

**QUALITY COUNCIL FOR TRADES & OCCUPATIONS (QCTO)**

**BIDDERS ARE HEREBY INVITED TO SUBMIT QUOTATIONS FOR RFQ NO: QCTO 36/2025**

**APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED SERVICE PROVIDER FOR THE PROVISION OF SHORT-TERM INSURANCE OVER A PERIOD OF 12 (TWELVE) MONTHS**

**CLOSING DATE: 05 February 2026 at 11:00**

RFQ documents can be accessed on the QCTO website

In order to download the RFQ document, the steps below should be followed:

- Visit the QCTO Website on [www.qcto.org.za](http://www.qcto.org.za)
- Click on Procurement tab and scroll down to QCTO RFQ
- Click on RFQ No: RFQ QCTO 36/2025
- Download the available RFQ documents
- Visit the E-Tenders portal

Contact person for technical enquiries: **Mr. Gift Matjomane** [Matjomane.G@qcto.org.za](mailto:Matjomane.G@qcto.org.za)

Contact person for SCM and administrative enquiries: **Ms Moloko Aphane**: [RFQ@qcto.org.za](mailto:RFQ@qcto.org.za)

Bidders to submit

- SBD 6.1
- SBD 4
- Bidders Proposal
- Quotation
- Recent CSD report. (check the tax status before sending)
- Valid BBBEE certificate or Sworn Affidavit.
- Duly Completed SBD Forms
- Bank confirmation letter

**RFQ Documents submission should be emailed to [RFQ@qcto.org.za](mailto:RFQ@qcto.org.za)**

**NO FAXED OR LATE DOCUMENTS WILL BE ACCEPTED.**

Quality Council for Trades & Occupations reserves the right not to accept the lowest or any tender.

---

Whilst all reasonable steps are taken to ensure the accuracy and integrity of the information contained herein, the Quality Council for Trades and Occupations (QCTO) accepts no liability or responsibility whatsoever if the information is, for whatsoever reason, incorrect and QCTO reserves the right to amend any incorrect information.