



## REQUEST MEMO FOR GOODS/SERVICES

1. The goods/services, as reflected in the attached Annexure A, are required by this office for:

**Description : Provisioning of Fridges and Microwave**

**(When) : As soon as possible**

**(Where) : 1<sup>ST</sup> Floor ,The Marine Building KZN Liquor Authority**

The estimated price for the goods/services is

NB: Allocation codes	User Section	Requisition number

### Motivation / Reason:

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Signed by: Phumlele Ngcengo  
Signed at: 2023-02-28 09:48:09 +02:00  
Reason: Witnessing Phumlele Ngcengo  
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\_\_\_\_\_  
Compiler /End user

\_\_\_\_\_  
Signature

Signed by: Bhekani Richman Mncwango  
Signed at: 2023-02-28 12:03:50 +02:00  
Reason: Witnessing Bhekani Richman Mn

\_\_\_\_/\_\_\_\_/2023  
Date

\_\_\_\_\_  
SCMP

\_\_\_\_\_  
Signature

Signed by: Ongeziwe Cingo  
Signed at: 2023-02-28 12:12:54 +02:00  
Reason: Witnessing Ongeziwe Cingo

\_\_\_\_/\_\_\_\_/2023  
Date

\_\_\_\_\_  
Approved (CCM)

\_\_\_\_\_  
Signature

Signed by: Bheki Mbanjwa  
Signed at: 2023-03-02 21:23:46 +02:00  
Reason: Witnessing Bheki Mbanjwa

\_\_\_\_/\_\_\_\_/2023  
Date

\_\_\_\_\_  
Authorized (CEO)

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/2023  
Date



# KWAZULU-NATAL LIQUOR AUTHORITY GOODS AND SERVICES

PROPOSED DELIVERY DATE :  
DELIVERY TIME :  
DELIVERY ADDRESS : 1<sup>st</sup> Floor, 22 Dorothy Nyembe Street

Requisition No.		Business Unit:		Supplier	
No.	Description/ specification -	QTY Req.	Unit Price	Total Price	
	Provisioning of Fridges	03			
1.	<div>157lt Top Freezer Fridge Freezer</div> <div><ul style="list-style-type: none"><li>• An energy efficiency</li><li>• Auto defrost</li><li>• Variable thermostat</li><li>• Interior light</li><li>• Antibacterial door seal</li><li>• 157 lt net volume</li><li>• 4-star freezer</li><li>• 5-year warranty</li><li>• Colour -silver</li></ul></div>				
2.	30L microwave, 700 Watt power output Interior cavity: Grey painted, Preset menu programs, 20 litre capacity	01			
	Cooking end signal, 2-year warranty, Electronic control				
	Digital displayDimensions ( H x W x D) 539x406x300mm)				
		SUB-TOTAL			
		VAT			
		TOTAL			

## End user's contact details

Name : Ms Phumelele Ngcongco  
Telephone No : 031-302 0693