


EXAMPLE CIDB DOCUMENT FOR BUILDING TERM TENDER CONTRACTS (WINNER-TAKES-ALL TYPE) <i>[delete in the final Contract Document]</i>		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
TENDER NO. 9Q/2022/23		Version: 5 Page 1 of 316	
SCM – 663 Approved by Branch Manager: 03/04/2020			

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE
**TERM TENDER FOR SUPPLY, INSTALLATION AND
RETROFITTING OF WATER EFFICIENT TECHNOLOGIES
CITY WIDE**

Framework Contract Period: 36 Months from Commencement Date
Works Projects: Above R1 up to R2 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 39** of this document
- Table 1: Tender preference claim (B-BBEE contribution) is on **page 152** of this document

ISSUED BY: DIRECTOR: WATER AND SANITATION- TECHNICAL SERVICES CITY OF CAPE TOWN Water and Sanitation Head Office c/o Voortrekker Road and Mike Pienaar Boulevard Bellville 7530	COMPILED BY: DIRECTOR: WATER AND SANITATION- TECHNICAL SERVICES CITY OF CAPE TOWN Water and Sanitation Head Office c/o Voortrekker Road and Mike Pienaar Boulevard Bellville 7530	For official use. TENDER SERIAL No.: SIGNATURES OF CITY OFFICIALS AT TENDER OPENING 1. 2. 3.
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July 2022

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

WATER AND WASTE : TECHNICAL SERVICES |

CONTRACT NO. 9Q/2022/23

TERM TENDER FOR SUPPLY, INSTALLATION AND RETROFITTING OF WATER EFFICIENT TECHNOLOGIES CITY WIDE |

General Tender Information

TENDER ADVERTISED	:	08 July 2022
CIDB CONTRACTOR GRADING DESIGNATION	:	7SO/7CE or higher
SITE VISIT/CLARIFICATION MEETING	:	10h00 on 15 July 2022 (Not compulsory, but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	A virtual clarification meeting will be conducted via Skype for business. Please send an email to Mzwandile.Mkhize@capetown.gov.za for the link to the virtual meeting, prior to the meeting date and time
CLOSING DATE	:	11 August 2022
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 134 at the Tender & Quotation Box Office, 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT,

**DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH
REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE
WORDS 'OR EQUIVALENT'**

CITY OF CAPE TOWN

WATER AND WASTE : TECHNICAL SERVICES

CONTRACT NO. 9Q/2022/23

TERM TENDER FOR SUPPLY, INSTALLATION AND RETROFITTING OF WATER EFFICIENT TECHNOLOGIES CITY WIDE

Contents			
Number	Heading	Colour	Page No
VOLUME 1			
The Tender			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	2 to 3
T1.2	Tender Data	Pink	4 to 34
VOLUME 2			
Part T2: Returnable documents			37
T2.1	List of Returnable Documents	Yellow	38
C1.1	Form of Offer and Acceptance	Yellow	39 to 42
C1.2	Contract Data (data provided by the Contractor)	Yellow	43
C2.2	Schedule of Rates (please see clause C.2.13.3)	Yellow	44 to 86
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	88 to 154
VOLUME 3			
Draft Contract			154 - 155
Part C1: Agreements and Contract Data			155
C1.2	Contract Data (data provided by the Employer)	Yellow	156 to 180
C1.3	Form of Performance Guarantee	White	181 to 184
C1.4	Form of Guarantee for Advance Payment	White	185 to 188
C1.5	Occupational Health and Safety Agreement	White	189
C1.6	Protection of the Environment Declaration	White	190
C1.7	Insurance Broker's Warranty	White	191
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	192 to 194
C1.9	Works Project Acceptance/Refusal Notice	White	195
Part C2: Pricing data			196
C2.1	Pricing Assumptions	Yellow	197 to 198
Part C3: Scope of Work			199
C3.1	Description of the Works	Blue	200 to 201
C3.2	Engineering	Blue	202 to 203
C3.3	Procurement	Blue	204 to 205
C3.4	Construction	Blue	206 to 246
C3.5	Management	Blue	247 to 297
C3.6	Annexes	Blue	298 to 304
Part C4: Site information			305

C4	Site Information	Green	306 to 308
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Part T1: Tendering procedures

	Pages
T1.1 Tender Notice and Invitation to Tender.....	2 – 3
T1.2 Tender Data.....	4 – 33

CITY OF CAPE TOWN

WATER AND WASTE : TECHNICAL SERVICES

CONTRACT NO. 9Q/2022/23

TERM TENDER FOR SUPPLY, INSTALLATION AND RETROFITTING OF WATER EFFICIENT TECHNOLOGIES CITY WIDE

T1.1 Tender Notice and Invitation to Tender

The CITY OF CAPE TOWN, WATER AND WASTE : TECHNICAL SERVICES, invites tenders for Tender No. 9Q/2022/23: Term Tender for SUPPLY, INSTALLATION AND RETROFITTING OF WATER EFFICIENT TECHNOLOGIES CITY WIDE.

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 7SO/7CE or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **08 July 2022**.

A non-refundable tender fee of R300.00 payable by crossed cheque made out in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr M Mkhize, Tel No. 021 400 2841, Fax No. 021 400 5678, e-mail Mzwandile.Mkhize@capetown.gov.za.

SCM Queries relating to the tender can also be sent to Samantha Lee Mars (SamanthaLee.Mars@capetown.gov.za)

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at Popia@capetown.gov.za.

A non-compulsory but strongly recommended clarification meeting with City of Cape Town representatives will be held on 15 July 2022 at 10h00 via Skype for business. Please send an email to Mzwandile.Mkhize@capetown.gov.za for the link to the virtual meeting prior to the meeting date and time.

The closing time for receipt of tenders is **10:00 on 11 August 2022**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

POPIA: The City of Cape Town (City) respects the privacy rights of all persons who participate in the City's procurement procedures. All personal information of the bidder will be processed in accordance to the Protection of Personal Information Act 4 of 2013 (POPIA). Personal information of bidders will only be processed for purposes of tendering procedures and the associated processing operations, or, for any other legitimate purpose relating to City functions.

Personal information of City employees will only be processed for purposes of executing the obligations of the contract and the associated processing operations, or, for any other legitimate purpose relating to City and/or service provider functions.

All matters will be treated as confidential and in connection with the tender. You may use and copy the documents issued by the CCT only for the purpose of preparing and submitting a tender offer in response to the invitation. By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1 that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;
- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.