

Guidelines on Specification for Procuring Services

Project Name:	Upgrading of Sports Facility at Phomolong Sports Facility – Phase 2 & 3
----------------------	---

Guideline for Terms of reference

This tender is for the appointment of a Contractor for Upgrading of Phomolong Sports facility with different sporting codes and upgrading of infrastructure at the facility.

A. Background

The Moqhaka Local Municipality had in its IDP programme the Upgrading of Phomolong sport facility on the 2023/24 financial year. The project has been registered with MIG and the funds have been allocated for the financial year.

B. Scope of Work / Terms of Reference

The work to be carried out under this contract consists mainly of the following:

- 1) Preliminary and General (Site establish and contractual requirements)
- 2) Design and construction of Netball court.
- 3) Design and construction of volley ball court.
- 4) Design and construction of softball field.
- 5) Design and construction of cricket pitch.
- 6) Drilling and equipping of borehole.
- 7) Supply and installation of solar system for power supply.
- 8) Supply and construction of welded mesh high security double galvanised fence complete with posts, panels and gates:
 - The posts should be installed with 600mm deep x 400mm square 25 MPa concrete foundation with a 12mm diameter base pin and have a galvanised coating.
 - The complete fence should be provided with continuous 500mm Ripper Flat Wrap on top of the fence.
 - Posts should be 2.7m high, with a taper of 85mm - 45mm (tapering to the inside of the fence to prevent access to panel fixing bolts from the outside), depth: 85mm, including locking recess mechanism for securing panels, fixing bolts should have special heads and not just normal hex heads, no square tubing posts will be accepted.
 - All posts should be sealed with a UV stabilised polymer coating end cap on top to prevent ingress of water that could result in rusting.
 - **Panels should be 2.1m high, have mesh of 3mm diameter high tensile wires with every second vertical line being a flat bar of at least 5 x 15mm to provide extra rigidity and cut resistance.** Wires to have aperture size (centres) at 76.2mm x 12.7mm.
 - Panels should be reinforced with 4x50mm deep 'v' formation horizontal recessed bands, 2 x 75mm 70° flanged along sides, and 2 x 30° flanges along top and toe.

C. Performance Management

In terms of Section 116 (2) of the MFMA, the municipality is required by Law to monitor the performance of service providers monthly in line with the performance areas as stipulated in the Service Level Agreement (SLA). The monitoring of the service provider will be done on monthly basis.

D. CIDB Grading

CIDB Grading – 3CE and above

E. Preferential Points System

Indicate whether the tender will be evaluated in terms of 80/20 below a 50 million and 90/10 above 50 million.

80/20

A maximum of 20 points (80/20 preference points system), will be allocated for specific goals. These goals are:

- (a) the promotion of SMMEs located in the local area: 10 Points
- (b) the promotion of enterprises owned by youth individuals: 10 points

F. Duration of the Contract

State how long the contract will take

06 months

G. Functional or Technical Evaluation Criteria (If Applicable)

See examples of Functional Evaluation Criteria below in Annexure A

ANNEXURE "A"

Technical or Functional Evaluation Criteria and Functional Evaluation Report Guideline

Only those tenderers who score the minimum of 75 points in respect of the following criteria are eligible for further evaluation.

Criteria	Weight	Points allocated	Documents to be submitted as proof to score points
Number of similar types of projects (<i>Sport facilities (courts)</i>) completed by the contractor. 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	 1 2 3 4 5	 35	Provide signed appointment and completion letters of similar projects (<i>Sport facilities (courts)</i>) completed with references letters from the Clients that confirms that project was done. For Subcontracting: appointment and completion letter of the main contractor from the client with reference letter of subcontractor Company name must be attached.
Personnel references (Number of (<i>Sport facilities (courts)</i>) projects successfully completed by the Contract manager with their certified qualifications: 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	 1 2 3 4 5	 15	Provide the CV of the Contract Manager with list of similar projects of (<i>Sport facilities (courts)</i>) they have completed and their certified qualifications (minimum N. Diploma and above in Civil Engineering or other relevant) and must currently be employed by the Bidding company, if not then a letter stating such intent to employ this person, including this person's signature of willingness & acceptance for the intended duration of the project.

Personnel references <i>((Sport facilities (courts))</i> projects successfully completed by Site Agent with their certified qualifications: 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	1 2 3 4 5	30	Provide the CV of the Site Agent with list of similar projects of <i>(Sport facilities (courts))</i> they have completed and their certified qualifications (minimum N. Diploma and above in Civil Engineering or Built Environment) and must currently be employed by the Bidding company, if not then a letter stating such intent to employ this person, including this person's signature of willingness & acceptance for the intended duration of the project.
Construction Plant /Machinery and Resources Required: TLB, Roller, Tipper Truck, and Water Cart, Grader. 0 of 5 Plant 1 of 5 Plant 2 of 5 Plant 3 of 5 Plant 4 of 5 Plant 5 Plant and above	0 1 2 3 4 5	20	Provide proof of ownership for the plant or letter to intend to hire signed by the owner of the plant and on the letter all plant required should be listed and a copy of NATIS should be provided.
TOTAL MAX. POINTS		100	