



**SUNDAYS RIVER VALLEY LOCAL MUNICIPALITY
SUPPLY AND DELIVERY OF COMPUTER LAPTOPS
REQUEST FOR QUOTATIONS
BID NO: SRVM-RFQ 09/2023**

Sundays River Valley Municipality requests quotations from interested suitable service providers for the **Supply and Delivery of Computer Laptops**

Completed bid documents are to be placed in a sealed envelope endorsed **Supply and Delivery of Computer Laptops** must be deposited in the Bid Box, at the offices of the Sundays River Valley Municipality, Supply Chain Office, No. 23 Middle Street, Kirkwood not later than **30 May 2023 at 12h30 PM**.

PROPOSALS WILL BE EVALUATED INTERMS OF THE 80/20 PREFERENTIAL POINT SYSTEM AS PER PREFERENTIAL PROCUREMENT REGULATION ,2022.

Evaluation Criteria	Points
Price	80
Specific Goals	20
Total	100

SUPPLIERS/SERVICE PROVIDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- [a] Sundays River Valley Municipality Supply Chain Management Policy will apply;
- [b] Sundays River Valley Municipality does not bind itself to accept the lowest BID or any other BID and reserves the right to accept the whole or part of the BID;
- [c] Bids which are late, incomplete, unsigned and uninitialed tender document or submitted by facsimile or electronically, will not be accepted.
- [d] Price(s) quoted must be valid for at least ninety (90) days from the date of your offer.
- [e] Price(s) quoted must be firm and must be inclusive of VAT.
- [f] A firm delivery period must be indicated.
- [g] **The following compulsory documents must be submitted with the tender**
 - 1. Valid Tax Clearance Certificate- OR Status Pin.
 - 2. B-BBEE Certificate **Original or Certified copy**.
 - 3. Certified ID Copies of Entity's Director(s).
 - 4. Completed MBD forms -1, 4, 6.1, 8 & 9.
 - 5. Company registration Documents.
 - 6. Municipal statement of Rates or Billing Clearance not older than three months or Lease Agreement
- [i] Suppliers must be registered on the Central Supplier Database.

Failure to submit any of the above requested documents will invalidate your Bid and it will not be evaluated further.

Technical Enquiries related to this bid can be directed to sibulelen@srvm.gov.za or 042 230 7738.

NOTE: A detailed specification and bid forms can be downloaded from the Sundays River Valley Municipality website or E-tender website or can be requested from SCM Office vuvub@srvm.gov.za or siyat@srvm.gov.za or siyan@srvm.gov.za or 042 230 7778/7777/7743.



Mr. T. Klaas
Municipal Manager
19/05/2023