

Subject	Specification and BOQ
Project Name	Cape Mail: Roof Repair Assessment and Comprehensive Inspection
Reference	RFQ



SAPO Vendor Number (only if you have one): _____

CSD number: MAAA_____

Name of bidder: _____

1. INTRODUCTION

SAPO need a repairs Assessment and Comprehensive Inspection done to the roof at the Cape Mail building Western Cape

2. PROJECT DESCRIPTION

Assessment and inspection to be done for roof repair.

3. SCOPE OF WORK

3.1 Roof repair Assessment & Inspection

3.1.1 Appraisal and Roof Assessment & Inspection

To do an assessment with a detailed report (in writing) on the repairs to be done including the estimated cost of repairs.

3.1.2 Technical Documentation

Prepare condition assessment detail report (in writing), proposed scope of work, bill of quantities (BOQ) and detailed breakdown of the material and estimated repair cost for remedial work required for the roof repairs at Cape Mail.

4. BUILDING INFORMATION

Office Name	Address	Roof area per M ²
Cape Mail Centre	Cnr Mail & Showground avenue, Epping	42650 m ²

5. ANNEXURE A – PRICE SCHEDULE / BILL OF QUANTITIES

(Prices: All Inclusive of travel and disbursements)

RFQ 23/24/62/IP Cape Mail: Roof Repair Assessment and Comprehensive Inspection

5.1 Roof repair Assessment and Inspection
Comprehensive Roof Assessment & InspectionR _____ (Excl vat)
5.2 Technical Documentation
Technical Assessment ReportsR _____ (Excl vat)
5.3 Preliminaries and Sundry
Technical Assessment ReportsR _____ (Excl vat)
 Sub Total (Excl vat) R _____
 V.A.T @ 15% R _____
 Total (Incl vat) R _____

6. GENERAL AND NOTES

- 6.1.1** The procurement of proposed repair work will be subject to SAPO procurement policy and procedures.
- 6.1.2** The responsible person at the South African Post Office will be Wayne Moffat
- 6.1.3** The rates of all items priced for, shall be all inclusive as per the scope of works including travel, site visits and disbursements. No additional cost will be added thereafter.
- 6.1.4** SAPO has the right to withdraw this RFQ at any time with no explanation as to why (reason confidential).

END OF SPECIFICATION