



**THE PROVISION OF A PANEL OF PROFESSIONAL RESOURCE TEAMS (PRTs) FOR THE
UPGRADING OF INFORMAL SETTLEMENT PROGRAMME (UISP) FOR A PERIOD OF 36
MONTHS.**

RFP NO: RFP/05/01/26

CLOSING DATE: 11 June 2026

TIME: 11:00 AM

COMPULSORY BRIEFING SESSION 21 MAY 2026 @ 11:00 AM
Via Microsoft teams (To joint click on
the link below):

<https://teams.microsoft.com/meet/3482296897941?p=rAuN6Cne1QCR7KoKaR>

**SUBMISSION VENUE: GAUTENG PARTNERSHIP
FUND
82 GRAYSTON
DRIVE
1st FLOOR
SANDTON
2196**

ACRONYMS

GPF	Gauteng Partnership Fund
ICASA	Independent Communications Authority of South Africa
SLA	Service Level Agreement
GDHS	Gauteng Department of Human Settlements
PPE	Provincial Public Entity
GPG	Gauteng Provincial Government
PFMA	Public Finance Management Act
SLA	Service Level Agreement
BBBEE	Broad Black Based Economic Empowerment
SANAS	South African National Accreditation System
CIPC	Companies and Intellectual Properties Commission
EME	Exempted Micro Enterprise
QSE	Qualifying Small Enterprise
PRT's	Professional Resource Teams

SECTION 1: GENERAL CONDITIONS OF BID

Proprietary Information

GPF considers this Request for Proposal (RFP) and all related information, either written or verbal, which is provided to the respondent, to be proprietary to GPF. It shall be kept confidential by the respondent and its officers, employees, agents and representatives. The respondent shall not disclose, publish, or advertise this RFP or related information to any third party without the prior written consent of GPF.

1. Enquiries

1.1 All communication and attempts to solicit information of any kind relative to this RFP should be channelled **in writing** to:

Department : Supply Chain Management

Contact Persons : Ms. Mandudu Legodi / Mr. Sandile Ngwenya

E-mail address : tenders@gpf.org.za

1.2 **Closing date for enquiries** in relation to this RFP will be on 27 May 2026

1.3 **Compulsory briefing session for this tender** 21 May 2026.

- 1.4 The enquiries will be consolidated and GPF will issue one response and such response will be posted, within two days after the last day of enquiries, onto the GPF website (www.gpf.org.za) under tenders i.e. next to the same RFP document.
- 1.5 The GPF may respond to any enquiry in its absolute discretion and the bidder acknowledges that it will have no claim against the GPF on the basis that its bid was disadvantaged by lack of information, or inability to resolve ambiguities.

2. Bid Validity Period

Responses to this RFP received from bidders will be valid for a period of 180 days counted from the bid closing date.

3. Instructions on submission of Bids

- 3.1 Bids should be submitted in duplicate (2 hard copies) and one electronic copy on USB in PDF format all bound in a sealed envelope endorsed. The sealed envelope must be placed in the bid box at the First-floor area of the GPF Offices, 82 Grayston Drive, 1st Floor, Sandton, 2196 by no later than **11:00 AM [Telkom time]**.
- 3.2 Bids must be submitted in the prescribed response format, herein reflected as **Response Format**.
- 3.3 The bid closing date, bidder name and the return address must also be endorsed on the envelope.
- 3.4 If a courier service company is being used for delivery of the bid response, the bid description must be endorsed on the delivery note/courier packaging and the courier must ensure that documents are placed / deposited into the bid box found on the GPF Offices, 82 Grayston Drive, 1st Floor, Sandton, 2196. **The GPF will not be held responsible for any delays where bid documents are handed to the GPF Receptionist/ officials.**
- 3.5 No bid response received by telegram, telex, email, facsimile or similar medium will be considered.
- 3.6 Where a bid response is not in the bid box at the time of the bid closing, such a bid document will be regarded as a late bid. **It is the GPF's policy not to consider late bids for tender evaluation.**

4. Preparation of Bid Response

- 4.1 All the documentation submitted in response to this RFP must be in English.
- 4.2 The bidder is responsible for all the costs that it shall incur related to the preparation and submission of the bid document.

- 4.3 Bids submitted by bidders which comprised of companies must be signed by a person or persons duly authorised thereto by a resolution of the applicable Board of Directors, a copy of which Resolution, duly certified, must be submitted with the bid.
- 4.4 The bidder should check the numbers of the pages of its bid to satisfy itself that none of their documents are missing or duplicated. No liability will be accepted by GPF in regard to anything arising from the fact that pages/documents of a bid are missing or duplicated.
- 4.5 A valid tax compliance status PIN must be included in the bid response to verify bidders' tax compliance status.
- 4.6 All bidders must be registered on the Central Supplier Database (CSD) prior to submitting bids and include in their bid a copy of their Master Registration Number (Supplier Number) in order for GPF to verify the bidder's tax status on CSD and other Governing compliances.

5. Supplier Performance Management

- 5.1 Supplier Performance Management is viewed by the GPF as a critical component in ensuring value for money acquisition and good supplier / or service provider relations between the GPF and all its suppliers.
- 5.2 The successful bidder shall, upon receipt of written notification of an award, be required to conclude a Service Level Agreement (SLA) with the GPF, which will form an integral part of the supply agreement. The SLA will serve as a tool to measure, monitor and assess the supplier 's performance and ensure effective delivery of service, quality and value-add to GPF's business.

6. Supplier Development

- 6.1 The GPF promotes enterprise development. In this regard, successful bidders may be required to mentor SMMEs and/ or Youth-Owned businesses. The implications of such arrangement will be subject to negotiations between the GPF and the successful bidder.

7. GPF's Rights

- 7.1 The GPF is entitled to amend any bid conditions, bid validity period, RFP specifications, or extend the bid closing date, all before the bid closing date. All bidders, to whom the RFP documents have been issued and where the GPF has record of such bidders, may be advised in writing of such amendments in good time and any such changes will be posted on the GPF's website under the relevant tender information. All prospective bidders should therefore ensure that they visit the website regularly and before they submit their bid response to ensure that they are kept updated on any amendments in this regard.

- 7.2 The GPF reserves the right to award this bid as a whole or in part.
- 7.3 The GPF reserves the right to consider the guidelines and prescribed hourly remuneration rates for consultants as provided in the **National Treasury Instruction 01 of 2024/2025: Revised Cost Containment Measures**, where relevant.
- 7.4 The GPF reserves the right to request all relevant information, agreements and other documents to verify information supplied in the bid response. The bidder hereby gives consent to the GPF to conduct background checks on the bidding entity and any of its directors / trustees / shareholders / members.

8. Undertakings by the Bidder

- 8.1 By submitting a bid in response to the RFP, the bidder will be taken to offer to render all or any of the services described in the bid response submitted by it to the GPF on the terms and conditions and in accordance with the specifications stipulated in this RFP document.
- 8.2 The bidder may be required to attend an interview should GPF require such and the bidder shall be notified thereof in good time before the actual presentation date. Such interview may include a practical demonstration of understanding products or services as called for in this RFP.
- 8.3 The successful bidder accepts full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on him/her under the supply agreement and SLA to be concluded with GPF, as the principal(s) liable for the due fulfilment of such contract.
- 8.4 The bidder accepts that all costs incurred in the preparation, presentation and demonstration of the solution offered by it shall be for the account of the bidder. All supporting documentation and manuals submitted with its bid will become GPF property unless otherwise stated by the bidder/s at the time of submission.

9. Reasons for disqualification

- 9.1 The GPF reserves the right to disqualify any bidder which does any one or more of the following, and such disqualification may take place without prior notice to the offending bidder, however the bidder will be notified in writing of such disqualification:
- 9.1.1 Bidders who submit incomplete information and documentation according to the requirements of this RFP document.
- 9.1.2 Bidders who submit information that is fraudulent, factually untrue or inaccurate.
- 9.1.3 Bidders who receive information not available to other potential bidders through fraudulent means.

1. BACKGROUND

1.1. The Gauteng Partnership Fund (GPF) was founded in 2002 as a Benevolent Trust under the Trust Properties Control Act 57 (1988), by the Executive Authority of the GPF, Gauteng Department of Human Settlements. Gauteng Partnership Trust is trading as the Gauteng Partnership Fund (GPF):

1.2. 31 August 2005 GPF was listed as a Schedule 3C Provincial Public Entity (PPE), in terms of the Public Finance Management Act (Act 1 of 1999, as amended by Act 29 of 1999) (PFMA). The Gauteng Partnership Trust trading as Gauteng Partnership Fund (GPF) is a PFMA Schedule 3C provincial public entity under the Gauteng Department of Human Settlements (GDHS).

1.3. The mandate of the GPF is to serve as the Gauteng Department of Human Settlements (GDHS) capital raising and implementing agent of identified Mega Projects in the Gauteng Province. In 2002, the Gauteng Department of Housing (later configured as the Gauteng Department of Local Government and Housing, and since 2013 as the Gauteng Department of Human Settlements).

1.4. GPF reports to the Gauteng Department of Human Settlements (GDHS) as its Executive Authority, and from which it receives its annual budget allocation. It aims to support the National priorities and outcomes as detailed in the National Development Plan (NDP) and aligned Medium Term Strategic Framework (MTSF) and directs its efforts at contributing to the decisive spatial transformation and modernization of human settlements pillars of the Gauteng Provincial Government's (GPG) Ten Pillars Programme of Transformation, Modernization and Reindustrialization (TMR).

2. CATEGORIES OF IDENTIFIED INFORMAL SETTLEMENTS

The informal settlements have been categorized as defined in the National Upgrading Support Programme (NUSP) as follows:

Category A: The site is suitable for development and appropriate for permanent settlement, is implementation-ready and formalization will not result in significant adverse consequences. Can be formalized rapidly i.e. land acquisition, township establishment, subdivisions, full services, formal top structures, and formal tenure such as title deeds can be provided.

Category B1: Incremental development led by the provision of basic services and leading either to eventual formalization or other permanent settlement solutions. Will include a wide range of incremental upgrading responses including participative planning, enumeration, re-blocking, incremental tenure, special zones, settlement layouts, owner-driven consolidation.

Category B2: Site is not suitable for development and there is no urgent need for relocation. A more suitable site is not currently available. Provision of interim services, but with a reduced level of investment given that the settlement is not permanent - Limited basic infrastructural services (water supply, sanitation, emergency vehicular access.

Category C: The site is not suitable for development. There is an urgent need for relocation due to serious health and safety threats which cannot be adequately mitigated in the short-term through basic services provision. An appropriate relocation destination is currently or imminently available

3. SCOPE OF WORK FOR PRTs

The scope of work for the professional resource teams involves the following:

- Review and update the Upgrading Plans and / or relocation plans.
- Where no plans exist, develop upgrading plans and / or relocation plans.
- Identify and Package Projects for implementation, including confirming the scope of work for each category in each settlement.
- Produce various work packages for implementation.
- Determine the financial requirements and project duration of the upgrading process for each project.
- Produce and recommend the institutional arrangements, contractual arrangements and legal arrangements that will be used for each project; and
- Ensure Social Facilitation and Civil Society Participation in the scoping and implementation of the UISP programme
- Develop Bill of Quantities (BoQ's) and Terms of Reference for the appointment of service providers to implement various work packages within the programme.
- Provide Project Management function and monitor the implementation of work.

- Issue related Certification on work completed to confirm adherence to applicable standards.
- Participate in the Project Steering Committees.
- Provide monthly reports to confirm work done.

The PRTs will be required to conduct the above activities for categories A and B1 informal settlements. They will further be required to assist in the procurement of temporary water services and access roads for categories A, B1, B2 and C informal settlements, where required.

Listed below is a summary of deliverables required per informal settlement earmarked for permanent upgrading, namely:

- Environmental Impact Assessment
- Feasibility
- Land Survey
- General Plan
- Township Register

4. EVALUATION CRITERIA

4.1. THE BID WILL BE EVALUATED BASED ON THE FOLLOWING STAGES.

- 4.1.1. Mandatory requirements,
- 4.1.2. Technical/Functionality Criteria; and
- 4.1.3. Administration compliance.

- **Mandatory Requirements (Stage One)**

PRT RESOURCES REQUIRED AND THE MANDATORY REQUIREMENTS THERETO

The composition of the PRT must comply with the following required professional registrations and academic qualifications as they are MANDATORY requirements. Any bid not complying with any of the mandatory requirements will not be assessed/evaluated further. It is the bidder's responsibility to have foreign qualifications (if any) evaluated by the South African Qualifications Authority (SAQA) and submit such proof of SAQA evaluation (letter/certificate etc). Professional registration certificates must be valid at the date of the closing date of this bid, invalid or expired professional registration certificates will not be accepted, and no points will be allocated for invalid and/or expired professional registration documentation.

Bidders must write in the below table which disciplines they would like to bid for and indicate if they have resources with the required qualifications and registrations with professional bodies. Please indicate with writing the words “Comply” or “Does not Comply” to indicate if a bidder has the qualifications and professional registrations per key resource. Failure to indicate by writing whether a bidder complies or does not comply will result in the disqualification of the bid. Bidders must submit ALL disciplines listed in the table below; bidders not complying with ALL the listed disciplines will be disqualified from this bid.

CATEGORY OF SERVICE HUMAN SETTLEMENTS INFRASTRUCTURE PLANNING AND PROJECT PREPARATION			
PROJECT IMPLEMENTATION SUPPORT			
Key Resource/ Expert	Sub-Category of Service	Minimum Qualifications and Category of Professional Registration	Comply / Does not Comply Please indicate with the words “Comply” or “Does not Comply” to indicate if a bidder has the qualifications and professional registrations per key resource
Civil/Structural Engineer	Civil and Structural engineering services	Minimum Diploma in Civil Engineering or Structural Engineering together with registration as a Professional Engineer with the Engineering Council of South Africa (ECSA) in terms of the Engineering Professions Act, 2000. Must have at least 5 years post professional registration experience in the planning, design, project preparation, and project management of the delivery of infrastructure in South Africa	
Electrical Engineer	Electrical engineering services	Minimum Diploma in Electrical Engineering. Must be a registered as a Professional Engineer with the Engineering Council of South Africa (ECSA) in terms of the Engineering	

		Professions Act, 2000 with at least 5 years' post-registration experience in the planning, design, project preparation, and project management of the delivery of electrical works associated with buildings and other infrastructure services	
Geo-technical Engineer	Geotechnical Engineering Services	Minimum Diploma in Civil Engineering or Geotechnical Engineering, or Engineering Geology. Must be registered as a Professional Engineer (ECSA), or as a Professional Natural Scientist in terms of the Engineering Professions Act, 2000 or the Natural Scientific Professions Act, 2003. Must have at least 5 years' post-registration experience in the provision of geotechnical services on civil engineering projects	
Project Manager and Team Leader	Project/Programme leadership, management and coordination	Minimum Diploma in Civil Engineering or Construction Management together with registration as a Professional Engineer (ECSA) in terms of the Engineering Professions Act, 2000 or as a Construction Project Manager (South African Council for the Project and Construction Management Professions, SACPCMP) in terms of the Project and Construction Management Professions Act, 2000. Must have at least 5 years' post-registration experience in the planning, design, project preparation, and project management of the delivery of infrastructure (human settlements, water, sanitation, roads, electricity,	

		housing, waste management, etc.) in South Africa.	
Town Planner	Town and Regional Planning services	Minimum Diploma in Town and regional planning. Must be registered as a Professional Town planner. Must have at least 5 years' post-registration experience in town and regional planning major building and civil engineering projects.	
Quantity Surveyor	Quantity Surveying Services	Minimum Diploma in Quantity Surveying. Must be a registered Professional Quantity Surveyor with the South African Council for the Quantity Surveying Profession, SACQSP. with at least 5 years' post-registration experience.	

CATEGORY OF SERVICE ASSOCIATED PROJECT SUPPORT SERVICES			
Key Resource/ Expert	Sub-Category of Service	Minimum Qualifications and Category of Professional Registration	Comply / Does not Comply Please indicate with the words "Comply" or "Does not Comply" to indicate if a bidder has the qualifications and professional registrations per key resource
Development/ Social Facilitation manager	Development/ Social Facilitation services	Minimum Diploma in Social Sciences, Development Studies. Must have at least 5 years post-graduation (working) experience in Development Facilitation/Social Facilitation on public/private sector infrastructure delivery programmes and projects.	

Environmental Scientist	Environmental Management Services	Minimum Diploma in Environmental Studies or Natural Science with professional Registration as a Professional Natural Scientist in Terms of the National Scientific Professions Act, 2003.	
Land Surveyor	Land Surveying Services	Minimum Diploma in Land Surveying plus professional registration with SA Council for Professional and Technical Surveyors as a Professional Land Surveyor. Must have at least 5 years' post-registration experience in the provision of land surveying services.	
Occupational Health and Safety Professional	Occupational Health and Safety Services	Minimum Diploma in Environmental Health, or in Public Health, or in Safety Management or Risk Management, or equivalent, plus registration with the South African Institute of Occupational Safety and Health (SAIOSH), or with the Institute of Safety Management (IOSM) as a Registered Occupational Safety Professional or registered with South African Council for the Project and Construction Management Professions (SACPCMP) as a Construction Health and Safety Manager / Agent / Officer. Must have at least 5 years post-management graduation (working) experience in the occupational health and safety management on public infrastructure delivery programmes and General construction works.	

Mandatory Returnable Documents:

		Please Indicate Yes/No)
Annexure I: Integrity Pact for Businesses	Annexure must be duly completed, signed and submitted (failure to fully complete and sign the disclosure form will result in disqualification)	

Annexure B: SBD 4 (Bidder's Disclosure)	Declaration must be duly completed, submitted and signed (failure to fully complete the disclosure form will result in disqualification)	
Compulsory Briefing Session Attendance. Failure to attend the compulsory briefing session will lead to disqualification.	Proof of attendance will be verified through Microsoft Forms link which will be attached on the Microsoft Teams chat box. https://teams.microsoft.com/meet/3482296897941?p=rAuN6Cne1QCR7KoKaR	

- **Technical/Functionality Evaluation (Stage 2)**

Functionality Criteria					Weighting
Company Track Record of the Lead party on Similar Projects (25)					25 Points
<p>Service Providers should demonstrate adequate understanding, experience and track record in similar projects associated with the Upgrading of informal Settlements and Township Development in General. Evidence of this shall be in the form of Reference Letters. The reference letters must be on a company letterhead, dated, signed by the referee with contact details included.</p> <p>No valid reference letter(s) submitted = 0 points 1-2 Valid reference letters = 10 points 3-5 Valid reference letters = 15 points 6-9 Valid reference letters = 20 points 10 and/or more Valid reference letters = 25 points</p> <p>NOTE: If a bidder submits reference letters obtained from the Gauteng Department of Human Settlements (GDHS), a maximum of 3 (three) projects/letters appointed by the Gauteng Department of Human Settlements will be accepted to count towards the total number of projects submitted by the bidder and used to determine the score.</p>					
Service Providers should demonstrate Internal Capacity to deliver on the projects by providing details of Key Personnel that will execute the project. The personnel listed may not be changed for the duration of the appointment without prior notice to the client. The following personnel will be required: CVs of all proposed resources must be submitted clearly detailing the years of experience, resources experience will be assessed from the CVs submitted and will be calculated from the date of professional registration.					
Discipline	Qualification	Professional Designation	Experience in Years	Score	Weighting
Town Planning	Minimum Diploma in Town & regional planning, must have at least 3 years' post	TRP (SA)	0 - 2 years	0 points	60 points
			3 - 5 years	5 points	

	professional registration experience in town and regional planning. Experience will be calculated from date of professional registration.		6 - 9 years 10 years or more	7 points 10 points	
Civil/Structural Engineering	Minimum Diploma in Civil Engineering/Structural Engineering together with registration as a Professional Engineer in terms of the Engineering Professions Act, 2000. Must have at least 3 years' post professional registration experience in the planning, design, project preparation, and project management. Experience will be calculated from date of professional registration.	Pr Eng/Pr Tech Eng	0 - 2 years 3 - 5 years 6 - 9 years 10 years or more	0 points 5 points 7 points 10 points	
Quantity Surveying	Minimum Diploma in Quantity Surveying. Registered Professional Quantity Surveyor with the South African Council for the Quantity Surveying Profession, SACQSP. with at least 5 years' post professional registration experience.	Pr QS	0 - 2 years 3 - 5 years 6 - 9 years 10 years or more	0 points 5 points 7 points 10 points	
Electrical Engineering	Minimum Diploma in Electrical Engineering. .At least 3 years' post professional registration experience in the planning, design, project preparation, and project management of the delivery of electrical works. Experience will be calculated from date of professional registration.	Pr Eng/Pr Tech Eng	0 - 2 years 3 - 5 years 6 - 9 years 10 years or more	0 points 5 points 7 points 10 points	

Project / Programme Manager and Team Leader	Minimum Diploma in Civil Engineering or Construction Management. Must have at least 3 years' post professional registration experience in planning, design, project preparation, and project management. Experience will be calculated from date of professional registration.	Pr. CPM	0 - 2 years 3 - 5 years 6 - 9 years 10 years or more	0 points 5 points 7 points 10 points	
Development / Social Facilitation Manager	Minimum Diploma in Social Sciences, Development Studies. Must have at least 3 years of work experience after graduation. Experience in Development Facilitation/Social Facilitation on public/private sector infrastructure delivery programmes and projects. Experience will be calculated based on the provided CV for this resource.	N/A	0 - 2 years 3 - 5 years 6 - 9 years 10 years or more	0 points 5 points 7 points 10 points	
<p>Project Plan that Fully addresses Methodology, Project Stages, Activities and Timeframes</p> <p>This must include:</p> <ol style="list-style-type: none"> 1. Stakeholder engagement and approach 2. Clearly defined stakeholder roles and responsibilities 3. Project stages, activities and time frames. 4. Innovative approaches and value-add <hr/> <ol style="list-style-type: none"> 1. Project plan addresses all 4 elements (15 points) 2. Project plan addresses only 3 elements (10 points) 3. Project plan addresses only 2 elements (5 points) 4. Project plan addresses only 1 element (2 points) 5. No project plan/ project plan does not address all elements (0 points) 					15 points
Minimum Threshold Points					70
Total Points					100

All the Key personnel are required to have the appropriate qualifications and be registered with the relevant Professional Bodies/institutions. Experience will be calculated from the date of Registration. If no proof of qualification and or relevant professional registration is attached for ALL key personnel, the bidder will not be allocated points for that discipline/field of expertise. A CV and CERTIFIED Copies (not exceeding 3 months from the closing date) of the Qualification and professional registration certificate MUST be submitted.

FAILURE TO PROVIDE RELEVANT INFORMATION IN RELATION TO THE EVALUATION CRITERIA WILL RESULT IN NO POINTS BEING ALLOCATED. BIDDERS SCORING LESS THAN THE MINIMUM THRESHOLD OF 70 POINTS FOR FUNCTIONALITY WILL NOT BE APPOINTED TO THE PRE-APPROVED LIST.

- **Administrative Compliance (Stage 3)**

Required returnable documents

Required Documents	Returnable	Comments	Submitted (Yes /No)
Annexure A: SBD 1 (Invitation to Bid)		Duly completed and signed	
A Trust/Consortium/Joint Venture An agreement must be in place at the time of tendering between all parties to the agreement		Duly completed and signed agreement between all stakeholders, clearly outlining the percentage revenue split, roles and responsibilities between the parties.	
Tax Compliance Status Pin (issued by SARS) (A trust, consortium or joint venture must submit a valid TCS Pin for each party)		This information will be used to verify the bidder's tax compliance status.	

<p>Annexure C: B-BBEE Credential Requirements 1. Sworn Affidavits must be valid</p> <p>2. B BBEE Status Level Verification certificate or consolidated B-BBEE Status Level Verification Certificate must be valid.</p>	<p>1. Sworn Affidavits must be submitted, signed and dated by the Deponent and the Commissioner of Oaths. If a copy is submitted it must be certified as “true copy of the original” by a Commissioner of Oaths 2. B BBEE Status Level Verification certificates must be valid and issued by an Agency accredited by SANAS</p>	
<p>Annexure D: GPF’s Standard Condition of bid and General Condition of Contract</p>	<p>Signed / Initialled</p>	
<p>Annexure E: Government Procurement General Conditions of Contract</p>	<p>Signed / Initialled</p>	
<p>Annexure F: Protection of Personal Information Act 4 of 2013 (POPIA)</p>	<p>Duly completed and signed</p>	
<p>Central Supplier Database (CSD) Registration Report</p>	<p>Bidders to submit proof of CSD registration.</p>	
<p>Bidders can register on CSD using the following link: https://secure.csd.gov.za/</p>	<p>Each party in a Trust/ Consortium/Joint Venture must submit separate proof of CSD registration</p>	