

The clarification meeting for the provision of contractual monitoring and sampling of contract coal and limestone for Primary Energy on an "as and when required" basis for a period of three years: Enquiry no. MWP2363GX



Presented by: Primary Energy

Date: 18 January 2024



Description	Time allocated (minutes)	Responsibility
1. Welcome, opening and apologies	5	Rakgomo Setshedi
2. Introduction, Eskom Team and Agenda	5	Rakgomo Setshedi
3. Commercial	5	Rinny Matlou
4. Technical	20	Tumi Mogale / Tshwaro Petso
5. Supplier Development Localisation & Industrialisation (SDL&I)	5	Phinda Ndabula
6. Safety and Health	5	Eric Mohlodine
7. Quality	5	Nontobeko Tikana /Dinah Mahlangu
8. Questions	20	All

- The objective of this session is to present and clarify the enquiry document (Enquiry No: MWP2363GX) for the provision of monitoring and sampling services of contract coal and limestone samples.
- Eskom Representative and contact person
 - Name : Rinny Matlou
 - E-mail : matlourc@eskom.co.za
 - Landline : +27 11 800 5452
 - Enquiry closing Date : 02 February 2024
 - Enquiry closing time : 10:00 am (SAST)
 - Enquiry Price : Free of Charge
- **All enquiries during and after the tendering process shall be directed to the buyer as stipulated in the enquiry document MWP2363GX**

- The tender/proposal shall be submitted as follows:
 - ❖ one (1) complete original file;
 - ❖ one (1) complete hard copy of the original file and additional soft copy maybe included in the submission. Hard copies take precedence over the soft copies
- Where a tenderer does not submit a one complete hard copy of the original tender at the tender deadline, the tenderer will be disqualified.
- The original and complete hard copy of the tender must be clearly divided into the following sections:
 - Commercial (As per Commercial Tender Returnable)
 - Technical (As per Technical Tender Returnable)
 - Finance (As per Finance Tender Returnable)
 - SDL&I (As per SDL& I Tender Returnable)
 - Safety Health and Quality (As per Tender Returnable)
- Tenderers are advised to submit the tender in the above order

BASIC COMPLIANCE

A tenderer that does not submit mandatory documents/information required as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.

FUNCTIONALITY

Criteria:	Weightings
Technical (Refer to the Functionality Evaluation Criteria)	100%
Overall minimum threshold for qualification	80%

NB: Tenderers who do not meet the above threshold of 80% will not be evaluated further

This functionality evaluation criteria will be used to evaluate suppliers' technical capability in terms of the services tendered for. Tenderers that are qualified from this process will be subjected to the next stage of due diligence.

- All tenders will be evaluated and scored in accordance with the PPPFA
- Suppliers will be ranked by applying the preferential point scoring based on the 90/10 (for estimated values above R50M inclusive of VAT).
- B-BBEE status will be scored out of 10 points in accordance with PPPFA. If a tenderer fails to submit proof of B-BBEE status level, the tenderer will not be disqualified. The tenderer will be awarded points for price (out of 90) and will score 0 points for B-BBEE level/status (out of 10)
- Prices will be scored out of 90 points in accordance with PPPFA.
- Eskom will then add the score from Pricing and the B-BBEE level together and rank the suppliers from the highest to the lowest.

- **TENDER/PROPOSAL** must be submitted as per below:
 - ❖ one (1) complete original file;
 - ❖ one (1) complete hard copy of the original file and additional soft copy maybe included in the submission.
Hard copies take precedence over the soft copies
- All mandatory **TENDER RETURNABLES** must be submitted with the tender document in order to be responsive.
Please ensure that the returnables are complete before submission
- Tenderers who do not submit **MANDATORY TENDER RETURNABLES** at the stipulated submission deadlines will be disqualified

Technical Requirements

No	KPA Description	Weight %	Score		Score
1	<u>TECHNICAL REQUIREMENTS</u>		Not Submitted	Submitted	
1,1	Organization's previous work experience related to the scope of work (coal sampling, coal quality monitoring or coal stockyard management). Proof: 1. Signed reference letter/s from clients, on clients' official letter head. 2. The client to be contacted by Eskom to confirm information on the reference letter.	15%	0%	15%	15%
1,2	The Organization has more than 2 years of work experience in the related scope of work as per 1.1.	5%	0%	5%	5%
1,3	Company profile relating to scope of work.	5%	0%	5%	5%
1,4	Organization's organogram for the scope of work. Directors, Management and Operational staff (Average resource allocation per site = 2 monitors and 1 supervisor per shift. 1 Operations Manager per Organization. 1 Safety Officer per Organization).	5%	0%	5%	5%
1,5	Technical Training Material used to train personnel in previous relating scope of work. Provide Procedures and Assessments/Tests.	10%	0%	10%	10%
2	<u>MANAGEMENT</u>				
2,1	Site Manager's CV(s) with certified copies of relevant qualification (Geology, Mining Engineering, Metallurgy, Chemistry or similar) and work experience.	10%	0%	10%	10%
2,2	A declaration for personnel whose CVs are submitted in 2.1 above (or equivalently qualified) to conduct quarterly technical audits to allocated sites and submit quarterly reports to Eskom.	5%	0%	5%	5%
2,3	ISO 13909-4 AND ISO 18283 proof of competency of current personnel	5%	0%	5%	5%
3	<u>PERSONNEL</u>				
3,1	A signed declaration to employ a Site Manager (with qualification in Geology, Mining Engineering, Metallurgy, Chemistry or similar) and a Safety Officer (minimum NQF Level 3) for the organization.	5%	0%	5%	5%
3,2	A signed declaration to employ personnel with a minimum of Grade 12 and related skills and competency for monitors and supervisors.	5%	0%	5%	5%
4	<u>SYSTEMS AND PROCEDURES</u>				
4,1	Procedure to monitor daily performance (how site activities will be documented and how will performance be assured)	15%	0%	15%	15%
4,2	Present a system to be implemented to monitor daily attendance (credible and temper proof system, with georeferencing and ability to operate in poor network coverage areas)	10%	0%	10%	10%
4,3	Offices to be used for this scope of work (Proof of address reflecting the company name)	5%	0%	5%	5%
Final Technical Score:		100%	0%	100%	100%
MINIMUM THRESHOLD = 80%					

CHANGES ON PRICE LIST

	Price item	Rate
1	Site Manager	R/site manager
2	Safety Officer (ad hoc)	R/Safety Officer

Supplier Development, Localisation and Industrialisation (SDL&I)

Category	Eskom's requirements	Tenderer's proposal	Tenderer's comment
Skills development: the following level of skills need to be developed: <ul style="list-style-type: none"> • Expert skills • Skilled • Unskilled • Other 	Technicians - 20		
Job Creation: the following level of jobs need to be created: <ul style="list-style-type: none"> • Managerial positions • Expert jobs • Skilled jobs • Unskilled jobs 	Supplier should provide own proposal.		
Local Procurement	100%		

Health and safety requirements

HEALTH AND SAFETY REQUIREMENTS

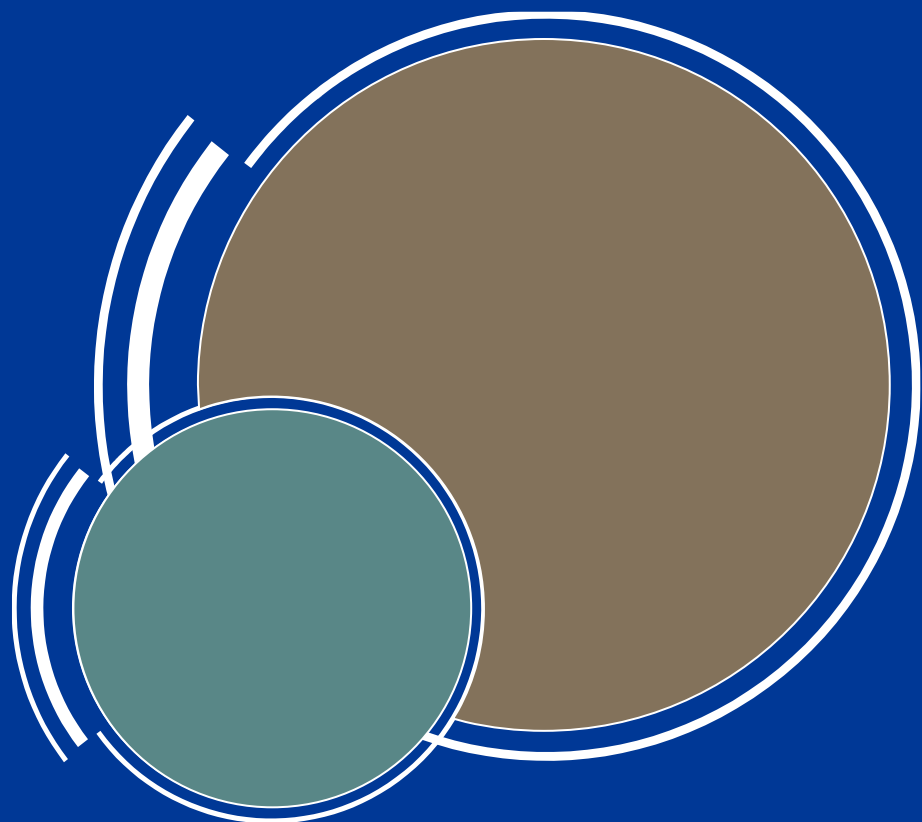
- | | |
|---|---|
| 1 | COIDA – Valid letter of good standing or proof of application issued by the Compensation Fund (COID) or a licenced mutual company |
| 2 | Company's SHE policy, signed by CEO or the most senior person in the company. The submitted policy must comply to OHS Act Section 7 |
| 3 | Health and Safety Plan based on the scope or proposal - (must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or requirements) |
| 4 | Baseline Risk Assessment (BRA) of activities based on the scope or proposal - Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA. |
| 5 | Signed Costing for Health and Safety management - Has the tenderer submitted detailed costing for OHS (the cost should be broken down not provided as a lump sum). |
| 6 | SHE Legal required appointments and competencies/qualifications - Consider scope of work, risks and OHS plan. The following will be required as a minimum: <ul style="list-style-type: none">• Safety officer• Safety Health and Environmental (SHE) representatives• First aider |
| 7 | Acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer |

Please note: Before starting the contract, a safety file must be submitted to PED safety department for approval.

Quality requirements

- Signed Form A
- ISO 9001:2015 certification or QMS Manual **or** a document that defines and describes the QMS and its scope that includes:
- Documented information for Internal audits
- Documented information for defined roles, responsibilities and authorities
- Quality Policy signed by Top management
- Documented information for Control of Externally Provided Processes, Products and Services.
- Latest copy of an internal management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports)
- Records of Management Review meetings (minutes, attendance registers etc)

- Contract/project Quality Plan specific to the scope of work as described in the tender documents
- (QCP /Checklist/ ITP (Quality Control Plans) as per Scope of Work



Thank you