



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Central Office

Cnr Haig & Northey
P.O.Box 2282
WITBANK
1035



Nkangala TVET College, hereby invites experienced and suitably qualified Service Providers to tender for the following services.

TENDER NUMBER	TENDER DESCRIPTION	CLOSING DATE AND TIME OF TENDERS
NKTVET/2024/05/01	REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS (PANEL) FOR RENDERING A RIOT SECURITY SERVICES	Thursday, 20 June 2024 at 11h00
NKTVET/2024/05/02	REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS FOR RENDERING A SERVICE FOR ENDPOINT ANTIVIRUS	

Tender documents can be downloaded from the E-tenders website at www.etenders.gov.za from **Friday, 24 May 2024**. Interested bidders are required to pay a non-refundable charge of **R300.00 (vat included)** payable at **EFT** Banking details: Account holder: **Nkangala TVET College**, Account Number: **40879083**, Branch Code: **632005** Bank Name: **Absa (NB: Reference should be the name of the Bidding Company)**

Documents are only available in electronic format. **Sealed tenders must be deposited into the tender box situated at: Nkangala TVET College, Central Office, Cnr. Haig and Northey Streets, Witbank 1035. Late bids will not be accepted.**

Enquiries can be directed to:

Mr. Charles Mamphogoro by email for NKTVET/2024/05/01: mamphogoro.c@nkangalafet.edu.za

Mr. Lungelo Dlamini by email for NKTVET/2024/05/02: dlamini.l@nkangalafet.edu.za

Correspondence will be limited to shortlisted tenderers only. Should you not be contacted by the Institution within 30 days of the closing date of the tender, please consider your proposal unsuccessful. Late tenders will be disqualified from the bidding process.

Nkangala TVET College does not bind itself to accept the lowest bid and reserves the right to accept the bid as a whole, in part or not at all. Nkangala TVET College is committed to both the principle and practical implementation of the Procurement Policy of Broad-Based Black Economic Empowerment (B-BBEE). No facsimile, late and/or electronic tenders will be accepted.



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**PROPOSAL FOR PROVISION OF RIOT SECURITY SERVICES AT NKANGALA TVET
COLLEGE FOR THE PERIOD OF THREE (03) YEARS**

TENDER NO: NKTVET2024/05/01

Bidder Name

Total Bidder Cost

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YOU ARE HEREBY INVITED TO SUBMIT PROPOSAL FOR PROVISION OF RIOT SECURITY SERVICES AT NKANGALA TVET COLLEGE FOR THE PERIOD OF THREE (03) YEARS

RFP NUMBER:	NKTVET/2024/05/01
RFP ISSUE DATE:	24 May 2024
CLOSING DATE AND TIME:	20 JUNE 2024 AT 11:AM
RFP VALIDITY PERIOD	90 DAYS(COMMENCING FROM THE RFP CLOSING DATE)
DESCRIPTION:	PROVISION OF RIOT SECURITY SERVICES AT NKANGALA TVET COLLEGE
RESPONSES TO THIS RFP SHOULD BE:	PLACED IN THE TENDER BOX AT THE RECEPTION AT CENTRAL OFFICE, CORNER HAIG & NORTHEY STREET, EMALAHLENI, 1035, BY NO LATER THAN 20 JUNE 2024 @ 11H00AM
ENQUIRY	CHARLES MAMPHOGORO AT SCM DEPARTMENT (013) 690 1878 EMAIL: Mamphogoro.c@nkangalafet.edu.za

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1. PURPOSE

Nkangala TVET College invites proposals from experienced and suitably qualified service providers to be appointed in a **panel of Three (03)** for Riot Security Services for a Period of Three **(03) Years**.

1.1 Scope of Work

Reaction unit (RU) division and equipment

- 1.1.1 Reaction Units ("RU's) are to assist in containing demonstrations, civil and student unrest which potentially can culminate in the destruction of property, intimidation and assault of employees and disruption of operational activities.
- 1.1.2 The service provider must have the capacity to deploy RU's at short notice, in order to address and contain incidents of unrest and violence. RU members must be compliant with all applicable criminal, administrative, commercial and civil laws and regulations that relate to all the rules for the use of force, crowd and riot control, which is reasonable, necessary and proportional to concomitant risks that security personnel may be faced with. RU deployments must comprise of comprehensive Planning, Resource Support and Management.
- 1.1.3 RU team members will be armed with 9mm handguns, Shotguns, pepper spray, rubber rounds, paint gun, rubber solids, rubber bullets, pepper balls and pepper grenades. Each RU team will be equipped with RU uniforms, Bullet Proof Vests (Minimum level 3), Riot Shields and Helmets, Batons, Handheld high powered torches/flash lights, Communications devices; (Radios, Cell phone/Land line/ Electronic Mail/ Radios), Camcorders, Night Vision Goggles and Unmanned Aerial Vehicles (drones);
- 1.2.4 RU teams must have a close cooperation with local and national SAPS and EMS.

1.2. Basic Terms and Conditions

- 1.2.1. To ensure that the bid is not exposed to invalidation, documents are to be completed in accordance with the conditions and bid rules contained in the bid documents.
- 1.2.2. Bid documents must be sealed and externally marked with: **Riot Security Services**, bid no: **NKTVET/2024/05/01** and placed in tender Box at Central Office, not later than the closing date and time as advertised, at which hour the bids will be opened in public in the staff room, Ground Floor, at the mentioned address.
- 1.2.3. Nkangala TVET College reserves the right not to consider any bid not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part.

2. COMPUSARY RETURNABLE DOCUMENTS

- 2.1. During this stage of the evaluation bidders will be evaluated on whether they comply with the following:
- 2.2. Comply with all the conditions of tender and submitted all mandatory documentation as required
- 2.3. **A bidder who fails to comply with all the criteria below will be disqualified at this stage and will not be considered any further**

NO	MANDATORY DOCUMENT CHECKLIST	YES	NO
01	Provide a summary of CSD report not older three (03) months		
02	Certificate of Compliance from the Department of Labour in respect of Unemployment Insurance Fund (UIF).		
03	Company Registration document with CIPC		
04	Letter of Good Standing from Department of Labour in respect of Compensation for Occupational Injuries and Disease Act (COIDA).		
05	Valid grade A PSIRA Certificate of the owner/director.		
06	Company PSIRA Registration Certificate		
07	Provide PSIRA status report (Not older than three (3) months)		
08	Letter of Good Standing from PSIRA		
09	company License to possess fire arm(s)		
10	Public Liability Insurance Certificate of at least R5 000 000		
11	Proof of payment for the purchase of the tender document. An amount R300.00 non-refundable payables to the following Bank Account: ABSA Bank number: 4087908300, Branch Code: 632005 NB: Reference should be in the name of bidding company.		
12	The following documents must be completed and signed where applicable and submitted as a complete set: SBD FORMS SBD Declaration of Interest		

3. REASONS FOR DISQUALIFICATION

Very Important Notice on Disqualification

A bid not complying with the peremptory stated hereunder will be regarded as not being an "Acceptable bid", and as such will be rejected.

"Acceptable bid" means any bid which, in all respects, complies with conditions of bid and specifications as set out in the bid documents.

A Bid will be disqualified:

- 3.1. If any pages have been removed from the bid document, and have therefore not been submitted, or copy of the original bid document has been submitted.
- 3.2. If the bidder or director is restricted to do business with government, and/or the director is a state employee.
- 3.3. If the bidder is not tax compliant, based on tax laws of South Africa.
- 3.4. If the bidder has been submitted either in the wrong bid box or after relevant closing date and time.
- 3.5. If the bidder did not submit documents as per clause 2.3 (compulsory returnable documents).
- 3.6. A bidder scores less than 75 percent on functionality as per clause 4.1 (Functionality).

4. TERMS OF REFERENCE:

Potential service providers must provide trained security personnel to perform duties at the College premises and shall, in general, entail the patrolling of premises, access control, control of assets, staff, students or members of the public escorting where required and protection from and/or to offices and general crime prevention measures as agreed upon during unrest.

The duties of security personnel in respect of the specific sites shall be as per Standard Operating Procedures (SOP's). The SOP's shall be compiled by the preferred bidder in conjunction with NKANGALA TVET COLLEGE before the commencement of the security services. The SOP's may be amended as a need arises, with the agreement of both parties.

The purpose of the access control is to prevent the unauthorized access of persons and the bringing in of any dangerous objects into the NKANGALA TVET COLLEGE premises in order to safeguard the staff, students and the College property. The bidder must adhere to the following Acts:

- The application of the Control of Access to Public Premises and Vehicle Act, of 1985
- The application of the Criminal Procedure Act, 51 of 1977
- The Firearms Control Act, 60 of 2000
- Private Security Industry Regulation Act, 56 of 2001
- Trespass Act, 6 of 1959
- Occupational Health and Safety Act, 85 of 1993
- The Compensation for Occupational Injuries and Diseases Act, 1993 as amended
- Employment Equity Act 55 of 1998

5. PHYSICAL ADDRESS PER SITE

No	Site	Address	GPS Coordinates
1	CENTRAL OFFICE	CNR. NORTHEY & HAIG STREET WITBANK 1035	25°52'39.73"S 29°12'58.72"E
2	MIDDELBURG CAMPUS	1 BRUG STREET MIDDELBURG 1050	25°45'44.41"S 29°28'33.81"E
3	MIDDELBURG SKILLS CAMPUS	2 JAN HEYNES STREET MIDDELBURG 1050	25°45'49.80"S 29°28'17.09"E
4	MPONDOZANKOMO CAMPUS	SCHONLAND DRIVE ACKERVILLE 1039	25°52'37.07"S 29°10'7.63"E
5	TOP OF THE ORLD	3 VAN DER BIJL STREET WITBANK 1035	25°53'10.03"S 29°12'46.57"E
6	CN MAHLANGU CAMPUS	TRAINING ROAD INDUSTRIAL SITE SIYABUSWA 0472	25° 8'21.59"S 29° 4'33.56"E
7	WATERVALBOVEN CAMPUS	1 PRESIDENT STREET WATERVABOVEN 1195	25°38'13.23"S 30°19'43.82"E
8	WITBANK CAMPUS	CRN SMURTS AND ARASS STREET WITBANK 1034	25°52'20.25"S 29°12'54.14"E 25°52'19.07"S 29°12'46.88"E

6. PRICE SCHEDULES

6.1. Bidders are expected to complete price schedule as it will constitute tender amount.

NO	RATES	QTY	RATES	NUMBER OF DAYS	COST PER WEEK
01	Rate per security officer (12 hour day shift)	01	R	5 days	R
02	Rate per security officer (12 hour night shift)	01	R	5 days	R
03	Team leader rate for both shift	01	R	5 days	R
04	Rate per Team leader vehicle (400 kilometres per week)	Per km	R	400km	R
05	Rate for Armoured posting vehicle (400 kilometres per week)	Per Km	R	400km	R
	SUB TOTAL			R	
	VAT 15%			R	
	GRAND TOTAL INCLUSIVE OF VAT			R	

NB: PLEASE TAKE NOTE OF THE BELOW INSTRUCTIONS:

1. The Service Provider should ensure that the Total Price is inclusive of all applicable taxes and logistical arrangements e.g. (Accommodation and meals).
2. Riot is an adhoc services, price per week will constitute Tender Amount.

7. Proposal Evaluation

7.1. Stage 1: Quality/Technical

Bids submitted will be adjudicated by Nkangala TVET College using functionality

Minimum points for functionality is 75 points and any bidder that scores below 75 points will be disqualified.

CRITERIA	WEIGHT
<p>Provide five (05) reference letters supported by appointment letter/ purchase order and should be on an official Letterhead from your Client with the following:</p> <p>Name of business mentioned on the letterhead, officially signed and dated with contact details (Name, telephone, email address and Recommendation)</p> <p>1.1 05 Reference or more = 50 1.2 04 Reference = 40 1.3 03 Reference = 30 1.4 02 Reference = 20 1.5 01 Reference = 10</p>	50 points
<p>Provide eight (8) Competence certificate of Riot personnel who will be deployed. (All personnel must provide certified copies of South African Identity Documents)</p> <p>08 Competence Certificate & Certified ID Copy = 40 07 Competence Certificate & Certified ID Copy = 35 06 Competence Certificate & Certified ID Copy = 30 05 Competence Certificate & Certified ID Copy = 25 04 Competence Certificate & Certified ID Copy = 20 03 Competence Certificate & Certified ID Copy = 15 02 Competence Certificate & Certified ID Copy = 10 01 Competence Certificate & Certified ID Copy = 05</p>	40 points
<p>Locality (NB: Point will be allocated as per Company Registration from CIPC)</p> <p>Locality P (Mpumalanga) =10 points Locality (other province) = 05 points</p>	10 points
Total	100

FORMULA:

$$\frac{\text{Allocated points}}{\text{Total weight}} \times 100 = \text{PERCENTAGE}$$

7.2. Stage 2: Price and BBBEE Preference Points

Nkangala TVET College encourages black economic empowerment through providing opportunities to historically disadvantaged individuals, by unfair discrimination on the basis of race, gender and disability including the implementation of programmers of the Reconstruction and Development Programmers published in Government Gazette No. 16085 dated 23 November 1994.

The 80/20 principle will be applied in terms of the Preferential Procurement Policy Framework act.

POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Allocation of points for B-BBEE status level of contributor and Specific goals for the tender, evaluation and points claimed are indicated per the table below.
(Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

The specific goals allocated points in terms of this tender.	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)
B-BBEE Status level of Contributor	5	10
1	5	10
2	4	9
3	3	8
4	2	7
5	1	6
6	1	4
7	1	2
8	1	1
Non-Compliant Contributor	0	0
SPECIFIC GOALS	5	10
Youth	5	10
People living with Disabilities	5	10
Women	4	7
Historically Disadvantaged persons	3	6

20.2.B-BBEE Certificates

NB: if your disability status on the CSD is "YES", you must provide proof of evidence from registered medical practitioner in order for points to be allocated accordingly.

SBD4 BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name State institution

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned,
 (name)..... in submitting the accompanying
 bid, do hereby make the following statements that I certify to be true and complete
 in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium¹ will not be construed as collusive bidding.

¹ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder