

	Invitation to Tender	Document Identifier	240-114238630	Rev	23
		Effective Date	21 February 2025		
		Review Date	February 2030		

Section A: Mandatory Requirements

Mandatory Technical Evaluation Criteria

Section A - MANDATORY REQUIREMENTS	OBJECTIVE EVIDENCE TO BE PRODUCED	Criterion achieved. Yes/No	COMMENT / REMARK
The service provider must demonstrate that the company is ISO 9001 accredited.	The service provider must show certification of ISO 9001 accreditation.		Applicable to all service providers
The service provider must demonstrate that the company is ISO 3834-part 2 accredited.	The service provider must show certification of ISO 3834-part 2 accreditation.		Applicable to all service providers

NB: Any tenderer who does not submit all required mandatory documents will be disqualified and will not proceed to the next stage of qualitative evaluation.

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Section B : QUALITATIVE EVALUATION CRITERIA

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%

KPI - Criteria Evaluation Indicator	Weight (%)	Minimum Criteria Evaluation Requirements	Unit	0 non-responsive 2 non-compliant 4 Compliant with associated qualifications 5 Compliant				TOTAL RATING
1.Safety Officer	5	Safety Officer with National Diploma in Safety Management, Incident Investigation/RCAT & HIRA plus registration with SACPCMP. The evidence shall have the following documents: 1.Attached CV clearly demonstrating experience as a safety officer. Start and end dates on CV must be clearly defined. Minimum 1 year experience. 2.Attached national diploma in safety management 3.Incident Investigation/RCAT training certificate 4.HIRA training certificate 5.Proof of SACPCMP registration All required documentation attached with relevant experience – 5 Majority of proof provided, and experience is relevant - 4 Minimal proof provided and experience not clearly defined - 2 No proof provided – 0	Number	0	2	4	5	

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2. Supervisor	10	Mechanical Supervisor with experience in bulk materials handling or similar industry. Minimum 1 year experience. The evidence shall have the following documents: 1. Attached CV clearly demonstrates experience as a supervisor. Start and end dates on CV must be clearly defined. Minimum 1 year experience. 2. National diploma in mechanical engineering or N6 with trade test (red seal) All required documentation attached with relevant experience – 5 Majority of proof provided, and experience is relevant - 4 Minimal proof provided and experience not clearly defined - 2 No proof provided – 0	Number	0	2	4	5	
3. Site Manager/Project Manager	10	Site Manager/Project Manager with relevant experience. Minimum 2 years of experience The evidence shall have the following documents: 1. Attached CV clearly demonstrating experience as a site manager/project manager. Start and end dates on CV must be clearly defined. Minimum 2-year experience. 2. National diploma in engineering/project management (or higher) attached All required documentation attached with relevant experience – 5 Majority of proof provided, and experience is relevant - 4	Number	0	2	4	5	

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		Minimal proof provided and experience not clearly defined - 2 No proof provided – 0						
4. Qualified Mechanical Fitters	10	Qualified Mechanical Fitter/Artisan with N3 or equivalent and Trade test Certificate (Red seal). The evidence shall have the following documents: 1. Attached CV clearly demonstrating experience working as a mechanical fitter. Start and end dates on CV must be clearly defined. 2 years post qualification experience. 2. Trade test certificate as a fitter/millwright (Red seal). 3. Matric or N3 certificate attached 8 mechanical fitters provided – 5. 6 mechanical fitters provided – 4. Less than 6 mechanical fitters – 0	Number	0	2	4	5	
5. Qualified Welder	10	Qualified welder with N3 or equivalent and Trade test certificate (Red seal). The evidence shall have the following documents: 1. Attached CV clearly demonstrating experience working as a welder. Start and end dates on CV must be clearly defined. 2 years post qualification experience. 2. Trade test certificate as a welder (Red seal) 3. Matric or N3 certificate attached 4 welders provided – 5. 3 welders provided – 4.	Number	0	2	4	5	

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		Less than 3 welders – 0						
6. Qualified Boilermaker	10	Qualified Boiler marker with N3 or equivalent and Trade test Certificate (Red seal). The evidence shall have the following documents: 1. Attached CV clearly demonstrating experience working as a welder. Start and end dates on CV must be clearly defined. 2 years of post-qualification experience. 2. Trade test certificate as a boilermaker (Red seal) 3. Matric or N3 certificate attached 2 boilermakers provided – 5. 1 boilermaker provided – 4. No boilermaker provided – 0	Number	0	2	4	5	
7. Quality	5	Mechanical QC with Trade test (Red seal) in a bulk materials handling or similar environment. The evidence shall have the following documents: 1. Attached CV clearly demonstrating experience working as a mechanical QC. Start and end dates on CV must be clearly defined. 2 years post qualification experience. 2. Trade test certificate (Red Seal) 3. Matric or N3 certificate attached 4. ISO 9001 awareness training All required documentation attached with relevant experience – 5 Majority of proof provided, and experience is relevant - 4	Number	0	2	4	5	

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		Minimal proof provided and experience not clearly defined - 2 No proof provided – 0						
8.Experience	30	The Service Provider shall submit proof of relevant experience in the maintenance, refurbishment, or installation of dust plant equipment. Relevant experience shall include work performed on: ○ Chain conveyors ○ Bucket elevators (rotating belt) ○ Slide gates ○ Associated drives, gearboxes, shafts, bearings The evidence shall have the following documents: 1.List of contract numbers/orders (with the contract value) for previous projects with traceable references. Completion of contracts/orders must be shown 2.Contact numbers of previous clients must be supplied with contracts (verification to be done). Provided 3 references of mechanical scope that demonstrates capability of the service provider to execute the project – 5. Provided 2 references of mechanical scope that demonstrates capability of the service provider to execute the project - 4 Provided 1 reference of mechanical scope that demonstrates capability of the service provider to execute the project – 2 No references – 0	Number	0	2	4	5	

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9.Method Statement	10	The Service Provider shall submit a detailed method statement for maintenance activities to be performed on the Dust Plant during outages. The method statement shall, at a minimum, include: Clear definition of scope of work for: ○ Chain conveyors ○ Bucket elevators ○ Slide gates ○ Associated drives, gearboxes • Detailed work methodology for each major activity (e.g. strip-down, inspection, repair, replacement, alignment, testing) • Supporting documentation such as Quality Control Plans and inspection reports shall be included. Method statement clearly and comprehensively defines the full scope of work and demonstrates detailed technical understanding of dust plant equipment and outage constraints. – 5. Method statement defines the full scope of work and demonstrates good technical understanding of dust plant equipment and outage constraints - 4 Method statement demonstrates limited technical understanding of dust plant equipment and outage constraints – 2 No Method statement provided – 0	Number	0	2	4	5	
Total	100							

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