

SITE SPECIFICATIONS/SITE SERVICE LIST (ADDRESS LIST)

BID NUMBER: RFB

DEPARTMENT: DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

ITEM 7 REGION: LIMPOPO PROVINCE

“G”

SERVICE:

RENDERING A SERVICE OF TRANSIT AND SECURING OF STATE MONEY FOR THE PREMISES/SITES AS MENTIONED HEREUNDER IN ACCORDANCE WITH THE ATTACHED SPECIAL CONDITIONS, CONDITIONS OF BID, CONDITIONS OF CONTRACT, AND SITE SPECIFICATIONS/SITE SERVICE LIST FOR THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

SPECIAL ARRANGEMENTS:

PROSPECTIVE BIDDERS MUST VISIT EACH PREMISE/SITE TO DETERMINE THE FOLLOWING:

- The route(s) to the bank;
- To identify the respective bank;
- The time of the respective service(s) to be rendered;
- Administrative arrangements; and
- Security arrangements.

<u>ITEM 7.1:</u>	<u>SITE:</u>	<u>MAGISTRATE’S OFFICE, PRAKTISEER</u>
	<u>REFERENCE NUMBER:</u>	1/3/2/7 PRAKTISEER
	Physical address:	Next to Tubatse Police Station Burgersfort
	Postal address:	Private Bag X 1013 BURGERSFORT 1150
	Contact person:	Departmental Manager/Representative
	Tel:	(013) 216 1091
	Fax:	(013) 216 1730

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Burgersfort to the Magistrate’s Office, Praktiseer.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate’s Office, Praktiseer to any closest to this premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

<u>ITEM 7.2:</u>	<u>SITE:</u>	<u>MAGISTRATE’S OFFICE, SEKHUKHUNE</u>
	<u>REFERENCE NUMBER:</u>	1/3/2/7 SEKHUKHUNE

Physical address: 2 Park Avenue
Lephalale
Postal address: Private Bag X 201
LEPHALALE
0555
Contact person: Departmental Manager/Representative
Tel: (014) 763 2178
Fax: (014) 763 3840

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Lephalale to the Magistrate's Office, Ellisras.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Ellisras to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.7 **SITE:** **MAGISTRATE'S OFFICE, MODIMOLLE**
REFERENCE NUMBER: **1/3/2/7 MODIMOLLE**

Physical address: Dr J C Moroka and Church Street
Modimolle
Postal address: Private Bag X 1011
MODIMOLLE
0510
Contact person: Departmental Manager/Representative
Tel: (014) 717 5232/ 5316
Fax: (014) 717 5369

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Modimolle to the Magistrate's Office, Modimolle.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Modimolle to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.8 **SITE:** **MAGISTRATE'S OFFICE, PHALALA**
REFERENCE NUMBER: **1/3/2/7 PHALALA**

Physical address: Seleka Road next to
Witpoort Police Station
Postal address: Private Bag X 220
LEPHALALE
0555
Contact person: Departmental Manager/Representative

Tel: (014) 769 0063
Fax: (014) 769 0166

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Lephalele to the Magistrate's Office, Phalala.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Phalala to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.9

SITE: MAGISTRATE'S OFFICE, THABAZIMBI
REFERENCE NUMBER: 1/3/2/7 THABAZIMBI

Physical address: 10 Fourth Avenue
Thabazimbi
Postal address: Private Bag X 535
THABAZIMBI
0380
Contact person: Departmental Manager/Representative
Tel: (014) 777 1543
Fax: (014) 772 2523

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from ABSA at Thabazimbi to the Magistrate's Office, Thabazimbi.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Thabazimbi to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.10

SITE: MAGISTRATE'S OFFICE, BELA-BELA
REFERENCE NUMBER: 1/3/2/7 BELA-BELA

Physical address: 22 Pretoria Street & Moffat Road
Bela-Bela
Postal address: Private Bag X 1617
BELA-BELA
0480
Contact person: Departmental Manager/Representative
Tel: (014) 736 2231
Fax: (014) 736 5210

THE SERVICE

Contact person: Departmental Manager/Representative
Tel: (015) 571 5277/ 505 0563
Fax: (015) 571 5490/ 086 629 7870

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Makhado to the Magistrate's Office, Tshilwavhusiku.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Tshilwavhusiku to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.20

SITE: **MAGISTRATE'S OFFICE, GIYANI**
REFERENCE NUMBER: **1/3/2/7 GIYANI**

Physical address: Main Road, opposite old Nkhensani Hospital
Giyani
Postal address: Private Bag X 572
GIYANI
0826
Contact person: Departmental Manager/Representative
Tel: (015) 812 3275/ 6
Fax: (015) 812 0423/ 086 629 3030

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Giyani to the Magistrate's Office, Giyani.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Giyani to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.21

SITE: **MAGISTRATE'S OFFICE, THOHOYANDOU**
REFERENCE NUMBER: **1/3/2/7 THOHOYANDOU**

Physical address: Mphephu Drive, next to Old Mutual Building
Thohoyandou
Postal address: Private Bag X 5005
THOHOYANDOU
0950
Contact person: Departmental Manager/Representative
Tel: (015) 962 5550
Fax: (015) 962 0130

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Thohoyandou to the Magistrate's Office, Thohoyandou.

2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Thohoyandou to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.22

SITE: **MAGISTRATE'S OFFICE, MUTALE**
REFERENCE NUMBER: **1/3/2/7 MUTALE**

Physical address: Next to Mutale Police Station
 Mutale
Postal address: Private Bag X 1153
MUTALE
 0956
Contact person: Departmental Manager/Representative
Tel: (015) 967 0077/45/38
Fax: 015 967 0085

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Thohoyandou to the Magistrate's Office, Mutale.
3. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Mutale to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.23

SITE: **MAGISTRATE'S OFFICE, MUSINA**
REFERENCE NUMBER: **1/3/2/7 MUSINA**

Physical address: 1st Flax Avenue
 Musina
Postal address: Private Bag X 621
MUSINA
 0900
Contact person: Departmental Manager/Representative
Tel: (015) 534 2146/ 7
Fax: (015) 534 0241

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Musina to the Magistrate's Office, Musina.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Musina any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra**

Postal address: Lulekani
Private Bag X 012005
LULEKANI
1392

Contact person: Departmental Manager/Representative
Tel: (015) 783 0150
Fax: (015) 783 0620

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Phalaborwa to the Magistrate's Office, Lulekani.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Lulekani to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.27 **SITE:** **MAGISTRATE'S OFFICE, RITAVI**
REFERENCE NUMBER: **1/3/2/7 RITAVI**

Physical address: 1513 Hlanganani Street
Letaba

Postal address: Private Bag X 1415
LETABA
0870

Contact person: Departmental Manager/Representative
Tel: (015) 303 1721
Fax: (086) 6577 499

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Tzaneen to the Magistrate's Office, Ritavi.
2. **Third Party Funds:** To undertake to Friday banking of Sight Value Forms / Cash from the Magistrate's Office, Ritavi to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.28 **SITE:** **MAGISTRATE'S OFFICE, TZANEEN**
REFERENCE NUMBER: **1/3/2/7 TZANEEN**

Physical address: 18 Morgan Street
Tzaneen

Postal address: Private Bag X 4010
TZANEEN
0850

Contact person: Departmental Manager/Representative
Tel: (015) 307 3770
Fax: (015) 307 4163

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from FNB at Tzaneen to the Magistrate's Office, Tzaneen.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Tzaneen to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

<u>ITEM 7.29</u>	<u>SITE:</u>	<u>MAGISTRATE'S OFFICE, PHALABORWA</u>
	<u>REFERENCE NUMBER:</u>	<u>1/3/2/7 PHALABORWA</u>
	Physical address:	Sealene Road Phalaborwa
	Postal address:	Private Bag X 01016 PHALABORWA 1390
	Contact person:	Departmental Manager/Representative
	Tel:	(015) 781 2751
	Fax:	(015) 781 1819

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from ABSA at Phalaborwa to the Magistrate's Office, Phalaborwa.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Phalaborwa to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

<u>ITEM 7.30</u>	<u>SITE:</u>	<u>MAGISTRATE'S OFFICE, NAMAKGALE</u>
	<u>REFERENCE NUMBER:</u>	<u>1/3/2/7 NAMAKGALE</u>
	Physical address:	Eckson Malatji & Calvin Ngobeni Street Namakgale
	Postal address:	Private Bag X 11007 NAMAKGALE 1391
	Contact person:	Departmental Manager/Representative
	Tel:	(015) 769 1540
	Fax:	(015) 769 2561

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Phalaborwa to the Magistrate's Office, Namakgale.
2. **Third Party Funds:** To undertake to Friday banking of Sight Value Forms / Cash from the Magistrate's Office, Namakgale to any bank closest to the premise/site.

THE SERVICE

- 1 **Vote:** To undertake withdrawals and return service of Sight Value Forms / Cash as required from Standard Bank at Polokwane to the Magistrate's Office, Mankweng.
- 2 **Third Party Funds:** To undertake banking of sight value forms and change the Magistrate's Office, Mankweng to any bank closest to the premise/site.
- 3 If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.36	SITE:	<u>MAGISTRATE'S OFFICE, BOCHUM</u>
	REFERENCE NUMBER:	1/3/2/7 BOCHUM
	Physical address:	Main Road, next to Bochum Plaza Bochum
	Postal address:	Private Bag X 5001 BOCHUM 0790
	Contact person:	Departmental Manager/Representative
	Tel:	(015) 505 3151/ 2
	Fax:	(015) 505 3153

THE SERVICE

1. **Vote:** To undertake withdrawals and return service of sight value forms and change as required from Nedbank, Dendron to the Magistrate's Office, Bochum.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate's Office, Bochum to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.37	SITE:	<u>MAGISTRATE'S OFFICE, MOKERONG</u>
	<u>/MAHWELERENG</u>	
	REFERENCE NUMBER:	1/3/2/7 MOKERONG
	Physical address:	CNR Dudu Madisha and Mokopane Hospital streets Mahwelereng
	Postal address:	Private Bag X 2493 Mokopane 0600
	Contact person:	Departmental Manager/Representative
	Tel:	(015) 483 0302/1521
	Fax:	(015) 483 0703

THE SERVICE

1. **Vote:** To undertake **withdrawals** and return service of Sight Value Forms / Cash as required from Standard Bank at Mokopane to the Magistrate's Office, Mokerong.
2. **Third Party Funds:** To undertake **banking** of Sight Value Forms / Cash from the Magistrate's Office, Mokerong to any bank closest to the premise/site.

Physical address: No 1 Court Street Elandsodoom
Dennilton

Postal address: Private Bag X 4565
MOUTSE

Contact person: Departmental Manager/Representative

Tel: (013) 980 0005 / 013) 980 1057

Fax: (013) 980 0061/62

THE SERVICE

1. **Vote:** To withdrawals and return service of Sight Value Forms / Cash as required from ABSA , at Groblersdal to Magistrate's Office,Moutse .
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate Office, Moutse to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

ITEM 7.41 **SITE:** **MAGISTRATE'S OFFICE,GLOBLERSDAL**
REFERENCE NUMBER: **1/3/2/7 GLOBLERSDAL**

Physical address: 13 Tautes Avenue
Globlersdal

Postal address: Private Bag X 617
GLOBLERSDAL

Contact person: Departmental Manager/Representative

Tel: (013) 262 2033 /

Fax: (013) 262 3000

THE SERVICE

1. **Vote:** To withdrawals and return service of Sight Value Forms / Cash as required from ABSA to the Magistrate's Office,Globlersdal.
2. **Third Party Funds:** To undertake banking of Sight Value Forms / Cash from the Magistrate Office, Globlersdal to any bank closest to the premise/site.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.