



2025 -03- 25

**ADVERT FOR NOTICE BOARD**

Mnquma Local Municipality hereby invites bids from all prospective accredited and qualifying service provider for: *S. DWA*

**PROJECT DESCRIPTION**

BID NO.	Description	Closing Date	Evaluation Criteria
MNQ/SCM/79/24-25	Appointment for panel of six (06) professional service providers for occupational health & safety services for infrastructural capital projects for a period of two (02) years	Date: 24/04/2025 Time: 12:00	80/20

**Technical Enquiries:** Ms Z. Mbusi (Manager: Civil Services) at 047 050 1238 email: [mbusizanele@gmail.com](mailto:mbusizanele@gmail.com)

**SCM Enquiries:** Ms. Y. Vava (Acting Manager: SCM) at (047) 050 1150 /072 698 6085 emails: [yvava@gmail.com](mailto:yvava@gmail.com)

**Evaluation Criteria:** The evaluation will be conducted in two (02) stages namely:

**Stage 1: Administrative compliance**

Bidders that do not meet the **administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2002

**Price=80 points,**

**Specific goals =20 points**

The specific goals allocated points in terms of this tender	Number of points allocated 20 points	Proof Required to score points
The promotion of enterprise located in Mnquma municipal area for work to be done or service to be rendered	10	Fully completed and signed MBD 6.1 and Full Central Suppliers Data Base report (CSD) not older than one month
The promotion of enterprise located in Amathole municipal region for work to be done or service to be rendered	5	Fully completed and signed MBD 6.1 and Full Central Suppliers Data Base report (CSD) not older than one month
The promotion of enterprise located in Eastern cape area for work to be done or service to be rendered	3	Fully completed and signed MBD 6.1 and Full Central Suppliers Data Base report (CSD) not older than one month
The promotion of South African owned enterprise	2	Fully completed and signed MBD 6.1 and Full Central Suppliers Data Base report (CSD) not older than one month

**NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals**

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- **Proof of Company Experience:** Bidder has successfully completed three (03) Occupational Health & Safety Services in road construction projects.
- **Signed reference letters with appointment letters in relation to the required services for Occupational Health & Safety Services in road construction projects must be attached.**

**CONDITIONS OF ACCEPTANCE:**

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed



**NB: Key Staff personnel must be working for the bidding company.**

- **Occupational Health & Safety Manager:** Academic Qualification: National Diploma in Occupational Health & Safety and must have a minimum of 3 years' experience.
- Must have a Safety Management Training course (SAMTRAC)
- Hazard Identification and Risk Assessment training course
- Must be registered with South African Council for the Project and Construction Management Professionals (SACPCMP) as a Construction Health & Safety.

**Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications.**

**If the required certified copies of professional qualifications are not attached to the CVs will lead to disqualification (Copy of a certified copy will not be considered)**

- **Construction Equipment and Tools:**
  - Bakkie

**Bidding Company must attach certificate of registration for (Bakkie), or submit signed Letter of intent to lease with certificate of registration for (Bakkie), The signed letter of intent to lease must contain the relevant bid number/project description and construction equipment leased**

- Full CSD Report (Not older than one Month)
- Only original tender documents will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink
- In the case of partnerships/consortiums/ signed joint venture agreement must be submitted with the tender document.
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

**OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project can be obtained at Mnquma Local Municipality website [www.mnquma.gov.za](http://www.mnquma.gov.za) and eTender portal <https://entender.gov.za/>

to perform on any previous contract and has been given a written notice to this effect.

- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender maybe subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality:**

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Central Supplier Database (CSD) Master Registration Number or tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.



## TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

**BID NO. MNQ/SCM/79/24-25**

**PROJECT NAME:** Appointment for panel of six (06) professional providers for occupational health & safety services for infrastructural projects for a period of two (02) years

**On the back of the envelope with:**

- Company name and address, contact person and contact details

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S Mahlasela  
Municipal Manager