



TERM CONTRACT PREQUALIFICATION DOCUMENT

PROVINCE OF THE EASTERN CAPE

BID NUMBER:AW/2026/27/01

TERM CONTRACT PRE-QUALIFICATION OF CIVIL ENGINEERING CONTRACTORS FOR THE CONSTRUCTION / UPGRADE / REFURBISHMENT / REMEDIAL WORKS / COMPLETION AND COMMISSIONING OF SPECIFIC WATER, WASTEWATER TREATMENT PLANTS, WATER AND SEWER PIPELINES, RESERVOIR AND BOREHOLE DEVELOPMENT CONTRACTS WITHIN THE EASTERN CAPE PROVINCE FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

Name of the Bidder:		
Term Contract Panel Category/ies Bidder wishes to pre-qualify for (BIDDER TO TICK ✓ PANEL <u>BEING APPLIED FOR</u>). NB: A Tendering Entity is permitted to pre-qualify for only one (1) Term Contract Panel Category. Failure to select a category or selecting more than one category will result in the Bidder being regarded as non-responsive.		Category 1:(All Civil Works) Panel A: 6CE ☐ Panel B: 7CE ☐ Panel C: 8CE or Higher ☐ Category 2: Borehole Development and Reticulation Pipeline Panel D: 5CE ☐ Panel E: 6CE or Higher ☐
Bidder Address:		
Email Address:		
Contact Number:	Tel:	Cell:
Employer Details Physical Address: Amatola House 6 Lancaster Road Vincent 5247 Postal Address: Private Bag X3 Vincent 5217 Contact Person with SCM related queries: Ms Namhla Ndlamla Email: (nndlamla@amatolawater.co.za)		Email: aw@amatolawater.co.za Fax: +27 (0) 43 707 3701 Tel: +27 (0) 43 707 3700 Web: www.amatolawater.co.za

T1.1: BID NOTICE AND INVITATION TO PRE-QUALIFY



BID NO.: AW2026/27/01

TERM CONTRACT PRE-QUALIFICATION OF CIVIL ENGINEERING CONTRACTORS FOR THE CONSTRUCTION / UPGRADE / REFURBISHMENT / REMEDIAL WORKS / COMPLETION AND COMMISSIONING OF SPECIFIC WATER, WASTEWATER TREATMENT PLANTS, WATER AND SEWER PIPELINES, RESERVOIR AND BOREHOLE DEVELOPMENT CONTRACTS WITHIN THE EASTERN CAPE PROVINCE FOR A PERIOD OF THIRY-SIX (36) MONTHS.

BID NOTICE AND INVITATION TO PRE-QUALIFY

Amatola Water Board is a state-owned, South African water utility established in November 1997 and is mandated to render water services to water sector institution/ns, to local government and other customers in the Eastern Cape.

Amatola Water derives its primary mandate from the Water Services Act, No. 108 of 1997 and is, in terms of the Public Finance Management Act (PFMA), Act 1 of 1999, Schedule 3B, a National Government business entity, which reports to the Executive Authority, represented by the Minister of Water and Sanitation through the Department of Water and Sanitation (DWS).

Amatola Water wishes to address increasing water and sanitation infrastructure project issues in the Eastern Cape by establishing various Term Contract Panels of pre-qualified experienced and competent Contractors from whom Quotes for specific Contracts can be invited. The range of Term Contract Panel categories is to be such that pre-qualified Contractors of the appropriate CIDB Grading, company and key staff experience and discipline/s can be matched to the needs of specific projects and invited to submit Quotes. This initiative is aimed at significantly reducing procurement turnaround times and reducing instances of non-performing Contractors.

Amatola Water therefore invites experienced and competent water and sanitation infrastructure Contractors to pre-qualify for inclusion in one of several Term Contract Panels (a panel for each CIDB Grade of Civil) for the later inviting of Quotes for specific construction / construction completion / refurbishment / repairs / maintenance / commissioning of water and

wastewater treatment works / water pipelines / pumpstations / storage reservoir and borehole development Contracts within the Eastern Cape for the period of thirty-six (36) months.

The five (5) Term Contract Panels for which experienced and competent Contractors are invited to select **ONE** term Contract Panel and submit documents to pre-qualify for are as follows:

Term Contract Panel Categories	Description	CIDB Gradings	Bid Closing Date and Time
1. ALL CIVIL WORKS	Able to successfully undertake all construction / upgrade / refurbishment / remedial works / completion of all civil works associated with the following: 1. Water or Wastewater Treatment Works, 2. Medium pressure uPVC / mPVC / oPVC / GRP /welded steel pipelines: DN160 mm or above 3. Water pump station (Excluding Borehole pump station) and/or sewer pumpstations, 4. Reinforced concrete reservoirs (1ML or above)	6CE; 7CE and 8CE or Higher (3 separate panels)	11:00 am on 11 September 2026
2. BOREHOLE DEVELOPMENT AND RETICULATION PIPELINES	Able to successfully undertake the construction / upgrade / refurbishment / remedial works / completion and commissioning of: 1. Borehole drilling, testing, equipping, reticulation, pumpstation and associated Civil and M&E works 2. Secondary bulk and reticulation bulk Pipeline (DN25mm – DN160mm) 3. Reinforced storage reservoirs (200kl to 1ML)/or Steel elevated tanks	5CE and 6CE or Higher (2 separate panels)	11:00 am on 11 September 2026

PRE-QUALIFYING REQUIREMENTS

In order to pre-qualify for one of the five (5) Term Contract Panels, Tendering Entities are required to:

- Complete all standard tender returnable schedules as required to meet minimum administrative compliance as specified in the tender data.
- Achieve minimum threshold requirements for Company experience for each Category applied for as detailed in the Returnable Schedules.

SCOPE OF WORK

Amatola Water invites experienced and competent water and sanitation infrastructure Contractors to pre-qualify for inclusion in the Term Contract Panels (a panel for each CIDB Grade of Civil) for the later inviting of Quotes for specific construction / completion remedial works / refurbishment / repairs / maintenance / commissioning of water and wastewater treatment works / bulk water pipelines / pumpstations / storage reservoir and borehole development Contracts within Amatola the Eastern Cape for the period of thirty-six (36) months.

Key Scope Objectives Across All Categories

CATEGORY	VALUE OF WORK	TERM CONTRACT PANEL	CIDB GRADING
1	All Civils	A	6CE
		B	7CE
		C	8CE or Higher
2	Borehole Development and Pipeline Reticulation	D	5CE
		E	6CE or Higher

- **Execution Range:** Covers new construction / construction completion / refurbishment / repairs / maintenance / commissioning of water and wastewater treatment works / bulk water pipelines / pumpstations / storage reservoir and borehole development Contracts.
- **Geographic Target:** Infrastructure projects across the Eastern Cape Province under Amatola Water implementation mandates.
- **Procurement Structure:** Pre-qualification based strictly on technical capability, track record (**Company Experience**) and CIDB grading. Sub-contracting, key personnel and pricing to be evaluated after the establishment of panels as and when required.

COMPANY EXPERIENCE

Provide documentary evidence of successfully completing construction contracts of values appropriate to their CIDB Grading within the last ten (10) years, which together cover the range of works given for the respective categories applied for.

DOCUMENTS TO BE SUBMITTED

A **Tendering Entity** is permitted to pre-qualify for only **one (1) Term Contract Panel Category**.

Bidders must submit a **Portfolio of Evidence (PoE)** demonstrating that the tendering company has successfully completed projects to meet the minimum compliance requirement. This must be presented in a separate, clearly indexed/partitioned lever-arch file(s).

1. Main Contractor Requirements:

The PoE must include a Practical Completion Certificate or Completion Certificate for completed projects to meet minimum compliance requirements as set on tender data. Certificates must explicitly display the following:

- Project name and value.
- Project Scope
- Client and Engineer name.
- Signatures of both the Engineer and the Client.

2. Subcontractor Requirements: If the Bidder acted as a subcontractor, they must submit:

- The appointment letter of the Main Contractor.
- The overall project Practical Completion Certificate/ Completion Certificate.
- The subcontractor appointment letter.
- The specific financial value of the subcontracted works.
- The Practical Completion Certificate or Completion Certificate issued to the subcontractor.
- Signatures of both the Engineer and the Client.

NB: Failure to submit adequate proof or comply fully with the above requirements will result in the bid being deemed non-responsive and disqualified.

COMPULSORY BID CLARIFICATION MEETING

There will be **NO** compulsory clarification meeting for this Bid.

LATE / INCOMPLETE SUBMISSIONS

The tender closing date will be twenty-one (21) days (3 weeks) after the publication date. The closing date will be on the **11th of September 2026 at 11:00am.**

The Bid documents are to be deposited in Amatola Water's Tender Box, **6 Lancaster Road, Vincent, East London.** The bid submissions will be opened by Amatola Water officials shortly after the closing time. Tender offer results will be published onto Amatola Water Website from the closing date.

Applications which are late, incomplete, unsigned or submitted electronically will not be accepted.

EVALUATION CRITERIA

Evaluation for inclusion in Term Contract Panel under particular category being applied for will be based on the Bidder submitting 'Portfolios of Evidence' giving details of company's relevant experience to demonstrate a minimum required threshold of Scope of Work (SoW) and number of successfully completed Contracts within the last ten (10) years.

The evaluation process will be as follows:

- a. STEP 1: SELECTION OF PANEL CATEGORY
- b. STEP 2: DETERMINE COMPLETENESS OF TENDER SUBMISSION
- c. STEP 3: PRE-QUALIFICATION & COMPLIANCE REQUIREMENTS

BID PUBLICATION

An open competitive bidding process is to be followed. A bid invitation will be published in the regional newspaper and on Amatola Water Website, CIDB Website and National Treasury Website(e-tender). Tender Documents shall be downloaded for free from Amatola Water Website (www.awatolawater.online) from **Friday the 21st of August 2026 at 09:00am.**

Only tenderers who are registered with the CIDB or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading of **5CE** and those who satisfy the criteria stated in the tender data, will be eligible to pre-qualify into the Term Contract Panel.

BID SUBMISSION

The original completed pre-qualification application and all supporting documents (in a separate file) must be submitted in a sealed envelope or parcel endorsed with the Bid Number and Bid Description as detailed in the Tender Data. The sealed envelope must be deposited in the Bid/Tender Box located in the reception area of Amatola House, 6 Lancaster Rd, Vincent, East London, prior to the closing date and time specified above.

BID ENQUIRIES

No telephonic enquiries relating to this tender will be entertained. All enquiries regarding this tender must be in writing only and must be directed to: Ms. Namhla Ndlamla (nndlamla@amatolawater.co.za)

Ms. Lindokuhle Nzoyi

Chief Executive

T 1.2: TENDER DATA

The conditions of tender that will apply to any Quotes later invited from pre-qualifying tender entities are the standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (see www.cidb.org.za).

<https://www.cidb.org.za/wp-content/uploads/2021/07/Standard-for-Uniformity-August-2019.pdf>.

The standard conditions of the tender for such later Quotes will make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.

For the purposes of this Application to Pre-Qualify for Term Contracts, only the Tender Data set out below shall have any relevance.

Each item of data given below is cross-referenced to the clause marked “C” in the above-mentioned Standard Conditions of Tender

Clause No.	Tender Data
C.1	GENERAL
C.1.1	Actions
	<i>Add the following</i>
C.1.1.1	The “Employer” is “Amatola Water” The Employer’s domicilium citandi et executandi (permanent physical business address) is: Amatola House Head Office, Amatola House 6 Lancaster Road Vincent 5247, East London. The Employer’s address for communication relating to this project is: Private Bag X 3 Vincent 5217 East London.
C.1.1.2	The parties agree that this Application to Pre-Qualify shall also be subject to the terms and conditions contained in the Employer’s Supply Chain Management Policy (SCM Policy’). Abuse of the supply chain management system is not permitted and may result in actions as set out in the SCM Policy
C.1.2	<i>Add the following</i> The Tender Document for any future invitation to quote on specific contracts will comprise the following: 1) Standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time.

Clause No.	Tender Data
	2) General Conditions of Contract for Construction Works (GCC 2025), Fourth Edition, 2025, published by the South African Institute of Civil Engineering (SAICE) (as amended) 3) Condition of Contract for Plant and Design Build: FIDIC suite 2019 4) NEC Contract Suite as published by the South African Institution of Civil Engineering 5) S.A. National Standards SANS 1200 Standardized Specifications for Civil Engineering Construction. 6) SANS 1921 (2012) Construction and Management Requirements for Works Contracts: Part 6. 7) SANS 1914 (2012): Targeted Construction Procurement: Parts 1 – 6. 8) Other National Standards as listed in Part C3.3 (Volume 2) 9) The Preferential Procurement Policy Framework Act No 5 of 2000, and the Preferential Procurement Policy Framework Act Regulations (June 2022). 10) The Occupational Health and Safety Act No 85 and Amendment Act No 181 of 1993, and the Construction Regulations (2014). <u>ISSUED TO BIDDERS WISHING TO PRE-QUALIFY:</u> THE TENDER Part T1: Tendering Procedures T1.1: Bid Notice and Invitation to pre-qualify T1.2: Tender Data (as relevant for this pre-qualification application) Part T2: Returnable Documents T2.1: Schedule for Returnable Documents T2.2: Returnable Documents
C.1.3 C.1.3.1 C.1.3.2	Interpretation <i>Delete the clause and replace with the following</i> The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of this Application to Pre-Qualify These conditions of the tender, the tender data and tender schedules are required for pre-qualification evaluation purposes only.
C.1.4	Communication and Employer's Agent <i>Add the following to the end of Clause C.1.4:</i> Verbal or any other form of communication, from the Employer, its employees, agents or advisors during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer, unless communicated by the Employer in writing to Contractors by its Manager: Supply Chain Management or his nominee
C.1.5 C.1.5.1	Cancellation and Re-Invitation of Tenders <i>Delete the clause and replace with the following</i> The Employer does not bind itself to invite Quotes from all or any pre-qualifying Term Contract entities. The Employer's Representative is: Name: Mr. Mthuthuzeli Gqokoma Address: AMATOLA WATER

Clause No.	Tender Data
	Vincent, East London, 6 Lancaster Road, EAST LONDON 5217 Tel: 043 707 3700 E-mail: mgqokoma@amatolawater.co.za
C.1.6 C.1.6.1	Procurement procedures General The purpose of this bid is for Amatola Water to establish a panel of Contractors to render new construction works / completion remedial works / refurbishment / repairs / maintenance / commissioning of water and wastewater treatment works / bulk water pipelines / pumpstations / storage reservoir and borehole development Contracts within Amatola the Eastern Cape for the period of thirty-six (36) months. A Tendering Entity shall pre-qualify for inclusion in a Term Contract Panel contract if all mandatory requirements for pre-qualifying are deemed to be met as set out in this Invitation to Pre-Qualify. The panel will be utilized for the value of the project in line with the scope for a period of thirty-six months (36). No bidder will be allocated works/services that are beyond their CIDB grading limit as mandated by SFU (CIDB) 2019. Following the closing of this bid, a bid evaluation process will commence, and the bid evaluation process will be undertaken as outlined in this tender document. Clause C.3.8 outline how the evaluation and appointment process will be undertaken. Following the appointment of the responsive and compliant Bidders to each Category of the Panel, AW will then utilise the established panel for a period of thirty-six months (36) as follows: • The User Departments will submit a project specific specification/Scope of work to Supply Chain Unit with budget confirmation. Specification must be recommended by Executive Manager of the user department and approved by CE before the request process is implemented. • Amatola Water shall issue a formal Request for Proposal (RFP) simultaneously to all pre-qualified contractors listed within the relevant CIDB grading and work category. • SCM Unit will then send a request to applicable category listed requesting them to submit a quotation/proposal. • The panel of contractors will be given a minimum of seven (7) working days to respond to the request for quotation depending on the complexity of the project. • Each RFP shall include but not limited to the following site-specific Scope of Works (SoW), Bill of Quantities (BoQ) or Schedule of Rates, mandatory completion timelines, special conditions of contract, technical specification, key personnel required and sub-contracting requirements. • The Service Provider will respond by submitting a detailed technical and price proposal or as per the requirements of the specification and deposit on the tender box. • Upon receiving prices for the specific projects, bid submissions will be evaluated based on the evaluation criteria set out on the RFP document. • Compliant quotes will be evaluated on Price and Specific Goals in accordance with the Preferential Procurement Policy Framework Act (PPPFA, Act No. 5 of 2000) and the Preferential Procurement

Clause No.	Tender Data
	Regulations, 2022 on 80/20 or 90/10 depending on project threshold set out on the RFP. The highest scoring Bidder will be appointed. - The allocation and distribution of work to the panel will be done in a manner that is fair, equitable, transparent, competitive, and cost-effective following the applicable National Treasury regulation and prescripts. The number of projects that a Bidder in the panel has already been allocated through the panel will be strictly monitored to ensure that work is distributed in a fair, equitable, transparent, competitive, and cost-effective manner. - If a Bidder has already been allocated work from the panel by being a highest points scorer, consideration will be given to Bidders who have not been previously allocated work. The Employer reserves the right not to award a contract to a panellist who currently has two (2) active, uncompleted Works Orders/Contracts under this panel. - No bidder will be permitted for new instruction after the expiry of the panel contract period. Only bidders with active instructions will be permitted to continue and finalize outstanding works. - It will be a Condition of Contract that suitable key staff be made available for each Contract and Instruction to Commence with the Works and Site Handover will not be granted until the Employer has given approval of the key staff appointed. RISK ANALYSIS A detailed risk analysis may be carried out during panel utilisation where project specific request for proposals is issued and being evaluated. This will be the case if the price submitted by the Bidder is deemed to be excessively low or high in comparison with the average price quoted by the other Bidders.
C.1.6.2	Competitive negotiation procedure <i>Not applicable to this invitation to pre-qualify.</i>
C.1.6.3	Proposal procedure using the two stage-system <i>Not applicable to this invitation to pre-qualify.</i>
C.1.6.4	Add the following after C.1.6.3 <i>Not applicable to this invitation to pre-qualify.</i>
C.2	Tenderer's Obligations
C.2.1	Eligibility
C.2.1.1	<i>Delete the clause and replace it with the following:</i> Tenderers must submit an application that complies in all aspects to the pre-qualification conditions detailed in this document. Only those tenders that comply in all aspects with the pre-qualifying conditions shall be declared responsive and added to the respective Term Contract Panel Category.
C.2.1.2.1	Construction Industry Development Board (CIDB) Registration Only those Tenderers who are registered (as "Active") with CIDB (at the time of tender closing and evaluation stage), in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with the Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Board Regulations, but not less than 5CE class of construction work, are eligible to submit a tender offer. The contractor shall remain active during the procurement process and the entity will confirm that the contractor's CIDB registration in the required Contractor Grading Designation is still valid before awarding the contract.

Clause No.	Tender Data
	Joint Ventures are eligible to submit applications provided that: 1) Every member of the joint venture is registered (as “Active”) with the CIDB (at the time of tender closing). 2) The lead partner has a contractor grading designation in the CE class of construction work and has a grading designation of not lower than one level below the required grading designation. 3) The value of work to be undertaken by each partner must be within their CIDB grading limit. 4) The combined contractor grading designation calculated in accordance with the Construction Industry Development Board Regulations (2016) is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a CE class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations. 5) Tenders submitted by joint ventures of two or more firms must be accompanied by the document of intension to form a joint venture which, in broad terms, defines the conditions under which the joint venture will function, the persons authorised to represent and obligate it, the participation of the several firms forming the joint venture, and any other information necessary to permit a clear appraisal of its functioning. 6) The Tenderer, if a Joint Venture, must submit a signed JV Agreement specific to the Term Contract Panel being applied-for. The Agreement shall clearly indicate the general split in scope and responsibilities of each partner to the Joint Venture.
C.2.1.2.2	National Treasury Central Supplier Database Registration Only Tenderers who are currently registered on the National Treasury Central Supplier (CSD) Database and have provided proof of their registration will be eligible to submit a pre-qualification application. Proof of registration must be in the form of the Tenderer’s CSD registration number. Tenderers who wish to register as service providers on the CSD can register online at https://secure.csd.gov.za/Account/Register. For further enquiries contact the Supply Chain Management Unit on Tel: 043 707 3700
C.2.1.2.3	Attendance of Compulsory Site Briefing <i>Not applicable to this invitation to pre-qualify.</i>
C.2.1.2.4	Tenderer’s Tax Clearance Certificate Tenderers shall be registered and in good standing with the South African Revenue Services (SARS). Each party to a Consortium/Joint Venture shall submit a separate Tax Clearance PIN Number and/or Tax Number.
C.2.1.2.7	Compliance with requirements of Amatola Water SCM Policy and procedures Only those tenders that are compliant with the requirements below will be declared responsive and be evaluated further: 1. Registration with CSD – Compliance in terms of restriction and taxes; 2. VAT registration number (if any) to be provided; 3. A completed Certificate of Authority for Partnerships / Joint Ventures / Consortiums to be provided authorizing the tender to be made and the signatory to sign the tender on behalf of the partnership / joint venture / consortium (applicable schedule to be completed); 4. A copy of the partnership / joint venture / consortium agreement to be provided; 5. SBD4 - A completed Bidder’s Disclosure Form to be completed in full;

Clause No.	Tender Data
	6. The Tenderer's tax matters with SARS are in order; 7. The Tenderer is not an advisor or consultant contracted with the Employer; 8. The Tenderer is not a person, advisor, corporate entity or a director of such corporate entity, involved with the Bid Specification Committee.
C.2.2	Cost of tendering
C.2.2.1	<i>Not applicable to this invitation to pre-qualify.</i>
C.2.3	Check documents <i>Delete the clause and replace with the following:</i> The Tenderer should check the tender documents on receipt for completeness, missing or duplicated pages, indistinct figures or writing, ambiguities and any obvious errors. The Tenderer must notify the Employer's agent at once of any such problems identified. No claim for extras based on such errors, ambiguities or discrepancies will be considered after the opening of bids. Bidders having any queries relating to discrepancies in or omissions from the bid document shall contact the Employer's Agent immediately.
C.2.4	Confidentiality and copyright of documents Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation
C.2.5	Reference documents Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.
C.2.6	Acknowledge Addenda All tenderers to acknowledge receipt of any Addenda issued and to complete and sign Record of Addenda to Tender Documents in the Returnable Schedules. Failure to apply instruction will render a Tenderer's offer non-responsive.
C.2.7	Clarification Meeting (Not Applicable) The arrangements for a compulsory clarification meeting are stated in the Tender Notice and Invitation to Tender. Tenderers must sign the attendance list in the name of the tendering entity or entity which will be part of the JV / Consortium. Addenda will be issued to, and tenders will be received only from those tendering entities appearing on the attendance list.
C.2.8	Seek clarification No telephone or any other form of communication with any other Amatola Water member of staff, other than the individuals named on the tender advert, relating to this request for the tender will be permitted. All enquiries regarding this tender must be in writing only and must be directed to all the named individuals.
C.2.13	Submitting a Pre-Qualification Application
C.2.13.3	<i>Add the following to C.2.13.3 at the end of the first sentence:</i> Parts of each tender offer communicated on paper shall be submitted as original and all supporting documents. No duplicate copy is required.

Clause No.	Tender Data
C.2.13.4	<i>Add the following to C.2.13.4:</i> Only authorized signatories may sign the original and all copies of the tender offer where required in terms of C.2.13.3. In the case of a COMPANY submitting a tender, include a copy of a resolution by its board of directors authorizing a director or other official of the company to sign the documents on behalf of the company. In the case of a PARTNERSHIP submitting a tender, all the partners shall sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case proof of such authorization shall be included in the Tender. In the case of a JOINT VENTURE / CONSORTIUM submitting a tender, include a resolution of each company of the Joint Venture together with a resolution by its members authorizing a member of the Joint Venture to sign the documents on behalf of the Joint Venture.
C.2.13.5	The Employer's address for delivery of pre-qualification applications and identification details to be shown on each bid offer package are: Bid box at the Amatola House, 6 Lancaster Rd, Vincent, East London, 5200 Identification Details: CONTRACT NUMBER: AW2026/27/01 TERM CONTRACT PRE-QUALIFICATION OF CIVIL ENGINEERING CONTRACTORS FOR THE CONSTRUCTION / UPGRADE / REFURBISHMENT / REMEDIAL WORKS / COMPLETION AND COMMISSIONING OF SPECIFIC WATER AND WASTEWATER TREATMENT PLANTS, WATER AND SEWER PIPELINES, RESERVOIR AND BOREHOLE DEVELOPMENT CONTRACTS WITHIN THE EASTERN CAPE PROVINCE FOR A PERIOD OF THIRTY-SIX (36) MONTHS.
C.2.13.9	Telephonic, telegraphic, telex, facsimile or e-mailed bid offers will not be accepted.
C.2.14	Information and data to be completed in all respects The Tenderer is required to provide all the data or information as requested below: 1) All the documents and schedules listed under T2.1: Returnable Schedules required for tender evaluation purposes
C.2.15	Closing Time Add C2.15.3 The closing time for submission of pre-qualification applications is as stated in the Tender Notice and Invitation to Tender. No tender offers will be accepted after closing time stated in the Tender Date.
C.2.16	Tender Offer Validity Tender validity period will be 120 days from the closing date.
C.2.17	Clarification of tender offer after submission <i>Add the following to C.2.17 at the end of the third sentence:</i>

Clause No.	Tender Data
	A pre-qualification application will be rejected as non-responsive if the tenderer fails to provide any clarification or supporting documents requested by the Employer within the time for submission stated in the Employer's written request for such clarification or documents.
C.2.18	Provide other material
C.2.18.1	<i>Delete the following word in C.2.18.1:</i> Notarised Any additional information requested under this clause must be provided within 5 (five) working days of date of request.
C.2.24	Amendments, Alterations and Qualifications
	<i>Add the following new clause after C.2.23.2</i> No amendments, alterations or qualifications to the tender document will be accepted. Any such changes will result in the tender submission being declared non-responsive
C.2.25	Remuneration
	Not applicable to pre-qualification application
C.3	The employer's undertakings
C.3.1	Respond to requests from the Tenderer <i>Replace the following wording...</i> five (5) working days with seven (7) working days
C.3.2	Issue Addenda <i>Amend C.3.2 as follows:</i> Change "three (3)" working days to read "five (5)" working days. <i>Add the following to C.3.2, at the end of the paragraph:</i> Notwithstanding any requests for confirmation of receipt of Addenda issued, the Tenderer shall be deemed to have received such addenda if the Employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post. The Employer or his Agent shall not be held liable or responsible for non-receipt of any Addenda issued where communication of such Addenda using the supplied contact e-mail address fails for whatever reason.
C.3.4	Opening of tender submissions
C.3.4.1	Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.
C.3.4.2	Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBBEE status level and time for completion for the main tender offer only.

Clause No.	Tender Data																								
C.3.4.3	Make available the record outlined in C.3.4.2 to all interested persons upon request.																								
C.3.5	Two-Envelope System Not applicable to pre-qualification application.																								
C.3.7	Grounds for Rejection and Disqualifications <i>Add the following to the end of C.3.7:</i> Applications will be disqualified if: a) Any of the directors/shareholders of the Tenderer are listed on the National Treasury Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business in the public sector;																								
C.3.8	Test for Responsiveness <i>Add the following after C.3.8.1</i> Bid evaluation process for pre-qualifying will be based on the steps below. STEP 1: SELECTION OF PANEL CATEGORY Bidders are required to select one category they intend on bidding from the table below. Once the selection has been made, the evaluation for responsiveness will be made by Amatola Water based on the category the Bidder has selected. Failure to select a category or selecting more than one category will result in the Bidder being regarded as non-responsive. <table><tr><th>CATEGORY</th><th>VALUE OF WORK</th><th>TERM CONTRACT PANEL</th><th>CIDB GRADING</th><th>Tick ONE (x)</th></tr><tr><td rowspan="3">1</td><td rowspan="3">All Civils</td><td>A</td><td>6CE</td><td></td></tr><tr><td>B</td><td>7CE</td><td></td></tr><tr><td>C</td><td>8CE or Higher</td><td></td></tr><tr><td rowspan="2">2</td><td rowspan="2">Borehole Development and Pipeline Reticulation</td><td>D</td><td>5CE</td><td></td></tr><tr><td>E</td><td>6CE or Higher</td><td></td></tr></table> Prospective Tenderers will only be eligible to submit a tender if the Tenderer has the minimum similar project experience specified in the category the Tenderer is bidding on. STEP 2: DETERMINE COMPLETENESS OF TENDER SUBMISSION 1. Tender submissions will be screened to identify schedules and requested documents that are incomplete or have not been submitted. 2. Tender submissions will be tested for compliance with all the requirements of the as-amended Standard Conditions of Tender including the following: Eligibility. Alterations to the bid documents. SBD4 Bidder Disclosure must be completely filled and signed. 3. Tender submissions will be declared non-responsive should they fail to comply with any one of the requirements of the above. 4. Non-responsive Tender Submissions will not be further evaluated.	CATEGORY	VALUE OF WORK	TERM CONTRACT PANEL	CIDB GRADING	Tick ONE (x)	1	All Civils	A	6CE		B	7CE		C	8CE or Higher		2	Borehole Development and Pipeline Reticulation	D	5CE		E	6CE or Higher	
CATEGORY	VALUE OF WORK	TERM CONTRACT PANEL	CIDB GRADING	Tick ONE (x)																					
1	All Civils	A	6CE																						
		B	7CE																						
		C	8CE or Higher																						
2	Borehole Development and Pipeline Reticulation	D	5CE																						
		E	6CE or Higher																						

Clause No.	Tender Data						
	STEP 3: PRE-QUALIFICATION & COMPLIANCE REQUIREMENTS 1. Tender submissions will be assessed to determine whether the documents submitted provide sufficient evidence to demonstrate minimum compliance with the capability requirements set out in the Tender Data. 2. The minimum compliance requirements cover one (1) area: a. Tenderer's expertise and experience 3. Failure to meet any of the minimum capability requirements will result in the Tender submissions being declared non-responsive. 4. Non-responsive Tender submissions will not be further evaluated. Minimum Capability Requirement and Compliance Verification The minimum compliance requirements for the bid are as follows: Requirements for Category 1: ALL CIVILS <table><tr><th>Evaluation Criteria</th><th>Details</th><th>Documentary Proof to be attached in the submission and used for evaluation</th></tr><tr><td> Company Experience for Pre-Qualifying Category and CIDB Grading: Demonstrate relevant range of company experience over last 10 years on contracts undertaken for Water Boards, Municipalities, Metros and Private/Public State-Owned Entities. </td><td> The Portfolio of Evidence is to demonstrate that the Tendering Entity has successfully completed: *At least Two (2) different separate Contract in any of the areas/discipline in Category 1. NOTES: The SoW may be new works, upgrading works, refurbishment works. The values of each Contract are broadly within the Tendering Entity's CIDB Grading. </td><td> For each Construction Contract containing relevant areas of experience: Proof of Successful Projects Completed: Attach two (2) Completion Certificate or Practical Completion Certificate as Portfolio of Evidence demonstrating the range of company Civil experience on any two (2) of the following areas/disciplines: 1. Water or Wastewater Treatment Works, 2. Medium pressure uPVC / mPVC /oPVC / GRP /welded steel pipelines: DN160 mm or above, 3. Water pump station (Excluding Borehole pump station) and/or sewer pump stations, 4. Reinforced concrete reservoirs :1ML or above </td></tr></table>	Evaluation Criteria	Details	Documentary Proof to be attached in the submission and used for evaluation	Company Experience for Pre-Qualifying Category and CIDB Grading: Demonstrate relevant range of company experience over last 10 years on contracts undertaken for Water Boards, Municipalities, Metros and Private/Public State-Owned Entities.	The Portfolio of Evidence is to demonstrate that the Tendering Entity has successfully completed: *At least Two (2) different separate Contract in any of the areas/discipline in Category 1. NOTES: The SoW may be new works, upgrading works, refurbishment works. The values of each Contract are broadly within the Tendering Entity's CIDB Grading.	For each Construction Contract containing relevant areas of experience: Proof of Successful Projects Completed: Attach two (2) Completion Certificate or Practical Completion Certificate as Portfolio of Evidence demonstrating the range of company Civil experience on any two (2) of the following areas/disciplines: 1. Water or Wastewater Treatment Works, 2. Medium pressure uPVC / mPVC /oPVC / GRP /welded steel pipelines: DN160 mm or above, 3. Water pump station (Excluding Borehole pump station) and/or sewer pump stations, 4. Reinforced concrete reservoirs :1ML or above
Evaluation Criteria	Details	Documentary Proof to be attached in the submission and used for evaluation					
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Clause No.	Tender Data			
				NB: Bidders submitting two certificates in the same area/discipline will result in non-compliance and their tenders will be declared non-responsive. <u>Supportive Documents:</u> <u>Mandatory Documents:</u> Proof of Company involvement and Contract Value: Attach pdf copy of signed Letter of Contract Award. Proof of Scope of Work: Attach scan of Contract Agreement Document front cover and page/s where the Scope of Work is listed. The Practical Completion or Completion Certificate should indicate the project details, the Client and Engineer and should be signed by all parties and with contactable references.
Requirements for Category 2: BOREHOLE DEVELOPMENTS AND PIPELINE RECTICULATION				

Clause No.	Tender Data			
			Tendering Entity's CIDB Grading (except for Borehole Projects).	Pipeline (DN25mm – DN160mm) 3. Reinforced storage reservoirs (200kl to 1ML)/or Steel elevated tanks NB: Bidders submitting two certificates in the same area/discipline will result in non-compliance and their tenders will be declared non-responsive. <u>Supportive Documents:</u> Proof of Company involvement and Contract Value: Attach pdf copy of signed Letter of Contract Award. Proof of Scope of Work: Attach scan of Contract Agreement Document front cover and page/s where the Scope of Work is listed. The Practical Completion or Completion Certificate should indicate the project details, the Client and Engineer and should be signed by all parties and with contactable references.
C.3.8.3	Bidders who are deemed responsive in terms of the evaluation criteria set out above will be appointed to the categories they have tendered for. A Bidder will be appointed to the panel category they have selected. A contract will be concluded with Bidders who in terms of the mandatory requirements for the bid are deemed responsive and have the necessary company experience as set out in the compliance requirements for the bid.			
C.3.8.3	<i>Add the following after C.3.8.2:</i> a) The Tender offer does not meet the minimum Capability requirements stated in the Tender Data. b) If requested by the Employer during the tender evaluation process, the Tenderer has failed to clarify or submit any supporting documentation within the time for submission stated in the Employer's written request.			
C.3.10	Clarification of a tender offer <i>Delete the clause and replace it with the following:</i> The Employer may, after the closing date, request additional information or clarification from the tenderer, in writing on any matter affecting the evaluation of the pre-qualification application.			
C.3.11	Evaluation of Tender Offers			

Clause No.	Tender Data
	The tenders will be evaluated in three stages as follows: a) Step 1: Selection of panel category b) Step 2: Determine completeness of tender submission c) Step 3: Pre-qualification & compliance requirements Refer to clause 3.8 for clear details.
C.3.11.1	General Tenders will be evaluated in terms of the Amatola Water procurement policy. The Employer reserves the right to contact references and make enquiries to determine the Tenderer's competence, reliability, experience, reputation, and capability to perform the work.

TENDER PART 2 (OF 2): SCHEDULE OF RETURNABLE DOCUMENTS

CONTENTS

Clause	Description	Colour
T2.1	Schedule Of Returnable Documents	Yellow
T2.2	Returnable Schedules	Yellow

T2.1 SCHEDULE OF RETURNABLE DOCUMENTS

1. GENERAL

This section refers to documents that are returned with this single document and constitute a Tender. Whilst many of the returnable are required for the purpose of evaluating Tenders, some will form part of the subsequent contract, as they form the basis of the Tender offer. **It is therefore of paramount importance that Tenderers return all information requested in items 2 and 3 below, duly completed as part of their tender submission.**

2. RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES

The returnable schedules, listed here below, are contained in T2.1 of the Tender document, referenced as Returnable Schedules:

The Tenderer **must complete** the following returnable documents:

SCHEDULE	DESCRIPTION	PAGE
Company Specific		
A1	Authority to Sign Documents	
A2	Certificate of Authority for Joint Ventures	
A3	Compulsory Enterprise Questionnaire	
Supply Chain Management Bid Documents (SBD)		
A4.1	SBD 4 Bidder's Disclosure	
Technical and Evaluation		
B1	Tenderers Expertise and Experience	
Contractual Documents		
B2	Record of Addenda to Tender Documents	
B3	Joint Venture Agreement	
B4	Valid Tax Clearance	
B5	Company Registration Documents	
B6	Broad Based Black Economic Empowerment (BBBEE) Certificate	
B7	Status of Concern Submitting Tender	
B8	Company Profile	
B9	Proof of Registration with the Central supplier database (CSD)	
B10	Proof of Registration with the Construction Industry Development Board (CIDB)	

B11	Declaration of Indemnity	
B12	Letter Of Good Standing with Compensation Fund	

3. OTHER DOCUMENTS REQUIRED FOR PRE-QUALIFICATION EVALUATION PURPOSES

3.1 Tax Clearance Certificate

- a) It is a condition of Tender that any responsive Tenderer demonstrates compliance with respect to tax obligations with the SARS, or that arrangements therefore have been made to the satisfaction of the Receiver of Revenue.
- b) The Form, Application for Tax Clearance Certificate (in respect of Tenders), must be completed by the Tenderer in all respects and submitted to the Receiver of Revenue where the Tenderer is registered for income tax purposes. The Receiver of Revenue will then furnish the Tenderer with a Tax Clearance Certificate that will be valid for a period six (6) months from the date of issue. This Tax Clearance Certificate must be submitted in the original format with the Tender that is before the closing time and -date of the Tender.
- c) Each Party to a Consortium/Sub-Contractors must complete a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are available at any Receiver's Office.

3.2 Compensation Fund

The Tenderer is required to submit with his Tender, proof of registration and good standing with the Compensation Fund.

3.3 Contractor Registration

The Tenderer is required to submit with his Tender, proof of registration and grading with the Construction Industry Development Board.

T2.2 RETURNABLE SCHEDULES

NB: Tenderers must complete these documents / forms in black ink

A1. AUTHORITY TO SIGN

I/We*, the undersigned, am/are* duly authorised to sign the form of tender on behalf of

.....

by virtue of the Articles of Association/Resolution of the Board of Directors*, of which a certified copy is attached, or

.....

.....

(*Delete whichever is inapplicable)

Indicate the status of the tenderer by ticking the appropriate box hereunder:

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation
☐	☐	☐	☐	☐

1.
NAME SURNAME DATE

2.
NAME SURNAME DATE

WITNESSES:

1.
NAME SURNAME DATE

2.
NAME SURNAME DATE

A2. CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This Returnable Schedule is to be completed only if Tenderer is a joint venture.

We, the undersigned, are submitting this tender offer in joint venture and hereby authorise: Mr/Ms, authorised signatory of the company, close corporation or partnership acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF THE FIRM	ADDRESS	FULLY AUTHORISED SIGNATORY
Lead partner		Signature: Name and Surname: Designation:
		Signature: Name and Surname: Designation:
		Signature: Name and Surname: Designation:
		Signature: Name and Surname: Designation:

Note:

A copy of the Joint Venture Agreement showing clearly the percentage contribution of each partner to the Joint Venture shall be appended to this Schedule.

A3. COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise

.....

Section 2: VAT registration number, if any

.....

Section 3: CIDB registration number, if any

.....

Section 4: Particulars of sole proprietors and partners in partnerships

Name and Surname	Identity Number	Personal Income Tax Number

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number:

.....

Close corporation number:

.....

Tax reference number:

.....

Section 6: The attached SBD4 must be completed for each attender and be attached as a tender requirement

Section 7: The attached SBD6.1 must be completed for each attender and be attached as a tender requirement

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- i) authorises the Employer to obtain a tax Clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that neither the name of the enterprise nor the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise, has within the last five years been convicted of fraud or corruption;

- iv) confirms that I/we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

SIGNED BY/ON BEHALF OF TENDERER:

ENTERPRISE NAME

DATE

NAME

POSITION

SIGNATURE

A4.1: SBD4 BIDDERS DISCLOSURE

1. PURPOSE OF THE FORM

Panel of Contractors for the Construction, Upgrade, Refurbishment, Repairs and Maintenance of Water and Sewer Systems

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in
submitting the accompanying bid, do hereby make the following statements that
I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

B1. TENDERERS EXPERTISE AND EXPERIENCE

COMPANY EXPERIENCE

Term Contract Categories 1: ALL CIVIL WORKS (6CE, 7CE, 8CE or Higher)

Bidders shall provide two (2) Practical Completion Certificates or Completion Certificates covering two (2) different disciplines from the list below.:

1. Water or Wastewater Treatment Works,
2. Medium pressure uPVC / mPVC / oPVC / GRP /welded steel pipelines: **DN160 mm or above,**
3. Water pump station (Excluding Borehole pump station) and/or sewer pumpstations, and
4. reinforced concrete reservoirs (1ML or above)

Term Contract Categories 2: BOREHOLE DEVELOPMENT AND WATER/SEWER RETICULATION NETWORK (5CE, 6CE)

Bidders shall provide two (2) Practical Completion or two (2) Completion Certificates as the Portfolio of Evidence demonstrating the range of company Civil experience on any of the following:

1. Borehole drilling, testing, equipping, reticulation, pump station and associated Civil and M&E works
2. Secondary bulk and reticulation bulk Pipeline (DN25mm – DN160mm)
3. Reinforced storage reservoirs (200kl to 1ML)/or Steel elevated tanks

NB: Failure to submit adequate proof or comply fully with the above requirements will result in the bid being deemed non-responsive and disqualified."

SIGNED BY/ON BEHALF OF TENDERER:

NAME

SIGNATURE

DATE

B2: RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

No.	Date	Title or Details
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

If there is insufficient space above, the Tenderer may include the additional sheets in the Supporting Documentation file, to be submitted in accordance with Clause C3.2 of T1.2. Variations to the Standard Conditions of Tender.

Number of additional sheets appended by the Tenderer to this Schedule (If nil, enter NIL)

SIGNED BY/ON BEHALF OF TENDERER:

NAME

SIGNATURE

DATE

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B3: JOINT VENTURE AGREEMENT

The Tenderer of a Joint Venture must attach the Joint Venture Agreement here as per the requirements of Clause C.2.13.4 of the T1.2: Variations to the Standard Conditions of Tender.

SIGNED BY/ON BEHALF OF TENDERER:

--

NAME

--

SIGNATURE

--

DATE

Panel of Contractors for the Construction, Upgrade, Refurbishment, Repairs and Maintenance of Water and Sewer Systems

B4: VALID TAX CLEARANCE

In terms of Clause 14(1)(b) of the Amatola Water Supply Chain Management Policy, tenderers must ensure that they are up to date with their payments of taxes.

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet with the bidder's tax obligations.

- 1) The tenderer must submit a Tax Compliance Status PIN to allow Supply Chain Management to verify the real-time compliance status.

Tax Compliance Status PIN (1)	
----------------------------------	-------

Tax Compliance Status PIN (2) (JV)	
---------------------------------------	-------

- 2) In the case of a joint venture between two or more firms, the tenderer shall attach the PIN for each of the joint venture partners.
- 3) Copies of the TCC 001 form are available from any SARS branch office nationally or on the website, www.sars.gov.za
- 4) Applications for the TCC may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website, www.sars.gov.za.
- 5) The above requirements are also applicable to foreign bidders / individuals who wish to submit bids.

Signed.....

Date.....

Name

Position

Tenderer.....

B5: COMPANY REGISTRATION DOCUMENTS

Attach as part of your tender submission proof of valid registration to the companies and intellectual property commission documents of incorporation of company, close corporation, partnership, sole proprietor or a joint venture.

In the case of a joint venture, the tenderer shall include all the documents of all the entities involved in the joint venture.

Sole proprietors are exempted and are only required to submit a copy of their identification document and bidders tax clearance certificate.

The documentation must be included in the Supporting Documentation file to be submitted in accordance with Variations to the Standard Conditions of Tender.

B6: BROAD BASED BLACK ECONOMIC EMPOWERMENT (BBBEE) CERTIFICATE

- 1) Valuation of preference points is based on tenderers' scorecards in accordance with the Construction Sector Codes of Practice promulgated in Gazette 32305 on 5 June 2009. In terms of Government Notice 810 of 31 July 2009, only BBBEE Verification Certificates issued by Accredited Verification Agencies or Verification Agencies that are in possession of a valid pre-assessment letter from the South African National Accreditation System (SANAS) will be valid.
- 2) However, despite the above, all Verification Certificates issued by non-accredited Verification Agencies before 1 February 2010 will be valid for 12 (twelve) months from the date of issue on condition that the Verification Agency is registered with ABVA (see www.abva.co.za for details)
- 3) Tenderers shall therefore submit their company's scorecard by attaching to this page a valid BBBEE Verification Certificate. The BBBEE Verification Certificate must indicate the OWNERSHIP (Bo) details.
- 4) The Verification Certificate must be current, meaning that it must have been issued more recently than 12 (twelve) months prior to the tender closing date.
- 5) In the event of a Joint Venture (JV), a consolidated BBBEE Verification Certificates must be submitted for the JV or a score of zero points will be applied.

Signed.....

Date.....

Name.....

Position.....

Tenderer.....

B7: STATUS OF CONCERN SUBMITTING TENDER

1) General

State whether the tenderer is a company, a closed corporation, a partnership, a sole practitioner, a joint venture or a co-operative:

(Mark the appropriate option below)

- ☐ Public Company
- ☐ Private Company
- ☐ Closed Corporation
- ☐ Partnership
- ☐ Sole Proprietary
- ☐ Joint Venture
- ☐ Co-operative

2) Information to be provided:

If the Tendering Entity is a:		Documentation to be submitted with the tender
1	<u>Closed Corporation</u> , incorporated under the Close Corporation Act, 1984, Act 69 of 1984.	CIPRO CK1 or CK2 (Copies of the founding statement) and list of members.
2	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973. (Including Companies incorporated under Art 53 (b)).	Copies of: a) CIPRO CM 1 - Certificate of Incorporation b) CIPRO CM 29 – Contents of Register of Directors, Auditors and Officers c) Shareholders Certificates of all Members of the Company.
3	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 in which any, or all, <u>shares are held by another</u> Closed Corporation or company with, or without, share capital.	Copies of documents referred to in 1 and/or 2 above in respect of all such Closed Corporations and/or Companies.
4	<u>Public Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 (Including Companies incorporated under Art 21)	A signed statement of the Company's Secretary confirming that the Company is a public Company. Copy of CM 29.
5	Sole Proprietary or a Partnership	Copy of the Identity Document of: a) Such Sole Proprietary, or b) Each of the Partners in the Partnership Copy of the Partnership agreement.
6	Co-operative	CIPRO CR2 - Copies of Company registration document. (The percentage of work to be done by each partner must clearly be indicated on Form

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		RDB1 (or RDB2 as applicable) of the tender document: MBD6.1 Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017).
7	Joint Venture	All the documents (as described above) as applicable to each partner in the JV as well as a copy of the Joint Venture agreement. (The percentage of work to be done by each partner of the joint venture must clearly be indicated in the Joint Venture Agreement).

Note:

- 1) If the shares are held in trust provide a copy of the Deed of Trust (only the front page and pages listing the trustees and beneficiaries are required) as well as the Letter of Authority as issued by the Master of the Supreme Court, wherein trustees have been duly appointed and authorised, must be provided.
- 2) Include a copy of the Certificate of Change of Name (CM9) if applicable.
- 3) **Registered for Vat Purposes in Terms of the Value-Added Tax Act, (Act No. 89 of 1991)**

(Make an X in the appropriate space below)

Yes

☐

No

☐

Registration number:

B8: COMPANY PROFILE

The tenderer must attach to this page the company profile. The company profile must be included in the Supporting Documentation file to be submitted in accordance with Variations to the Standard Conditions of Tender.

B9: PROOF OF REGISTRATION WITH THE CENTRAL SUPPLIER DATABASE (CSD)

All businesses and suppliers wishing to conduct business with Amatola Water must register on the Central's Supplier Database.

The tenderers must attach to this page a copy of their confirmation of registration, or proof of application submitted.

In the case of a joint venture, the joint venture must be registered on the Central Supplier Database.

The documentation must be included in the Supporting Documentation file to be submitted in accordance with Clause C.2.1.2.2 of T1.2: Variations to the Standard Conditions of Tender.

**B10: PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY
DEVELOPMENT BOARD (CIDB)**

The proof of Registration with the Construction Industry Development Board, or other such documentation which records the Tenderer's name, CIDB grading and CRS number for verification by the Amatola Water must be included in the Supporting Documentation file to be submitted in accordance with Clause C.2.1.2.1 of T1.2: Variations to the Standard Conditions of Tender.

CRS number (1)	
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CRS number (2)	
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Signed

Date

Name

Position

Tenderer.....

B11: DECLARATION OF INDEMNITY

I,....., the undersigned for an
on behalf of

..... (herein
referred

to as “the Contractor”) indemnify and safeguard Amatola Water and its Employees against all action, suits, proceedings, claims, demands, costs and expenses whatsoever which may be instituted, brought or sent, or may be incurred or be payable by the Council arising out of or in connection with any damage, death or injury caused or alleged to have been caused by or as a result of any act, omission by the contractor and/or the Contractors Employees or Employees arising out of work done in connection with or arising out of the following contract.

Contract number :
.....

Contract	description	:
.....		
:		
:		
:		
:		
:		
:		

Full name and Surname:

Signature:

Place:

Date:

Capacity:

For and on behalf of:

To completed by a Commissioner of Oath:

I hereby declare that the above Declaration was made before me.

Full Name and Surname of Commissioner of Oath:

..... ID number:

Signature:

Panel of Contractors for the Construction, Upgrade, Refurbishment, Repairs and Maintenance of Water and Sewer Systems

B12: LETTER OF GOOD STANDING WITH COMPENSATION FUND
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The Letter of Good Standing must be included in the Supporting Documentation file to be submitted in accordance with variations to the Standard Conditions of Tender.