



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SSA/31/2022-23	CLOSING DATE:	09 DECEMBER 2022	CLOSING TIME:	11:00
DESCRIPTION	REQUEST FOR EXPRESSION OF INTEREST AND REQUEST FOR INFORMATION TO POTENTIAL SERVICE PROVIDERS TO DESIGN, INSTALL, COMMISSION, TEST AND HAND OVER OF A COMPLETE WORKING CONTROL ROOM INCLUDING MAINTENANCE FOR 5 YEARS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SSA Headquarters Reception					
Musanda Complex					
R50 Delmas Road					
Rietvlei, PRETORIA					
Joe Nhlanhla Street 377-JR, Rietvlei, Pretoria					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:					
CONTACT PERSON	Ms. Nandi Sibande				
TELEPHONE NUMBER	+27 (12) 426 2548				
E-MAIL ADDRESS	nandis@ssa.gov.za				
THERE WILL BE A COMPULSORY BRIEFING SESSION FOR THIS TENDER					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
CONTACT PERSON					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

NAME AND SURNAME OF THE BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

1. PROJECT DEFINITION

Request for expression of interests and request for information to potential service providers to design and implement the control room and distributed monitoring stations for the SSA.

2. OUTCOMES FOR THE PROJECT

2.1 The successful Bidder is required to provide the SSA with the security control room design, supply and installation for the main control room, backup control room, mini control rooms, remote sites and guardhouse monitoring stations with integrated security monitoring solution.

2.2 The live and event based monitoring of the sites, buildings and locations must include but not limited to:

- CCTV camera systems – street surveillance, perimeter, buildings and number plate
- Intruder detection systems
- Central service component of the VMS responsible for handling system configuration, distributing the configuration to other system components, such as recording servers, and for facilitating user authentication.
- Guard monitoring systems
- Access control systems
- Intercom/PA systems
- Perimeter electric fence systems
- Perimeter detection systems
- Fire detection systems
- And all related systems.

2.3 An integrated electronic Occurrence Book shall be implemented to record all events and provide management reports on incidents. This electronic Occurrence Book shall have the capability to conditionally escalate and process incidents.

2.4 Process

2.4.1 Potential bidders/service providers are invited to respond to this Expression of Interest (EOI)/Request for information (RFI). Through this stage bidders must meet the criteria stated and obtain positive security screening.

2.4.2 Only bidders who qualify from the EOI/RFI will be invited to a Compulsory Briefing Session where they will be provided with a controlled document (confidential) and invited to respond to the Request for Bids/Proposal. The service provider will be required to agree to non-disclosure forms and others. Any unauthorised distribution and/or revelations of the contents of the document to unauthorised parties may lead to disqualification and/or cancellation of that service provider's proposal/offering.

All Service Providers MUST comply with the following requirements:			
	Yes	No	Detail
Service Providers must be a South African company			
Service Provider must have a proven track record of at least 5 years in the design and integration of control room systems			
<p>Service Provider must be willing to undergo security screening: If yes, please submit the following:</p> <ul style="list-style-type: none"> Names of Directors, including any previous names ID numbers Date and place of birth Nationality / nationalities, including any previous nationalities Place of residence (permanent, temporary and actual) Stays abroad, if lasting 3 months or longer (place, period and reason for the stay abroad) Marital status and name(s) of spouse(s) or co-habitant(s) Contacts with foreign intelligence or security services Criminal Record Membership or participation in organisations or groups that threaten the interest of the Republic of South Africa A declaration of interest that shall include a full disclosure of ownership and/or shareholding in the concerned and other companies and close corporations, directorships and related parties within the Intelligence Community Comprehensive Company profile SARS Tax Certificate Audited Financial statements (To include the Income Statement, Balance Sheet and Cash Flow Statement for a period of 2 years) Letter from the Bank indicating the bank credit rating (Bank code) Company Registration Certificate All relevant industry registration information and compliance certificate (if applicable) Name change certificate / amended founding statement (If Applicable) Proof of Directorship/shareholding (and changes if applicable) Identity documents of Directors / Members/ shareholders / Sole Proprietor (to be involved in the project) All company bank account/s details Proof of BEE compliance (Scorecard) (if applicable) Name and contact details of Auditing/Accounting Firm) List of major creditors, contact names & contact details Letters declaring Members directors involvement in associated businesses Three letters of good standing (References) 			
Service providers to be certified resellers and installers of the Original Equipment Manufacturer (OEM)			
Service provider to be PSIRA Accredited			

Service provider to be registered with COIDA			
Certified SAIDSA Accreditation Certificate			
Service provider to be have CIDB grading of 3CE and 3EB or higher			
Capacity to design and install the control room solution incl. Human, financial, tech, etc. (qualifications, skills, knowledge, expertise, experience)			
Relevant resources at all levels: Project Manager, OHS representative, Ergonomic Specialist, Integration Technicians.			
Areas of expertise IP CCTV system installation. Integration of access control, intruder alarm, CCTV, electric fencing, fence detection system and fire detection systems. Networking for electronic security systems.			

NB: Only service providers who fully comply with the above requirements will be engaged in the RFP process.