



**THE SOUTH AFRICAN NATIONAL  
ROADS AGENCY SOC LIMITED**

**ROAD SAFETY AUDIT POLICY (DRAFT)**

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**CHIEF EXECUTIVE OFFICER**

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED**

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## 1. Introduction

A Road Safety Audit is a proactive road safety tool with proven international success. As a responsible Road Authority, SANRAL does not have to wait for the accumulation of serious injury and fatal crashes before positive steps can be taken to reduce such risk. Furthermore, SANRAL has a leading role to play in developing capacity and inculcating a road safety culture among all those who have a stake in developing our road environment. Road Safety Audits play a significant role in ensuring that we provide a road environment that is forgiving, self-explaining and provides for the needs of all road users.

### (a) Current Road Safety Audit Capacity Challenges

Road Safety Audits may be conducted at all stages of the life cycle of a project. However, given current Road Safety Auditor capacity constraints in the industry, SANRAL must endeavour to introduce Road Safety Audits at specific stages of specific projects which will provide the highest road safety return, for such investment. SANRAL together with its partners must endeavour to develop Road Safety Auditor capacity, through the initiation and promotion of recognised and accredited Road Safety Audit courses, and the creation of opportunities to gain appropriate road safety audit experience.

### (b) Objective of this Road Safety Audit Policy

This SANRAL Road Safety Audit Policy therefore identifies the type and stages of SANRAL projects on for which Road Safety Audits should be conducted, the size of the Road Safety Audit Team, the minimum requirements of the Road safety Audit Team Leader and Members, the roles and responsibilities of the Road Safety Audit Team, as well as that of the Engineering Services Provider (Main Consultant appointed by SANRAL), who shall appoint the independent Road Safety Audit Team.

SANRAL was party of the Road Traffic Management Corporation (RTMC) technical team that developed the *South African Road Safety Audit Manual, (Version May 2012)*. SANRAL has therefore adopted this manual as the official guidance in conducting Road Safety Audits on SANRAL projects. A copy of the latest version of this manual is available on the SANRAL and the RTMC's website. It is important that SANRAL Project Managers read and understand how Road Safety Audits are conducted, from inception to final implementation of recommendations, in terms of this Manual.

## 2. Which SANRAL Projects will undergo Road Safety Audits?

All **New Facilities** and **Upgrading** (Strengthening and Improvement) Road Projects shall undergo Road Safety Audits at specified stages. For the purposes of this policy, New Road Projects, refer to Greenfields and New Facilities. Upgrading Projects include Strengthening and Improvement Projects. Strengthening Projects include, Rehabilitation, Reconstruction (including partial-

reconstruction) and Bridges. Improvement Projects include improvements to Level of Service, Capacity, Alignment and bridges.

The following Stages of Road Safety Audits will be applied to the following project types:

Road Safety Audits	New Projects	Upgrading Projects	
		Strengthening (Rehabilitation, Reconstruction, Bridges)	Improvement (Level of Service, Capacity, Alignment, Bridges)
Stage 1: Feasibility / Preliminary Design (Conceptual)	X		
Stage 2: Preliminary Design /Draft Design	X	X	X
Stage 3: Detail Design (Including design of Traffic Management)	X	X	X
Stage 4: Construction (Traffic Management)	X(Optional)	X (Optional)	X (Optional)
Stage 5: Pre-opening	X(Optional)	X (Optional)	X (Optional)
<b>Total Number of Audits</b>	<b>Minimum of 3</b>	<b>Minimum of 2</b>	<b>Minimum of 2</b>

It is acknowledged that certain other project types may well warrant a Road Safety Audit for any one or more of its Stages. For example, certain Periodic Maintenance projects may well entail certain design improvements such as upgrade of signage or intersection layout improvements, which may warrant a Road Safety Audit specifically in Stages 2 and/or 3. **It is therefore important that the relevant Project Manager consult with the relevant Regional Road Safety Engineering Focus Group members to confirm whether a Road Safety Audit is to be performed on such project or not.** This consultation must happen at an early enough stage for the road safety audit to be included in Engineering Services procurement documentation.

### **3. Size and composition of Road Safety Audit Team**

The size of the Road Safety Audit Team will be dictated by the size, complexity and stage/s of the project to be Audited. Generally the Road Safety Audit Team will comprise a Road Safety Audit Team Leader and at least two additional Audit Team Members. The Audit Team Leader is the lead Auditor that is responsible for compiling the Road Safety Audit Report and representing the Audit Team in engaging with Engineering Services Provider and SANRAL. The Audit Team Members assists and contributes to the Road Safety Audit.

In order to promote Road Safety Capacity Development, SANRAL may at its sole discretion allow an additional Road Safety Audit Team Member who is under the direct employ of Engineering Service Provider (Main Consultant), provided that such Road Safety Audit Member signs a declaration and undertaking that he/she is and will not be directly involved in stage of design of the same project to be Audited.

### **4. Minimum requirements of the Road Safety Audit Team Leader / Members**

The Road Safety Audit Team Leader must:

- Be a Registered Professional Engineer or Professional Engineering Technologist with the Engineering Council of South Africa (ECSA), or other international body recognized by SANRAL; and
- Have at least 10 years of experience in Road Safety Design and/or Traffic and Transportation Engineering and/or Geometric Design; and
- Have successfully completed a recognized Road Safety Audit course to the equivalent of at least 5 CPD points, within the last 5 years of tendering;
- Have undertaken at least 2 formal Road Safety Audits within a period of two years as the Road Safety Audit Team Leader or Member.

The Road Safety Audit Team Member must:

- Has a Diploma or Degree in technology in Engineering or equivalent recognised qualification;
- Has at least 3 years of experience in Traffic and Transportation Engineering and/or Geometric Design and/or Road Safety Audits/Construction.
- Has successfully completed a recognised Road Safety Audit Course to the equivalent of at least 5 CPD point

Road Safety Audit Team Observer:

- Depending on the nature of the project, it may be advisable to have other stakeholders with local or specialised road safety experience on the team. Examples of these include Traffic Law Enforcement officials and School Representatives.

## 5. Role of the Engineering Service Provider (Main Consultant)

- (a) The Engineering Service Provider must develop a Scope of Works for the Road Safety Audit Team. Such Scope of Works shall comprise but is not limited to the following:
- Conduct a Project Information Review
  - Conduct Site Inspection/s
  - Produce Road Safety Audit Report/s
  - Issue the Road Safety Audit Report/s and discuss initial findings with Employer and
  - Initiate and Conduct a Completion Meeting
- (b) Recommend with motivation the Road Safety Audit Team composition.
- (c) Request quotations (or let a tender in terms of the Supply Chain Management) and recommend an independent Road Safety Audit Team to SANRAL.
- (d) Furthermore, the Engineering Services Provider shall:
- i. Compile and Issue an Audit Brief to Audit Team.
  - ii. Initiate and conduct a Commencement Meeting with the Road Safety Audit Team.
  - iii. Attend a Completion Meeting if requested by the Employer.
  - iv. Review Road Safety Audit Findings and Recommendations.
  - v. Compile and Issue Response Report including Risk Assessment of Safety Concerns.
- (e) Implement Design Changes agreed to with Employer.
- (f) Provide written feedback on lessons learned and knowledge gained.

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