



BRIEFING SESSION OF METRORAIL GAUTENG PERWAY SOUTH DRAINAGE TENDERS

Chairperson : MRS. PHUMEZA CWAYI
TEL : (011) 013 0110
Email : Phumeza.Cwayi@prasa.com

DATE : 10 APRIL 2024 (WEDNESDAY)
TIME : 14H00 PM
VENUE : 6th floor Boardroom
Tender No. : 42/03/2024/GAU-(PER)
43/03/2024/GAU-(PER)
44/03/2024/GAU-(PER)
45/03/2024/GAU-(PER)
46/03/2024/GAU-(PER)
47/03/2024/GAU-(PER)

1. OPENING AND WELCOME

1.1 OPENING AND WELCOME

The chairperson, Mrs. Phumeza Cwayi welcomed everyone at 14H00 and introduced the colleagues from PRASA in attendance,

- I. Anthony Mabunda-SCM
- II. Gugu Nkosi -SCM
- III. Lerato Mohapi-SCM
- IV. Joan Mothibi- End-User
- V. Madimetja Lebelo-End-User

2. PURPOSE OF THE RFP

The chairperson clarified what is the purpose of the RFP as follows.

- To set out the rules of participation in the bid process referred to in this RFP.
- To disseminate information on the project contemplated in this RFP.
- To give guidance to bidders on the preparation of their RFP bids.
- To gather information from bidders that is verifiable and can be evaluated to appoint a successful bidder.

Furthermore, the chairperson stated that RFP will enable PRASA to select a successful bidder that is:

- a) technically qualified and meet the empowerment criteria described in this RFP.
- b) Carry all the obligations of the Contract.

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H. Ralinala, BJ. Nobunga

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H. Emeran

Company Secretary
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3. BID TIMELINES

Bid issue date	28 MARCH 2024
Briefing Session	10 APRIL 2024 @14H00
Closing Date	30 APRIL 2024@ 12H00
Closing Date for Questions	16 APRIL 2024 @16H00
Closing Date for Response	19 APRIL 2024 @16H00

4. Communication Channels/ Queries and Inquiries

Queries and enquires should be sent to:

Phumeza.Cwayi@prasa.com and Metrorailptenders2@prasa.com

5. Notice to Bidders.

- Bidders are encouraged to visit the NT website and Prasa Website (advertised tenders) regularly as updates will be uploaded regularly.
- Questions and Answers will be uploaded on E- tender and Prasa Website

6. How to access the Tender Document

- This RFP may be downloaded directly from the National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge and from the Prasa website at www.prasa.com.

7. Delivery instruction

The Bid envelopes must be Hand delivered to PRASA BUILDING @ SHOSHOLOZA MEYL JUNCTION and must be addressed as follows:

PASSENGER RAIL AGENCY OF SOUTH AFRICA

SHOSHOLOZA JUNCTION,

6TH Ground FLOOR

CNR LEYDS AND SIMMONDS

BRAAMFONTEIN

JOHANNESBURG

2001

Note: Bidders must ensure that they complete a submission register and are issued a receipt to confirm their submission.

8. Instructions for Completing The RFP

All responses to the RFP must be submitted in sealed envelopes and boxes.

- Bidders must ensure that they do not indicate any financial information in the first envelope/box.

Volume 1 (Envelope 1/Package 1) and electronic copy.

- Part A: Compliance Response and specific goals Response – Bidders must submit 1 original response, 1 copy and electronic response



- Part B: Technical or Functional Response (response to the scope of work) - Bidders must submit Bidders must submit 1 original response, 1 copy and electronic response.

Volume 2 (Envelop 2/ Package 2) and electronic copy.

- Part C: Financial Proposal [Form C and Bill of Quantities (BOQ)] - Bidders must submit Bidders must submit 1 original response, 1 copy and electronic response.

Bidders should ensure that the Volume 2 financial response should be submitted in a separate envelope and not be mixed with Volume 1. Please note if you disclose your financial or BOQ with volume 1 you will automatically be disqualified to go to the next stage.

NB: PRASA may disqualify Bidders who fail to adhere to this requirement.

NB: If a hard copy of the bid documents is not received on or before the closing date and time, the bid will be invalidated.

9. . Evaluation Criteria

Interested bidders for this project shall be evaluated in terms of their business credentials, financial standing, empowerment, technical capacity, and experience. The evaluation committee shall use the following Evaluation Criteria depicted in the Table for the selection of the preferred bidder that shall execute construction work for the project.

Summary of Evaluation Criteria

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1A - Mandatory Requirements	
Stage 2 - Technical Mandatory Requirements	Technical/Functionality
Technical/Functional Requirements	Threshold of 80%
Stage 3	Price and Specific Goal
Price	80
Specific Goals	20
TOTAL	100

STAGE 1: COMPLIANCE REQUIREMENTS

Table for Mandatory Requirements

Table 5.3: List of Mandatory Requirements Documents

No.	DESCRIPTION OF REQUIREMENT	
	Completion of ALL RFP documentation (includes ALL)	
a.	Submission of a signed Briefing session Form D and signed briefing session attendance register	
b.	Signed Joint Venture, Consortium Agreement or Partnering Agreement (whichever is applicable) if applicable	
c.	Clause to clause compliance to Specification If the bidders did not comply (to any of the clauses) and returned the attached (Annexure 5)	

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	compliance specification sheet, it means they do not comply with the specification and the bid will be disqualified.	
d.	Proof of valid registration with CIDB at 7CE or Higher	

STAGE 1: COMPLIANCE REQUIREMENTS		STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS	STAGE 3: PRICING AND SPECIFIC GOALS
Stage1A	Mandatory Requirements	Organizational Experience	Price
Stage 1B	Basic Compliance	Delivery Approach/ Technical Methodology	80
Technical Requirements	Mandatory	Delivery lead-time.	SPECIFIC GOALS
			20
Standard Bidding Documents must be completed and signed		Bids evaluated in terms of Functionality (Minimum threshold 80%)	Bids evaluated in terms of an 80/20 preference system

10. Pricing and BOQ

- Bidder/s is/are required to submit a responsive bid by completing all the prices for items on the BOQ.
- Bid prices must be inclusive of all costs such as travel costs, transport costs,
- labour, Security, and other related costs.
- . All bid prices must be inclusive of VAT OF 15%. (All applicable taxes)
- Failure to submit a signed pricing schedule will invalidate the bid and result in a bid being disqualified.



11. SARS

VAT

- It is mandatory for a business to register for VAT as the estimated value of these projects exceeds R 1 000 000 (one million).

12. TAX COMPLIANCE

- All bidders must be tax-compliant at the time of award.
- In the case of JV/Partnership, all parties must be compliant at the time of award. If one party is not compliant the bid will be disqualified.

13. Standard Bidding Documents and forms

- All Standard Bidding Documents and forms must be completed and submitted with the bid document.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition meaning that it cannot be justified under any grounds.

14. SCOPE OF WORK

Technical evaluation criteria

ITEM	CRITERIA	WEIGHT
1	Organizational Experience NB: A minimum of 80% shall be attained for the bidder to be evaluated further	30
2	Experience of key personnel NB: A minimum of 80% shall be attained for the bidder to be evaluated further	30
3	Project approach and methodology NB: A minimum of 80% shall be attained for the bidder to be evaluated further	20
4	Project Program (Work plan	20

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	NB: A minimum of 80% shall be attained for the bidder to be evaluated further	
	TOTAL	100

Note: Bidders that fail to achieve the minimum qualifying score of 80% on each evaluation criteria of functional/ technical requirements will not be considered for further Price and SPECIFIC GOALS evaluation.

- Project Approach and Methodology – the bidder must list all the risks and mitigation measures.
- BOQ- will be quoted (per rate) including:
- Planning, Studies, Investigations, and Assessments including the Geotechnical studies/tests, Environmental assessments, Hydrological & Hydraulic studies, Health & safety requirements, Track Tests, Modelling, and Surveys.
- Drainage Upgrade works: All works surface and subsurface, dissipators, Culverts, channels, retaining structures, foundation works, stream training, bridge works (all components inclusive), and concrete works.
- Embankment: Bulk earthworks, Retaining structures, slope protection, Tree felling, drainage, Geotextiles, in-suite material, and concrete works.
- Track works: Rails, Ballast, sleepers, Fastenings, formation rehabilitation,

15 Question and Answer

- **Question is** the minimum experience of 5 years applicable for each member to do the project = **Answer** yes it applies to all the key personnel.
- **Question-** is the bidder allowed to outsource the key personnel from outside the company = **Answer** yes you can outsource the key personnel under civil /structural/engineer, civil geotechnical, and railway services.
- **Question-** the bidder asks if the 8 months is going to be sufficient to finish the project = **Answer** yes 8 months is more than sufficient to finish the project as this is the recovery work.

The Chairperson adjourned the meeting at 17H30

Signature: Phumeza Cwayi – Chairperson: 
Date: 19th April 2024

Signature: Joan Mothibi – End-User: _____
Date: _____