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QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE MANAGEMENT ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

ADVERTISEMENT DATE	04 March 2025
DEPARTMENT	FM
RFQ NUMBER	JCPZ/RFQ/FM81/2025
RFQ VALIDITY PERIOD	30 DAYS (COMMENCING FROM THE RFQ CLOSING DATE)
DESCRIPTION OF GOODS/SERVICES	SERVICING OF FIRE FIGHTING EQUIPMENT WITHIN JCPZ FACILITIES
CIDB GRADING	N/A
DOCUMENTS ARE OBTAINABLE AT NO COST FROM:	The JCPZ's website- www.jhbcityparksandzoo.com
SUBMISSION OF QUOTES: Due to the COVID-19 restrictions, Service Providers are to submit quotations in the boxes provided at the entrance of JCPZ House office, ONLY ON THE CLOSING DATE between 8am-11:00am	Quotation Box, 40 De Korte Street, JCP House Braamfontein. Telegraphic, telephonic, telex, facsimile and late quotations will not be accepted. City Parks does not take responsibility for any quotations submitted in the wrong box.
CLOSING DATE & TIME	11 March 2026 @ 12:00pm
COMPULSORY SITE MEETING	Friday 6 March 2026 @09:00am – 10:00am – 12 Glencoe Road, Springfield, Rosettenville
ENQUIRIES	Shuan Naidoo – 064 654 1220 snaidoo@jhbcityparks.com
Name of Bidder: Total Amount excl. VAT: VAT Amount: Total Amount Incl. VAT: VAT VENDOR: <input type="checkbox"/> YES <input type="checkbox"/> NO	
NB: ATTACH FORMAL QUOTATION IMMEDIATELY AFTER FIRST PAGE	
For more information on Tenders and Quotations visit our website www.jhbcityparksandzoo.com	
COMPILED BY	Darrel Govender

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "RFQ FOR - JCPZ/RFQ/FM81/2025"

Mandatory Requirements

Completion of the Bill of Quantities (BOQ / Specification)

Attendance of compulsory site briefing

Each service provider must submit certified copies of SABS diamond mark, in their company name.

Each service provider must submit certified copies of service technician certification with the SAQCC.

Administrative Requirements:

- Provide valid Companies' proof of address and/ or Director's proof of residence – If there are two or more directors, all must submit proof of residence (Only latest municipal statement not older than three (3) months (not in arrears for more than 90 days) or valid lease agreement in their area of jurisdiction (lease agreement must be accompanied by municipal rates and taxes in the name of the Lessor or Landlord ((Only latest municipal statement not older than three (3) months).
- Provide Valid COIDA Certificate from Department of Labor (Letter of good standing);
- Provide a valid Joint Venture (JV) agreement signed by all parties with all individual parties' mandatory documents submitted; if applicable. A good joint venture agreement:
 - should clearly and comprehensively set out the contributions to be made by each member towards the activities of the joint venture in securing and executing the contract and should allocate monetary values to such contributions.
 - should record the percentage participation by each member in all aspects of the fortunes of the joint venture, including risks, rewards, losses and liabilities.
 - should provide for meaningful input by all members to the policy making and management activities of the joint venture.
 - should provide for the establishment of a management body for the joint venture.
 - should provide measures to limit, as far as possible, losses to the joint venture by the default of a member.
 - should promote consensus between the members whilst ensuring that the activities of the joint venture will not be unduly hindered by failure to achieve it;
 - should provide for rapid, cheap and easy interim dispute resolution and for effective final dispute resolution, if required; and
 - should be sufficiently flexible to allow for joint ventures which differ in nature, objectives, inputs by members, management systems, etc.
- Provide Proof of registration with CSD (Central Supplier Database) at National Treasury compliant with all regulatory requirements;
- The use of correction fluid is strictly prohibited and shall lead to disqualification;
- All corrections must be initialed by the bidder.
- Completion of the entire tender document as issued or downloaded is compulsory

Special Conditions

- *RFQ's would state the evaluation criteria that would among others:*
 - a) State out clearly all mandatory as well as administrative requirements specific to that bid;*
 - b) Special conditions that apply to that bid if there are any;*
 - c) Evaluation process to be followed either functionality and/or price*
 - d) That compliance documents should only be requested from qualifying, shortlisted or recommended service providers that passed the previous stages mentioned above;*
 - e) Clause 5(d) should be implemented by giving service providers within seven (7) days from a day when a letter of request was issued to respond, of which failure to adhere to that timeline should result to elimination*

- Accepted RFQ's will be communicated by way of an official order. Accordingly, no goods, work or service must be prepared or delivered before an official order is received by the respondent
 - The process of closing and opening of RFQ's is open for all service providers who submitted quotations
 - The lowest, or any tender will not necessarily be accepted and Johannesburg City Parks and Zoo reserves the right to accept any tender either in whole or in part.
 - Evaluation Criteria: 80/20 Preference point system as presented in the preferential procurement regulations 2022, for this purpose MBD 1, MBD 3,1, MBD 4, MBD6.1, MBD 8 and MBD 9 forms should be scrutinized, completed and submitted together with your quotation.
1. All prices quoted must be firm and be inclusive of Value Added Tax (VAT).
 2. The lowest, or any, offer will not necessarily be accepted and Johannesburg City Parks and Zoo reserves the right to accept any offer either in whole or in part.
 3. No offer shall be considered unless it has been signed and accompanied by sufficient information to show whether or not the goods offered comply with the specifications.
 4. The offer herein shall remain binding and open for acceptance by Johannesburg City Parks and Zoo during the validity period indicated and calculated from the closing time of the RFQ.

All Service Providers that are currently not on the Central Supplier Database of National Treasury www.csd.gov.za are required to register and provide the CSD vendor number when submitting quotations/tenders. For more information on Tenders and Quotations visit our website www.jhbcityparks.com as well as on www.etenders.gov.za

JOHANNESBURG CITY PARKS AND ZOO is committed to combat fronting. Insofar as it is legally permitted to do so, and provided that service delivery will not be severely influenced, contracts executed by fronting enterprises will be cancelled, the service provider in question will be blacklisted on its database of service providers and reported to the applicable authorities.

Contract default and penalties

Where it appears that the supplier is not executing the contract in accordance with the true intent and meaning thereof, or that he/she is refusing or delaying to execute the contract or that he/she is carrying on the work at such rate of progress as to ensure delivery by the "date of delivery" that the time has expired within which delivery should have taken place, general poor performance or in the event of any other failure or default or has misrepresented information provided, JCPZ shall:

- (i) notify the supplier to make good the failure or default (i.e. this does not apply to suppliers/contractors who deliberately provide incorrect, fraudulent or misleading information)
- (ii) terminate the contract after expiration of the notice period, if his/her performance has not improved or the failure has not been remedied
- (iii) impose a monetary penalty for any loss JCPZ may have suffered where required in terms of the contract terms
- (iv) automatically appoint the second best supplier or agent to perform such work as the initial supplier may have neglected to do
- (v) advise the CIDB to note the poor performance or termination, where it is construction related work

SUBMISSIONS MUST BE IN SEALED ENVELOPES CLEARLY MARKED WITH REFERENCE NUMBER AND DESCRIPTION "JCPZ/RFQ/SCM81/2025"

SERVICING OF FIRE FIGHTING EQUIPMENT

TENDER BILL OF QUANTITIES

NOTES TO TENDERERS

THE CONTRACTOR SHALL FULLY COMPLY WITH THE PROVISION OF THE OCCUPATIONAL HEALTH & SAFETY ACT , THE OCCUPATIONAL INJURIES & DISEASES ACT & INSURANCE COVERAGE. APPLICABLE FOR THE WORKS

SCOPE OF WORK:

The scope of work measured in this tender document in broad terms comprises of the following:

General building, electrical , glazing, plumbing, carpentry, civil, mechanical, fire systems ETC

The anticipated contract period is **(1) one month** but the contractor must indicate and plan on the period he anticipates to complete all work

GENERAL

- 1 It is recommended that Contractor's inspect the site before pricing this document for accuracy
 - 2 Quantities of all items are measured nett, and tenderers shall allow in their rates for all necessary cutting & waste & laps etc.
 - 3 The Contractor must fully comply with the Insured Safety Plan and must ensure that his rates allow for the requirements contained within the specifications
 - 4 The Physical address of the property is: **12 Glencoe Road, Glenesk, Springfield, Johannesburg**
- SITE Information address etc**
- 5 The Contractor must note that on signing the Agreement, his builder's lien on the site will be waived . No payment guarantee's will be issued by the Employer.
Retention will be held on all payments in lieu of a Contractor's performance Guarantee.
 - 6 Due to the brevity of descriptions used below, it does not indemnify the Contractor from supplying & installing the relevant items in strict accordance to SANS/Trade specifications and manufacturer's instructions. Any claims in this regard will not be entertained.
 - 8 All damaged materials removed are to be carted off site to and deposited at a dumping site located and negotiated by the Contractor at his own cost to be registered and at times dump slips may be required as evidence of proper disposal
 - 9 Where "cart away" (ca) is referred to this will be deemed to include for loading, carting off and dumping on the site as described above
 - 10 The Model Preambles For Trades 2008 Edition as published by the Association of South African Quantity Surveyors will apply to this contract as a remeasurable contract and only works completed and certified will be paid for

- 12 The "FORM OF CONTRACT FOR HOUSING AND MINOR WORKS" will be used for this project, JBCC or GCC
- 13 All Prime Cost amounts and Provisional Sums are nett. No discount will be allowed to the Contractor as there will only be a maximum of 20% used as handling fee.
Note: All sub-contractors are direct contractors to the main contractor.
- 14 Where applicable and unless otherwise described, all rates must include for the necessary scaffolding not exceeding 15m high above bearing level AND also for dust screens & tarpaulins etc. where required
- 15 All rates must include for the necessary cutting & waste.
- 16 Profit and Attendance will be adjusted in direct proportion to the sum amounts used of 10%
- 17 Public liability insurance effected by the Contractor = The Contract Sum + 50% with a deductible amount of Nil.
Contract's Works insurance = The Contract Sum Plus 20%
- 18 WATER: Water must be provided by the contractor where unavailable at JCPZ sites
TOILETS: The Contractor must provide his own toilets where unavailable at JCPZ sites
- 19 ELECTRICITY: Electricity used for the work must be metered & paid for by the Contractor but in most cases must be provided by the contractor
- 20 Where material of a hazardous nature has to be removed from site it has to be deposited at a GLB Secure dumpsite, located and negotiated by the contractor and a Safe Disposal Certificate is to be obtained and submitted to the client
All related fees for this are to be included in the rates.
- 21 **Contract period ONE MONTH FROM SITE HAND OVER, EXCLUDING BUILDERS HOLIDAYS**
- 22 Penalties for non completion - **R 1 250.00/day until practical completion is met.**
- 23 The quantities in this document have been measured based on information obtained on site as well as notes provided by the Project managers.
Should the tenderer think that circumstances have changed since then or if he is of the opinion that items have not been included in this document, he can draw up a specification and submit to the project manager for approval on appointment or during the project, contractors are to not undertake any works outside the scope without written approval by the PM.
- 24 The Successful Contractor must provide a breakdown of his Preliminary & General Cost prior to signing the Agreement and prior to occupying the site.
The contractor must indicate his costs for : Hire & Maintenance of Portable toilets, Site Establishment, Transport, Telephones, Insurance , Safety & OSH act compliance, Security, Clearing, Cleaning and Handover as indicated on the bill of quantities, BOQs may be required to be balanced based on the discretion of the PM.
- 25 The Electrical fixtures in the buildings are in place and is on the onus of the appointed service provider to ensure compliance prior to handover and the issuing of a COC at the cost of the contractor which should be allowed for in the P&Gs sections
- 26 The plumbing fixtures in the buildings are in place and is on the onus of the appointed service provider to ensure compliance prior to handover
- 27 Contractor to provide all COC's on completion including but not limited to roofing, electrical and plumbing, glazing ETC.

Briefing sessions are to be conducted timelously as indicated on the advert, service providers that arrive after the 15min grace period at the start of the briefing session **will not be allowed to complete and fill in the briefing register**, service providers are not allowed to sign the register and then leave a briefing session but should ensure that they are present till the end of the briefing as to when a roll call will be done contractors found to be missing at the roll call will be noted as absent on the register, service providers are required to sign as one representative per company and are not allowed to represent multiple companies should it be found that service providers are signing for multiple companies on a register all the companies will be disqualified and notes made to SCM for further sanctions

SERVICING OF FIRE FIGHTING EQUIPMENT WITHIN JCPZ FACILITIES

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	SECTION A : PRELIMINARY AND GENERAL				
A1	FIXED CHARGES				
A1.1	Contractual Requirements	SUM	1		
A1.2	Facilities required by Contractor	SUM	1		
A1.3	Site Establishment	SUM	1		
	- GENERAL RESPONSIBILITIES AND OTHER FIXED CHARGES				
A2	OCCUPATIONAL HEALTH AND SAFETY				
A2.1.1	Make provision to provide all items as per Health & Safety checklist as specified in the document all complete	SUM	1		
	-				
A2.1.2	Removal of site establishment on completion and making good off site	SUM	1		
A3	TIME RELATED CHARGES				
	-				
A3.1.1	(For duration of contract, unless otherwise stated) Contractual requirements	SUM	1		
A3.1.2	Facility for contractor	SUM	1		

A3.1.3	General Responsibilities and other time related Obligations	SUM	1		
A4	ENVIRONMENTAL MANAGEMENT				
A4.1.1	Make provision to provide all items as per environmental management specification and checklist as indicated in the document which is to be submitted electronically	SUM	1		
	SPECIAL CONDITIONS				
	Carried to Collection				
ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A5	SERVICING OF FIRE FIGHTING EQUIPMENT				
A5.1	Service of 1kg STP ABC Fire Extinguishers	no	1		
A5.2	Service of 1,5kg STP ABC Fire Extinguishers	no	2		
A5.3	Service of 2,5kg STP ABC Fire Extinguishers	no	7		
A5.4	Service of 4,5kg STP ABC Fire Extinguishers	no	110		
A5.5	- Service of 9kg STP ABC Fire Extinguishers	no	349		
A5.6	Service of 6,8kg CO2 Fire Extinguishers	no	1		
A5.7	Service of 5kg CO2 Fire Extinguishers	no	44		
A5.8	Service of 2kg CO2 Fire Extinguishers	no	59		
A5.9	Service Fire Hydrant Valves	no	36		
A5.10	Services Fire Hose Reels	no	68		

A5.11	Services 65mm Lay-Flat Hoses	no	6		
A5.12	Services 25/50kg STP ABC Fire Extinguishers	no	1		
Carried to Collection					

<u>SECTION B</u>					
ADDITIONAL WORKS					
B1	REFILLING - PRESSURE & HYDROSTATIC TESTING				
B1.1	Pressure Test STP Fire Extinguisher	no	166		
B1.2	- Refill with 35% Dry Chemical Powder (per kg)	no	1404		
B1.3	Refill CO2 Gas (per kg)	no	124		
B1.4	Hydrostatic Test CO2 Fire Extinguisher	no	42		

	Carried to Summary SUBTOTAL B				

	<u>SECTION C</u> ADDITIONAL WORKS				
C1	RE - PAINTING				
C1.1	Repaint Fire Extinguisher (cosmetic)	no	61		
C1.2	Fire Extinguisher Cabinets	no	12		
C1.3	Extinguisher Cabinets	no	3		
C1.4	Automatic closing mechanism	no	10		

Total for Section C carried to Summary					

	SECTION D				
	ADDITIONAL WORKS				
D1	SIGNAGE				
D1.1	290mm x 290mm ABS Plastic Signs-Extinguisher and Arrow (set)	no	320		
D1.2	190mm x 380mm ABS Plastic Signs-Extinguisher and Arrow (set)	no	57		
D1.3	190mm x 380mm Photolum Signs- Running man and Arrow (set)	no	15		
D1.4	9kg DCP Instruction Label	no	23		
D1.5	4,5KG DCP Instruction Label	no	1		
D1.6	Hose Reel Instruction Label	no	4		

D1.7	190mm x 380 Photolum Signs - Extinguisher and Arrow (set)	no	113		
D1.8	190mm x 570mm Photolum Signs - Extinguisher, Hose Reel and Arrow (set)	no	3		
D1.9	290mm x 290mm ABS Plastic Signs - Hose Reel and Arrow	no	18		
Total for Section D carried to Summary					

	<u>SECTION E</u>				
	ADDITIONAL WORKS				
E1	SUPPLY / REPLACE & FITTING / INSTALLATION				
E1.1	New 2kg CO2 Fire Extinguisher	no	16		
E1.2	New 2,5kg DCP Fire Extinguisher	no	5		
E1.3	New 4,5kg DCP Fire Extinguisher	no	33		
E1.4	New 3kg	no	5		
E1.5	New 9kg DCP Fire Extinguisher	no	140		

E1.6	New 5kg CO2 Fire Extinguisher	no	12		
E1.7	Flat Hose Cabinets	no	10		
E1.8	Flat Hose 65mm x 30	no	5		
E1.9	Jet Spray	no	5		
E1.10	Hose Reel Complete+30m Hose	no	10		
E1.11	Backing Boards(with J-brackets)	no	76		
E1.12	290mm x 290mm ABS Plastic Signs - Hydrant and Arrow (set)	no	2		
E1.13	30m PVC Hose Reels	no	6		
E1.14	Hose Reel PVC Covers	no	18		
E1.15	Fire Extinguisher Plastic Covers	no	136		
E1.16	Box Lock and Key + Glass	no	26		
E1.17	Lock & Key for Cabinets	no	6		
E1.18	5kg CO2 Steel Cabinets	no	4		
E1.19	Hose Reel C/W 30m PVC Hose, Nozzle,CP Valve	no	3		
E1.20	New 9L Water Extinguishers	no	3		

E1.21	4,5kg DCP Steel Cabinet	no	3		
E1.22	9kg PVC Covers	no	4		
E1.23	4.5 Discharge Hoses	no	9		
E1.24	CO2 Swing Horn 2kg	no	3		
E1.25	Nozzle (HR) + Clamp	no	8		
E1.26	Extinguisher PVC Cover	no	1		

E1.27	Flat Hose Cabinets on Legs	no	2		
E1.28	65mm Flat Hoses	no	4		
E1.29	Lip Wash Hydrant	no	3		
E1.30	3m Pole 3 Way - Hose, Hydrant & Arrow	no	2		
E1.31	Fire Extinguisher (Wall - mounting)	no	1		
E1.32	2m Pole	no	1		
E1.33	9kg DCP Hose	no	3		
E1.34	Branch Pipe Jet Spray	no	1		
E1.35	Make provision for the servicing of Fire Detection System (x4 Building Floors)	SUM	1		
E1.36	13kg DCP Fire Extenguisher	no	5		
E1.37	18.8kg CO2 Fire Extenguisher	no	4		
E1.38	Sundries and Consumables	SUM	1	20,000.00	20,000.00
Total for Section E carried to Summary					

	SUMMARY PAGE				
1	SECTION A				
2	SECTION B				
3	SECTION C				
4	SECTION D				

Central Supplier Database Vendor No (CSD): _____

For Office use only:

Evaluation criteria: Preferential Procurement Regulations 2022.

	POINTS	POINTS CLAIMED
PRICE:	80	_____
25% and Above for women Owned Companies:	20	_____
TOTAL POINTS FOR THE PRICE AND GOALS:	100	_____

Conditions:

1. Submit a formal quotation on your company letter head
2. Return all MBD Forms and signed
3. All prices quoted must be firm and be inclusive of Value Added Tax (VAT).
4. The lowest, or any, offer will not necessarily be accepted and Johannesburg City Parks and Zoo reserves the right to accept any offer either in whole or in part.
5. No offer shall be considered unless it has been signed and accompanied by sufficient information to show whether or not the goods offered comply with the specifications.
6. The offer herein shall remain binding and open for acceptance by Johannesburg City Parks and Zoo during the validity period indicated and calculated from the closing time of the RFQ.

NAME: _____

SIGNATURE: _____

CAPACITY: _____

DATE: _____

1

MBD 1

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)

BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
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DESCRIPTION					
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THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE
 BID BOX SITUATED AT (STREET ADDRESS

SUPPLIER INFORMATION

NAME OF BIDDER					
----------------	--	--	--	--	--

POSTAL ADDRESS					
----------------	--	--	--	--	--

STREET ADDRESS					
----------------	--	--	--	--	--

TELEPHONE NUMBER	CODE		NUMBER	
------------------	------	--	--------	--

CELLPHONE NUMBER				
------------------	--	--	--	--

FACSIMILE NUMBER	CODE		NUMBER	
------------------	------	--	--------	--

E-MAIL ADDRESS				
----------------	--	--	--	--

VAT REGISTRATION NUMBER				
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TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
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B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes
	<input type="checkbox"/> No		<input type="checkbox"/> No

[A VALID CK DOCUMENT AND SHARE CERTIFICATE AS WELL AS RATES AND TAXES OR LEASE AGREEMENT MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS]

<p><i>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[IF YES ENCLOSE PROOF]</p>	<p><i>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[IF YES, ANSWER PART B:3]</p>
<p><i>TOTAL NUMBER OF ITEMS OFFERED</i></p>		<p><i>TOTAL BID PRICE</i></p>	<p>R</p>
<p><i>SIGNATURE OF BIDDER</i></p>	<p>.....</p>	<p><i>DATE</i></p>	
<p><i>CAPACITY UNDER WHICH THIS BID IS SIGNED</i></p>			
<p>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</p>		<p>TECHNICAL INFORMATION MAY BE DIRECTED TO:</p>	
<p>DEPARTMENT</p>		<p>CONTACT PERSON</p>	
<p>CONTACT PERSON</p>		<p>TELEPHONE NUMBER</p>	
<p>TELEPHONE NUMBER</p>		<p>FACSIMILE NUMBER</p>	
<p>FACSIMILE NUMBER</p>		<p>E-MAIL ADDRESS</p>	
<p>E-MAIL ADDRESS</p>			

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA .	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

.....

MBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

4

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING,
A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY
POINT**

Name of Bidder.....	Bid Number.....
Closing Time	Closing Date
.....	

OFFER TO BE VALID FOR **30 DAYS** FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY (QTY)	DESCRIPTION	UNIT PRICE (P)	TOTAL PRICE (QTY*P)
SUB-TOTAL				R
VAT AT 15%				R
GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)				R
I (full name) _____, in my capacity as _____, the duly authorized representative of _____(company)				

name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/ clauses contained in the said documents.

Signature of duly authorized representative

Date:

5

- Required by:

- At:

.....

- Brand and Model

- Country of Origin

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/Not firm

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative

.....

3.2 Identity Number:

.....

3.3 Position occupied in the Company (director, trustee, hareholder²)

.....

3.4 Company Registration Number:

.....

3.5 Tax Reference number

.....

3.6 VAT Registration Number:

.....

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3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....
3.10 Do you have any relationship (family, friend, other) with persons
in the service of the state and who may be involved with
the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between
any other bidder and any persons in the service of the state who
may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers,
principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors
trustees, managers, principle shareholders or stakeholders
in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

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3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.

YES / NO

3.14.1 If yes, furnish particulars:

.....
.....

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4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

--	--	--

.....

Signature

.....

Date

.....

Capacity

.....

Name of Bidder

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MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point

system.

- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS: 25% OR MORE WOMEN OWNED	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

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- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

	80/20	or	90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$				

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)}
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

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The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Price	N/A	80	N/A	
25% and above women Owned	N/A	20	N/A	

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DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
 - Partnership/Joint Venture / Consortium

- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.

- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
------	----------	-----	----

4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

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4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME
SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

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MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

- (a) has been requested to submit a bid in response to this bid invitation;
- (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

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6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not

exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder