

# TENDER NO. 321Q/2021/22



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

SCM - 516 | Approved by Branch Manager: 03/04/2020

Version: 5 | Page 1 of 638

## FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

## TERM TENDER FOR TRENCH RE-INSTATEMENT WITHIN ROAD RESERVES AND COUNCIL PROPERTY

**Framework Contract Period:** 3 Financial Years from  
Commencement Date

**Works Order:** R0 to R4 000 000

## VOLUME 1: TENDERING PROCEDURES

### NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 35** of this document
- Table 1: Preference Schedule (B-BBEE contribution) is on **page 377-381** of this document

ISSUED BY:	COMPILED BY:	For official use.
<b>DIRECTOR: ROADS INFRASTRUCTURE MANAGEMENT CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>ROADS INFRASTRUCTURE MANAGEMENT CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

June 2022

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER</b> (please indicate below)	
<b>Main Offer</b> (see clause C.2.12)	
<b>Alternative Offer</b> (see clause C.2.12)	

CITY OF CAPE TOWN

URBAN MOBILITY: ROADS INFRASTRUCTURE MANAGEMENT

CONTRACT NO. 321Q/2021/22

TERM TENDER FOR TRENCH RE-STATEMENT WITHIN ROAD RESERVES AND COUNCIL PROPERTY

## General Tender Information

TENDER ADVERTISED : 06 May 2022

CIDB CONTRACTOR GRADING DESIGNATION : 7CE or higher

SITE VISIT/CLARIFICATION MEETING : 10h00 on 20 May 2022  
(Not compulsory, but strongly recommended)

VENUE FOR SITE VISIT/CLARIFICATION MEETING : Virtual Site Clarification Meeting on Skype

[Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

[+27214447999](#) (Civic) English (United States)

[+27214003499](#) (Civic) English (United States)

[Find a local number](#)

Conference ID: 57536727

[Forgot your dial-in PIN?](#) | [Help](#)

CLOSING DATE : 07 June 2022

CLOSING TIME : 10h00

TENDER BOX & ADDRESS : **Tender Box 130** at the **Tender & Quotation Box Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT  
REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT,  
DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH  
REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE  
WORDS 'OR EQUIVALENT'**

## CITY OF CAPE TOWN

## URBAN MOBILITY: ROADS INFRASTRUCTURE MANAGEMENT

CONTRACT NO. 321Q/2021/22

## TERM TENDER FOR TRENCH RE-STATEMENT WITHIN ROAD RESERVES AND COUNCIL PROPERTY

<b>Contents</b>			
<b>Number</b>	<b>Heading</b>	<b>Colour</b>	<b>Page No</b>
<b>VOLUME 1</b>			
<b>The Tender</b>			
<b>Part T1: Tendering procedures</b>			<b>1</b>
T1.1	Tender Notice and Invitation to Tender	White	2 to 3
T1.2	Tender Data	Pink	4 to 31
<b>VOLUME 2</b>			<b>32</b>
<b>Part T2: Returnable documents</b>			<b>33</b>
T2.1	List of Returnable Documents	Yellow	34
C1.1	Form of Offer and Acceptance	Yellow	35 to 38
C1.2	Contract Data (data provided by the Contractor)	Yellow	39
C2.2	Schedule of Rates (please see clause C.2.13.3)	Yellow	40 to 241
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	242 to 382
<b>VOLUME 3</b>			
<b>Draft Contract</b>			<b>383</b>
<b>Part C1: Agreements and Contract Data</b>			<b>384</b>
C1.2	Contract Data (data provided by the Employer)	Yellow	385 to 403
C1.3	Form of Performance Guarantee	White	404 to 407
C1.4	Form of Advance Payment Guarantee	White	408 to 411
C1.5	Occupational Health and Safety Agreement	White	412
C1.6	Protection of the Environment Declaration	White	413
C1.7	Insurance Broker's Warranty	White	414
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	415 to 417
C1.9	Works Order Acceptance/Refusal Notice	White	418
<b>Part C2: Pricing data</b>			<b>420</b>
C2.1	Pricing Assumptions	Yellow	420 to 421
<b>Part C3: Scope of Work</b>			<b>422</b>
C3.1	Description of the Works	Blue	423 to 428
C3.2	Engineering	Blue	429 to 430
C3.3	Procurement	Blue	431 to 432
C3.4	Construction	Blue	433 to 565
C3.5	Management	Blue	566 to 627
C3.6	Annexes	Blue	628 to 635
<b>Part C4: Site information</b>			<b>636</b>
C4	Site Information	Green	637

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## **Part T1: Tendering procedures**

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	<b>Pages</b>
<b>T1.1 Tender Notice and Invitation to Tender.....</b>	<b>2 – 3</b>
<b>T1.2 Tender Data .....</b>	<b>4 – 31</b>

**CITY OF CAPE TOWN**

**URBAN MOBILITY: ROADS INFRASTRUCTURE MANAGEMENT**

**CONTRACT NO. 321Q/2021/22**

**TERM TENDER FOR TRENCH RE-STATEMENT WITHIN ROAD RESERVES AND COUNCIL PROPERTY**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, URBAN MOBILITY: ROADS INFRASTRUCTURE MANAGEMENT**, invites tenders for Tender No. **321Q/2021/22: TERM TENDER FOR TRENCH RE-STATEMENT WITHIN ROAD RESERVES AND COUNCIL PROPERTY**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 7CE or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **6 May 2022**.

A non-refundable tender fee of R300.00 payable by EFT or Cash, is required on collection of the tender documents.

The schedule of rates and local content sheets will be available in Microsoft excel files, which can be downloaded from the following link:

[DropboxLink-321Q/2021/22](#)

Queries relating to any issues in these documents may be addressed to Ms Feroza Lockhat, Tel: 021 400 7131, email: [Feroza.lockhat@capetown.gov.za](mailto:Feroza.lockhat@capetown.gov.za)

A non-compulsory, but strongly recommended site visit/clarification meeting with representatives of the Employer will take place via Skype on the **20 May 2022** starting at **10:00am**.

### **Join Skype Meeting**

Trouble Joining? [Try Skype Web App](#)

Conference ID: 57536727

[Forgot your dial-in PIN?](#) | [Help](#)

The closing time for receipt of tenders is **10:00am** on **07 June 2022**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

By submitting a tender to the City of Cape Town (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

By submitting a tender to the City of Cape Town (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1 that the tenderer has been informed of the purpose of the collection and processing of its personal Information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;
- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.