

Title	Request for Quotation: Supply and Delivery of Natural Gas for a period of two years
PROPOSAL	SP 002-26
Validity Period	90 days
PROPOSAL Open	12 January 2026
PROPOSAL Closes	23 January 2026
SAAT Business Unit	Supply CM
E-Mail	mmapitsokhoetha@flysaa.com

**SAAT requests your quotation for Supply of Natural Gas furnish all information as requested and return your quote on/before the date stipulated. Late and incomplete submissions may invalidate the quote submitted.**

NAME OF VENDOR: .....

POSTAL ADDRESS: .....

TELEPHONE NO.: .....

CELL NO: .....

E MAIL ADDRESS: .....

CONTACT PERSON: .....

**This PROPOSAL (Request for Quotation) will be evaluated on Critical, Functional and Pricing and BBBEE criteria as per paragraph 2.**

## **1. REQUIRED DOCUMENTATION TO BE ATTACHED**

- a) **SARS Tax Clearance Certificate (or proof of application for same where applicable)**  
*Please note new National Treasury instruction for national and international Service Providers' compliance:*

<http://www.treasury.gov.za/legislation/pfma/TreasuryInstruction/Treasury%20Instruction%203%20of%202014%202015%20on%20Tax%20Clearance%20Certificates.pdf>

- b) [SBD 1 Form](#)  
[SBD 4 Form](#)

- c) Service Provider are to provide relevant documentation in support to the Evaluation Criteria.

## **2. CONDITIONS**

- The final terms and conditions are subject to negotiations and issuance of an offer to purchase to the successful Service Provider.
- Final payment terms will be negotiated with the successful Service Provider before awarding the PROPOSAL.

- The Service Provider shall provide its best price in the PROPOSAL. This price will be considered together with all other relevant criteria in the quote. The validity period will be 24months.
- The PROPOSAL shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this PROPOSAL to any Service Provider. SAAT is entitled to retract this PROPOSAL at any time as from the date of issue. SAAT is not obliged to award this PROPOSAL to the Service Provider that quotes the best price. In the event, that SAAT does make an award and should the successful Service Provider then fail to honor its quote, such Service Provider shall be liable to SAAT for any damages SAAT may incur as, a result of such breach.
- The Service Provider shall be disqualified from quoting if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this PROPOSAL from the date the offer is submitted until the date of award of the PROPOSAL.
- SAAT will adjust any arithmetical errors found in the Quotation and shall advise the Service Provider accordingly.
- Quotations and any information contained within will be treated as confidential and will not be disclosed to any third party - including other Service Providers.

The successful Service Provider shall:

- Provide services in accordance with the scope of services, at the negotiated prices and in accordance with the agreed timeline;
- Enter into a non-exclusive agreement when requested to do so by SAAT within the stipulated period;
- Be liable for all additional expenses incurred by SAAT in having to call for Proposals afresh and/ or accepting any less favorable Quote in the event that the Service Provider fails to enter into an agreement with SAAT timeously.
- The PROPOSAL will be evaluated in line with the “Preferential Procurement Policy Framework Act Regulations of 2017”

The following preference point systems are applicable to all PROPOSALS:

- the 80/20 system for requirements with a Rand value of up to R4 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R4 000 000 (all applicable taxes included).

Preference points for this PROPOSAL shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution

## **BACKG ROUND**

SAAT is a public-sector entity responsible for the provision of [public service/mandate, if applicable]. In order to support its ongoing operations, SAAT requires a reliable and continuous supply of Natural Gas for use in [e.g., power generation, industrial processes, heating, or other authorized public functions].

In accordance with applicable public procurement laws, regulations, and guidelines, SAAT hereby invites quotations from eligible, qualified, and duly licensed Natural Gas suppliers for the supply of Natural Gas to designated facilities. The procurement process is intended to promote fair competition, transparency, value for money, and equal opportunity among prospective suppliers.

The purpose of this Request for Quotation (RFQ) is to identify a supplier capable of delivering Natural Gas that meets the specified technical, quality, safety, and environmental standards, within the required quantities and delivery timelines. The successful bidder will be expected to comply with all applicable statutory, regulatory, and contractual obligations, including health, safety, and environmental requirements, throughout the contract period.

The Supplier shall provide:

Continuous and uninterrupted supply of Natural Gas to SAAT required facilities

Natural Gas that meets the minimum quality and specification requirements outlined in this RFQ.

Required quantities as specified by SAAT, subject to allowable tolerances. The supplied Natural Gas shall be suitable for use in the SAAT's existing infrastructure and equipment.

The Supplier shall:

- Deliver Natural Gas through approved transmission and/or distribution networks.

- Ensure supply at the designated delivery point(s) as identified by SAAT.

- Maintain delivery schedules in accordance with daily, monthly, or annual demand forecasts provided by SAAT.

- Coordinate with relevant network operators and regulatory authorities to ensure uninterrupted supply.

- Health, Safety, and Environmental (HSE) Requirements

The Supplier shall:

- Implement and maintain effective health and safety management systems.

- Ensure safe operation, handling, and delivery of Natural Gas.

- Comply with all environmental protection laws and standards.

- Promptly report any incidents, emergencies, or supply disruptions SAAT.

## **8. Metering and Measurement**

The Supplier shall:

- Ensure accurate metering and measurement of supplied Natural Gas.

- Provide calibrated and certified metering equipment, where applicable.

- Allow access to metering facilities for inspection and verification by SAAT or its authorized representatives.

## **9. Reporting and Documentation**

The Supplier shall provide:

- Periodic consumption and delivery reports (daily, monthly, or as specified).

Invoices supported by verifiable metering data.

## 10. Pricing

Pricing shall be quoted in accordance with the pricing structure specified By the regulation

## 11. Performance Standards

The Supplier shall:

Meet agreed service levels for availability and reliability of supply.

Respond promptly to supply interruptions or emergencies.

Be subject to performance monitoring and penalties as stipulated in the contract.

## 12. Transition and Exit Requirements

At the end of the contract period or upon termination, the Supplier shall:

Ensure orderly transition of supply to the SAAT or a successor supplier.

Provide all relevant records, data, and documentation related to the supply of Natural Gas.

### PHASE 1: CRITICAL Criteria

NO.	DESCRIPTION	BIDDER TO INDICATE COMPLIANCE (YES / NO)
1	Bidders are required to provide a comprehensive approach and methodology that clearly outlines how the project will be executed.	
.2	<b>Experience</b> Submission of at least [one/two/three] reference contracts of similar nature and scale completed or currently being executed.	
3	<b>Regulatory compliance</b> Compliance with all applicable national laws, regulations, and standards governing the supply of Natural Gas. <ul style="list-style-type: none"><li>● Bidder must provide comply with the Following regulatory requirements:</li></ul>	

	<ul style="list-style-type: none"> <li>● NERSA GAS TRADING LICENCE issued under gas act, 2001, authorising gas trading supply (issue of nersa gas trading licence must be submitted)</li> <li>● Pipeline Transportation Network Access - Please submit a Copy of Nersa Transmission/distribution License or Executed Gas Transportation/ Network access agreement with licenced operator (e.g, Sasol or Romco)</li> <li>● Compliance with Gas ACT 2001 (please submit a Signed compliance declaration)</li> <li>● Health and Safety Compliance - Compliance with Health and Safety Act 1993 - please provide HSE policy and OHS compliance declaration</li> </ul>	
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### PHASE 3: Price and BBBEE Evaluation

PRICE	80
SPECIFIC GOALS	20
<b>TOTAL</b>	<b>100</b>

PHASE 3: PRICE AND PREFERENTIAL PROCUREMENT POINTS		ALLOCATION OF POINTS
PRICE		80
SPECIFIC GOAL 1.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged on the basis of race	100% Black ownership	10
	75% - 99% Black ownership	8
	60% - 74% Black ownership	6
	50% - 51% Black ownership	3

	Below 50% Black ownership	0
Total points		10
SPECIFIC GOAL 2.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged based on disability	100 % owned by persons living with disabilities	5
	75% - 99 % owned by persons living with disabilities	3
	60% - 74% owned by persons living with disabilities	2
	51% - 59% owned by persons living with disabilities	1
	Below 50 % owned by persons living with disabilities	0
Total points		5
SPECIFIC GOAL 3.	ACHIEVEMENT LEVEL	POINTS
Persons historically disadvantaged based on gender	100% Woman ownership	5
	99% - 75% Woman ownership	3
	74 % - 60% Woman ownership	2
	50 % - 51% Woman ownership	1
	Below 50 % Woman ownership	0
Total points		5
GRAND TOTAL - PRICE & PREFERENCIAL PROCUREMENT POINTS		100 points

## 10. PRICING

Please submit a breakdown of your pricing in an excel format.

## 11. SUBMISSION OF PROPOSAL

The PROPOSAL pricing and required documents must be **clearly addressed via e-mail to: [mmapitsokhoetha@flysaa.com](mailto:mmapitsokhoetha@flysaa.com)** , not later than, Friday, 23 January 2026 at 16H00. **(GMT + 2 hours)**

All the questions should be forwarded to the Project Manager not later than 20 January 2026 at the following address: [mmapitsokhoetha@flysaa.com](mailto:mmapitsokhoetha@flysaa.com).

## 12. GENERAL TERMS AND CONDITIONS PROPOSAL

### a. Indemnify SAAT

SAAT shall not be responsible for payment of wages and or any other emoluments to the staff/workers of the Service Provider so deployed and it shall be the sole responsibility of the Service Provider to make payment to the said staff/workers in time and the Service Provider shall at all-time keep SAAT indemnified against any claim from its staff/workers in this regard. The Service Provider shall indemnify SAAT to make good any claim/penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including labour laws governing the Service Provider's employees or contractors. In case of failure to make good above losses/expenses to SAAT, the same shall be claimed from the Service Provider.

### b. Arbitration Clause

Any dispute which arises between the Service Provider and SAAT shall be negotiated with each other in good faith and shall use commercially reasonable endeavours to resolve such dispute within 15 (fifteen) business days of the dispute being declared. Should the Service Provider and SAAT be unable to resolve a dispute in accordance with the foregoing, any one of the parties may refer the matter to arbitration.

The arbitration will be held as an expedited arbitration in Johannesburg in accordance with the AFSA Rules for Expedited Arbitrations by 1 (one) arbitrator appointed by written agreement between the parties, including any appeal against the arbitrator's decision. If the



parties cannot agree on the arbitrator or appeal arbitrators within a period of 10 (ten) business days after the referral of the dispute to arbitration, the arbitrator and appeal arbitrators shall be appointed by the Secretariat of AFSA, who shall administer and manage the arbitration proceedings.

**c. JURISDICTION**

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

**Submissions to reach SAAT by 16h00 am on Thursday, 22 January 2026. (GMT + 2 hours)**

SIGNATURE OF Service Provider: \_\_\_\_\_

CAPACITY: \_\_\_\_\_