

**Request for Quotations for Supply and deliver Six Monthly fire Systems Maintenance at George Airport for Airports Company of South Africa.**

**Airport** : George Airport

**Tender Number:** : Requisition 10108

**Issue Date** : 18<sup>th</sup> November 2022

**Closing Date** : 25th November 2022 @ 12:00pm

**Briefing Session Date and Time** : Non-Compulsory briefing Yes 22nd November 2022 @ 10:00am

**Venue** : Via Teams

Issue: 1

Issue Date: 28/02/2014

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Tel +27 11 723 1400 Fax +27 11 453 9354  
The Maples, Riverwoods, 24 Johnson Road, Bedfordview, Gauteng, South Africa, 2008  
P O Box 75480, Gardenvue, Gauteng, South Africa, 2047  
[www.airports.co.za](http://www.airports.co.za)

## SECTION 1: INSTRUCTIONS TO BIDDERS

### 1. SECTION 1: INSTRUCTIONS TO BIDDERS

#### 1.1. Access to RFQ documents

Tenders are available on [www.etenders.gov.za](http://www.etenders.gov.za). Kindly print and complete Not applicable

Submission of bid documents

The envelopes containing bid documents must have on the outside, the bidder's return address, the full description of the tender, tender number and the details of the Tender Management Office/Procurement department where the bid will close. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. The bottom of each page of the bid documents must be signed or stamped with the bidder's stamp as proof that the bidder has read the tender documents. Bid documents must be submitted on or before 25<sup>th</sup> November 2022 @12:00pm using the following method

##### 1.1.1. Tender box: Not applicable

The Tender box is located at:

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##### 1.1.2. Email submissions:

The bid documents must be sent to the following email address below:

[masana.sithole@airports.co.za](mailto:masana.sithole@airports.co.za)

##### 1.1.3. Proposals must be in an electronic copy of the bid documents. The original copy will be the legal and binding copy, in the event of discrepancies between any of the submitted documents; the original copy will take precedence

#### 1.2. Alternative Bids

As a general rule, ACSA only accepts bids which have been prepared in response to the tender invitation. However, for this tender alternative bids will be accepted provided the alternative bid is accompanied by the original bid response which materially complies with the specifications of this tender invitation. The alternative bid will only be considered where the bidder has submitted together with its alternative bid, an offer which materially complies with the requirements of this tender.

Alternative bids will also be evaluated using the pre-determined evaluation criteria stipulated in this tender document.

#### 1.4 Late Bids

Bids which are submitted after the closing date and time will not be accepted

#### 1.5 Clarification and Communication

Name:	Masana
Designation:	Buyer
Tel:	011 723 7946
Cell:	
Email:	Masana.sithole@airports.co.za

Any responses to queries or for clarity sought by a bidder will also be sent to all the other entities which have responded to the Request for Proposal/Quotation/Information invitation.

Bidders may not contact any ACSA employee on this tender other than those listed above. Contact will only be allowed between the successful bidder and ACSA Business Unit representatives after the approval of a recommendation to award this tender. Contact will also only be permissible in the case of pre-existing commercial relations which do not pertain to the subject of this tender.

#### 1.6 Non-Compulsory Briefing Session-Via Teams

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmQ0Njk5MDktNDViMy00ODU5LTkwNDItNTNiOGFmMzI1Y2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22989af5ec-2a82-43c1-93b9-41807068515a%22%7d)

[join/19%3ameeting\\_ZmQ0Njk5MDktNDViMy00ODU5LTkwNDItNTNiOGFmMzI1Y2Y3%40thread.v2/0](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmQ0Njk5MDktNDViMy00ODU5LTkwNDItNTNiOGFmMzI1Y2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22989af5ec-2a82-43c1-93b9-41807068515a%22%7d)

[?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmQ0Njk5MDktNDViMy00ODU5LTkwNDItNTNiOGFmMzI1Y2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22989af5ec-2a82-43c1-93b9-41807068515a%22%7d)

[b27b61d8202b%22%2c%22Oid%22%3a%22989af5ec-2a82-43c1-93b9-41807068515a%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmQ0Njk5MDktNDViMy00ODU5LTkwNDItNTNiOGFmMzI1Y2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22989af5ec-2a82-43c1-93b9-41807068515a%22%7d)

### 1.7 Bid Responses

Bid responses must be strictly prepared and returned in accordance with this tender document. Bidders may be disqualified where they have not materially complied with any of ACSA's requirements in terms of this tender document. Changes to the bidder's submission will not be allowed after the closing date of the tender. All bid responses will be regarded as offers unless the bidder indicates otherwise. No bidder or any of its consortium/joint venture members may have an interest in any of the other bidder/joint venture/consortium participating in this bid.

### 1.8 Disclaimers

- a) It must be noted that ACSA may:
- b) Award the whole or a part of this tender;
- c) Split the award of this tender;
- d) Negotiate with all or some of the shortlisted bidders;
- e) Award the tender to a bidder other than the highest scoring bidder where objective criteria allow; and/or
- f) Cancel this tender.

### 1.9 Validity Period

(\*Please ensure that the validity period stated below will allow ACSA to properly evaluate and finalise the process)

ACSA requires a validity period of a hundred and twenty (120) business/working days for this tender.

During the validity

period the prices which have been quoted by the bidder must remain firm and valid. It is only in exceptional circumstances where ACSA would accommodate a proposal to change the price.

### 1.10 Confidentiality of Information

ACSA will not disclose any information disclosed to ACSA through this tender process to a third party or any other bidder without any written approval from the bidder whose information is sought. Furthermore,

ACSA will not disclose the names of bidders until the tender process has been finalised.

Bidders may not disclose any information given to the bidders as part of this tender process to any third party without the written approval from ACSA. In the event that the bidder requires to consult with third parties on the tender, such third parties must complete confidentiality agreements, which should also be returned to ACSA with the bid.

### **1.11 Hot – Line**

ACSA subscribes to fair and just administrative processes. ACSA therefore urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

Free Call: 0800 00 80 80

Free Fax: 0800 00 77 88

Email: [acsa@tip-offs.com](mailto:acsa@tip-offs.com)

## **SECTION 2: LOCAL CONTENT AND PRODUCTION**

### **2.1 Introduction**

In terms of the Preferential Procurement Policy Framework Act, 5 of 2000 (PPPFA) and the regulations thereto, bids in respect of goods, services or works that have been designated for local production and content, must contain a specific bidding condition that only locally produced goods, services or works or locally manufactured goods with a stipulated minimum threshold for local content and production will be considered. This tender falls within a designated sector and ACSA is therefore required to stipulate the minimum threshold for local production and content. The minimum threshold for local content and production for this tender is \_\_\_\_\_ of the bid price. Any bidder who fails to meet the minimum threshold for local production and content will be disqualified from the process. To this end, bidders must complete a declaration certificate for local content and production (SBD 6.2) which is Annexure ..... of this tender document. Failure to return a completed SBD 6.2 form will make a bidder liable for disqualification.

## 2.2 Calculation of local content and production

Local content means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place. Imported content means the portion of the bid price represented by the cost the cost of components, parts or materials which have been or are still imported (whether by the supplier or its sub-contractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African port of entry. The South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x will be used to calculate local content. The formula to be used to calculate local content is as follows:

$$LC = 1 \left( \frac{x}{y} \right) \times 100$$

Where:

X represents imported content

Y represents bid price excluding value added tax

Prices referred to in the determination of x will be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

## 2.3 Declaration certificate for local production and content (SBD 6.2)

This Standard Bidding Document (SBD) must form part of all invited bids. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the SABS approved technical specification number SATS 1286:201x.

## 2.4 General Conditions

- 2.4.1 Preferential Procurement Regulations, 2011 (Regulation 9(1) and 9(3) make provision for the promotion of local production and content.
- 2.4.2 Regulation 9(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

- 2.4.3 Where necessary, for bids referred to in paragraphs 2.4.2, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 2.4.4 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 2.4.5 A bid will be disqualified if:
- The bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 2.6 below; and
  - The completed SBD 6.2 form together with its declaration, is not submitted as part of the bid documentation.

## 2.5 Definitions

- 2.5.1 “Bid” means a written offer in a prescribed or stipulated form in response to an invitation by ACSA for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5.2 “Bid Price” price offered by the bidder, excluding value added tax (VAT);
- 2.5.3 “Contract” means the agreement that results from the acceptance of a bid by an ACSA;
- 2.5.4 “Designated sector” means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5.5 “Duly Sign” means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.5.6 “Imported Content” means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.5.7 “Local Content” means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.5.8 “Stipulated Minimum Threshold” means that portion of local production and content as determined by the Department of Trade and Industry; and

2.5.9 “Sub-Contract” means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**2.6 The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:**

<u>Description of service, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

2.7 Does any portion of the services, works or goods offered have any imported content? YES/NO

2.8 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 2.3 above must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on **[www.reservebank.co.za](http://www.reservebank.co.za)**.

The rate(s) of exchange against the appropriate currency is as follows:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

**NB:** Bidders must submit proof of the SARB rate(s) of exchange used.



**LOCAL CONTENT DECLARATION BY CHIEF FINACIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER / PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF RFQ No. -**

**ISSUED BY:** (Airports Company South Africa SOC Ltd):

**NB:** The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, \_\_\_\_\_ (full names),

do hereby declare, in my capacity as

\_\_\_\_\_ of \_\_\_\_\_ (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 2.3 above and the following figures:

Bid price, excluding VAT (y)	R...
Imported content (x)	R...

Stipulated minimum threshold for Local content (paragraph 2.6 above)	
Local content % , as calculated in terms of SATS 1286	

If the bid is for more than one product, a schedule of the local content by product shall be attached.

- (d) I accept that the Airports Company South Africa SOC Ltd has the right to request that the local content be verified in terms of the requirements of SATS 1286.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Airports Company South Africa SOC Ltd imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Procurement Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:**

\_\_\_\_\_

**DATE:**

\_\_\_\_\_

**WITNESS No.1:**

\_\_\_\_\_

**DATE:**

\_\_\_\_\_

**WITNESS No 2:**

\_\_\_\_\_

**DATE:**

\_\_\_\_\_

### SECTION 3: BACKGROUND, PURPOSE AND SCOPE OF WORK

Item	Item/ Service Description	Unit of Measure	Quantity	Total Price
1	<b>Maintain all FireDetection System Terminal Substation, Terminal building and Main Substation +Report</b> <ul style="list-style-type: none"> <li>Refer to the minimum activities detailed in Annexure B</li> </ul>	Each	6	
2	<b>Maintain all Extinguishers + Report</b> <ul style="list-style-type: none"> <li>Refer to the minimum activities detailed in Annexure B</li> </ul>	Each	100 X6	
3	<b>Maintain all Fire Hydrants+ Report</b> Refer to the minimum activities detailed in Annexure B	Each	30 x6	
4	<b>Maintain all Hose Reels</b> Refer to the minimum activities detailed in Annexure B	Each	19x6	
4	<b>Perform Pressure Testing on CO2 Cylinders+ Report</b> <ul style="list-style-type: none"> <li>Disable the system</li> <li>Disconnect the cylinders from the system</li> <li>Discharge the gas</li> <li>Do pressure testing</li> <li>Load the gas and re-install the cylinders.</li> </ul>	Each	18x1	
5	<b>Repairs on Fire detection system in the terminal +Report</b> <ul style="list-style-type: none"> <li>Replace all faulty detectors</li> <li>Search all faulty history in the control panel and check if they are repaired or still outstanding.</li> </ul>	Each	5x1	
6	<b>Co2 Cylinder at Admin Core Room to be linked with Main Panel +Report</b> <ul style="list-style-type: none"> <li>Investigate what is missing and if all is available connect the CO2 to the circuit as recommended by OEM</li> </ul>		1x1	

7	<b>Repairs on the Booster Pump Systems + Report</b> <ul style="list-style-type: none"> <li>• Water Level System</li> <li>• Water Level Valve</li> <li>• Repair the cut-off in the control panel that happens every 15 minutes when pumps are running.</li> <li>• Investigates if all flow switches and pressure gauges are working accordingly.</li> </ul>	Each	1x1	
8	<b>Callouts and repairs</b> <p>This line item makes provision for repairs and spares, travel and accommodation, using the following information which is mandatory for completion by the bidder. The rates should be market-related and only actuals will be invoiced for.</p> <ul style="list-style-type: none"> <li>• Rate per call-out (includes the first hour on-site):               <ul style="list-style-type: none"> <li>○ R_____</li> </ul> </li>   <li>• Resource – Tradesman labour hourly rate:               <ul style="list-style-type: none"> <li>○ R_____ (Normal time)</li> <li>○ R_____ (Overtime)</li> </ul> </li>   <li>• Resource - assistant labor hourly rate: - if required_               <ul style="list-style-type: none"> <li>○ R_____ (Normal time)</li> <li>○ R_____ (Overtime)</li> </ul> </li>   <li>• Response time – The response time is 24 hours after the call has been locked.</li> </ul> <p>Note: Provision for a total monetary value of R35 000 is made – which will be claimed for – using the information above. This provision is valid from the date of PO release for 6 months. It is also valid up until the provisional amount is depleted. Whichever comes first.</p>	Each       Hours    Hours	1x1	

9	Safety file	EACH	1X1	

**Annexure A:****Fire Extinguishers: CO2 & DRY TYPE**

Item	Unit Type	Qty	Location
1	T1	1	Next to Reshebile Office
2	T2	1	Pass HOD
3	T3	1	Ortanique Boardroom
4	T4	1	Pass Admin Office
5	T5	1	CSM
6	T6	1	Wimp Restaurant Entrance
7	T7	1	Wimpy Kitchen Pass
8	T8	1	Wimpy Kitchen Passage
9	T9	1	Wimpy Waste Area
10	T10	1	Airlink Office
11	T11	1	Check-in Counters
12	T12	1	Check- in Counters
13	T13	1	Information office
14	T14	1	Pass next arrivals
15	T15	1	Pass next arrivals

16	T16	1	Arrivals Hall
17	T17	1	Arrivals Hall
18	T18	1	Arrivals Hall server room
19	T19	1	Vodacom Shop
20	T20	1	Illy Go Kitchen Landside
21	T21	1	Illy go office land side
22	T22	1	Illy restaurant
23	T23	1	Sweat treat landside
24	T24	1	Express Kitchen
25	T25	1	SA cargo
26	T26	1	SA cargo
27	T27	1	SA cargo
28	T28	1	Illy Go Airside
29	T29	1	Illy Go Airside
30	T30	1	Illy Go Airside
31	T31	1	Illy Go Airside
32	T32	1	SAA Lounge
33	T33	1	Bidvest Lounge Pass
34	T34	1	Bidvest Lounge Pass
35	T35	1	Reshebile screening room
36	T36	1	Baggage Hall Departure
37	C1	1	Car Rentals Building
38	C2	1	Car Rentals Building
39	C3	1	Car Rentals Building

40	C4	1	Car Rentals Building
41	A1	1	Diesel Pump
42	A2	1	Old smoking area
43	A7	1	Baggage hall arrivals
44	A8	1	Baggage hall arrivals
45	A9	1	Baggage hall Outside
46	A10	1	Main Gate Entrance door
47	A11	1	Main Gate
48	F1	1	Fire Station Passage
49	F2	1	Entrance Fire Station
50	F3	1	Fire station next to man's bathroom
51	F4	1	Machine bay front
52	F5	1	Machine bay back
53	F6	1	Panther
54	F7	1	Panther
55	F8	1	Spare
56	F9	1	Spare
57	F10	1	Spare
58	F11	1	Spare
59	F12	1	Fox trot Victor 1 (FV1)
60	F13	1	Spare
61	F14	1	Spare
62	F15	1	Spare
63	F16	1	Rescue 3



64	F17	1	Rescue 3
65	F18	1	Spare
66	F19	1	Spare
67	F20	1	Spare
68	F21	1	Spare
69	F22	1	Fire Station Store
70	F23	1	Fire Station Store
71	F24	1	Fire Station Store
72	F25	1	Fire Station Store
73	F26	1	Fire Station Store
74	F27	1	Fire Station Store
75	F28	1	Fire Station Store
76		1	ACSA 19
78		1	ACSA 04
79		1	ACSA 18
80		1	ACSA 05
81		1	ACSA 07
82	108	1	Electrical complex Substation
83	2	1	Electrical Workshop
84	1	1	Electrical workshop passage
85	72	1	Electrical Complex Transformer room
86	71	1	Eletrical Transformer Room
87		1	Acsa 03
88		1	Landside Vehicle

89		7	ATNS &ATC
90		4	ILS
91		1	Fire Booster Pump Station
92		1	New Kitchen for Avsec

### Fire Hydrants

Item	Unit Type	Quantity	Location
1	Fire Hydrant	1	Next to Solar Plant Airside
2	Fire Hydrant	1	Next to Electrical Complex
3	Fire Hydrant	1	Next to Bid air building Airside
4	Fire Hydrant	1	Next to Apron office
5	Fire Hydrant	1	Next to smoking area airside
6	Fire Hydrant	1	Next to main gate
7	Fire Hydrant	1	Next to fire station
8	Fire Hydrant	1	Next to main gate land side
9	Fire Hydrant	1	Airport Main Entrance

10	Fire Hydrant	1	Car Rental Parking
11	Fire Hydrant	1	Grass Parking North
12	Fire Hydrant	1	Grass parking next to the recycling area
13	Fire Hydrant	1	Maintenance entrance
14	Fire Hydrant	1	Next to bid air cargo
15	Fire Hydrant	1	Infront of terminal building landside next to arrivals
16	Fire Hydrant	1	Next restaurant loading bay
17	Fire Hydrant	1	Avis Depot
18	Fire Hydrant	1	Next to Air BP
19	Fire Hydrant	1	Back of Bidvest Car Rentals
20	Fire Hydrant	1	Next to Hertz Car Rentals
21	Fire Hydrant	1	Next to Europe Car Rental
22	Fire Hydrant	1	Next to main hanger gate
23	Fire Hydrant	1	Next to aviator hanger

24	Fire Hydrant	1	Next to Old Blue Sky Hanger
25	Fire Hydrant	1	Next to Aifa Hanger 2
26	Fire Hydrant	1	Next to Aifa Kitchen
27	Fire Hydrant	1	Next to Hanger Gate Airside
28	Fire Hydrant	1	Next to Savanna Hanger
29	Fire Hydrant	1	Next to Jabiru Hanger
30	Fire Hydrant	1	Next to Aquilla Hanger

**Hose Reels**

Item	Unit Type	Quantity	Location
1	Hose Reel	1	Next to sweet treat shop
2	Hose Reel	1	Next to departures ablutions
3	Hose Reel	1	Next to information desk
4	Hose Reel	1	Next to passage leading to fan court
5	Hose Reel	1	Next to Eagles nest Board room
6	Hose Reel	1	Next to Check-in counter 13
7	Hose Reel	1	Arrivals Hall
8	Hose Reel	1	Next to kulula training room
9	Hose Reel	1	First floor next to disabled lift

10	Hose Reel	1	Between SAPS and Courtyard
11	Hose Reel	1	SAA Cargo
12	Hose Reel	1	Next to Wimpy Entrance
13	Hose Reel	1	Next to Bidvest Lounge Ablutions
14	Hose Reel	1	Next to Wimpy Offices
15	Hose Reel	1	
16	Hose Reel	1	Entrance to fire station
17	Hose Reel	1	First Floor Fire Station
18	Hose Reel	1	Engine bay 1 Fire Station
19	Hose Reel	1	Engine bay 6 Fire Station

**Booster Pump Station-GRJ**

Item	Description	Quantity	Location
1	Motor &Pumps	2	Booster Pump House-Main Gate
2	Jockey Pump	1	Booster Pump House-Main Gate
3	Valves	8	Booster Pump House-Main Gate
4	Motor Control	1	Booster Pump House-Main Gate

**Booster Pump Specifications**

Item	Description	Make	Type/Model	Specification	Quantity	Location
1	Electric Motor 1	EML	Y2-200L-4	30KW, Star/Delta	1	Booster Pump House- Main Gate
2	Pump 1	ITT	Vogel Pumpen		1	Booster Pump House- Main Gate
3	Electric Motor 2	EML	Y2-200L-4	30KW, Star/Delta	1	Booster Pump House- Main Gate
4	Pump 2	ITT	Vogel Pump		1	Booster Pump House- Main Gate

5	Jockey Pump	Lowara	4HMS7/A	0.75KW	1	Booster Pump House-Main Gate
6	Valves	AVR			8	Booster Pump House-Main Gate
7	Motor Control	Electro Parts		400V	1	Booster Pump House-Main Gate
8	Communication Board	Spectrum Communication			1	Booster Pump House-Main Gate

#### Gas Suppression -GRJ

Location	Fire Panels	Zones	Zone Areas Coverage	Smoke Detectors	Heat Detectors	Break Glasses	Surface Sounders	Gas Cylinder size
Electrical Complex	Panel 1	Zone 1&2	Diesel Room	0	4	1	1	18 Unit, Vol= 232kg/cm, Mass=121.7kg, 69.8litres
	Panel2	Zone 3&4	TX Room	0	2	1	1	
	Panel 3	Zone 5&6	Main Substation	0	2	1	1	



Terminal Building	Panel 1	Zone 1	IT Core Room Admin	1	0	1	0	Cylinder, but not connected
	Panel 2	Zone 1	Wire Center Arrivals	1	0	1	0	None
	Panel 3 +Aspirating Smoke detection Vesda	Zone 1&2	Cute &Cuss Wire Center and Admin core room	4	0	1	2 fire Alarms	Units Unit 1 = 20,3kg. Unit 2 = 54kg

**Detection -George Airport**

Location	Fire Panel	Zones	Zone Area Coverage	Smoke Detectors	Heat Detectors	Break Glass
Terminal Building	Main Panel At Information Desk	Zone 1	Arrivals Area	16	0	0
		Zone 2	Check-in Area	3	0	1
		Zone 3	Departures	8	0	1
		Zone 4	Concourse Staircase	12	0	2
		Zone 5	Passage to ablutions	8	1	0
		Zone 6	Restaurant	6	2	0
Electrical Complex	Panel 1	Zone 7	Workshop, Storeroom & Passage	4	1	1

	<b>Panel 2</b>	<b>Zone 8</b>	<b>Office next to store, Kitchen &amp; Swissport</b>	<b>4</b>	<b>0</b>	<b>0</b>
	<b>Panel 3</b>	<b>Zone 9</b>	<b>Cable Store, Oil Store, Passage &amp; Oil store</b>	<b>5</b>	<b>0</b>	<b>0</b>

### **Terminal Substation Fire Equipment**

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Quantity</u></b>	<b><u>Location</u></b>
<b><u>1</u></b>	<b><u>Prepro</u></b>	<b><u>1</u></b>	<b><u>Terminal Substation inside the Panels</u></b>

### **Annexure B**

#### **Monthly maintenance Activities –Fire Detection System:**

- Carry out all activities as per **OEM recommendations**
- Overall visual inspection and do all necessary tests where it is required.
- Check if all Radios are in working order and clean out all radio Panel.
- Check if all Radio signals are going through.
- Make sure that the panel exterior is clean by light polishing with a dry cloth.
- Clean exterior and check the general condition the of control panel.
- Ensure legends and labels are correct and in place legible.
- Clean and Test lamps.
- Visual inspection of interior for ingress of moisture or deterioration and checking wiring and connections

- Check operation of key and keypad.
- Check power supply failure by disconnecting the main supply.
- Check electrical connections and relays and ensure they are in good condition and functional.
- Ensure warning and information notices are displayed and legible on detectors.
- Check that all contacts and magnets are aligned and that all magnets are secured and free of corrosion on doors.
- Release all doors to open by automatic release mechanism by simulation of alarm conditions.
- Check and record the operation of the failure and safe mechanisms by simulating the failure main power supply
- Check that doors operate a circuit back to the control panel.
- Examcolorlour coding of cable and ensure cores are correctly connected on systems wiring.
- Examine for loose terminals on system wiring.
- Disconnect the battery from the charger and check the mains supply voltage and the voltage across the battery and ensure battery voltage does not fall below the specified level.
- Where applicable check the specific gravity of electrolyte and top up as necessary.
- Ensure battery terminals are clean and tight and clean grease terminals as necessary.
- Ensure positioning is still suitable on sounders.
- Visual Inspection for damage or deterioration.
- Check and clean all gas control units on the CO2 system.
- Check if GCU is in working order.
- Check all GCUs are in working order and securely in position.
- Check all GCU protection covers condition, and all fixations are secured.
- Disconnect all cylinders and do a complete test on the system. Ensure blanket roll down and ventilation system shut off.
- Check all valves are in the open position.
- Check that rolled up and in good condition and remove any dust.
- Check and if an opening found through walls or doors, take action to rectify it.
- Clean breathing apparatus and check they are in working order.
- Check and log reading on breathing apparatus.
- Check detector and filters on Aspirating systems.
- Inspect beams (where applicable)

**3-Monthly Maintenance Activities-Fire Detection Systems:**

- Take a printout of all sensors that are in service or pre-service condition and service them.
- Use the panel menu to generate printer reports of device analog values and compare these values to the permitted values for each print and replace identified faulty devices or repair wiring.
- Checks disabled devices and investigates the reason and rectifies faults.
- Check that the panel correctly reports the event when a device is removed and replaced the sensor and reset.
- Check that all control functions and accept and reset keys are operating correctly.
- Ensure that the printer is printing all events generated during service.
- Check the earth leakage.
- Manually activates a manual call point to ensure the system is active.
- Verify the manual call point is properly located and unobstructed and accurately identified.
- Inform the service manager of the test before and at completion.
- Test the ability of the control panels and smoke extraction fans and central monitoring system to receive signals and test each zone every three months.
- Simulates at least 25 percent of Smoke and fire detectors and records test results for night work.
- Examine insulation of terminal and ensure connections are sound.
- Service and clean at 25 percent of all detectors.
- Verify sitting and range of detectors.
- Check supply voltage is in accordance with manufactures requirements.
- Check the circuit back to the control panel.
- Visual inspection for damage or other condition and such as coats of paint, likely to interfere with correct operation.
- Examine fixing and tighten, as necessary.
- Examine insulation of terminal wiring and ensure connections are sound.
- Check that the device is securely fixed.
- Check that entry holes are sealed.
- Verify that the detector is properly located, and the field of view is unobstructed.
- Examine cables and containment and fixings braid and brittle insulation.

- Carry out audibility test.
- Check all connections are tight and free from corrosion.
- Examine insulation of terminal wiring and ensure connections are sound.
- Operate switch of each supervisor device and verify receipt of a signal.
- Adjust the supervisory device to operate at the approved set point.
- Verify the detector is properly located and the field of view is unobstructed.
- Check that the detector is free from physical damage and securely mounted and operational.
- Inspect the detector lens for cleanness.
- Clean detector lens when required.
- Adjust sensitivity to be within the approved range when required.
- Test 25 percent of UV detectors and perform the functiotests test in place to ensure alarm response and Manufacturer approved radiant light source.
- Test 25 percent of Beams
- Conduct local panel functional test.
- Perform system integrity smoke test.

#### **Weekly Maintenance Activities-Booster Pump Station**

- **The following task must be performed on the butterfly valves.**
- Remove locks and chains.
- Check that the suction and discharge /delivery valve on the main line are open in the full position.
- Check that the test valve on the test lines is closed in the full position.
- Refit chains and locks on valves in the required position.
- **THE FOLLOWING TASK MUST BE PERFORMED ON THE CONTROLLER.**
- Check the panel for any visible faults and indicator lights are Operational (report fused light bulbs and replace) push button light indicator yellow lamp test.
- Check the panel emergency start selector switch -push to start/twist to stop.
- Check the panel light indication Pump fail.
- Check the panel light indication Pump Run.
- Check the panel light indication Fire.
- Check Pump speed should run at 2900 pm on the Ammeter/Voltmeter.
- Record the number of hours the pump has run.
- Record phase to neutral voltage and current drawn for each phase at running pressure.
- **THE FOLLOWING TASK MUST BE PERFORMED ON THE OPERATION CHECKS**
- Notify ACSA Control Room of intention to conduct test.

- Drop the pressure on the electrical pump start /test arrangements by closing the system side valve and opening the waste side valve slowly (second switch down) check the electric pump starts. And alarm comes up Pump run is to come after app 5 seconds on change over from star to delta. Electric Pump operating pressure: Start-600kPa Stop - Automatic after pressure reaches 900kPa (may vary per site).
- Check the pump mechanical seal – they must not leak when the pump is running or stationary.
- Record electric pump cut in and cut out pressure on Start / Test Arrangement pressure gauge.
- Check the pressure return to normal.
- To stop electric pump, push the Stop/Reset, Push button on the electric controller.
- Push the Emergency start Push button in -check the electric pump starts and “Pump Run” comes on after 5 seconds- twist to release to stop the electric pump.
- Check pump holding down bolts with ring spanner and tighten if loose

#### **Monthly Maintenance Activities-Booster Pump Station**

- **The following task must be performed on the butterfly valves.**
- Remove locks and chains.
- Check that the suction and discharge /delivery valve on the main line are open in the full position.
- Check that the test valve on the test lines is closed in the full position.
- Refit chains and locks on valves in the required position.
- **THE FOLLOWING TASK MUST BE PERFORMED ON THE CONTROLLER.**
- Check the panel for any visible faults and indicator lights are Operational (report fused light bulbs and replace) push button light indicator yellow lamp test.
- Check the panel emergency start selector switch -push to start/twist to stop.
- Check the panel light indication Pump fail.
- Check the panel light indication Pump Run.
- Check the panel light indication Fire.
- Check Pump speed should run at 2900 rpm on the Ammeter/Voltmeter.
- Record the number of hours the pump has run.
- Record phase to neutral voltage and current drawn for each phase at running pressure.
- **THE FOLLOWING TASK MUST BE PERFORMED ON THE OPERATION CHECKS**
- Notify ACSA Control Room of intention to conduct test.

- Drop the pressure on the electrical pump start /test arrangements by closing the system side valve and opening the waste side valve slowly (second switch down) check the electric pump starts. And alarm comes up Pump run is to come after app 5 seconds on change over from star to delta. Electric Pump operating pressure: Start-600kPa Stop - Automatic after pressure reaches 900kPa (may vary per site).
- Check the pump mechanical seal – they must not leak when the pump is running or stationary.
- Record electric pump cut in and cut out pressure on Start / Test Arrangement pressure gauge.
- Check the pressure return to normal.
- To stop electric pump, push the Stop/Reset, Push button on the electric controller.
- Push the Emergency start Push button in -check the electric pump starts and “Pump Run” comes on after 5 seconds- twist to release to stop the electric pump.
- Check pump holding down bolts with ring spanner and tighten if loose
- Run the pump approximately 10 minutes.
- Check and record motor rotational speed.
- Check motor and pump shaft alignment and condition of coupling and report any abnormalities.
- Check pump shaft and bearing during cooling line operation.
- Check for excessive motor and pump vibration.
- Inspect glands/seals, check shaft, bearings and casing temperatures and report any abnormalities.
- Test water pumps for water circulation functioning, and pressure.
- Inspect water pump station.
- Check and clean water pump station.
- Check if enough water in the reservoir tank.
- Check packing
- Check lubrication
- Check mounting
- Check performance of the pump dropout.
- Check the undesirable flow condition that could be caused by obstruction/sharp elbows in the suction piping.
- Check the starting and examine any noise.
- Run and test the pump station for at least 20 minutes maximum.
- Test functionality of electrical sequencing.

### **Six Monthly Activities – Fire Extinguishers**

- Perform six monthly maintenances on each fire extinguisher as per the approved contractor's task.
- The contractor is expected to complete all tasks as OEM requirements scope of works on the contract and listed on the approved inspection sheet.

#### **Six Monthly Activities -Fire Hydrants**

- Perform six monthly maintenance on each fire Hydrant as per the approved contractor's task.
- The contractor is expected to complete all tasks as OEM requirements scope of works on the contract and listed on the approved inspection sheet.

#### **Six Monthly Activities -Hose Reels**

- Perform six monthly maintenances on each fire Hose Reels as per the approved contractor's task.
- The contractor is expected to complete all tasks as OEM requirements scope of works on the contract and listed on the approved inspection sheet.

#### **Six Monthly Activities – Booster Pump Station**

- Service all safety valve
- Service all the water pumps
- Service all the pump motors
- Check all flow switches
- Service all municipality incomer valve.
- Check and service all water flange valves-surface areas.
- Repair all leaks
- Test all water system.
- Check and service all water pumps.
- Check all fire hydrant supply.
- Check all three- incoming water supply from municipality.
- Check and balance the pressure in a system.
- Test water leaks.
- Check electrical panels
- Check jockey pump
- Check if enough pressure in the water supply system.
- Adjust pressures in the pump house if necessary.



- Remove unnecessary pressure which could lead up to water pipe burst.
- Check reduction of the flow at the pump suction.
- Increase in the fluid velocity in the pump suction.
- Check the performance of pump drop out.
- Check motor condition
- Check the bearings
- Check motor and pump motor alignment
- Lock and tag out equipment.
- Record equipment data.
- Check all mounting and flange bolts to ensure proper torque.
- Check equipment base for soundness.
- Visual inspection of pump grout for soundness.
- Check for mechanical seal leaks.
- Check the condition of oil and grease seals.
- Check packing for excessive leakage and adjust and /or replace.
- Make sure all auges are operational.
- Remove coupling guard, check alignment, and correct as required.
- Lubricate coupling assembly as required.
- Lubricate pump and motor.
- Change oil on the equipment as recommended by OEM.
- Check and measure windings resistance in electrical motor, if necessary megger and repair terminal block if necessary.
- Check and replace components in electrical panel if necessary.
- Check and repair electrical wiring in a panel if necessary.
- Ensure all auxiliary equipment is functioning properly.
- Put the unit into service, check bearing temperatures , listen and record any mechanical or hydraulic noise.
- Make note on the field report of any findings that may require additional work.

#### Annual Statutory Maintenance

Activities	Description
Handheld fire extinguishers	Statutory service of the fire extinguishers in line with the requirements of SANS 10475 and OEM requirements.

Fire Hydrants	Statutory servicing of the fire hydrant in line with the requirements.
Fire Hose Reel	Statutory servicing of the fire hose reel in line with the requirements of SANS 10475 and OEM requirements.
Booster Pump Station (performance test in line with ASIB requirements) and fire hydrant reticulation pipeline pressure testing.	Annual certification of the booster pump station in line with ASIB requirements by an ASIB-approved supplier /entity or competent person. Fire hydrants pipeline pressure testing.
Independent review of the fire detection system by a SAQCC (level 4) or professional registered engineer (mechanical or electrical)	Annual inspection of the fire detection system including its subsystem by a professional engineer or SAQCC (Level 4) Technical for compliance to the governing regulation.

**Annexure C**

**All bidders must submit a safety file for approval by ACSA safety department 14 days prior to the commencement of work – below please find a list of all the documentation required for a complete safety file in Annexure C**

- Mandatory form. 37(2) Agreement
- Mandatory form. 37(2) Agreement of Sub Contractor
- CR 5(k) Appointment Letter for PC
- Valid letter of good standing
- Notification of construction work or Construction Permit as applicable (Annexure 2)
- Detailed Scope of Work
- Risk Assessments
- Fall Protection Plan & Rescue Plan (where applicable)
- Confined Space Rescue plan
- Method Statement/s
- OHS Specification specific to project
- SHE policy
- Project specific Safety Plan
- Airside Safety Plan (where applicable)
- Updated Employee List of with ID/Passport Copies
- Medicals (where applicable)
- First Aid box Register
- PPE study and issue register
- Tools/Equipment/Plant/Scaffolding registers
- Waste management Plan
- ACSA EMS 048 Environmental Specifications
- Letters of appointment **with competencies** (where appointment are applicable depending on the task):
  1. OHS 16(1)CEO
  2. OHS 16(2) Assistant CEO
  3. CR 8.1 Construction work Manager

4. CR 8.5 Construction H&S officer
5. CR 8.7 Construction work Supervisor
6. CR 8.8 Assistant Supervisor
7. CR 9.1 Risk Assessor
8. CR 13.1(a) Excavation Supervisor
9. GAR 9 Incident Investigator
10. GSR 9 First Aider
11. CR 24 & EMR 9 Electrical Tool Inspector
12. CR 29( H) Fire Fighting Equipment Supervisor
13. CR 23 Construction Vehicles & Mobile Plant Operator
14. GSR 13 Ladder Inspect
15. Portable (Hand) Tool inspector
16. CR 16.1 /SANS 085 Scaffolding Inspector
17. CR 28 (a) Stacking and Storage Supervisor
18. HCS Supervisor (HCS Regulations)
19. OHS 19 SHE Committee Members
20. OHS 17 Health & Safety Reprehensive



### Annexure D

Bidders must list their experience acquired on services which is to be considered relevant in terms of Maintenance of MV Equipment.

Bidder's Relevant Experience								
The following is a statement of similar work successfully completed (or currently in progress) by myself / ourselves.								
No	Employer - Company Name; Address & Tel. No.		Contact Person (Employer), Name Surname & Tel. No.	Description & Scope of Maintenance performed	Total Value of the Contract inclusive of VAT (in Rand)	Start Date	Completion Date	
1	Company Name				N/A			
	Company Address							
	Company Tel. No.							
2	Company Name				N/A			
	Company Address							
	Company Tel. No.							
3	Company Name				N/A			
	Company Address							



	Company Tel. No.							
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Bidder: Authorised Name	Signature

Date



### 3.4 Minimum Requirements

Only bidders meeting the following criteria will be considered for this RFQ:

- Valid Tax Clearance Certificate
- Valid and certified copy of the B-BBEE Certificates
- Initial/stamp and where applicable sign all pages of the attached RFQ Declaration of interest forms (attached RFQ document)
- CSD summary report
- CIDB grading of 1 EP or higher
- Quotation on company letterhead

## SECTION 4: PREFERENCE POINTS AND PRICE

### 4.1 Preference Points Claims

In terms of the PPPFA and its regulations only a maximum of 20 points may be awarded for preference.

The 80/20 Preference Point System for bids with a Rand value of more than R30,000-00 but not exceeding R50,000,000-00 (all applicable taxes included)

The tender will therefore be evaluated using 80/20 preference points system: This means that on the 80/20 system the B-BBEE status level of contributor will earn the bidder points out of 20

- 4.2.1 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA), an affidavit in the case of Qualifying Small Enterprises and an Emerging Micro Enterprises or an Auditor/Accounting Officer



as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

- 4.2.2 ACSA reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by ACSA.

## 4.2 Definitions

- 4.3.1 **“All Applicable Taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 4.3.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad -Based Black Economic Empowerment Act;
- 4.3.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 4.3.4 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 4.3.5 **“Comparative Price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;





- 4.3.6 **“Consortium or Joint Venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 4.3.7 **“EME”** means any enterprise with an annual total revenue of R5 million or less in terms of the B-BBEE Codes of Good Practice of 2007 and an entity with a turnover of less than R 10 million in terms of the amended B-BBEE Codes;
- 4.3.8 **“Firm Price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 4.3.9 **“Functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 4.3.10 **“Non-Firm Prices”** means all prices other than “firm” prices;
- 4.3.11 **“Person”** includes a juristic person;
- 4.3.12 **“Rand Value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 4.3.13 **“Total Revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;



- 4.3.14 “**Trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 4.3.15 “**Trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

#### **4.4 Adjudication Using A Point System**

- 4.4.1 The bidder obtaining the highest number of total points will be awarded the contract, unless objective criteria exist justifying an award to another bidder or ACSA exercises one or more of its disclaimers.
- 4.4.2 Preference points will be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts
- 4.4.3 Points scored will be rounded off to the nearest 2 decimal places.

#### **4.5 Award of Business where Bidders have Scored Equal Points Overall**

- 4.5.1 In the event that two or more bids have scored equal total points, the successful bid will be the one scoring the highest number of preference points for B-BBEE.
- 4.5.2 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid will be the one scoring the highest score for functionality.
- 4.5.3 Should two or more bids be equal in all respects, the award will be decided by the drawing of lots.



#### 4.6 Points Awarded for Price

##### 4.6.1 The 80/20 Preference Point Systems

A maximum of 80 points is allocated for price on the following basis:

##### **80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid



#### 4.7 Points Awarded for B-BBEE Status Level of Contribution

4.7.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

Bidders who qualify as BBEE Act must submit annual turnover, Accounting Officer as CCA or a Verification SANAS or a Registered auditors do not need to for IRBA's approval for conducting verification B-BBEE Status Level	B-BBEE Status Level of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)	EMEs in terms of the B- an affidavit stating its certificate issued by an contemplated in the Agency accredited by Auditor. Registered meet the prerequisite the purpose of and issuing EMEs with Certificates.
	1	10	20	
	2	9	18	
	3	8	16	
	4	5	12	
	5	4	8	
	6	3	6	
	7	2	4	
	8	1	2	
4.7.2 Bidders submit B- verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a	Non-compliant contributor	0	0	other than EMEs must their original and valid BBEE status level



Verification Agency accredited by SANAS. QSEs have an additional option of submitting a sworn affidavit as its B-BBEE certificate in terms of the amendments to the B-BBEE Codes of Good Practice in 2013.

- 4.7.3 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 4.7.4 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.7.5 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.7.6 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.7.7 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.



#### **4.8 Bid Declaration**

4.8.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**B-BBEE Status Level of Contribution Claimed in Terms of Paragraphs 4.2.1 and 4.7.1:**

B-BBEE Status Level of Contribution: \_\_\_\_\_ = \_\_\_\_\_ (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 4.8.1 must be in accordance with the table reflected in paragraph 4.7.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

### **SECTION 5: EVALUATION CRITERIA**

#### **5.1 Evaluation Criteria**

ACSA will use a pre-determined evaluation criterion when considering received bids. The evaluation criteria will consider the commitment made for local production and content/ Supplier Development/ functionality/technical/Price and B-BBEE. During the evaluation of received bids ACSA will make an assessment whether all the bids comply with set minimum requirements and whether all returnable documents/information have been submitted.



Bidders which fail to meet minimum requirements, thresholds or have not submitted required mandatory documents will be disqualified from the tender process.

The requirements of any given stage must be complied with prior to progression to the next stage. ACSA reserves the right to disqualify bidders without requesting any outstanding document/information.

## **5.2 Mandatory Requirements**

A list of mandatory returnable documents must be consulted to understand which documents are required at the closing date and time. Further, to the mandatory returnable documents/information ACSA will only consider bidders which have:

- CIDB grading of 1 EP or higher

## **5.3 Local Content and Production**

Bidders must complete and return SBD 6.2 (Declaration of Local Content and Production form) on the closing date and time of this tender. ACSA will disqualify any bidder which has not submitted the SBD 6.2 form on the closing date and time. The form must be completed under **Section 2** at 2.8 of this tender document.



## 5.4 Functionality / Technical

### 5.4.1 Functionality hurdle breakdown

Criteria of compliance – Functionality (Total min. points = 80, max. points = 100):

- Experience – Bidders must submit proven fire system maintenance experience (Annexure D). (Sub criteria min. points = 30, max. points = 50):
  - 0 years to 2 years = 0 points;
  - > 1 year and < 2 years = 10 points;
  - > 2 year and < 3 years = 30 points;
  - > 3 year and < 4 years = 35 points;
  - > 4 years and more = 50 points;
- Qualification or Registration – Bidders must submit proof of CIDB grading of 1 EP or higher. (Sub criteria min. points = 25, max. points = 25):
  - No proof submitted = 0 points;
  - Proof Submitted = 25 points
- Bidder must sign in acceptance of ACSA Terms & Conditions. (Sub criteria min. points = 25, max. points = 25):
  - Not signed = 0 points
  - Signed in acceptance = 25 points

The description of the functionality evaluation criteria is explained below.

## 5.5 Price and B-BBEE

This is the final stage of the evaluation process and will be based on the PPPFA preference point system of **80/20**

## SECTION 7: DECLARATION FORM

### 7.1 Making a Declaration





Any legal person or persons having a relationship with persons employed by ACSA, including a blood relationship, may submit a bid in terms of this tender document. In view of possible allegations of unfairness, should the resulting bid, or part thereof, be awarded to persons connected with or related to ACSA employees, it is required that the bidder or his/her authorised representative declare his/her position in relation to ACSA employees or any member of the evaluation or adjudication committee which will consider bids. Furthermore, ACSA requires all bidders to declare that they have not acted in any manner inconsistent with the law, policy or fairness.

**7.2 All bidders must complete a declaration of interest form below:**

Full name of the bidder or representative of  
the bidding entity

---

Identity Number

---

Position held in the bidding entity

---

Registration number of the bidding entity

---

Tax Reference number of the bidding entity

---

VAT Registration number of the bidding entity

---

I/We certify that there is a / no relationship between the bidding entity or any of its shareholders /  
directors / owner / member / partner with any ACSA employee or official.

Where a relationship exists, please provide details of the ACSA employee or official and the extent of the  
relationship below




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**7.3 Full Names of Directors / Trustees / Members / Shareholders of the bidding entity**

Full Name	Identity Number	Personal Income Tax Reference Number

**7.4 I/We declare that we have not acted in any manner which promotes unfairness, contravenes any law or is against public morals. We further certify that we will in full compliance of this tender terms and conditions as well as ACSA policies in the event that we are successful in this tender.**

**Declaration:**

I/We the undersigned \_\_\_\_\_ (Name) hereby certify that the information furnished in this tender document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this tender, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this tender.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of bidder

**Section 8: DECLARATION OF FORBIDDEN PRACTICES**

I/We hereby declare that we have not/been found guilty of any illegal activities relating to corruption, fraud, B-BBEE fronting, anti-competitive practices and/or blacklisted by an organ of State Owned Company, etc. and/or any other forbidden practices.

I/We declare the following:

	Description	Penalty	Organ of State / State Owned Company
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Furthermore, I/We declare that to the best of my/our knowledge there is /are no further practices to be declared or which are in the process of being finalised.

The following are alleged practices which have not yet been finalised.

	Description	Organ of State / State Owned Company
a)		
b)		

This declaration was signed on \_\_\_\_\_ of \_\_\_\_\_ 202\_\_\_\_\_

Name:

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Designation:

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Signature:

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