



Request for Proposal:

**PREFERRED SERVICE PROVIDERS FOR
VARIOUS MAINTENANCE SERVICES FOR
COEGA DEVELOPMENT CORPORATION**

Report №

COEGA-OPS-RFP-001-24

Contract No.

CDC/104/24 ET AL

18 July 2024

Name of Bidder: _____

DOCUMENT CONTROL SHEET

The purpose of this form is to ensure that documents are reviewed and approved prior to issue.
The form is to be bound into the front of all documents released by the CDC.

PROJECT NAME : Preferred Service Providers for Various Maintenance Services for Coega Development Corporation

DOCUMENT TITLE : Request for Proposal

DOCUMENT No. : COEGA-OPS-RFP-001-24

SIGNING OF THE ORIGINAL DOCUMENT

We, the undersigned, accept this document as a stable work product to be placed under formal change control as described by the Change Control Procedure document.

ORIGINAL	Prepared by	Reviewed by	Reviewed by	Approved by
Date: 18 July 2024	Name: Mandla Maqanda	Name: Sipho Adams	Name: Zuko Mqhatu	Name: Sadick Davids
	Signature:	Signature:	Signature:	Signature:

Distribution:	Bid Specification Committee
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REVISION CHART

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Date: 22 July 2024	<div>Digitally Signed by: Mandla Maqanda Mr 4b58d8af-b955-42ef-967e-b75ac9c6137c IP Address: 10.0.12.131 Date: 2024/07/25 2:18:28 PM</div>	<div>Digitally Signed by: Zuko Mqhatu Programme Director fc1b559b-7662-4483-82ed-95c947978078 IP Address: 10.0.71.43 Date: 2024/07/25 6:32:48 PM</div>		
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REVISION 2	Name:	Name:	Name:	
Date:	Signature:	Signature:	Signature:	

This document, and the information or advice which it contains, is provided by the Operations Business Unit solely for the use by the Coega Development Corporation (Pty) Ltd and for reliance by its Executive Management and the Board in performance of that Business Unit's duties.

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TENDER NOTICE

CONTRACT NO CDC/104/24 ET AL

PREFERRED SERVICE PROVIDERS FOR VARIOUS MAINTENANCE SERVICES FOR COEGA DEVELOPMENT CORPORATION

The Coega Development Corporation (CDC) is headquartered in Port Elizabeth, Nelson Mandela Bay Municipality, South Africa SA, with a strategic operational footprint in SA and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. It seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout SA and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

INVITATION AND SCOPE OF WORK

The Coega Development Corporation (CDC) is inviting capable and competent Service Providers with proven experience and track-record from various regions where CDC has footprint for the *provision of Reactive and Corrective Maintenance unto the Coega Development Corporation Pty Ltd managed and operated buildings as per the table below. The bidder should indicate as to which area is the bidder submitting the RFP for under these services.*

Table 1

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
						GQEBERH A	EAST LONDON	MTHATHA
1	Electrical Low Voltage	4EB or higher	CDC/104/24	Low Voltage Reticulations Maintenance	Carry out reactive and preventative planned maintenance service on low voltage reticulations	4	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
2	Electrical Medium Voltage	4EB or higher	CDC/105/24	Medium Voltage Reticulations Maintenance	Carry out reactive and preventative planned maintenance service on medium voltage reticulation	GQEBERH A	EAST LONDON	MTHATHA
						4	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
3	Roofing	2SN or higher	CDC/106/24	Roofing Maintenance	Carry out reactive and preventative planned maintenance service on various roofing systems	GQEBERH A	EAST LONDON	MTHATHA
						4	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
4	Bulk Water Services	4CE or higher	CDC/107/24	Specialized Bulk Water Infrastructure Systems	Carry out reactive and preventative planned maintenance service on Specialized Bulk Water Infrastructure reticulation	GQEBERH A	EAST LONDON	MTHATHA
						4	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
5	Plumbing	2SO or higher	CDC/108/24	Plumbing Maintenance Service	Carry out reactive and preventative planned maintenance service on plumbing systems	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
6	Fire Protection and Detection Systems	3SF or higher	CDC/109/24	Fire Extinguishing Equipment and Detection Systems Maintenance	Carry out reactive and preventative planned maintenance service on Fire protection and detection equipment and systems	GQEBERHA	EAST LONDON	MTHATHA
						4	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
7	Fire Sprinkler Systems	3SF or higher	CDC/110/24	Fire Automated Sprinkler Installations Maintenance	Carry out reactive and preventative planned maintenance service on Fire Automated Sprinkler Installations	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
8	Aluminium Installations	2SG or higher	CDC/111/24	Aluminium Doors and Windows Maintenance Service	Carry out reactive and preventative planned maintenance service on aluminium doors and windows	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
9	Sewer Pumpstations	4ME or higher	CDC/112/24	Sewer Pumpstations Maintenance	Carry out both reactive and preventative planned maintenance service on sewer pumps stations, develop and issue technical reports, provide professional advise, guidance, propose best practices and carry out installations of various apparatus	GQEBERHA	EAST LONDON	MTHATHA
						2	N/A	N/A
						DURBAN	TSHWANE	CAPE TOWN
						N/A	N/A	NA
10	Utilities Systems and Services (Water)	N/A	CDC/113/24	Utilities Maintenance and Management Services	Carry out technical assessments on utilities (water and electricity), develop and issue technical reports, provide professional advise, guidance, propose best practices and carry out installations of various apparatus	GQEBERHA	EAST LONDON	MTHATHA
						2	1	1
						DURBAN	TSHWANE	CAPE TOWN
						1	1	1

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
11	Structural Engineering	N/A	CDC/114/24	Structural Engineering Services	Carry out technical assessments on top structures, develop and issue technical reports, provide professional advise, guidance and remedial actions	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
12	Mechanical Engineering (Specialising in Fire Systems Design Engineering)	N/A	CDC/115/24	Fire Engineering Services	Carry out technical assessments on fire systems, develop and issue technical reports, provide professional advise, guidance and remedial actions	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

ITEM NO	SERVICE DISCIPLINE	CIDB GRADE REQUIRED	CONTRACT NUMBER	CONTRACT DESCRIPTION	SCOPE OF WORK	NUMBER OF SERVICES REQUIRED PER AREA		
13	General Building	2GB or higher	CDC/147/24	General Building Service & Maintenance	General repairs, renovations, alterations, and replacements	GQEBERHA	EAST LONDON	MHTATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3
14	Roads and Civils	2CE or higher	CDC/148/24	Roads & Civil Works Service & Maintenance	General repairs, servicing, renovations, alterations, and replacements	GQEBERHA	EAST LONDON	MTHATHA
						5	2	2
						DURBAN	TSHWANE	CAPE TOWN
						3	3	3

INSTRUCTIONS TO BIDDERS RELATING TO TABLE 1

It is estimated that Bidders must have a CIDB Contractor Grading designation as stipulated on the table above, emerging contractors with a CIDB Contractor grading designation less than the stipulated and with an **EP** status are not eligible to make submissions and will not be considered.

Bidders with a CIDB grading that is higher than a 6 will prior their appointment should they be successful be encouraged to fully comply with a CDC SMME 33% of work allocation.

The bidders are to make use of **Annexure B** to select the area that they are bidding for and the service they are expressing interest for.

The CDC is intending to secure service from reputable service providers for the required maintenance levels and enter into a 36 Months service level agreement contract with a 24 Months renewal option with the appointed service provider. The CDC Legal Unit developed **Service Level Agreement** shall be utilised to manage and monitor all service rendition expectations with clear turnaround times and legal provisions.

CONDITIONS OF TENDER

- (a) Bidders must be registered with the Construction Industry Development Board (CIDB) and must have an active CIDB Contractor Grading designation as indicated on Table 1 above. Bidders that are submitting as JV's, should ensure that their CIDB combined grading does meet the minimum indicated CIDB grading levels in Table 1 above.
- (b) Contractors with a CIDB grading below the minimum required grading level are not eligible to bid.
- (c) **Bidders carrying a CIDB grading higher than a 6 in the respective service classification are eligible to bid but will be encouraged to fully comply with CDC SMME 33% Target on work apportioning should they be successful.**
- (d) Bidders are required to provide proof of a valid and current CIDB registration certificate on the date of closing and required to maintain this registration throughout the Tender Evaluation period. Failure to do so will invalidate the tender.
- (e) The CDC's Procurement Policy and Procedures shall apply.
- (f) The following legislation shall apply:
 - (i) Public Finance Management Act (PFMA);
 - (ii) Construction Industries Development Board Act, Act 38 of 2000
 - (iii) National Treasury Regulations;
 - (iv) Preferential Procurement Policy Framework Act (PPPFA), 2000;
 - (v) Preferential Procurement Regulations, 2022;
 - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
 - (vii) Compensation for Occupational injuries and disease Act (130 of 1993);
 - (viii) Disaster Management Act (57 of 2002)
 - (ix) The National Qualifications Framework Amendment Act, (12 of 2019);
 - (x) The Skills Development Act, (97 of 1998)
 - (xi) National Environmental Management Act, Act (107 of 1998)
- (g) The 80/20 preference point system will be used where points allocation will be as follows:
 - Price – 80.00
 - Specific goal – 20.00
- (h) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of R 3 million are required to submit a B-BBEE verification certificate

- from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level.
- (i) EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortia/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise. EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortia/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise.
 - (j) Annexure H (Sworn Affidavit) must be completed only if a bidder does not have a BBEE Accredited Certificate and is an SMME. If a bidder uses a generic Affidavit, a score of zero will be allocated under quantitative assessment. The Amended Construction codes affidavit MUST be the one completed to obtain points.
 - (k) Bidders and all its Consortium/Joint Venture (JV) members, if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
 - (l) All Bidders must be Value Added Tax (VAT) Vendors and the Form of Offer must include VAT. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Service (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.
 - (m) Bidders (all the members in the Tendering Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.
 - (n) The CDC will only award the Tender to a Successful Tenderer who is tax compliant. The tax compliant status of the Tenderers (and all the members in the Tendering Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.
 - (o) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be carried out by the CDC and Tenderers will be disqualified should they be found to be in contravention with this requirement.

- (p) Entities are not permitted to be a member of more than one (1) JV/Consortium or Tendering Team.
- (q) Tenderers must complete and sign the POPI Act Form H. In the case of a Joint Venture/ Consortium, a separate form in respect of each party to the JV must be completed.
- (r) Any misrepresentation of information will lead to immediate disqualification of the Tenderer's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (s) The successful Tenderer will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) and Disaster Management Act, Act (57 of 2002), National Environmental Management Act, Act (107 of 1998), read with all relevant legislations throughout the duration of the contract. Upon appointment of the successful Tenderer, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.
- (t) Incomplete Tender document Submissions will be deemed to be non-responsive.
- (u) The tender validity period shall be twenty-four (24) weeks from the date of tender closing.
- (v) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the Request for Proposal (RFP) Document to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.
- (w) Tenders must only be submitted on the tender document that is issued.
- (x) Prior conclusion of appointment with successful bidder/s, CDC would require a proof of office establishment in the form of signed lease agreement or Municipal billing clearance certificate in the name of the bidder or Municipal bill from home-based operations or a letter from the ward councillor and or shall be accorded a time frame to satisfy this requirement.

RFP documents will be available for downloading free of charge from the Coega Development Corporation website, www.coega.com from **Friday, 26th July 2024 at 10h00 am**. Potential bidders will be required to provide their email addresses on the CDC website before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

Queries relating to this RFP document may be addressed to Ms. Zine Mtanda, Unit Head: Supply Chain Management e-mail: tenderscdc10424@coega.co.za between the period of **26th July 2024 to 26th August 2024**. No new queries received after the **26th August 2024** will be entertained.

Mandatory briefing meetings for all 14 services or service disciplines or contracts will be held according to **Table 2** below.

Bidders are required to attend at least one (1) mandatory briefing meeting as indicated below.

Table 2

ITEM NO.	BRIEFING MEETING VENUE	DATE	TIME
1	Vulindlela Accommodation and Conference Centre, Addo Road, Gqeberha (Building opposite the Truck-In-Stop/Caltex Garage)	5 August 2024	10h00
2	10 Harraway House, Pearce Street; Berea, East London	6 August 2024	10h00
3	76 Blakeway Road, Mthatha	7 August 2024	10h00
4	18 Cranbrook Crescent; La Lucia; Durban	12 August 2024	10h00
5	145 Herbet Road, Eastwood, Pretoria	14 August 2024	10h00
6	60 St George's Mall, South African Reserve Bank Building, Office 1101, 11th Floor, Cape Town NB: Bidders will be required to produce ID documents for screening & security in this venue and when submitting the bids on the closing date. Only the reception of the CDC will capture the time of submitting the bid and not the security officer/s on the ground floor.	16 August 2024	10h00

Bidders who are tendering for more than one area are not required to attend all briefing meetings.

The closing dates and times for the delivery of completed bids are as per **Table 3** below.

Bidders are to submit one original completed bid document that contains all 14 contracts but having been clear on selected contracts or services or service disciplines and placed it in a sealed envelope clearly marked CDC/104/24 ET AL and listing in a table form all Contract Number/s and Contract Description/s bidding for: **E.G**

Contract Number/s	Contract Description/s
CDC/104/24	PREFERRED SERVICE PROVIDER FOR LOW VOLTAGE RETICULATIONS MAINTENANCE

the bid documents must be placed in the tender box at the reception area on each of the premises where briefings took place. Bidders are to ensure that service, contract number and the area tendering for are written on the enveloped where the bid document is contained.

Table 3

ITEM NO.	CONTRACT NO.	CIDB GRADE REQUIRED	CONTRACT DESCRIPTION	CLOSING DATE AND AREAS	
				AREAS	DATE
1	CDC/109/24	3SF or higher	Fire Extinguishing Equipment and Detection Systems Maintenance	DURBAN, PRETORIA AND CAPE TOWN	<p>The delivery of completed bids is Monday, 2 September 2024 at 12h00.</p> <p>Bids are to be placed in the tender box at the reception area on each of the premises where briefings took place.</p> <p>Except in Gqeberha, where bids are to be placed in the tender box at CDC's Main Office located at the at the Document Control at Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha.</p>
2	CDC/110/24	3SF or higher	Fire Automated Sprinkler Installations Maintenance		
3	CDC/147/24	2GB or higher	General Building Service & Maintenance		
4	CDC/112/24	4ME or higher	Sewer Pumpstations Maintenance		
5	CDC/104/24	4EB or higher	Low Voltage Reticulations Maintenance		
6	CDC/105/24	4EB or higher	Medium Voltage Reticulations Maintenance		
7	CDC/148/24	2CE or higher	Roads & Civil Works Service & Maintenance		
8	CDC/107/24	4CE or higher	Specialized Bulk Water Infrastructure Systems		
9	CDC/106/24	2SN or higher	Roofing Maintenance		
10	CDC/108/24	2SO or higher	Plumbing Maintenance Service		

ITEM NO.	CONTRACT NO.	CIDB GRADE REQUIRED	CONTRACT DESCRIPTION	CLOSING DATE AND AREAS	
				AREAS	DATE
11	CDC/111/24	2SG or higher	Aluminium Doors Maintenance Service	DURBAN, PRETORIA AND CAPE TOWN	<p>The delivery of completed bids is Monday, 2 September 2024 at 12h00.</p> <p>Bids are to be placed in the tender box at the reception area on each of the premises where briefings took place.</p> <p>Except in Gqeberha, where bids are to be placed in the tender box at CDC's Main Office located at the at the Document Control at Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha</p>
12	CDC/113/24	N/A	Utilities Maintenance and Management Services		
13	CDC/114/24	N/A	Structural Engineering Services		
14	CDC/115/24	N/A	Fire Engineering Services		

ITEM NO.	CONTRACT NO.	CIDB GRADE REQUIRED	CONTRACT DESCRIPTION	CLOSING DATE AND AREAS	
				AREAS	DATE
1	CDC/109/24	3SF or higher	Fire Extinguishing Equipment and Detection Systems Maintenance	GQEBERA, EAST LONDON AND UMTATHA	<p>The delivery of completed bids is Wednesday, 4 September 2024 at 12h00.</p> <p>Bids are to be placed in the tender box at the reception area on each of the premises where briefings took place.</p> <p>Except in Gqeberha, where bids are to be placed in the tender box at CDC's Main Office located at the at the Document Control at Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha.</p>
2	CDC/110/24	3SF or higher	Fire Automated Sprinkler Installations Maintenance		
3	CDC/147/24	2GB or higher	General Building Service & Maintenance		
4	CDC/112/24	4ME or higher	Sewer Pumpstations Maintenance		
5	CDC/104/24	4EB or higher	Low Voltage Reticulations Maintenance		
6	CDC/105/24	4EB or higher	Medium Voltage Reticulations Maintenance		
7	CDC/148/24	2CE or higher	Roads & Civil Works Service & Maintenance		
8	CDC/107/24	4CE or higher	Specialized Bulk Water Infrastructure Systems		
9	CDC/106/24	2SN or higher	Roofing Maintenance		
10	CDC/108/24	2SO or higher	Plumbing Maintenance Service		

ITEM NO.	CONTRACT NO.	CIDB GRADE REQUIRED	CONTRACT DESCRIPTION	CLOSING DATE AND AREAS	
				AREAS	DATE
11	CDC/111/24	2SG or higher	Aluminium Doors Maintenance Service	GQEBERA, EAST LONDON AND UMTATHA	<p>The delivery of completed bids is Wednesday, 4 September 2024 at 12h00.</p> <p>Bids are to be placed in the tender box at the reception area on each of the premises where briefings took place.</p> <p>Except in Gqeberha, where bids are to be placed in the tender box at CDC's Main Office located at the at the Document Control at Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha</p>
12	CDC/113/24	N/A	Utilities Maintenance and Management Services		
13	CDC/114/24	N/A	Structural Engineering Services		
14	CDC/115/24	N/A	Fire Engineering Services		

Failure to provide any mandatory information required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, facsimiled or e-mailed submissions will not be accepted.

No telephonic or any other form of communication with any other CDC member of staff, other than the named individual below, relating to this request for bid will be permitted. All enquiries regarding this bid must be in writing only, and must be directed to:

All enquiries regarding this bid must be in writing only, and must be directed to:

Zine Mtanda: Unit Head: Supply Chain Management e-mail: tenders10424@coega.co.za

<i>The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.</i>
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**ANNEXURE A
SBD 1**

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	CDC/104/24 ET AL	CLOSING DATE:	2 September 2024	CLOSING TIME:	12:00
DESCRIPTION	PREFERRED SERVICE PROVIDERS FOR VARIOUS MAINTENANCE SERVICES FOR COEGA DEVELOPMENT CORPORATION PTY LTD				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Bids are to be placed in the tender box at the reception area on each of the premises where briefing meetings took place. Except in Gqeberha, where bids are to be placed in the tender box at CDC's Main Office located at the at the Document Control at Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	SCM Unit Head: Zine Mtanda		CONTACT PERSON	N/A	
TELEPHONE NUMBER	Not allowed to phone		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Tenderscdc10424@coega.co.za		E-MAIL ADDRESS	Tenderscdc10424@coega.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
2.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
2.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
2.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

1. BACKGROUND

The Property Development and Maintenance Section within Operations Business Unit is responsible for the implementation of all planned and reactive maintenance functions to CDC Assets in the SEZ, services the SEZ tenants, Vulindlela Village, NMBLP tenants and other provinces where CDC has a footprint.

Within the Coega Development Corporation there are different business units that perform different roles and duties to ensure the successful management of the above assets. Property Development and Maintenance section which forms part of Operations Business Unit is responsible for the management of the following:-

- Property management
- Infrastructure maintenance
- Soft services management
- Technical Services and maintenance

The Property Development and Maintenance has deployed an outsource Asset Care and Facilities Management model to ensure that it responds to its mandate and as such would enter into Service Level Agreements with various technical service providers from time to time.

From time-to-time CDC gets appointed as an implementing agent as such services of the appointed service providers under this RFP would be extended to programmes that may require these services.

2. SCOPE OF SERVICES

2.1 CDC/104/24 - ELECTRICAL LOW VOLTAGE

The Scope of Service under this request for proposal document is as follows:

- 2.1.1 Respond to call outs in respect of repairs, remedial and or replacements
- 2.1.2 Replacements and repairs on various low voltage reticulations, distribution boards and systems
- 2.1.3 Investigate and provide remedial action on all work in respect of low voltage reticulations.
- 2.1.4 Respond to all as and when noted defective low voltage installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.2 CDC/105/24 - ELECTRICAL MEDIUM VOLTAGE

The Scope of Service under this request for proposal document is as follows:

- 2.2.1 Respond to call outs in respect of repairs, remedial and or replacements

- 2.2.2 Replacements and repairs on various medium voltage reticulations, control, distribution boards and systems
- 2.2.3 Investigate and provide remedial action on all work in respect of medium voltage reticulations.
- 2.2.4 Respond to all as and when noted defective medium voltage installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.3 CDC/106/24 - ROOFING MAINTENANCE

The Scope of Service under this request for proposal document is as follows:

- 2.3.1 Each Roof maintenance consists of the following criteria:
 - a) New roof sheeting
 - b) Roof restoration
 - c) Flat roof waterproofing refurbishment (Torch-on)
 - d) Flat roof waterproofing

The detailed scope under each Roof maintenance is as follows but not limited to:

- 2.3.2 Adhoc Maintenance:
 - a) Provision of the Technical Support as and when required.
 - b) 24-hour 365 days' availability for emergency call outs.
- 2.3.3 Respond to all as and when noted defects on roof installations and identified new installations work-related activities within the areas as depicted in **table 1 above**.
- 2.3.4 New Roof Sheetting:
 - a) To strip away existing damaged roof system and remove from site.
 - b) To fit and realign purlins (where required) in accordance with Manufactures Procedures, recommendations and requirements.
 - c) To Install New concealed fix/IBR/Corrugated Aluzinc Metal Sheets across entire area and securing IBR/Corrugated sheets with Buildex Class 4 Roofing Screws.
- 2.3.5 Roof Restoration:

- a) To wire brush, angle grind, clean down roof area, removing all loose paint, dirt, rust, old sealer etc.
- b) To wash roof down with Descalex (dilute in accordance with rust conditions).
- c) To wash/rinse entire roof off thoroughly by horse or High-pressure cleaner.
- d) To secure/replace and seal all roofing screws (where necessary) with W113 Crack and Hole Filler. {To stitch areas, not flush with, pop-rivets/screws (where necessary)}.
- e) To prime WS4 Rust Primer (WS55 if necessary) over rusted areas only and allow 2 hour drying/curing period between coats.
- f) To seal problem areas W112 Elastomeric Acrylic Compound/membrane 3 coats required (where necessary).
- g) To apply 2 successive coats (allowing a drying/curing time between coats) of W118 Specially Formulated Infra-Red Cool Roof Coating over entire area (available in various colours).

2.3.6 Flat Roof Waterproofing Refurbishment (Torch-on):

- a) To clean down the entire area thoroughly, removing all loose dirt etc.
- b) To check all joints and reheat/Feather.
- c) To apply 2 coats of SiverKote Infra-Red Cool Coating over entire area.

2.3.7 Flat Roof Waterproofing:

- a) To clean down the entire area thoroughly, removing old loose sealer, dirt etc.
- b) To apply generous coat of W115 Elastomeric Polyurethane Sealer and while wet embed a Stitch-bond membrane by rolling with a Mohair roller and allow to cure.
- c) To seal the outlets with Soudal Polyurethane Sealer.
- d) To apply 2 further coats of W115 Elastomeric Polyurethane Sealer allowing a curing time between coats.

2.4 CDC/107/24 - SPECIALISED BULK WATER INFRASTRUCTURE SYSTEMS

The Scope of Service under this request for proposal document is as follows:

2.4.1 Respond to call outs in respect of repairs, remedial and or replacements.

- 2.4.2 Replacements and repairs on various specialised bulk water infrastructure systems, reticulations, and installations
- 2.4.3 Investigate and provide remedial action on all work in respect of specialised bulk water infrastructure systems, reticulations, and installations.
- 2.4.4 Respond to all as and when noted defects on specialised bulk water infrastructure installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.5 CDC/108/24 - PLUMBING

The Scope of Service under this request for proposal document is as follows:

- 2.5.1 Respond to call outs in respect of repairs, remedial and or replacements
- 2.5.2 Replacements and repairs on various plumbing reticulations, installations, and systems
- 2.5.3 Investigate and provide remedial action on all work in respect of plumbing reticulations.
- 2.5.4 Respond to all as and when noted defects on plumbing installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.6 CDC/109/24 - FIRE EXTINGUISHING EQUIPMENT AND DETECTION SYSTEMS

The Scope of Service under this request for proposal document is as follows:

- 2.6.1 Respond to call outs in respect of repairs, remedial and or replacements.
- 2.6.2 Supply, Deliver and Install of Fire Protection Equipment or Detection System as and when required.
- 2.6.3 Replacements of damaged, worn out or broken off of Fire Protection Related equipment and systems.
- 2.6.4 Investigate and provide remedial action on all work in respect of Fire Protection Equipment and Detection systems installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.7 CDC/110/24 - FIRE AUTOMATED SPRINKLER INSTALLATIONS

The Scope of Service under this request for proposal document is as follows:

- 2.7.1 **Corrective Maintenance Service (Repair Work)**
 - a) Repairs and Replacements Works
 - b) Investigate and provide remedial action on all work

- c) Respond to all as and when noted and identified related activities

2.7.2 Preventative Planned Maintenance Service

a) Monthly Inspections and Reporting

- i. Check main sprinkler system connection for visibility, accessibility, and the condition of caps and threads
- ii. Perform a main drain flow test
- iii. Verify that all valves are in the proper open or closed position
- iv. Verify that open valves are supervised for position with a tamper switch or locked
- v. Check that all systems are in service
- vi. Examine the exterior condition of the sprinkler

b) Quarterly Inspections and Reporting

- i. Verify that the sprinkler system has not changed in any way
- ii. Verify that the building has not been remodelled since the last inspection
- iii. Verify that there have been no fires since the last inspection
- iv. Check for changes in occupancy and storage that would affect the sprinkler systems performance
- v. Test sprinkler water flow alarms, trouble alarms, and supervisory alarms
- vi. Verify that hydraulic placards are in place
- vii. Perform main drain flow test
- viii. Verify that control valves are in good condition, not leaking, and they are accessible
- ix. Verify that control valves are in their proper position (open / closed) and that it is locked or equipped with a tamper switch
- x. Inspect the condition of gauges and verify consistent
- xi. static pressure

c) A Month preceding ASIB Reassessments (Inspections and Reporting)

- i. Provide written inspection report records keeping and report any impairments or additional maintenance required
- ii. Back flow and forward flow test of back flow preventer and complete appropriate State reports

- iii. Check for freezing potential in areas served by wet systems
- iv. Verify proper temperature ratings of sprinkler heads for their location
- v. Verify that sprinklers are not over 50 years old
- vi. Verify that quick response sprinklers are not more than 20 years old
- vii. Check stock of spare sprinklers
- viii. Check condition of all visible sprinkler heads
- ix. Check coverage and proper spacing on visible sprinkler heads
- x. Check that proper clearance is maintained between sprinkler head deflector and top of storage
- xi. Test supervisory alarms
- xii. Test water flow alarm
- xiii. Inspect pump house, heating, and ventilation louvers
- xiv. Inspect fire pump system
- xv. Test pump operation at churn, rated, and 150% capacity flows

2.8 CDC/111/24 - ALUMINIUM DOORS AND WINDOWS

The Scope of Service under this request for proposal document is as follows:

2.8.1 Predictable Preventative Planned and Scheduled Maintenance Scope of Service;

- a) Re alignments of door hinges and frames
- b) Check condition of internal door mechanism and repair where possible
- c) Replace side and inter aligning rubber or fluffy lining
- d) Check and re-tighten all fasteners
- e) Check and re-tighten door arms mechanisms
- f) Check and replace worn out captive bead gaskets
- g) Check and re-seal all leaking rubber gaskets
- h) Inspect and retrofit the glass panels and check for any misalignments
- i) Check operations and ensure functionality is tested
- j) Clean all grooves to ensure its free from any dust particles and unwanted debris
- k) Provide service report on each door serviced

2.8.2 Corrective Maintenance Service (Repair Work)

- a) Respond to call outs in respect of repairs, remedial and or replacements
- b) Replacements and repairs on various aluminium doors and windows installations

- c) Investigate and provide remedial action on all work in respect of aluminium doors and windows installations
- d) Respond to all as and when noted defects on aluminium doors and windows installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.9 CDC/112/24 - SEWER PUMPSTATIONS

The Scope of Service under this request for proposal document is as follows:

2.9.1 Preventative Planned Maintenance Service

- a) Recording of pressure gauges readings
- b) Recording of suction Gauge Readings
- c) Recording of Voltage Readings
- d) Check seals, inspection covers, O- rings
- e) Check non return valves
- f) Check for tension on V-belts and condition
- g) Check condition of all pulleys
- h) Check ultra-sonic operation
- i) Check Air valve operation
- j) Check functionality of isolating valves
- k) Check alignment where applicable
- l) Check functionality of pumps on both auto and manual
- m) Check whether all guards are in position and all bolts
- n) Check floats for cleanliness and functionality
- o) Clean the Pump station inside and cut the grass outside
- p) Check hour meters and record the readings
- q) Check functionality of engine where applicable
- r) Grease all nipples and lubricate where necessary
- s) Check sump conditioner and ventilation
- t) Check functionality of Actuator
- u) Check and test the sluice gates to be opening and closing

2.9.2 Corrective Maintenance Service (Repair Work)

- a) Respond to call outs in respect of repairs, remedial and or replacements
- b) Replacements and repairs on various low voltage reticulations, distribution boards and systems
- c) Investigate and provide remedial action on all work in respect of low voltage reticulations.

- d) Respond to all as and when noted defective low voltage installations and identified new installations work-related activities within the areas as depicted in table 1 above.

2.10 CDC/113/24 - UTILITIES MAINTENANCE AND MANAGEMENT SYSTEMS

The Scope of Service under this request for proposal document is as follows:

- 2.10.1 Respond to call outs in respect of solution concepts on innovative methods, models and technologies to better manage utilities
- 2.10.2 Solutions provision to achieve accurate billing, proactive leak detection and monitoring on water systems,
- 2.10.3 Investigate solutions and proposals on upgrading from conventional metering system to smart metering systems.
- 2.10.4 Provide as and when required replacements, repairs on metering systems (water) and apparatus for better management and maintenance.
- 2.10.5 Respond to all as and when noted defects on metering units, systems and identified new installations work-related activities within the areas as depicted in table 1 above.

2.11 CDC/114/24 - STRUCTURAL ENGINEERING SERVICE

The Scope of Service under this request for proposal document is as follows:

- 2.11.1 Fire Engineering design's building/s data verifications and validation Process
- 2.11.2 On site assessments, verifications, measurements, and validations
- 2.11.3 Collate data process, analyse, and conduct required calculations for the issuance of a professional technical report from time to time
- 2.11.4 Development, formulate, guide and provide professional advises on various fire engineering related activities and assignments.
- 2.11.5 Detail Design compilation and finalisation, including submission to Local Authority
- 2.11.6 Respond to all as and when call outs service relating to fire engineering service on all areas as enlisted in table 1 above.

2.12 CDC/115/24 - FIRE ENGINEERING SERVICE

The Scope of Service under this request for proposal document is as follows:

- 2.12.1 Fire Engineering design's building/s data verifications and validation Process
- 2.12.2 On site assessments, verifications, measurements, and validations
- 2.12.3 Collate data process, analyse, and conduct required calculations for the issuance of a professional technical report from time to time

- 2.12.4 Development, formulate, guide and provide professional advises on various fire engineering related activities and assignments.
- 2.12.5 Detail Design compilation and finalisation, including submission to Local Authority
- 2.12.6 Respond to all as and when call outs service relating to fire engineering service on all areas as enlisted in table 1 above.

2.13 CDC/147/24 - GENERAL BUILDING

The Scope of Service under this request for proposal document is as follows:

- 2.13.1 Respond to call outs in respect of repairs, remedial and or replacements.
- 2.13.2 Replacements and repairs of window frames, doors, various types of tiling, building fabric (brick work walls, plastered walls, marmoran walls)
- 2.13.3 Supply, Replace and or repair blinds, door locking mechanisms, draperies.
- 2.13.4 Replacements and repairs to exterior and interior building ramps,
- 2.13.5 Investigate and provide remedial action on all work in respect of various building related or noted cracks, dampness and or water seepages.
- 2.13.6 Investigate and provide remedial action on all work in respect of various flooring related or noted cracks, sagging, dampness and or water seepages.
- 2.13.7 Respond to all as and when noted building defects and identified painting work-related activities within the areas as depicted in table 1 above.

2.14 CDC/148/24 - ROADS AND CIVILS

The Scope of Service under this request for proposal document is as follows:

- 2.14.1 Respond to call outs in respect of repairs, remedial and or replacements
- 2.14.2 Replacements and repairs of window frames, doors, various types of tiling, building fabric (brick work walls, plastered walls, marmoran walls)
- 2.14.3 Supply, Replace and or repair blinds, door locking mechanisms, draperies
- 2.14.4 Replacements and repairs to exterior and interior building ramps,
- 2.14.5 Investigate and provide remedial action on all work in respect of various building related or noted cracks, dampness and or water seepages
- 2.14.6 Investigate and provide remedial action on all work in respect of various flooring related or noted cracks, sagging, dampness and or water seepages
- 2.14.7 Respond to all as and when noted roads and civils networks defects and identified activities within the areas as depicted in table 1 above

3. CONDITIONS OF ENGAGEMENT

The conditions of engagement will be as set out in the **Service Level Agreement**.

3.1 SELECTION CRITERIA ON UTILIZING THE APPOINTED PREFERRED SERVICE PROVIDERS

- 3.1.1 The list of appointed preferred service providers will be categorized according to the location (city and provinces) and as work shall be per their respective areas
- 3.1.2 The list of the appointed preferred service providers will be uploaded unto the CDC Asset Care system which is the maintenance management system that CDC utilizes.
- 3.1.3 Available scope of work under this service discipline has priority levels from Priority 1 to 5 in the form of criticalness.
- 3.1.4 Work gets allocated on the rotational basis for Priority levels 1 to 2 and quotes are requested for all work from priority 3 to 5.
- 3.1.5 Works Instruction gets issued to these preferred service providers as and when service is required.
- 3.1.6 All appointed preferred service providers are ensured of equal allocation and split of work via the CDC Asset Care system and the unit call center.

4. BID EVALUATION CRITERIA ASSESSMENT

The assessment of the submissions from the bidders to this RFP will be carried out in four (4) stages as indicated in **Table 4** below.

Table 4: Stages and areas of Assessment of Bidders' Submissions to this RFP.

Stage Assessment	of	Area Assessment	of	Requirements
Stage 1		Timeous Submission		<ul style="list-style-type: none"> All the submissions must be received on time before the closing date and time reflected on the RFP Invitation (First page of this RFP Document). Bids must be submitted in a sealed envelope clearly marked and bid document securely packed. <p>Refer to Section 4.1 below.</p>
Stage 2		Responsiveness Assessment		<p>Submissions will be considered as being non-responsive if the required documentation/information has:</p> <ul style="list-style-type: none"> Not been provided or submitted partially complete. Been altered and not initialled by the duly authorised person; Correcting fluid used to alter some information. Not meeting the requirements of this RFP Document. Has not been signed by the duly authorised bidder's Representative. <p>Refer to Section 4.2 and Table 5 below.</p>

Stage 3	Quantitative Assessment	<ul style="list-style-type: none"> This will be carried out on all the Bids that have passed Responsiveness Assessment in Stage 2; The bids will be further evaluated on Price and Specific Goals; 80/20 preference point system will be applied. <p>Refer to the Quantitative Assessment in Section 4.3</p>
Stage 4	Qualitative Assessment	<p>This is aimed at assessing if the bidders that have gone through the Quantitative Assessment in Stage 3 pose any commercial risks.</p> <p>Refer to the Qualitative Assessment in Section 4.4</p>

4.1 Stage 1 – Timeous Submissions

- All the bids must reach the CDC before the stated date and time of closure as per Table 4
- Bids must be submitted in a sealed envelope clearly marked and bid document securely packed.
- Late submissions will not be accepted.

4.2 Stage 2 – Responsiveness Assessment

- In order for the bidder to be considered as being responsive and eligible for the next stage of assessment, it has to pass the Responsiveness Assessment Stage. This will be determined from the submitted bid and Returnable Documents meeting the mandatory requirements that are listed in **Table 5** below.
- If any of the items reflected in **Table 5** is not furnished fully, filled in erasable ink or not signed and initialled on each page by the duly authorised bidder's representative, then the submitted bid will be considered as null and void and shall be considered as non-responsive and will therefore not be assessed further.

Table 5: MANDATORY REQUIREMENTS

NO.	DESCRIPTION	YES	NO
(1)	Completed and signed Invitation to Bid (SBD 1). In case of a Joint Venture/Consortium, each entity must provide the CSD number in the SBD 1 form.		
(2)	Completed and signed Bidder's disclosure form (SBD 4). In case of a Joint Venture/Consortium, a separate disclosure form in respect of each party to the JV must be completed and submitted		
(3)	Bidders shall be registered with the Construction Industry Development Board (CIDB) and provide proof of such registration and ensure its active		

maintenance throughout the bidding process. The CIDB Grading are as enlisted below:					
Contract Numbers	Contract Description	Required CIDB Grading	Mark with an X the service/s bidding for		
CDC/104/24	Electrical Low Voltage	4EB/EP or higher			
CDC/105/24	Electrical Medium Voltage	4EP or higher			
CDC/106/24	Roofing Maintenance	2SN or higher			
CDC/107/24	Specialised Bulk water	4CE or higher			
CDC/108/24	Plumbing	2SO or higher			
CDC/109/24	Fire Protection and Detection Systems	3SF of higher			
CDC/110/24	Fire Sprinkler Systems	3SF of higher			
CDC/111/24	Aluminium Installations	2SG or higher			
CDC/112/24	Sewer Pumpstations	4ME of higher			
CDC/113/24	Utilities Maintenance and Management Services	N/A			
CDC/114/24	Structural Engineering	N/A			

	CDC/115/24	Mechanical Engineering (Specialising in Fire Engineering Designs)	N/A			
	CDC/147/24	General Building	2GB or higher			
	CDC/148/24	Roads and Civils	2CE or higher			
	Emerging contractors with a CIDB Contractor grading designation lower than the mentioned gradings are not eligible to make submissions and will not be considered. Bidders carrying a CIDB grading greater than a 6 on a respective classification are eligible to bid but shall be expected to fully comply with CDC's 33% SMME split on work should they be successful in the bid and prior conclusion of appointment.					
(4)	Signed Letter of Intent to enter Joint Venture / Consortium. To be signed by all parties in the JV (where applicable).					
(5)	Completed and Signed Certificate of Authority of Signatory to be signed by all bidders. In case of a Joint Venture/ Consortium, the Authority of Lead Partner to sign JV/Consortium documents must also be provided and signed by all parties in the JV. Proof of authority to sign may be submitted in a form of company resolution.					
(6)	An Original fully completed, priced schedule of rates filled in clearly legible with permanent ink.					
(7)	Demonstrate company's previous related experience, by submitting proof of valid relevant company experience of similar nature of projects, for each service tendering by; (a) Providing at least one (1) reference letters/ performance reports from previous clients, for each contract completed in the last 7 years. The letter must specify the value of the contract / works.					
(8)	The bidders are to submit curriculum vitae (CV's) of their key personnel that would provide information on qualifications, experience, and competency, including copies of respective trade certificates, academic					

	certificates, diplomas or degrees (where relevant) in support of the provided information.		
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Failure to submit and complete all mandatory information will result in submissions being deemed null and void and shall be considered “non-responsive” and therefore not considered.

Table 6: ADDITIONAL INFORMATION

ITEM NO.	DESCRIPTION
(1)	As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSEs with at least 51% or 100% black shareholding and EMEs with an annual turnover of R3,0 million or more are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R3,0 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. In case of a Joint Venture (JV) / Consortium, a consolidated B-BBEE certificate would be required, and it must be accompanied by individual B-BBEE Certificates/affidavits of their entities to confirm the type of enterprise.
(2)	Completed and signed SBD 6.1 preference points claim Form in terms of the Preferential Procurement Regulations 2022.
(3)	Demonstrate understanding in rendering technical maintenance service: <ul style="list-style-type: none"> i. Company Structure or Organogram ii. Resource plan (e.g. Administrators, Tools of Trade besides artisans or technicians) iii. Response Times Plan
(4)	Bidders are required to complete, sign, and submit Protection of Personal Information Act (POPIA) consent form.

4.3 Stage 3 – Quantitative Assessment

Bids that achieve the minimum technical requirement will be further evaluated on Price and Specific Goals. A bidder who provides an invalid BBBEE Certificates or Affidavit will score zero points for specific goals. The 80:20 preference point system will be used for bids evaluation purposes only, where 80.00 points is for price and 20.00 points for Specific Goals as shown below:

Table 7

Allocation of Points	Maximum Points
Tendered Price (SP)	80.00
Specific Goals	20.00
Total Points (S)	100.00

The formula to be used is as follows:

Where:

PS = Points scored for comparative price of tender or offer under consideration;

Pt = Comparative price of tender or offer under consideration; and

Pmin = Comparative price of lowest acceptable tender or offer.

4.4 Stage 5 – Qualitative Assessment

- (a) Qualitative Assessment will be conducted on the five highest scoring bidders to determine the acceptable lowest tender price and to ascertain other possible commercial risks pertaining to the bidder's capacity, past performance and other risks.
- (b) The prices will be scrutinized to check for arithmetic errors to communicate with the bidders to acknowledge and decide if their bottom-line price still stands.
- (c) Tender offers will be compared against the cost estimate as well as the market average to confirm if the tender offers are market-related with no risks around the pricing.
- (d) The bidders will be assessed on their procurement integrity to establish whether the bidder or any of its directors been convicted of a corrupt or fraudulent act in competing for or executing any contract, whether the bidder or any of its directors is currently government employees and whether there is conflict of interests and/or collusion.
- (e) The bidders will also be checked if they do not appear on the National Treasury's Database of Restricted Suppliers and the Register for Tender Defaulters.

5. Final Outcomes of the Procurement Process

- (a) Once the bid evaluation of bids is complete, a recommendation for award of the successful bidder will be made to the delegated bid adjudication committee for approval of award.
- (b) Unsuccessful bidders will be advised of the outcome of their bids in the procurement process.

6. DISQUALIFICATION

Bidders will be immediately disqualified if, during the tendering stage or during the tender evaluation and adjudication stage or after the contract has been awarded, they are found to have conducted or committed any of the following:

- a) The bidder has failed to meet the tender conditions and/or requirements and deemed non-responsive;
- b) There has been an effort by the bidder, representatives of the bidder or acquaintances of the bidder to influence the process of submissions which may be interpreted as a corrupt or fraudulent act or improper conduct;
- c) The bidder has communicated with other members of CDC Members or CDC Agent about the contract other than the specified person;
- d) The bidder has misrepresented the information submitted;
- e) There is evidence of fraud, fronting, etc.;
- f) The written bid document has been filled in pencil and/or have corrections fluid markings or not duly signed where changes are made;
- g) Alternative bid has been submitted without the original bid; or
- h) Bidder appears on the NT register of restricted suppliers or NT list of defaulters.

7. SELECTION CRITERIA ON UTILIZING THE APPOINTED PREFERRED SERVICE PROVIDERS

- (a) The list of appointed preferred service providers will be categorized according to the location (city and provinces) and as work shall be per their respective areas
- (b) The list of the appointed preferred service providers will be uploaded unto the CDC Asset Care system which is the maintenance management system that CDC utilizes.
- (c) Available scope of work under this service discipline has priority levels from Priority 1 to 5 in the form of criticalness
- (d) Work gets allocated on the rotational basis for Priority levels 1 to 2 and quotes are requested for all work from priority 3 to 5.
- (e) Works Instruction gets issued to these preferred service providers as and when service is required.
- (f) All appointed preferred service providers are ensured of equal allocation and split of work via the CDC Asset Care system and the unit call centre.

8. FORMAT OF BID SUBMISSIONS

For ease of reference and uniformity of the submissions, the bidders are required to package their Bid Submissions to this RFP as follows:

- (a) Cover Page, reflecting the:
 - (i) Title of the RFP;
 - (ii) Bid Number; and
 - (iii) Name of the Bidder.
- (b) SBD 1 Form – Invitation to Bid;
- (c) Table of Contents;
- (d) The Proposal; and
- (e) Annexures, i.e. the Returnable Documents as indicated in **Section 12** of this document and any other supporting documents.
- (f) Bidders were requested to submit a tightly or securely packed bid document to avoid loose papers, with index and dividers. Bidders may use binders / lever arch files and or heavy-duty staplers to secure their bid document. Submission with loose papers will be rejected.

9. COPYRIGHT

Copyright of this Document is vested in the CDC. It cannot be copied, in whole or in part, in any form or in any format without the prior written consent of the CDC.

10. CONFIDENTIALITY AND MEDIA PROTOCOL

Any information relating to the submissions, through the process or otherwise shall be treated in strict confidence. The CDC reserves the right to announce the names of Respondents to the media. In submitting a response, a Respondent agrees that it shall not be entitled to any information disclosed by another applicant to the CDC, which the CDC has determined to be of a confidential nature. The content and details of the evaluation of submissions will remain confidential to the CDC.

11. OCCUPATIONAL HEALTH AND SAFETY

The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) Disaster Management Act, Act (57 of 2002) all relevant legislations throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.

12. CONCLUSION

The CDC reserves the right not to enter into any relationship and no correspondence pertaining to submissions will be entered into. If the CDC does not accept any proposal, it will declare this proposal call process to be closed.

13. ANNEXURES

The bid document must be accompanied by the following annexures:

ANNEX A: SBD1 INVITATION TO BID

ANNEX B: SERVICE AND AREA SELECTION

14.ANNEX C1 – C14: PRICING SCHEDULES

ANNEX D: SBD 4 BIDDER'S DISCLOSURE FORM

15.ANNEX E: SBD 6.1 PREFERENCE POINTS CLAIM FORM

ANNEX F: PROTECTION OF PERSONAL INFORMATION: CONSENT

ANNEX G: SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE FOR
CONSTRUCTION CODES

ANNEX H: HEALTH AND SAFETY SPECIFICATION

ANNEX I: CERTIFICATE OF AUTHORITY OF SIGNATORY

AREAS AND SERVICES BIDDING FOR SELECTION SHEET

AREAS SELECTION

GQEBERA <input type="checkbox"/>	EAST LONDON <input type="checkbox"/>	UMTATA <input type="checkbox"/>	DURBAN <input type="checkbox"/>	PRETORIA <input type="checkbox"/>	CAPE TOWN <input type="checkbox"/>
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Using the table and tick boxes provided above, the bidder is to select an area bidding for by ticking the respective box.

SERVICES SELECTION

ELECTRICAL LOW VOLTAGE <input type="checkbox"/>	ELECTRICAL MEDIUM VOLTAGE <input type="checkbox"/>	ROOFING MAINTENANCE <input type="checkbox"/>	SPECIALISED BULKWATER <input type="checkbox"/>	PLUMBING <input type="checkbox"/>	FIRE EXTINGUISHERS AND DETECTION SYSTEMS <input type="checkbox"/>
CDC/104/24	CDC/105/24	CDC/106/24	CDC/107/24	CDC/108/24	CDC/109/24

FIRE SPRINKLER SYSTEMS <input type="checkbox"/>	ALUMINIUM DOORS AND WINDOWS <input type="checkbox"/>	SEWER PUMPSTATIONS <input type="checkbox"/>	UTILITIES MAINTENANCE AND MANAGEMENT <input type="checkbox"/>	STRUCTURAL ENGINEERING <input type="checkbox"/>
CDC/110/24	CDC/111/24	CDC/112/24	CDC/113/24	CDC/114/24

FIRE ENGINEERING <input type="checkbox"/>	GENERAL BUILDING <input type="checkbox"/>	ROADS AND CIVILS <input type="checkbox"/>
CDC/115/24	CDC/147/24	CDC/148/24

Using the table and tick boxes provided above, the bidder is to select the service bidding for by ticking the respective box.

PRICING SCHEDULE

CDC/104/24 - LOW VOLTAGE RETICULATIONS MAINTENANCE SERVICE

1. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up for Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS			
RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- Material will be on proven cost and factor a mark-up as per section B
- Safety file quoted cost will be negotiated with the appointed SP.
- The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/105/24 - MEDIUM VOLTAGE RETICULATIONS MAINTENANCE SERVICE

2. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/106/24 - ROOFING MAINTENANCE SERVICE

3. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
A		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- Material will be on proven cost and factor a mark-up as per section B
- Safety file quoted cost will be negotiated with the appointed SP.
- The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- The bidder is to tick if the rates are for which area below

GQEBERA <input type="checkbox"/>	EAST LONDON <input type="checkbox"/>	UMTATA <input type="checkbox"/>	DURBAN <input type="checkbox"/>	PRETORIA <input type="checkbox"/>	CAPE TOWN <input type="checkbox"/>
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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/107/24 - SPECIALIZED BULK WATER INFRASTRUCTURE SYSTEM SERVICE

4. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/108/24 - PLUMBING MAINTENANCE SERVICE

5. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/109/24 - FIRE EXTINGUISHING EQUIPMENT AND DETECTION SYSTEM SERVICE

6. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)
 Section A: Labour Rates Per Hour (Skilled and Unskilled)

Item	Description	QTY	Rate per Unit (Repair or Replacement) A1	Rate per Unit (PPM Service) A2
1 FIRE PROTECTION EQUIPMENT UNITS				
1.1	4,5 Kg DCP	1		
1.2	9 Kg DCP	1		
1.3	5 Kg CO ₂	1		
1.4	Fire Hose Rails	1		
1.5	Fire Hydrants	1		
1.6	Fire Blankets	1		
2 FIRE DETECTION SYSTEMS UNITS				
2.1	Smoke Detectors	1		
2.2	Heat Detectors	1		
2.3	Manual Call Points	1		
2.4	Beam Detectors	1		
2.5	Sounders	1		

2.6	Fire Panels	1		
2.7	Communication Cables (1 = per meter)	1		
TOTALS				

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A 1	Repair and Replacements Rates	
A 2	PPM Servicing Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder’s attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
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Annexure B

- g) The bidder is to tick if the rates are for which area below

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/110/24 - FIRE AUTOMATED SPRINKLER INSTALLATION MAINTENANCE SERVICE

7. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
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- Safety file quoted cost will be negotiated with the appointed SP.
- The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/111/24 - ALUMINIUM DOORS AND WINDOWS MAINTENANCE SERVICE

8. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Planned and Scheduled Maintenance (PPM)

Item	Description of Service	Quantity	Frequency of Service	Cost per Service	Total Costs (Excl Vat)
1	Carry-out Periodic Preventive Maintenance on the CDC Business Centre Building aluminium doors. Provide Preventive Maintenance Reports following the define program and Scope of Work as depicted under detail scope of service section of this RFP	35	Bi-Annual		

2	Carry-out Periodic Preventive Maintenance on the CDC Business Outsource Centre (BPO) Building aluminium doors. Provide Preventive Maintenance Reports following the define program and Scope of Work as depicted under detail scope of service section of this RFP	30	Bi-Annual		
3	Carry-out Periodic Preventive Maintenance at Nelson Mandela Bay Logistics Park Buildings aluminium doors. Provide Preventive Maintenance Reports following the define program and Scope of Work as depicted under detail scope of service section of this RFP	15	Bi-Annual		
4	Carry-out Periodic Preventive Maintenance at Human Capital Solutions Building aluminium doors. Provide Preventive Maintenance Reports following the define program and Scope of Work as depicted under detail scope of service section of this RFP	15	Bi-Annual		
C	Sub-Total				

Section D: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A, B&C)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
C	Planned and Scheduled Maintenance (PPM)	

TOTALS	
VAT	
Total Cost (Incl VAT)	

NB: Bidder's attention is drawn to the following;

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- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
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- g) The bidder is to tick if the rates are for which area below

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/112/24 - SEWER PUMPSTATION MAINTENANCE SERVICE

9. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/113/24 - UTILITIES MAINTENANCE AND MANAGEMENT SERVICE

Section A: Service Offering Rates Schedule

Service Required	Quantity (Per Hour)	Rate Per Hour
Analysis and Reports Preparations	1	
Installations	1	
Technical Assessments	1	
Investigations of possible utilities management software systems	1	
Concepts preparations for smart meters introduction	1	
Preparation of a roll up plan for the SEZ to move from conversional metering to smart metering	1	
A	Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS			
RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/114/24 - STRUCTURAL ENGINEERING SERVICES

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Quantity (Per Hour)	Rate Per Hour
Pr.Eng Structural Engineering	1	
Pr.Tech Structural Engineering	1	
Draftsperson	1	
Administrative Costs (Travel, Admin, Tel, etc)	1	
	Sub Total (Excl. VAT)	

Section B: Percentage Fees on Maintenance Related Projects

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Resource Rates	
B	Percentage Mark-up or Fees	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- Material will be on proven cost and factor a mark-up as per section B
- Safety file quoted cost will be negotiated with the appointed SP.
- The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/115/24 - FIRE ENGINEERING SERVICES

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Quantity (Per Hour)	Rate Per Hour
Pr.Eng Mechanical Engineer	1	
Pr.Tech Mechanical Engineering Technician / Technologists	1	
Draftsperson	1	
Administrative Costs (Travel, Admin, Tel, etc)	1	
	Sub Total (Excl. VAT)	

Section B: Percentage Fees on Maintenance Related Projects

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A+B)

Section	Basic Specification	Total Cost in Rands
A	Resource Rates	
B	Fees on Maintenance Related Projects	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/147/24 - GENERAL BUILDING MAINTENANCE SERVICE

10.Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section C: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A &B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	

TOTALS	
VAT	
Total Cost (Incl VAT)	

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

PRICING SCHEDULE

CDC/148/24 - ROADS AND CIVILS WORKS SERVICE AND MAINTENANCE

11. Reactive and Corrective Maintenance Service (Repair and or Replacement Work)

Section A: Labour Rates Per Hour (Skilled and Unskilled)

Resources Required	Working Hours	Quantity (Per Hour)	Rate Per Hour
Skilled and Assistant Labour (Unskilled)	Normal	1	
Skilled and Assistant Labour (Unskilled)	Overtime	1	
Skilled and Assistant Labour (Unskilled)	Sunday & Public Holiday	1	
		Sub Total (Excl. VAT)	

Section B: Percentage Mark-up For Materials

PERCENTAGE MARK UP TO BE CHARGED ON MATERIALS

RANGE	PERCENTAGE	MAXIMUM AMOUNT	AMOUNT IN RAND VALUE
0-9K		9 000	
10 – 19K		19 000	
20 – 49K		49 000	
50 – 99K		99 000	
Above 100K		500 000	
		Sub-Total (Excl. VAT)	

Section D: Compilation of Health & Safety (H&S) Provisions

Quantity	Basic Specification	Comply with specs with Y/N	Total (Once off charge)
1	H&S Provisions as per Annexure H requirements		

The cost for the Health & Safety Provisions is once off. This will not form part of the evaluation. Safety file costs will be negotiated to market related rates with the appointed SP.

Summary of costs (A &B)

Section	Basic Specification	Total Cost in Rands
A	Labour Rates	
B	Percentage Mark-up on material	
TOTALS		
VAT		
Total Cost (Incl VAT)		

NB: Bidder's attention is drawn to the following;

- a) Quoted labour costs or rates are to be all inclusive (traveling to and from to site/s, supervision, office overheads etc)
- b) All quoted costs or rates shall remain in force and valid for the first 36 Months of the service level agreement to the appointed successful bidder of this RFP.
- c) All rates will only be reviewed on the CPI for 24 Months renewal extension period.
- d) Material will be on proven cost and factor a mark-up as per section B
- e) Safety file quoted cost will be negotiated with the appointed SP.
- f) The bidder is to duplicate this pricing schedule if rates are different for each area selected in Annexure B
- g) The bidder is to tick if the rates are for which area below

GQEBERA	EAST LONDON	UMTATA	DURBAN	PRETORIA	CAPE TOWN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Signature

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Date

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Position

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Name of Bidder

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

SBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	

3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[Tick applicable box]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a

result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:
ADDRESS:

PROTECTION OF PERSONAL INFORMATION: CONSENT

The introduction of The Protection of Personal Information Act (POPIA) ensures the regulation of personal information through its entire life cycle of collection, transfer, storing and deletion.

As part of its business activities, the Coega Development Corporation (CDC) obtains and requires access to personal data from a wide range of internal and external parties, including without limitation bidders who respond to requests for proposals that are published by the CDC from time to time. The CDC confirms that it shall process the information disclosed by Bidders for the purpose of evaluating and subsequently awarding/appointing a successful Bidder.

In order to comply with procurement principles, set out in Section 217 of the Constitution and national procurement legislative prescripts, the names of all entities that submitted a bid, the tendered price thereof and the subsequent award will be made public.

The CDC hereby states that it does not and will never modify, amend, or alter any personal information submitted to it by a Bidder. Unless directed to do so by an order of court, the CDC does not disclose or permit the disclosure of any personal information to any Third Party without the prior written consent of the owner of the information.

Similarly, Bidders will from time-to-time access and will be seized with information of a personal nature pertaining to the CDC. Some of the information may, because of legislative compliances be available in the public domain, whilst some is uniquely provided to bidders in pursuit of procurement or other business-related activities. In this regard, the CDC requires that Bidders which receive or have access to its personal information, process any such information in a manner compliant with the requirements of the POPIA.

AGREEMENT

1. The CDC and the Bidder (the Parties) agree and undertake that upon obtaining and having access to personal information relating to either of them, they shall always ensure that:
 - a) They process the information only for the express purpose for which it was obtained.
 - b) Information is provided only to designated and authorized personnel who require the personal information to carry out the Parties' respective obligations in terms of the Procurement processes.
 - c) They will introduce, and implement all reasonable measures ensure the protection of all personal information from unauthorized access and/or use.

- d) They have taken appropriate measures to safeguard the security, integrity, and authenticity of all personal information in its possession or under its control.
 - e) The Parties agree that if personal information will be processed for any other purpose other than the one for which the accessing of the information was intended, explicit written consent will be obtained prior to the execution of such reason.
 - f) The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the interception of personal information in its possession or under its control and shall implement and maintain appropriate controls in mitigation of such risks.
2. The Parties agree that they will promptly return or destroy any personal data in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected, subject to any legal retention requirements. The information will be destroyed in such a manner that it cannot be reconstructed to its original form, linking it to any individual or organization.
3. Bidder's Obligations:
- a) The Bidder is required to notify the Information Officer of CDC, in writing as soon as possible after it becomes aware of or suspects any loss, unauthorized access or unlawful use of any of the CDC's personal information.
 - b) The Bidder shall, at its own cost, promptly and without delay take all necessary steps to mitigate the extent of the loss or compromise of personal data.
 - c) The Bidder shall be required to provide the CDC with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity (if known) of the unauthorized person who may have accessed or acquired the personal data.
 - d) The Bidder undertakes to co-operate with any investigation relating to security breach which is carried out by or on behalf of CDC.

On behalf of the Bidder:

.....
Signature

.....
Date

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Position

.....
Name of the Bidder

On behalf of the Client:

.....

Signature

.....

Date

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Position

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Name of Client Representative

**B-BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES
(ISSUED IN TERMS OF THE AMENDED CONSTRUCTION SECTOR CODE)**

(Gazette Vol. 630 No. 41287)

Issued in terms of paragraph 3.6.2.4.1 (B)

I, the undersigned,

Full names and surname	
Identity number	

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a Member / Director / Owner of the following enterprise and am duly authorized to act on its behalf:

Enterprise Name:			
Trading Name (If Applicable):			
Registration Number:			
Physical Address:			
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):			
Nature of Construction Business: <i>Indicate the applicable category with a tick.</i>	BEP (Built Environment Professional)	Contractor	Supplier
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalization before 27 April 1994; or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date."		
Definition of "Black Designated Groups"	"Black Designated Groups" means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011."		

- I hereby declare under Oath that as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise is _____ % Black Owned
- The Enterprise is _____ % Black Female Owned
- The Enterprise is _____ % Owned by Black Designated Group (provide Black Designated Group Breakdown below as per the definition in the table above)
 - o Black Youth % _____ %
 - o Black Disabled % _____ %
 - o Black Unemployed % _____ %
 - o Black People living in Rural areas % _____ %
 - o Black Military Veterans % _____ %

Construction Sector Affidavit

- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was less than the applicable amount confirmed by ticking the applicable box below.

BEP	R1.8 million	
Contractor	R3.0 million	
Supplier	R3.0 million	

If the turnover exceeds the applicable amount in the table above then this affidavit is no longer applicable and an EME certificate must be obtained from a rating agency accredited by SANAS or when applicable a B-BBEE Verification Professional Regulator appointed by the Minister of Trade and Industry.

- Please Confirm on the below table the B-BBEE Level Contributor, by ticking the applicable box below.

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
At least 30% Black Owned	Level Four (100% B-BBEE procurement recognition level)	
Less than 30% Black Owned	Level Five (80% B-BBEE procurement recognition level)	

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oaths
Signature & stamp

Construction Sector Affidavit

T2.2.1 FORM A: Authority for Signatory

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

A. Certificate for Company

I, _____, chairperson

of the board of _____ ,

hereby confirm that by resolution of the board (copy attached) taken on

_____ 20.... , Mr/Ms _____

acting in the capacity of _____ , was authorised to sign all documents in connection with this tender for Contract No. CDC/OPS-RFP-007-22 and any contract resulting from it on behalf of the company.

As witnesses:

1. _____

Chairman: _____

2. _____

Date: _____

B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as

....., hereby authorise

Mr/Ms,
acting in the capacity of, to
sign all documents in connection with this tender for Contract No CDC-OPS-REP-007-23 and
any contract resulting from it on our behalf.

Name	Address	Signature	Date

***Note: This certificate is to be completed and signed by all key partners upon whom rests
the direction of the affairs of the Partnership as a whole***