



PetroSA

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<http://www.procurement.petrosa.com/Downloads/Documents/SupplierSelfRegistration.pdf>

SCOPE OF WORK

ENQUIRY NO: CTT0000026029

DESCRIPTION: STRESS ELECTROCARDIOGRAM (ECG) MEDICAL TEST SERVICES

1. INTRODUCTION

PetroSA wishes to appoint a service provider to carry out a Stress electrocardiogram (ECG) medical test for occupational health medical surveillance screening. This test will only be conducted when requested by an Occupational Medical Practitioner (OMP) or Lead Occupational Health Practitioner. The stress ECG medical test will be rendered on an as-and-when-required basis in line with the stress ECG referral procedure for employees who are classified as high-risk.

PetroSA reserves the right to insource the service at any time when deemed necessary. However, when the test is requested, it must be done in OMP rooms, the requirement for this service is a basic medical degree (MBCHB). PetroSA has criteria for employees requiring stress ECG medical tests.

PetroSA has offices/ business units:

- Cape Town
- Tzaneen which is classified as a major hazardous installation
- Bloemfontein
- Johannesburg
- George

Therefore, the service provider must have the capacity to source the services on behalf of PetroSA when requested to do so.

It is highly recommended that the service provider resides within the vicinity of Mossel Bay because the majority of employees requiring service are based in Mossel Bay to optimise transport reimbursement costs.

2. SCOPE OF SERVICE

The service provider will be responsible for:

- Ensure that appropriate professional assessment and diagnosis of employees undergoing stress ECG medical screening are done.
- Provide a detailed report with recommendations for consideration required.
- All results and stress ECG reports must be signed off by the doctor who conducted the test.
- It is mandatory and critical for the service provider to have the capacity to accommodate the high number of employees during peak operational seasons turnaround projects.
- Must arrange stand-in personnel when going on leave.
- Results must be emailed to PetroSA medical staff and copies given to employees as a backup plan.

NB: All stress ECG medical requests/bookings must be accommodated within 5 days. Feedback reports must be issued within 3 days.

3. CHANGES TO THE SCOPE OF SERVICES

The scope of the Services shall be subject to changes by additions, deletions or revisions thereto by PetroSA. The Consultant shall be advised of any such changes by written notification from PetroSA describing the change. The Consultant shall promptly perform and strictly comply with each such change when so instructed by PetroSA. Any extra services resulting from such changes will be charged at the Consultant's normal or agreed rates.

4. ENQUIRIES

Any enquiries regarding this tender should be addressed to **Banzi Dlamini** in the Tender Office at telephone no. **021 929 3202**, or e-mail address **banzi.dlamini@petrosa.co.za**.