

Dear Sir/Madam

**BID NUMBER 5/1/3 CAS 01/2023/2024: INVITATION TO SUBMIT APPLICATIONS FOR PLACEMENT ON AN ACCREDITED LIST OF FREELANCE LANGUAGE SERVICE PROVIDERS OF THE DEPARTMENT OF CULTURAL AFFAIRS AND SPORT FOR A PERIOD OF THREE (3) YEARS**

**CLOSING DATE: MONDAY, 19 FEBRUARY 2024 @ 11:00**

The successful bidder will be required to fill in and sign a written Contract Form (WCBD 7.1) after the bid has been awarded.

Bidders must make use of the official attached bidding documents and no documents shall be retyped. Photocopies of the documents/forms may however be used. A bid submitted in any other manner may invalidate the bid.

**NB: ALL BIDDING PRICES TO BE INCLUSIVE OF VAT!!**

THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

Kindly note that bids may either be posted or deposited in the bidding box as follows and no other destination please:

**Deposited in the bid box at**  
Protea Assurance Building  
Ground Floor (Foyer)  
Green Market Square  
CAPE TOWN  
8001

<u>Specification Enquiries:</u>	<u>Bidding &amp; Document Enquiries:</u>	<u>Advertised in:</u>
Ms Meryl Davidson (021) 483 9850 <a href="mailto:Meryl.Davidson@westerncape.gov.za">Meryl.Davidson@westerncape.gov.za</a>	Mr Sedick Khan (021) 483 9560 <a href="mailto:Moegamat.Khan@westerncape.gov.za">Moegamat.Khan@westerncape.gov.za</a>	NATIONAL TREASURY E-PORTAL WEBSITE <a href="https://www.etenders.gov.za/">https://www.etenders.gov.za/</a>

UNLESS SPECIFICALLY PROVIDED FOR IN THE BIDDING INVITATION, NO BIDS FORWARDED BY TELEGRAM, TELEX, FACSIMILE OR SIMILAR APPARATUS WILL BE CONSIDERED. HOWEVER, PHOTOSTAT COPIES OF FACSIMILES WHICH ARE LODGED IN THE PRESCRIBED WAY AND IN WHICH THE RELEVANT FORMS AND CERTIFICATES ARE SIGNED IN INK, AFTER BEING COPIED ARE ACCEPTED AS VALID BIDS.

**SUPPLY CHAIN MANAGEMENT**  
**DATE:**