• The external unit will be powered either independently or through the USB port of the offered laptop.</li> <li>• The offered system should provide PAL analogue video outputs which will be used for smooth scrolling the prompting text to the on-camera prompter monitor.</li> <li>• A preview monitor of size 5" or more to facilitate the operator to view the output script as it appears to the presenter on the prompter monitor will also be the part of the offer.</li> <li>• The offered system will also include one no. of 17" TFT/LED based high resolution video monitor for on camera prompting. The monitor should provide sharp, high contrast and high brightness displays for maximum legibility and clarity of texts.</li> <li>• The offered system will also include proper mounting arrangement for the on camera prompter assembly. The complete assembly should be compact, lightweight, with foldable slide mounting plate for easy assembly on the camera. It should be possible to use it with all types of Studios/EFP/ ENG cameras mounted with appropriate lenses. The offer should include all mounting accessories including extended wedge plate, support rod, inclined mirror assembly, hood etc.</li> <li>• Prompting glass should give clear image without ghosting to presenter without compromising the video quality.</li> <li>• The prompting system should emphasise portability and allow quick setup.</li> <li>• A standard hard freight/ carrying case for transporting the whole teleprompting system should be offered.</li> </ul>	<p>1</p>	
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- Prompting software should allow editing of scripts elsewhere in run order without disturbing the script that is currently being read by the presenter.
- In case of exigent situations, the Prompting software should also allow on air editing of scripts in run order which is currently being read by the presenter.
- The size of the letters and the fonts of the text should be changeable as and when required.
- It should be possible to perform standard word processing task on the script.
- It should be possible to import standard text file types such as word document, rich text format, plain text and Unicode text etc.
- The offered system should be capable of providing speed control of the prompt output from desk hand control and foot control. However, the offered system should include only desk hand control with scroll wheel for speed control in forward/reverse direction of prompt output. It should also have buttons for previous and next item selection.
- Facility for speed control should also be available from multiple numbers of speed controllers-hand/foot controls.
- Facility to time the script and count the words should also be available.

### TECHNICAL SPECIFICATIONS:

17" TFT/LED Monitor  
1000 nits or higher  
400: 1 or better  
1024 x 768  
5 meter or better  
1x PAL Composite video, 1 Vp-p  $\pm$  3 dB, 75  
Q terminated BNC  
75 Q BNC  
230 $\pm$ 5% V AC, 50 Hz or  
DC -12V (Necessary adaptor to operate on mains should be offered)

### Letter of Reference

The service provider is to attach at least three letters of reference.

The proposal must include at least 400 hours callout support and maintenance for a period of 3 years

### GENERAL/ COMMENTS: